

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

MUNICIPAL YEAR 2019/20

AUDIT COMMITTEE 15th July 2019	AGENDA ITEM NO. 6
REPORT OF THE DIRECTOR OF FINANCE & DIGITAL SERVICES	INTERNAL AUDIT PERFORMANCE 2019/20

Author: Paul Griffiths (Service Director – Finance and Improvement Services)
Mark Thomas (Head of Regional Internal Audit Service)

1. PURPOSE OF THE REPORT

- 1.1 This report provides the performance information in respect of the Internal Audit Service between 1st April 2019 and 1st July 2019.

2. RECOMMENDATIONS

It is recommended that Members:

- 2.1 Review the information contained within the report and identify whether there are any areas where specific issues are of concern.
- 2.2 Consider what comments and recommendations, if any, they wish to make.

3. REASONS FOR RECOMMENDATIONS

- 3.1 To help ensure that Audit Committee monitors the performance of the Council's Internal Audit Service, in accordance with its Terms of Reference.

4. BACKGROUND

- 4.1 The Audit Committee Terms of Reference (Point J) requires it *'To receive reports on the performance of the Internal Audit Service throughout the year particularly in relation to matters of financial probity and corporate governance'*.

- 4.2 In line with this requirement Appendix 1 sets out the Internal Audit Plan for 2019/20 and includes the status of each audit, the quarter in which the audit is/was planned to commence and incorporates the detailed performance information for each audit.
- 4.3 The Internal Audit Plan currently includes 69 individual audit assignments and, as at 1st July 2019, 6% of the Plan had been completed to report stage. The detailed breakdown of the status of each review is provided in **Appendix 1** and is summarised as follows:

Status	No. Of Audits
Final Reports Issued	1
Draft Reports Issued	3
Fieldwork Complete	8
Audits In Progress	4
Audits Not Yet Started ('Planned')	53
Total:	69

- 4.4 **Appendix 2** provides a summary of the status of all recommendations made by the Internal Audit Service, grouped under the relevant service of the Council. A verbal update in respect of the status of the outstanding recommendations shown in Appendix 2 will be provided at the meeting if required.

5. EQUALITY AND DIVERSITY IMPLICATIONS

There are no equality and diversity implications as a result of the recommendations set out in the report.

6. CONSULTATION

There are no consultation implications as a result of the recommendations set out in the report.

7. FINANCIAL IMPLICATION(S)

There are no financial implications as a result of the recommendations set out in the report.

8. LEGAL IMPLICATIONS OR LEGISLATION CONSIDERED

- 8.1 The provision of regular information in respect of the Council's Internal Audit Service supports the Council in demonstrating compliance with the Accounts and Audit (Wales) (Amendment) Regulations 2018.

8.2 Regulation 7 (Internal Audit) of Part 3 of the 2018 Regulations directs that: “A relevant body must maintain an adequate and effective system of internal audit of its accounting records and of its system of internal control.”

9. LINKS TO CORPORATE AND NATIONAL PRIORITIES AND THE WELL-BEING OF FUTURE GENERATIONS ACT.

THE COUNCIL’S CORPORATE PLAN PRIORITIES

9.1 The work of Internal Audit aims to support the delivery of the priorities contained within the Council’s Corporate Plan – *The Way Ahead*, in particular ‘Living Within Our Means’ through ensuring that appropriate internal controls are in place to effectively manage resources.

WELL-BEING OF FUTURE GENERATIONS ACT

9.2 The Sustainable Development Principles, in particular Prevention, can be applied to the systematic reviews undertaken in order to provide assurance that risks to the achievement of objectives are being managed.

10. CONCLUSION

10.1 Monitoring the performance of Internal Audit is a key responsibility for Audit Committee. This report provides Audit Committee with detailed information with which the performance of the Service can be reviewed and scrutinised.

Other Information:-

Relevant Scrutiny Committee

Not applicable.

Contact Officers – Paul Griffiths / Mark Thomas

LOCAL GOVERNMENT ACT 1972

AS AMENDED BY

THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

AUDIT COMMITTEE

15th July 2019

INTERNAL AUDIT PERFORMANCE 2019/20

REPORT OF THE DIRECTOR OF FINANCE & DIGITAL SERVICES

Author: Paul Griffiths (Service Director – Finance and Improvement Services)
Mark Thomas (Head of Regional Internal Audit Service)

Item: 6

Background Papers

None.

Officer to contact: Paul Griffiths / Mark Thomas

Appendix 1 - Monitoring the Internal Audit Plan 2019/20

	Priority	Planned Qtr	Status	Start Fieldwork	Finish Fieldwork	Draft Report Issued	Days between ending fieldwork & issuing draft report	Management Responses	Timeliness of Management Response	Final Report	Management response to issuing final report
CHIEF EXECUTIVE											
HUMAN RESOURCES											
SICKNESS ABSENCE - SCHOOLS	High	QTR 3	Planned				0		0		0
PURCHASE CARDS – NON SCHOOLS SPEND	Medium	QTR 2	Planned				0		0		0
FINANCE & DIGITAL SERVICES											
ADMINISTRATION OF TRUST FUNDS	Low	QTR 3	Planned				0		0		0
DEBTORS	High	QTR 3	Planned				0		0		0
PENSIONS	High	QTR 4	Planned				0		0		0
GENERAL LEDGER	Low	QTR 3	Planned				0		0		0
DIGITALISATION	High	QTR 3	Planned				0		0		0
BUSINESS SUPPORT UNIT	High	QTR 3	Planned				0		0		0
VALUE FOR MONEY	High	QTR 3	Planned				0		0		0

