

Fframwaith Partnership Meeting Minutes

**9.30 – 12.30, 27th September, 2013 at Valleys Innovation Centre,
Abercynon**

Fframwaith Members Present:

Simon James (Acting Chair)	Chief Executive, Interlink
Andrew Gwynn	Service Director Children's Services
Ben Greenaway	Chwarae Plant
Angela Jones	Wales NHS
Annette Davies	Councillor, RCTCBC – Lead Member Children & Young People
Huw Cripps	Head Teacher, Pontypridd High
Margaret Jervis	Valleys Kids
Laura James	Representing Amanda Taylor Careers Wales
Esther Thomas	Service Director for Schools and School Effectiveness
Phil Bevan	Community Safety Partnership
Steve Bradwick	Councillor, RCTCBC - Scrutiny Representative
Nicola Davies	Assistant Director - Partnerships Cwm Taf LHB
Andrew Lycett	RCT Homes

In attendance:

Carryn Williams	Head of Planning & Commissioning, Fframwaith
Sarah Mills	Commissioning Manager Fframwaith Support Team
Cath Davies	Fframwaith Support Team
Emma Rees	Workforce Development Manager, Fframwaith Support Team
Mary Powell- Chandler	Save the Children
Sian Harkin	Llwyncelyn Infants
Carol Daniel	Head of Service, Early years
Chris Lee	Director of Financial Services, RCT
James Gardiner	RCT (Graduate)

Apologies:

Ellis Williams (Chair)	Chair – Fframwaith Partnership Group Director, Community and Children's Services
Strinda Davies	Cultural Services RCT
Neil Elliot	Service Director, Community & Children's Services
Dawn Hubbard	South Wales Police
Nicola John	Wales NHS
Eleanor Jones	CV Crime Prevention
Kevin Morgan	Job Centre Plus
Amanda Taylor	Careers Wales
Darrell Clarke	Cwm Taf Local Health Board
Chris Bradshaw	Director Education and Lifelong Learning
Judith Lewis	Head Tylorstown Primary
Sue Phillips	Participation and Involvement Officer, Fframwaith
Marcus Bedwell	Wales Probation Service
Gill Moule	Policy and Quality Manager, Fframwaith Support Team

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Geraint Evans Contract Monitoring Officer, Fframwaith Support Team

Maria James Children and Young people's Partnership Development Officer, Fframwaith

1. Welcome, Introductions and Apologies

Apologies for the Chair's absence due to unforeseen circumstances. The Acting Chair welcomed attendees to the meeting and introductions were made. Apologies were noted as above.

2. Minutes of the meeting of April 12th and matters arising

The Partnership agreed that the minutes and papers of the meeting held on June 14th 2013 could be made available on the Fframwaith website.

Matters Arising

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South Wales Programme proposals for maternity, paediatric and neonatal service.

Nicola Davies, NHS informed the group that there had been an unprecedented response to the consultation on the above subject with over 60,000 responses received. Due to the amount of responses and the challenging and complicated process, the decision deadline has been extended from October 2013 to the end of the year.

3. Declaration of Interests

There were no declarations of interest made.

4. FAST

Mary Powell-Chandler of Save the Children and Sian Harkin from Llwynceilyn Primary School were invited to the Partnership Meeting to introduce FAST to the partnership.

The Families and Schools Together Programme (FAST) is an evidence based parent and community strengthening programme. It was developed in 1988 in the United States by Dr Lynn McDonald (professor of Social Work at Middlesex University).

FAST has an established track record for 80% retention rates with low income and marginalised parents and has already transformed the lives of children in fifteen countries over 2,500 schools. Save the children is working in partnership with FAST in order to improve access to the programme for low income families with children aged 3-8 across the UK

The three core aims of the programme are to enable children to:

- Succeed in School and have stronger life chances because of improved education achievement, behaviour and better home-school relationships
- Live in strengthened families because of improved parent-child bonds.
- Live in stronger communities with increased trust, participation and reduced social isolation.

