

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

CABINET

22ND SEPTEMBER 2016

COUNCIL PERFORMANCE REPORT – 30th June 2016 (QUARTER 1)

REPORT OF THE GROUP DIRECTOR CORPORATE AND FRONTLINE SERVICES IN DISCUSSION WITH THE RELEVANT PORTFOLIO HOLDER, COUNCILLOR M NORRIS

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1.0 PURPOSE OF REPORT

- 1.1 This report provides Members with an overview of the Council's performance, both from a financial and operational perspective, based on the first three months of this financial year (to the 30th June 2016).

2.0 RECOMMENDATIONS

It is recommended that Members:

Revenue

- 2.1 Note the General Fund revenue position of the Council as at the 30th June 2016 (Section 2 of the Executive Summary).
- 2.2 Request that Cabinet approve the virements listed in Sections 2a – d of the Executive Summary that exceed the £0.100M threshold as per the Council's Financial Procedure Rules.

Capital

- 2.3 Note the up dated capital budget for the financial year 2016/17 and changes in the total cost of projects over the 3 year programme (Sections 3a – f of the Executive Summary).
- 2.4 Note the details of the Treasury Management Prudential Indicators as at the 30th June 2016 (Section 3g of the Executive Summary).

Corporate Plan Priorities

- 2.5 Note the current position regarding progress made against the agreed Corporate Plan priorities and confirm whether they are satisfied with the progress being made (Sections 5 a – c of the Executive Summary).

General

- 2.6 Consider whether they wish to receive further information or explanations from service managers, where Members have any serious concerns about performance or progress.

3.0 REASONS FOR RECOMMENDATIONS

- 3.1 To agree the Council's financial and operational performance position as at 30th June 2016, in line with the requirements set out in its Constitution, and in doing so enable elected Members and other stakeholders to scrutinise the performance of the Council.

4.0 BACKGROUND

- 4.1 This report provides Members with a first update of the Council's financial and operational performance position for the financial year ending the 31st March 2017.
- 4.2 The aim of the report is to bring together the Council's performance into an Executive Summary and also make available more detailed information to the reader through electronic links. Information contained in the Executive Summary includes financial data and progress against our Corporate Plan priorities, and exceptions are highlighted within the detailed sections to ensure that elected Members and other readers are able to quickly identify the key issues.
- 4.3 In line with feedback received from elected Members and our regulators it is proposed that the quarterly reports continue to be evolved during the course of the 2016/17 financial year to further refine their content and meaningfulness.
- 4.4 With the new Corporate Plan clearly setting out the Council's priorities going forward, it is essential that progress is monitored toward achieving these ambitious goals. Accordingly, the action plans and measures, which have themselves been subject to pre-scrutiny by elected Members, are now included to enable progress to be monitored on a quarterly basis.

4.5 As part of the review of our performance reporting, a key consideration was whether we were actually measuring what matters in terms of services and their contribution to Corporate Plan priorities. Accordingly, the suite of measures (performance indicators) selected to monitor performance has reduced and for a number of measures, performance will be reported on an annual basis. There are also a number where this year (2016/17) represents a baseline year and as a result no target has been set. In this regard, the following table summarises the measures across each priority area and shows when performance up dates will be reported against them.

Priority Area	No. of Measures in Priority	No. of measures reported / with a target			
		Quarter 1	Quarter 2	Quarter 3	Quarter 4
People	21	19 / 15	19 / 15	19 / 15	21 / 17
Place	14	5 / 3	6 / 4	7 / 5	14 / 5
Economy	49	7 / 2	15 / 10	28 / 23	49 / 33
Total	84	31 / 20	40 / 29	54 / 43	84 / 55

4.6 Reporting and monitoring of the Strategic Risks facing the Council remains an important part of quarterly reporting arrangements and the Executive Summary will set out any material changes to the Strategic Risk Register during the quarter (in addition to a link to the full Strategic Risk Register). In light of the new Corporate Plan and agreed action plans, a fuller review of the risk register will be undertaken during the autumn and any changes reflected in quarterly reports going forward.

5.0 QUARTER 1 REPORT

5.1 The Quarter 1 report is now attached and comprises:

- **Executive Summary** – setting out, at a glance, the overall performance of the Council at quarter 1;
- **Revenue Monitoring** – sections 2a – d setting out the detailed quarterly financial spend against budget across our Revenue Budget with exceptions highlighted;
- **Capital Monitoring** – sections 3a – f setting out capital spend across our Capital Programme with exceptions highlighted and section 3g covering Prudential Indicators;

- **Organisational Health** – includes information on turnover, sickness absence, organisational health related investment areas and Council strategic risks; and
- **Corporate Plan** – three action plans (sections 5a – c) setting out performance and progress against measures and actions across each of the three Corporate Plan priorities.

