

WELSH PURCHASING CONSORTIUM

MANAGEMENT BOARD

4th FEBRUARY 2014

A meeting of the **Management Board of the Welsh Purchasing Consortium** will be hosted by **POWYS** Council in the Council Chamber, the **County Hall, LLANDRINDOD WELLS, Powys, LD1 5LG**

TUESDAY 4TH FEBRUARY, 2014 at 11 a.m.

(Note: A Location Map is attached for your use)
Refreshments will be available from 10.30am and a buffet will be available following the meeting.
Food and Drink is not permitted in the Council Chamber.) .

AGENDA

1. **Declaration of Interest**

To receive disclosures of personal interests from Members in accordance with the Code of Conduct.

Note: Members are requested to identify the item number and subject matter to which their interest relates and to signify the nature of the personal interest. Where Members withdraw from a meeting as a consequence of the disclosure of a personal interest, they must notify the Chairman when they leave.

2. To receive a presentation from the National Co-ordinator, Fair Trade Wales: - *'Fair Trade: What, Why and the role of a nation'*.
3. To receive a PowerPoint presentation from the WPC Procurement Manager regarding the work of the Welsh Purchasing Consortium.
4. To approve as a correct record the minutes of the Meeting of the WPC Management Board held on the 25th September 2013.
(Page No's 1 – 8)
5. To consider the WPC Procurement Manager's Update Report
(Page No's 9 - 18)

- 6 To consider the report of the Secretary to the Consortium in respect of Membership Expansion, Future Meeting Arrangements and a Review of CMT Officer Contracts.
(Page No's 19 - 26)

- 7 To consider the report of the Treasurer of Cardiff City Council in respect of Budget Monitoring 2013/14
(Page No's 27 - 30)

- 8 To receive the report of the Central Management Team in respect of summary details for Variation, Commodity and Extension reports dealt with between October 2013 – February 2014
(Page No's 31 - 38)

- 9 Any other items considered urgent and agreed by the Chairman.

Distribution:

Members of the Welsh Purchasing Consortium Management Board

N.B. As set out in clause 3.2 of the Constitution, an Elected Member or Senior Officer may represent the 19 members of the Consortium at Board meetings.

**Mr. P. J. Lucas,
Secretary to the Welsh Purchasing Consortium,
Rhondda Cynon Taff County Borough Council,
The Pavilions,
Cambrian Park,
Clydach Vale.
CF40 2XX**

If Members are unable to attend please contact Emma Coates (01443 424098)

28th January 2014