The programme can be run in a children's centre or primary schools.

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Sian Harking then gave a presentation on how FAST had been undertaken in Llwynceilyn Primary School and how successful the programme had been. Sian shared photographs and anecdotes from the 8 week programme.

The group felt that the presentation had been very positive and informative.

Questions were asked by members of the partnership about how difficult engagement of families who really needed the programme had been. Llwynceilyn Infants had worked as a team and it was only possible to succeed with the co-operation of the entire staff. Also co-operation from Health and RCT staff had been invaluable.

Due to the success parents who were not involved with this initial programme had made enquiries on how to be involved.

The question was asked if the Fframwaith partnership would sign up to this initiative and give time and resources to ensure its success. Healthy eating had been part of the process at Llwynceilyn and Health representatives felt this should be one of the priorities of the programme moving forward.

The secondary schools representative asked how this could be moved into Secondary Schools. It was suggested that a secondary schools representative should sit on the local FAST team.

Discussion also on how FAST could be mutually supportive with Team Around the Family and Canopi initiatives.

5. Building a Brighter Future

Carol Daniel, Head of Service for Early years at RCT presented a summary of the document to the partnership.

The document set out the Welsh Government plan for early years and childcare services over the next 10 years. It defines what is meant by Early Years and sets out the Welsh Government's vision for the services and system that support them. The plan will be assessed for progress on an annual basis, with full review in three years time.

The plan is aimed at everyone who leads, commissions and delivers services for children and families from pregnancy up to age seven.

7 key sections to Plan

- Sets the scene for improvement and why investment in the early years is important.
- Focuses on children's health and well being.
- The importance of strong and positive families.
- High Quality early education and childcare.
- Good primary education is addressed in this section
- Sets out how Welsh Government intend to raise standards
- Clarifies roles and responsibilities.

The plan gives a clear indication the direction the Welsh Government intends us to travel.

Full plan to be sent to all Partnership to discuss fully at the next partnership meeting. Also to discuss how we coordinate an all Wales

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approach.

7. Fframwaith's Champion and Challenge Role

It was agreed by the membership that as the Chair was unavailable today a decision on this would be deferred until the next meeting.

Carryn Williams presented a report for the partnership.

At the last meeting in June it was agreed that Fframwaith Partnership's role as champion and challenger of the Single Integrated Plan should be explored.

Chris Lee, Director of Financial Services, RCT gave his views of the report. He felt this review was very helpful as we are reaching a position of transition. Chris questioned whether there was a need for Fframwaith Partnership in the future.

The Acting Chair asked the group individually for their thoughts.

These views were recorded:

- All agreed that it was helpful to see these points written down.
- Children, young people and families have needs across the SIP and need integrated delivery of services and interventions. E.g. substance misuse, health and poverty.
- Need to consider how to take actions forward and develop coherent pathways across services.
- Need for change to streamline processes and services.
- Fframwaith need to take a children and young person's perspective.
- Relying on single agency representation at the 3 strategic Partnership Boards wouldn't provide an agreed multi-agency view and in practice may reflect single agency's view.
- Discussions need to take place at Fframwaith to advise strategic boards on children and young people's issues.
- Too easy for the voices of children and young people to get lost without a children and young people's partnership.
- Need an intermediary group between SIP and services
- Early years' work crosses all 3 partnerships
- Focus on families – not on structures
- Integrated working is the key and concern this may not be achieved without Fframwaith.
- Need to approach things differently but it is now important to seek clarity and make progress asap.
- New strategic partnerships are in their infancy and will take a time to develop. It would be a risk to not have a children and young people's partnership in place.
- Fframwaith need to take on the role of advocacy and for this we need a coherence – such as having position statements agreed in Fframwaith
- Need to be clearer on commissioning fits and the added value Fframwaith brings.
- Need to be clear what the challenge role of Fframwaith is.

