

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

Minutes of the meeting of the Audit Committee held on Monday, 19th February 2018
at 5 p.m. at the Council Offices, The Pavilions, Clydach Vale

PRESENT

Mr.R.Hull – in the Chair

County Borough Councillors

L. M. Adams	M. Fidler Jones
H. Boggis	S. Pickering
G. Caple	R. W. Smith
A. Cox	R. Yeo
J. Cullwick	

OFFICERS

Mr M. Crumbie –Head of Internal Audit &
Procurement Development Programmes
Mr. B. Davies –Director, Financial Services
Mr. C. B. Jones –Director, Legal & Democratic Services
Ms. J. Nicholls –Senior Democratic Services Officer

40. APOLOGIES FOR ABSENCE

Apologies for absence were received from County Borough Councillors D. Macey and M. Powell. An apology was also received from the Wales Audit Office

41. DECLARATIONS OF INTERESTS

In accordance with the Members' Code of Conduct the following County Borough Councillors declared a personal interest:-

1. County Borough Councillor M. Fidler Jones in relation to Agenda Item 5- Finalised Audit Assignments – 'Hawthorn High School is in my ward'
2. County Borough Councillor S. Pickering in relation to Agenda Item 5 – Finalised Audit Assignments – 'I am a Governor at Hawthorn High School & Trerobart Primary – This is a personal and prejudicial interest and I will be leaving the room during consideration of this item'

42. APPOINTMENT OF VICE CHAIR

In accordance with Minute No.10 (3.4) of the Annual General Meeting of the Council held on the 17th May, 2017 when it was agreed that the responsibility of the appointment of the Vice Chair of the Audit Committee be delegated to the Audit Committee, it was **RESOLVED** to defer consideration of the appointment of the Vice Chair to the next meeting of the Audit Committee.

43. MINUTES

RESOLVED – to approve as an accurate record the minutes of the meeting of the Audit Committee held on the 27th November 2017.

44. MATTERS ARISING

Minute No. 36 – The Head of Internal Audit & Procurement Development Programmes confirmed that the Anti Fraud, Bribery and Corruption Strategy had been updated to reflect Committee's comments. As requested by Members, the Head of Internal Audit & Procurement Development Programmes confirmed that a payroll insert was being developed which aimed to raise awareness of the strategy and would be issued to employees when completed. As agreed, there will be an update at the next meeting of the Audit Committee.

45. INTERNAL AUDIT PERFORMANCE

The Head of Internal Audit & Procurement Development Programmes presented the report of the Group Director, Corporate & Frontline Services in respect of the internal audit performance up to the 1st February 2018. Following consideration of the report it was **RESOLVED** to note the performance of Internal Audit.

46. FINALISED AUDIT ASSIGNMENTS

The Head of Internal Audit & Procurement Development Programmes presented the report of the Group Director, Corporate & Frontline Services in respect of the finalised audit assignments completed between 15th November 2017 and 1st February 2018:-

- Bryncelynnog Comprehensive School
- Brynnau Primary
- Elective Home Education
- Ferndale Community School (follow up)
- Glenboi Primary (Follow up)
- Hawthorn High School
- Llanhari Primary School
- Llanilltud Faerdref Primary School
- Llwynypia Primary School
- Oaklands Primary School
- Tonypandy Primary

- Trerobart Primary
- Ysgol Gyfun Garth Olwg
- Leisure Services Review
- Vision Products
- Disaster recovery

(Having previously declared a prejudicial interest in Agenda Item 5 – Hawthorn High School and Trerobart Primary, County Borough Councillor S. Pickering left the meeting for these items).

Following consideration of the report it was **RESOLVED**:-

1. That where common audit findings (themes) have occurred within and across Schools, these be targeted as specific thematic reviews by Internal Audit in the future and this be reflected within the Draft Audit Plan for 2018/19.
2. That where Audit Committee requests a follow-up review to be undertaken, this be clearly identified within the relevant report to Audit Committee.
3. That a letter is sent to Ferndale Community School and Glenboi Primary School acknowledging the improvements demonstrated since the previous audit review.
4. All reports relating to schools that are presented to Audit Committee in the Municipal Year of 2018/19 should note when the report was or is due to be presented to the Governing Body.
5. Follow-up audit reviews be undertaken at Hawthorn High School and Ysgol Gyfun Garth Olwg.

R.HULL

CHAIR

The meeting closed at 6.30 p.m.

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