

## ECO 4 Flex – Acceptable Evidence

Pathway/Route	Acceptable Evidence						
<b>Route 1:</b>	<ul style="list-style-type: none"> <li>• Most recent year's tax return / P60 documentation for each employment.</li> <li>• Bank statement(s) covering consecutive 3-month period from within the last 3 months prior to when the LA dates and issues the declaration.</li> <li>• Income pension statement (annual or if notified monthly, three from within the last 3 months)</li> <li>• Three monthly payslips or 5 weekly payslips</li> <li>• A P45 from within the last 3 months</li> <li>• Interest made/accrued from all savings, investments and bonds</li> </ul> <p>Bank statements used as evidence for Route 1 should show credit payments received, and the householder's name and address. Other information can be redacted if the householder wishes, provided that it is clear that there has been no redaction of payments received.</p> <p>Include all income for all household members over 18 years old. All income is included regardless of whether they are responsible or contribute to the household bills.</p>						
<b>Route 2:</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td data-bbox="405 895 680 938">Proxy 1</td> <td data-bbox="680 895 2123 938">Automatically checked and verified based on specific named areas listed within Statement of Intent</td> </tr> <tr> <td data-bbox="405 938 680 1090">Proxy 2</td> <td data-bbox="680 938 2123 1090"> <ul style="list-style-type: none"> <li>• Copy of council tax reduction letter/confirmation e.g. photo, an email, a PDF with name and address clearly shown</li> </ul> </td> </tr> <tr> <td data-bbox="405 1090 680 1445">Proxy 3</td> <td data-bbox="680 1090 2123 1445"> <ul style="list-style-type: none"> <li>• Signed referral letter from a Doctor, GP or other health professionals with a valid NHS email identifying that a person living at the premises is considered to be vulnerable to the cold and suffers from a health condition as stated in the NICE guidance: Recommendation 2, for a reason other than their low-income.</li> <li>• Or at least one of these non-exhaustive suggestions in written form, (Ofgem recommend providing more for greater certainty):</li> <li>• An NHS Summary Care Record provided it clearly states that the patient suffers from a health condition as stated in the NICE guidance or receives medication for the condition. The Summary Care Record must be authenticated with the GP practices stamp.</li> </ul> </td> </tr> </table>	Proxy 1	Automatically checked and verified based on specific named areas listed within Statement of Intent	Proxy 2	<ul style="list-style-type: none"> <li>• Copy of council tax reduction letter/confirmation e.g. photo, an email, a PDF with name and address clearly shown</li> </ul>	Proxy 3	<ul style="list-style-type: none"> <li>• Signed referral letter from a Doctor, GP or other health professionals with a valid NHS email identifying that a person living at the premises is considered to be vulnerable to the cold and suffers from a health condition as stated in the NICE guidance: Recommendation 2, for a reason other than their low-income.</li> <li>• Or at least one of these non-exhaustive suggestions in written form, (Ofgem recommend providing more for greater certainty):</li> <li>• An NHS Summary Care Record provided it clearly states that the patient suffers from a health condition as stated in the NICE guidance or receives medication for the condition. The Summary Care Record must be authenticated with the GP practices stamp.</li> </ul>
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		<ul style="list-style-type: none"> <li>• People with cardiovascular conditions: hospital diagnosis letters, social worker referrals, copy of repeat prescriptions for child with asthma, or copies of referral letters to certain groups that help people with these conditions.</li> <li>• People with disabilities: PIP, DLA or Attendance Allowance award notices.</li> <li>• Older people (65 and older): birth, marriage certificate, passport, copy of bus pass, or pension statement. Households with young children (5 or under): birth certificate, school enrolment letter, or passport.</li> <li>• Pregnant women: MAT B1 form</li> </ul>
	Proxy 4	<ul style="list-style-type: none"> <li>• Any documentation showing eligibility for free school meals due to low-income provided by the Department for Education or from the School</li> <li>• Eligibility Checking Service (ECS)<sup>27</sup> <a href="http://www.fsm.education.gov.uk">www.fsm.education.gov.uk</a> <a href="https://www.gov.uk/government/publications/free-school-meals-guidance-for-schools-and-local-authorities">https://www.gov.uk/government/publications/free-school-meals-guidance-for-schools-and-local-authorities</a></li> </ul>
	Proxy 5	Currently unavailable
	Proxy 6	<ul style="list-style-type: none"> <li>• Completion of Ofgem’s template letter/form provided by Citizen’s Advice or Energy Supplier</li> </ul>
<b>Route 3:</b>		<ul style="list-style-type: none"> <li>• Completion of Ofgem’s template letter/form provided by a professional within the NHS Trust, LHB or a GP.</li> <li>• Physical letters of support can be received but must be on official headed paper and authenticated with the GP surgery stamp. The letter will need to state that someone in the household is suffering from one of the four health conditions listed and that the health of the person is adversely affected by living in a cold home</li> </ul>
<b>Route 4</b>		Not currently available

Template forms available on website to include GP/NHS letter, CAB referral letter and installer verification letter so that surveyors can notify eligible households to the LA and a template household application form. [Great British Insulation Scheme and ECO4 LA and Supplier Flex Forms and Subsidiary Documents | Ofgem](#)

**Mae’r ddogfen hon ar gael yn Gymraeg / This document is also available in Welsh.**