

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**AUDIT COMMITTEE**

**Minutes** of the meeting of the Audit Committee held at The Pavilions, Clydach Vale on Monday, 27<sup>th</sup> June 2016 at 5 p.m.

**PRESENT**

**County Borough Councillors**

J. Bunnage	P. Griffiths	P. Wasley
(Mrs) A. Calvert	(Mrs) S. Jones	M.J. Watts
W.J. David	G. Smith	E. Webster
C. Davies	G. Stacey	C.J. Willis

**Independent Member**

Mr. R. Hull

**Officers in Attendance**

Mr. C.B. Jones – Service Director, Legal & Democratic Services  
Mr. M. Crumbie – Operational Audit Manager

**Wales Audit Office**

Mr. M. Jones

**1 APOLOGY FOR ABSENCE**

An apology for absence was received from County Borough Councillor R.K.Turner.

**2 DECLARATION OF INTEREST**

There were no declarations of interest in matters pertaining to the agenda.

**3 ELECTION OF A CHAIRMAN OF THE AUDIT COMMITTEE FOR 2016-17**

**RESOLVED** to elect Mr. Roger Hull as Chairman of the Audit Committee for the 2016-17 municipal year.

**4 APPOINTMENT OF VICE-CHAIRMAN OF THE AUDIT COMMITTEE FOR 2016-17**

**RESOLVED** to appoint County Borough Councillor Cennard Davies as Vice-Chairman of the Audit Committee for the 2016-17 municipal year.

**5 MINUTES**

**RESOLVED** to approve as an accurate record, the minutes of the meeting of the Audit Committee held on 3<sup>rd</sup> May 2016.

## **REPORTS OF THE GROUP DIRECTOR, CORPORATE & FRONTLINE SERVICES**

### **6 ANNUAL GOVERNANCE STATEMENT 2015/16 – AMENDMENT TO SECTION 3.3.19**

The Operational Audit Manager outlined the report which provided Members with a proposed update to the Council's Annual Governance Statement for 2015/16.

Members were advised that the inclusion of finalised external regulator reports within the 2015/16 Annual Governance Statement would help ensure a complete picture of the Council's arrangements were presented and following consideration of the report, it was **RESOLVED** to recommend its inclusion for certificate within the Annual Government Statement.

### **7 INTERNAL ADIT PERFORMANCE 2016/17**

The Operational Audit Manager presented the report providing performance information in respect of the Internal Audit Service between 1<sup>st</sup> April 2016 and 15<sup>th</sup> June 2016.

The audit plan attached to the report as Appendix 1 included the status of each planning audit review, the quarter in which the audit is/was planned to commence and incorporated the detailed performance information for each Internal Audit Review. Appendix 2 to the report provided a summary of the status of all recommendations made by the Internal Audit Service, grouped under the relevant service of the Council.

Following consideration of the report, it was **RESOLVED** to note the information.

### **8 FINALISED AUDIT ASSIGNMENTS**

The Operational Audit Manager provided the Committee with a summary of the following audit assignments completed between 16<sup>th</sup> April and 15<sup>th</sup> June 2016:

- Council Tax
- Housing Benefits
- Taxation
- Cefn Primary School
- Llantrisant Primary School
- Mountain Ash Comprehensive School
- YGG Llwyncelyn
- YGG Pont Sion Norton
- YGG Ynyswen
- Cwmbach CIW Primary

Following consideration of the outcomes of the various assignments, it was **RESOLVED** –

- (1) To note the information.
- (2) To receive information in respect of whether the Council receives funding from the Department for Work & Pensions for administering housing benefits.
- (3) To request confirmation that formal purchase card transaction logs are being kept at Mountain Ash Comprehensive School.

**R.HULL  
CHAIRMAN**

The meeting terminated at 5.25 p.m.