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In conclusion:

- SIP – an opportunity to see how Fframwaith fits but need to maintain a children and young people's voice.
- Need to change, keep the best and build on it, Strategic Partnership Board's (SPB's) need to understand their roles and responsibilities.
- Fframwaith important in joining up services and pathways.
- Fframwaith is key to linking strategy through to service delivery.
- Important to have a multi-agency forum for senior managers across children, young people and families to achieve multi-agency and integrated delivery.
- Change is inevitable but needs to be managed.
- Issue of language – is Fframwaith a Strategic Partnership Board?
- There is a need for voluntary sector representation on strategic partnership boards.

It was decided there should be a meeting to come to an agreed way forward including representation from the Operational Steering Group.

Members identified included Ellis Williams, Andrew Gwynn, Carol Daniel, Margaret Jervis, Esther Thomas, Carryn Williams, Nicola Davies alongside OSG representation.

8. TAF Board Action Plan and Management Performance Report Action Plan

It was agreed at the June meeting that the TAF Board would develop an action Plan in response to the evaluation report by IPC received at the January meeting. The plan also incorporates other issues which have arisen during the roll-out of TAF.

A Draft action plan has now been produced and was sent out to the Partnership previously with the papers for the meeting, to Note and agree.

The Action Plan addresses the following areas:

- Improving clarity of assessment and key working arrangements
- Key Commissioners agree and commission future service model for Early Intervention and Prevention Service including assessment and key working
- Improve quality of assessments and key working.
- Up skill the workforce to deliver TAF
- Embed TAF into agency's work
- Implement Performance Management Framework for TAF

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- Support the TAF Panel to develop
- Strengthen governance arrangements for TAF

Point made that family needs to choose their key worker.

Important to build stories into future planning. Training has been altered to incorporate case studies. Enhanced practical training is being developed at the moment.

Draft action plan agreed by Partnership.

Performance Management Information

The performance Management Information is for the first year 2012-13. It should be noted that full roll out across RCT took place from January 2013.

A comprehensive draft set of TAF Performance Management Information has been agreed by the TAF Board.

These findings provide us with vital information for commissioning and what we need to develop.

Need to be clear where difference is being made? Need to find a way of measuring something real.

How do we build in longitudinal studies?

TAF Board aware of a need for data cleansing and continuous improvement being made to refine the system.

Ann Batly, looking at step down issues. After going through children's services and being on at risk register how do we step down these cases.

Question asked is TAF preventing re-referral. This is a long term, ongoing piece of work.

Because of the success of a TAF, school's are now co-operating and on board.

There is a great deal of hope for the future and TAF and Canopi are working together.

Performance Management Information was considered. Noted and agreed by Partnership.

9. Key Commissioners

Key Commissioners report was provided by Fframwaith Support team.

The process of developing a new specification for the ring fenced funding for Children, Young People and Families with Disabilities from Families First funding was discussed. Two half day workshops with relevant professionals from across a number of agencies were arranged to discuss and analyse the needs of this population group with a view to recommending a service specification for developing a new provision.

It was agreed to allocate 10k from the ASD grant to jointly commission with Cwm Taf LHB and Merthyr Tydfil an ASD Pathway Implementation and parent support officer. This is an annual grant and the LHB would need to manage the risk.

The Key Commissioners report was noted and agreed by the Partnership.

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10. AOB

Phil Bevan informed the group he would be retiring at the end of 2013. He wanted to thank the Partnership and wish everyone good luck in the future.

The Acting Chair wished him every success in the future on behalf of everyone.

Early Years are organising a conference possible on the 14th February 2014. The aim of the conference is to inform and discuss the impact of alcohol on the developing brain function of unborn infants.

11. Next meeting details

November 29th, 2013

Gilfach Goch Community Centre, Cambrian Avenue, Gilfach Goch
CF39 8TG.