6.0 EQUALITY AND DIVERSITY IMPLICATIONS

6.1 The Council's Performance Report provides a quarterly up date on financial and operational performance in line with its Constitution, statutory duties and locally determined arrangements that have previously been formally approved, where required. As a result, no Equality Impact Assessment screening form is deemed required for the purposes of this report.

7.0 CONSULTATION

7.1 There are no consultation requirements emanating from the recommendations set out in the report.

8.0 FINANCIAL IMPLICATIONS

8.1 There are no financial implications as a result of the recommendations set out in the report.

9.0 LEGAL IMPLICATIONS OR LEGISLATION CONSIDERED

9.1 There are no legal implications as a result of the recommendations set out in the report.

10.0 LINKS TO THE COUNCIL'S CORPORATE PLAN / OTHER CORPORATE PRIORITIES / SINGLE INTEGRATED PLAN

10.1 The operational performance information included within the report has been aligned to the Council's Corporate Plan and / or Single Integrated Plan and aims to demonstrate the extent of progress Council services are making toward the delivery of these priorities.

11.0 CONCLUSION

- 11.1 This report sets out the overall performance of the Council as at the 30th June 2016, that is Quarter 1.

- 11.2 The report has been amended to reflect a more concise format compared to previous years and is one which we can consider and refine as we progress through 2016/17.

COUNCIL PERFORMANCE REPORT QUARTER 1 2016/17 EXECUTIVE SUMMARY

Contents

Section 1 – INTRODUCTION

Section 2 – REVENUE BUDGET

Revenue Budget Performance – more detailed breakdowns are included in the following sections:

- 2a Education and Lifelong Learning Services;
- 2b Community and Children's Services;
- 2c Corporate and Frontline Services;
- 2c Chief Executive's Division; and
- 2d Authority Wide Budgets.

Earmark reserve update – Section 2e provides a breakdown of committed expenditure against service areas.

Section 3 – CAPITAL PROGRAMME

Capital programme budget – more detailed breakdowns are included in the following sections:

- 3a Chief Executive;
- 3b Corporate and Frontline Services;
- 3c Corporate Initiatives;
- 3d Education and Lifelong Learning;
- 3e Community and Children's Services; and
- 3f Capital Programme Funding.

Prudential Indicators – a detailed breakdown is included in Section 3g.

Section 4 – ORGANISATIONAL HEALTH

- Turnover;
- Sickness Absence;
- Organisation Health related investment areas; and
- Council Strategic Risks.

Section 5 – CORPORATE PLAN

Corporate Plan progress updates – detailed progress updates are included in the following sections:

- 5a – People;
- 5b – Place;
- 5c – Economy; and
- Overall summary of Corporate Plan performance indicators.

Section 1 – INTRODUCTION

The Executive Summary aims to bring together and summarise the Council's financial and operational performance position as at 30th June 2016.

Throughout the Summary, electronic links have been included that enable the reader to access more detailed information, as required.

Section 2 – REVENUE BUDGET

Revenue Budget Performance

Service Area	2016/17 – as at 30 th Jun-16			
	Full Year Budget £M	Quarter 1 Budget £M	Quarter 1 Expenditure £M	Quarterly Variance Over / (Under) £M
Education & Lifelong Learning Services (2a)	175.432	43.858	43.864	0.006
Community & Children's Services (2b)	132.903	33.227	33.206	(0.021)
Corporate and Frontline Services (2c)	59.670	14.917	14.902	(0.015)
Chief Executive's Division (2c)	11.758	2.940	2.908	(0.032)
Sub Total	379.763	94.942	94.880	(0.062)
Authority Wide Budgets (2d)	75.072	20.407	20.362	(0.045)
Grand Total	454.835	115.349	115.242	(0.107)

Key Revenue Variances at Quarter 1

- Community and Children's Services
 - Long Term Care and Support (£0.088M overspend);
 - Commissioned Services (£0.122M overspend);
 - Provider Services (£0.117M overspend);
 - Short Term Intervention (£0.170M underspend);
 - Management, Safeguarding and Support Services (£0.073M underspend); and
 - Children's Services (Intensive Intervention) – underspend of £0.053M.
- Authority Wide
 - Council Tax Reduction Scheme (£0.074M underspend).

Earmark Reserve Up Date

- A breakdown of expenditure committed against approved earmark reserves for Service Areas can be viewed at Section 2e by clicking [here](#).

