

**WELSH PURCHASING CONSORTIUM**

**MANAGEMENT BOARD**

**25 JUNE 2014**

A meeting of the **Management Board of the Welsh Purchasing Consortium** will be hosted by **CARDIFF** Council in Committee Room 4, **County Hall, Cardiff, Atlantic Wharf. CF10 4UW**

**WEDNESDAY 25<sup>TH</sup> JUNE, 2014 at 11 a.m.**

(Note: A Location Map is attached for your use)  
Refreshments will be available from 10.30am and a buffet will be available following the meeting.  
Food and Drink is not permitted in the Council Chamber.) .

**AGENDA**

1. **Declaration of Interest**

To receive disclosures of personal interests from Members in accordance with the Code of Conduct.

**Note:** Members are requested to identify the item number and subject matter to which their interest relates and to signify the nature of the personal interest. Where Members withdraw from a meeting as a consequence of the disclosure of a personal interest, they must notify the Chairman when they leave.

2. To approve as a correct record the minutes of the Meeting of the WPC Management Board held on the 30<sup>th</sup> April, 2014.

**(Page No's 1 – 8)**

3. For the benefit of new Board Members:- To receive a presentation on the role of the WPC

4. To receive an update report on the National Procurement Service.

**(Page No's 9-10)**

5. To consider the WPC Procurement Manager's Update Report **(Page**

**No's 11-18)**

- 6 To consider the report of the Secretary to the Consortium in respect of a proposed calendar of meetings. **(Page No's 19-20)**
- 7 To consider the report of the Treasurer of Cardiff Council in respect of Income and Expenditure Account including Statement of Balances 2013/14 and Budget Monitoring 2014/15. **(Page No's 21-46)**
- 8 To receive the report of the Central Management Team in respect of summary details for Variation, Commodity and Extension reports dealt with between May 2014 – June 2014  
**(Page No's 47-50)**
- 9 Any other items considered urgent and agreed by the Chairman.

**Distribution:**

Members of the Welsh Purchasing Consortium Management Board

**N.B.** As set out in clause 3.2 of the Constitution, an Elected Member or Senior Officer may represent the 19 members of the Consortium at Board meetings.

**Mr. P. J. Lucas,  
Secretary to the Welsh Purchasing Consortium,  
Rhondda Cynon Taff County Borough Council,  
The Pavilions,  
Cambrian Park,  
Clydach Vale.  
CF40 2XX**

If Members are unable to attend please contact Emma Coates (01443 424098)

**18<sup>th</sup> June 2014**

Members & Officers are advised that parking at County Hall is limited, although there is parking available within the Red Dragon Centre (opposite County Hall) at a fee (Parking charges can be waived following purchase of a drink / food etc within the Red Dragon Centre following validation of ticket)