

SCRUTINY WORK PROGRAMMES **FINANCE & PERFORMANCE**

‘Holding the Executive to account in respect of all three priorities within the Council’s Corporate Plan....Economy (Building a strong economy), People (Promoting independence and positive lives for everyone), Place (Creating neighbourhoods where people are proud to live and work) as well as its key principle Living within our Means’.

Each of the Council’s Scrutiny Committees is responsible for setting and agreeing its own work programme by identifying a list of themes and topics which fall under the remit of each individual Scrutiny Committee. Following discussion with the Chair, Vice Chair and Scrutiny Members a practical, realistic and timetabled programme can then be developed.

The scrutiny forward work programmes should provide a clear rationale as to why particular issues have been selected; be outcome focussed; ensure that the method of scrutiny is best suited to the topic area and the outcome desired; align scrutiny programmes with the council’s performance management, self-evaluation and improvement arrangements.

Throughout the year, there are a number of ways in which additional issues can be considered for inclusion in the Scrutiny Work Programme and ideas for inclusion may come from a number of sources such as:-

- Individual Councillors;
- Performance or budget monitoring information;
- Inspection reports;
- Referrals from Council (such as Notices of Motion), Cabinet/Audit or other scrutiny committees;
- Service users; and
- Monitoring the implementation of recommendations previously made by the Committee.
- Local Residents

The Cabinet is also required to produce forward work programmes and the Overview & Scrutiny Committee keeps abreast of forthcoming items or topics which may enable scrutiny to be involved in the development of Council policy prior to its formal consideration by Cabinet. It is important to bear in mind that an element of flexibility is applied to each individual work programme that provides Committees with the capacity to scrutinise new / urgent issues that arise during the year. For this reason the Scrutiny Work Programmes will be published for a 6 month period and reviewed every quarter.

FINANCE AND PERFORMANCE SCRUTINY COMMITTEE

Date/Time	Overarching Item	Officer	Cabinet Member	Invited/ In attendance	Scrutiny Focus
<p>Monday, 8th of July 2019, Committee Room 1, Clydach Vale</p>	<p><u>Special Meeting:</u></p> <ul style="list-style-type: none"> ➤ Pre-scrutiny of the Corporate Performance Report 	<p>The Chief Executive</p> <p>Group Director of Community and Children Services.</p> <p>Group Director of Prosperity, Development and Frontline Services.</p> <p>Service Director – Finance & Improvement Services</p>			<p>Scrutiny & Challenge – Scrutiny will undertake pre scrutiny of the Corporate Performance Report.</p>
<p>Tuesday, 23rd of July 2019 Council Chambers, Clydach Vale</p>	<ul style="list-style-type: none"> ➤ Qtr 4 Performance Report (2018/19) ➤ 2019/20 Work Programme 	<p>Service Director – Finance & Improvement Services</p> <p>Service Director- Democratic Services & Communications</p> <p>Service Director – Finance & Improvement Services</p> <p>Service Director – Finance & Improvement Services</p>			<p>For Committee Members to consider the Council's Qtr 4 Performance Report (2018/19).</p> <p>Scrutiny & Challenge – For Members to consider the work programme for the 2019/2020 Municipal year.</p>

	<ul style="list-style-type: none"> ➤ 2019-20 target setting ➤ Pre-scrutiny Destination Management Plan Workshop. 	Director of Prosperity and Development.		<p>To provide Committee Members with the opportunity to consider which performance indicator targets be reviewed in more detail during the 2019-20 Municipal year.</p> <p>Scrutiny & Challenge – Scrutiny will undertake pre scrutiny of the Destination Management Plan.</p>
Thursday, 26th of September 2019 Council Chambers, Clydach Vale	<ul style="list-style-type: none"> ➤ Treasury Management Training Session ➤ Treasury Management Annual Report ➤ Food Register Working Group update ➤ How the Council consults 	<p>External Trainers</p> <p>Head of Finance: Education and Financial Reporting.</p> <p>Health Protection and Licencing Manager.</p> <p>Corporate Policy and Consultation Manager.</p>		<p>All Elected Members to have the opportunity to undergo training in respect of Treasury Management</p> <p>For Committee Members to consider the Council's Treasury Management Annual Report</p> <p>To provide Committee Members with an update in respect of the Food Register Working Group.</p> <p>To consider how the Council consults and receive an overview of the Council's approach to the Revenue Budget Consultation process.</p>

	<ul style="list-style-type: none"> ➤ Community Infrastructure Levy Annual Monitoring Report ➤ Workless households & Community based employment support; <p>(INFORMATION ONLY)</p>	Director of Prosperity and Development			<p>Scrutiny & Challenge Scrutiny will undertake pre scrutiny of the Community Infrastructure Levy Annual Monitoring Report</p>
<p>Monday, 4th of November 2019 Council Chambers Clydach Vale</p>	<ul style="list-style-type: none"> ➤ Community Infrastructure Levy (CIL) Training for all Elected Members ➤ Understanding the Council's 2019/20 Budget ➤ Qtr 1 Performance Report (2019/20) 	<p>Director of Prosperity and Development</p> <p>Service Director – Finance & Improvement Services</p> <p>Service Director – Finance & Improvement Services</p>			<p>All Elected Members to have the opportunity to undergo training in respect of Community Infrastructure Levy (CIL)</p> <p>To provide an overview of the Council's 2019/20 Revenue Budget and 3-year Capital Programme</p> <p>For Committee Members to consider the Council's Qtr 1 Performance Report (2019/20).</p>