Section 3 – CAPITAL PROGRAMME

Capital Programme Budget

Service Area	2016/17 - as at 30 th Jun-16	
	Capital Budget £M	Actual Expenditure £M
Chief Executive (3a)	12.712	0.523
Corporate and Frontline Services (3b)	29.960	1.767
Corporate Initiatives (3c)	2.864	0.167
Education & Lifelong Learning Services (3d)	55.526	4.876
Community & Children's Services (3e)	11.936	1.659
Total	112.998	8.992

Key Capital Variances at Quarter 1

- New grant approvals introduced into the Capital Programme: Transport Grant Schemes (£0.087M), Welsh Government Local Transport Fund (£0.153M), Transport Infra-structure (£0.737M), Traffic Management (£0.107M), Modernisation Programme - Children's (£0.175M) and Parks and Countryside (£0.040M); and
- Re-profiling of a number of projects to reflect changes in the total cost of schemes.

For information on how the Capital Programme is funded see section 3f by clicking [here](#).

Prudential Indicators

For a detailed breakdown of Prudential Indicators, see section 3g by clicking [here](#).

Section 4 – ORGANISATIONAL HEALTH

- Turnover

Service Area	2016/17		2015/16			
	As at 30 th Jun-16		As at 30 th Jun-15		As at 31 st Mar-16	
	Staff Nos.	% Turnover	Staff Nos.	% Turnover	Staff Nos.	% Turnover
Turnover – Council Wide	11,148	2.60	11,648	2.38	11,245	13.13
Community & Children's Services	2,836	3.21	3,043	2.30	2,873	12.04
Corporate & Frontline Services	1,195	1.59	1,276	3.21	1,207	12.34
Education & Lifelong Learning (inc Schools)	6,829	2.47	7,007	2.10	6,865	13.56
Chief Executive	288	3.82	322	5.90	300	16.67

- Sickness Absence

Service Area	2016/17	2015/16	
	As at 30 th Jun-16 %	As at 30 th Jun-15 %	As at 31 st Mar-16 %
% days lost to sickness absence – Council Wide	4.31	4.65	4.68
Community & Children's Services	6.40	6.64	7.40
Corporate & Frontline Services	4.26	3.79	4.26
Education & Lifelong Learning (inc Schools)	3.54	4.02	3.68
Chief Executive	1.99	3.11	3.06

For a more detailed breakdown of 2016/17 sickness absence information, please use the following [Sickness Absence](#) link.

- **Organisation Health related investment areas**

Progress in our Investment Priorities – Organisational Health		
Investment Area	Investment Value £M	Quarter 1 Update
IT Infrastructure	0.500	Expenditure plan compiled and projects being delivered, for example, Paperless Cabinet.
Council Wide Energy Efficiency	1.050	Procurement processes underway and projects due to be completed by December 2016
Total	1.550	

- **Council Strategic Risks**

There have been no changes to the risk scores associated with our strategic risks during the first quarter. The Strategic Risk Register can be viewed by clicking [here.](#)

Section 5 – CORPORATE PLAN

Corporate Plan progress updates

- **PEOPLE** (Section 5a)

Summary of progress to 30 th June 2016								
<p>Performance against the agreed priorities and targets has generally been good across all services within the group. Good progress is also being made in delivering our agreed modernisation agenda (focussing on supporting independence and control) and the requirements of the Social Services and Wellbeing Act, and our investment in wellbeing and new service models is beginning to deliver improved outcomes for people and our communities across all services.</p> <p>The group is clear about the areas that now need to be prioritised for improvement e.g. numbers of children looked after and alternatives to traditional models of provision, and is working with a range of partners to deliver a joined up, multi agency response to these.</p> <p>Full action plan can be viewed by clicking here.</p>								
Progress in our KEY PERFORMANCE INDICATORS as at 30 th June 2016								
Total no. of PIs in the Priority	Total no. of PIs reported this qtr	No. of PIs reported this qtr with target	On Target		Not on Target*		Within 5% Target	
			No.	%	No.	%	No.	%
21	19	15	9	60	4	27	2	13

- **PLACE** (Section 5b)

Summary of progress to 30th June 2016

Overall positive progress has been made during the first quarter with all actions except one either completed or on target to be completed by the delivery dates set. The one exception (i.e. to review and update the Highways Asset Management Plan (HAMP)) is not being developed due to the scaling back of the Welsh Government's Local Government Borrowing Initiative, albeit, the principles of the HAMP are still being followed to compile work programmes.

In terms of specific progress made:

- *RCT will be amongst the safest places in Wales* – the Divert project, that aims to reduce offending and prevent re-offending in the 18 – 25 age category (that is the most prolific age group for offenders) has supported 28 out of 30 eligible first time entrants since its launch on 7th March 2016 and these individuals will be monitored after 6 months to gauge what impact the support provided has had. Other important work has included preparing for a series of under-age test purchases of alcohol in July, taking a partnership approach to tackling rogue traders and rolling out training to headteachers on the prevention of terrorism and radicalisation;
- *RCT parks and green spaces will continue to be valued by residents* – investment in 4 new all weather 3G sports pitches is progressing as planned at Sardis Road rugby ground, Pentre, Mountain Ash and Maritime, and communication has been on-going with local sports clubs around annual work schedules and providing social media up dates on pitch conditions;
- *More involved and resilient communities* – close partnership working, through the RCT Together Programme, has continued with local groups who are playing a key role in delivering / supporting the delivery of important services within communities. This has included library provision at Rhydyfelin, the Muni Arts Centre (Pontypridd), the Cynon Valley Museum Trust (Aberdare) that is scheduled to re-open its doors in September 2016 and providing financial support to local groups through the Community Enabling Fund and Community Action Fund. Key work has also been undertaken to enable 3 Syrian refugee families, comprising of 18 people, to be resettled within the County Borough and arrangements are being progressed to enable a further family to be resettled in the near future; and
- *RCT's local environment will be clean and attractive, with well maintained roads and pavements, flowing traffic, increased recycling and less waste sent to landfill* – recycling levels continue to improve (66.96% recycled in quarter 1 of this year compared to 60.49% for 2015/16), supported by specific initiatives such as the 'Moving Out?...Tidy' campaign that focuses on students in the Treforest area to encourage them to donate or recycle their unwanted items and also a trial that is currently underway to improve the accessibility of recycling bags for residents. The highways investment projects at Rhigos Mountain, Aberaman footbridge and Fiddlers Elbow are progressing as planned, as is the investment in more energy efficient street lighting. On-going communication with residents will be key as the year progresses to support further improvement in recycling and enforcement of littering, dog fouling, fly tipping, graffiti and fly posting.

Full action plan can be viewed by clicking [here](#).

Progress in our KEY PERFORMANCE INDICATORS as at 30 th June 2016								
Total no. of PIs in the Priority	Total no. of PIs reported this qtr	No. of PIs reported this qtr with target	On Target		Not on Target*		Within 5% Target	
			No.	%	No.	%	No.	%
14	5	3	3	100	0	0	0	0

Progress in our Investment Priorities – PLACE		
Investment Area	Investment Value £M	Quarter 1 Update
Flood Alleviation	0.300	Schemes currently being planned with expenditure scheduled to be incurred in 2016/17
Green Teams	0.100	Additional operatives have been appointed and have commenced roles
Highways Infrastructure Repairs	3.500	Schemes in the process of being delivered with spend to be incurred in 2016/17
Outdoor Leisure Facilities	0.500	Tender processes to be concluded over the summer for 3 new all weather 3G sports pitches to be installed and work continuing to support the installation of a new 3G pitch at Sardis rugby club
Play Areas	0.200	Programme of works agreed, procurement processes and installation underway
Waste Recycling Centre - Dinas	0.150	Preparatory work underway e.g. survey, plans and costing, to support the progression of the project
Total	4.750	

- **ECONOMY** (Section 5c)

Summary of progress to 30th June 2016

Good progress has been made in delivering actions that contribute to building a strong economy. By the nature of the services within this priority, the performance measures tend to be collected on an annual basis, such as the school performance measures and housing interventions. Therefore, few performance measures are available at present but will be considered in future reports as data is released. Furthermore, large physical developments such as the 21st Century Schools Programme, the development at Taff Vale and other town centre regeneration projects are progressing to plan. In this financial year we should see the ten south east Wales local authorities financially commit to a £1.2bn City Deal and begin to have some clarity in respect of what are the risks and opportunities associated with Brexit for the local economy.

Full action plan can be viewed by clicking [here](#).

Progress in our KEY PERFORMANCE INDICATORS as at 30th June 2016

Total no. of PIs in the Priority	Total no. of PIs reported this qtr	No. of PIs reported this qtr with target	On Target		Not on Target*		Within 5% Target	
			No.	%	No.	%	No.	%
49	7	2	0	0	0	0	2	100

Progress in our Investment Priorities – Economy

Investment Area	Investment Value £M	Quarter 1 Update
Empty Property Grant	1.500	Schemes being progressed with spend to be incurred in 2016/17 (as per Cabinet Report 19.4.16)
Graduate Officers	0.200	Graduate officers appointed and to commence employment from September 2016
Schools	2.000	Programme of works agreed and expenditure to be incurred in 2016/17
Town Centres and Village Centres	0.300	Schemes being progressed and expenditure to be incurred in 2016/17
Transport Infrastructure	1.000	Scheme list developed, with projects at various stages of prelim, design and construction
Total	5.000	

- **OVERALL SUMMARY OF CORPORATE PLAN PERFORMANCE INDICATORS**

Progress in our KEY PERFORMANCE INDICATORS as at 30 th June 2016								
Total no. of PIs	Total no. reported this Qtr	Total no. of PIs reported this qtr with target	On Target		Not on Target*		Within 5% Target	
			No.	%	No.	%	No.	%
84	31	20	12	60%	4	20%	4	20%