	<ul style="list-style-type: none"> ➤ 'Rhondda Cynon Taf's Employment and Skills Strategy and Action Plan 2020 - 2022.' ➤ Quarterly review of the 2019/20 Finance and Performance Scrutiny Work Programme. 	<p>Head of Community Services</p> <p>Service Director- Democratic Services & Communication and Service Director – Finance & Improvement Services</p>			<p>Scrutiny & Challenge Scrutiny will undertake pre scrutiny of the 'Rhondda Cynon Taf's Employment and Skills Strategy and Action Plan 2020 - 2022.'</p> <p>Scrutiny and Challenge.</p> <ul style="list-style-type: none"> •Is the Work Programme suitable and relevant to the Terms of Reference? •Does the Work Programme illustrate clear outcomes and objectives? <p>Members of the Finance and Performance Scrutiny Committee to provide comment in relation to the Work Programme and to consider the remaining 2019/20 F&P Work Programme.</p>
<p>Monday, 16th of December 2019 Council Chambers, Clydach Vale</p>	<ul style="list-style-type: none"> ➤ Qtr 2 Performance Report ➤ Budget Consultation 	<p>Service Director – Finance & Improvement Services</p> <p>Service Director – Finance & Improvement Services</p>			<p>For Committee Members to consider the Council's Qtr 2 Performance Report.</p> <p>For Committee Members to feedback their views as part of the 2020/21 Revenue Budget Consultation process.</p>

	<ul style="list-style-type: none"> ➤ Digital Strategy Work Programme ➤ Corporate Asset Management Plan – FOR INFORMATION (Exempt Item) ➤ Cabinet & Scrutiny Engagement Session (Enterprise Development and Housing) 	<p>Service Director, Digital & ICT</p> <p>Director of Corporate Estates</p>			<p>For Committee Members to review the work undertaken to deliver the Council's Digital Strategy (Digital RCT – Our 2020 Digital Vision) and for the Committee's feedback to be taken account of as part of developing a new draft Digital Strategy</p> <p>For Committee Members to consider an interim update of the Corporate Asset Management Plan</p> <p>√ Scrutiny & Challenge – Consider the progress made in advancing the portfolio responsibilities of the Cabinet Member for Enterprise Development and Housing</p>
<p>Wednesday, 29th January 2020, Council Chambers, Clydach Vale</p>	<ul style="list-style-type: none"> ➤ Pre-Scrutiny of the new draft Digital Strategy 	<p>Service Director Digital & ICT</p>			<p>Scrutiny & Challenge To undertake pre scrutiny of the Council's new draft Digital Strategy as part of developing a final draft Strategy for consideration by Cabinet.</p> <p>Scrutiny & Challenge</p>

	<ul style="list-style-type: none"> ➤ Pre Scrutiny of the 2020/21 Revenue Budget Strategy ➤ Treasury Management Mid-Year Stewardship Report ➤ Cabinet & Scrutiny Engagement Session (Corporate Services) ➤ Pre-Scrutiny Feedback (Tourism Strategy) ➤ Food Register Working Group Feedback from Cabinet 	<p>Service Director – Finance & Improvement Services</p> <p>Head of Finance: Education and Financial Reporting</p> <p>Service Director – Finance & Improvement Services Service Director Democratic Services & Communications</p> <p>Service Director- Democratic Services & Communication and Service Director – Finance & Improvement Services</p> <p>Service Director- Democratic Services & Communication and Service Director – Finance & Improvement Services</p>	<p>Cabinet Member for Corporate Services</p>	<p>√</p>	<p>To undertake pre scrutiny of the proposals in relation to the Council's draft 2020/21 Revenue Budget Strategy (to include feedback from the public consultation exercise)</p> <p>To consider the 2019/20 Mid-Year Treasury Management Stewardship Report</p> <p>Scrutiny & Challenge – Consider the progress made in advancing the portfolio responsibilities of the Cabinet Member for Corporate Services)</p> <p>To consider information in respect of matters scrutinised by this Committee - Pre-scrutiny Destination Management Plan Workshop</p> <p>To consider information in respect of matters scrutinised by this Committee – Food Register Working Group Feedback from Cabinet</p>
--	---	---	--	----------	---

<p>Tuesday, 24th March 2020, Council Chambers, Clydach Vale</p>	<ul style="list-style-type: none"> ➤ Qtr 3 Performance Report ➤ Council Corporate & Service Self Assessments ➤ Tourism Strategy; Consultation Responses 	<p>Service Director – Finance & Improvement Services</p> <p>Service Director Democratic Services & Communications</p> <p>Director of Prosperity and Development</p>		<p>For Committee Members to consider the Council's Qtr 3 Performance Report.</p> <p>For Members to receive the corporate and service self-assessments of the Council for 2020.</p> <p>An opportunity for Members to consider the consultation responses in respect of the Council's Destination Management Plan.</p>
---	--	---	--	--

Training Requirements:-

To be considered at the first Scrutiny Committee in July

Scrutiny Training Session – 25th July 2019 (9.30-12.30pm) Council Offices, Clydach Vale

Scrutiny Working Groups:-

Food Register Working Group.