	Priority	Planned Qtr	Status	Start Fieldwork	Finish Fieldwork	Draft Report Issued	Days between ending fieldwork & issuing draft report	Management Responses	Timeliness of Management Response	Final Report	Management response to issuing final report
TREASURY MANAGEMENT	Medium	QTR 3	Planned				0		0		0
CORPORATE ESTATES											
21ST CENTURY SCHOOLS – CAPITAL PROJECT C/F	High	QTR 4	Planned				0		0		0
LEGAL SERVICES											
LEGAL SERVICES	Medium	QTR 4	Planned				0		0		0
COMMUNITY & CHILDREN'S SERVICES											
ADULT SERVICES											
DIRECT PAYMENTS C/F	High	QTR 1	In Progress	01/05/2019			0		0		0
BROKER SERVICE C/F	High	QTR 1	In Progress	24/06/2019			0		0		0
WCCIS	High	QTR 2	Planned				0		0		0
THE REVIEW TEAM C/F	Medium	QTR 4	Planned				0		0		0
FAIRER CHARGING	High	QTR 2	Planned				0		0		0
CHILDREN'S SERVICES											

	Priority	Planned Qtr	Status	Start Fieldwork	Finish Fieldwork	Draft Report Issued	Days between ending fieldwork & issuing draft report	Management Responses	Timeliness of Management Response	Final Report	Management response to issuing final report
CONTRACT MANAGEMENT – PLACEMENTS C/F	High	QTR 2	Planned				0		0		0
ADOPTION SUPPORT & FOSTER CARER PAYMENTS – FOLLOW UP	High	QTR 3	Planned				0		0		0
PUBLIC HEALTH & COMMUNITY SERVICES											
LLWYDCOED CREMATORIUM	Low	QTR 2	Planned				0		0		0
ENGAGEMENT, INTERVENTION & PREVENTION C/F	High	QTR 4	Planned				0		0		0
YOUTH OFFENDING SERVICE C/F	Medium	QTR 1	Draft Report	08/05/2019	14/06/2019	01/07/2019	17		0		0
REGISTRATION SERVICES	Low	QTR 2	Planned				0		0		0
LEISURE SERVICES - CASH COLLECTION & BANKING	Medium	QTR 2	In Progress	01/07/2019			0		0		0
EDUCATION & INCLUSION SERVICES											
EDUCATION IMPROVEMENT SERVICES											
EARLY YEARS PROVISION C/F	High	QTR 2	Planned				0		0		0
ATTENDANCE & WELLBEING SERVICE											
ATTENDANCE : REFERRALS & INTERVENTION	High	QTR 3	Planned				0		0		0

	Priority	Planned Qtr	Status	Start Fieldwork	Finish Fieldwork	Draft Report Issued	Days between ending fieldwork & issuing draft report	Management Responses	Timeliness of Management Response	Final Report	Management response to issuing final report
EXCLUSIONS	High	QTR 3	Planned				0		0		0
S.E.N. SCHOOLS											
YSGOL HEN FELIN	High	QTR 2	Planned				0		0		0
MAESGWYN SPECIAL SCHOOL	High	QTR 2	Planned				0		0		0
PRIMARY SCHOOLS											
PENRHIWCEIBER PRIMARY SCHOOL	Medium	QTR 1	Draft Report	20/05/2019	29/05/2019	14/06/2019	16		0		0
PENYGAWSI PRIMARY SCHOOL	Medium	QTR 2	Planned				0		0		0
PERTHCELYN COMMUNITY PRIMARY	Medium	QTR 2	Planned				0		0		0
PONTYGWAITH PRIMARY SCHOOL	Medium	QTR 2	Planned				0		0		0
RHIGOS PRIMARY SCHOOL	Medium	QTR 1	Fieldwork Complete	05/06/2019	07/06/2019		0		0		0
TON PENTRE PRIMARY SCHOOL	Medium	QTR 1	Fieldwork Complete	17/06/2019	20/06/2019		0		0		0
TONYSGUBORIAU PRIMARY SCHOOL	Medium	QTR 1	Draft Report	20/05/2019	04/06/2019	01/07/2019	27		0		0
TREALAW PRIMARY SCHOOL	Medium	QTR 2	Planned				0		0		0

	Priority	Planned Qtr	Status	Start Fieldwork	Finish Fieldwork	Draft Report Issued	Days between ending fieldwork & issuing draft report	Management Responses	Timeliness of Management Response	Final Report	Management response to issuing final report
WILLIAMSTOWN PRIMARY SCHOOL	Medium	QTR 2	Planned				0		0		0
YGG ABERCYNON	Medium	QTR 2	Planned				0		0		0
YGG ABERDAR	Medium	QTR 2	Planned				0		0		0
CRAIG YR HESG PRIMARY SCHOOL	Medium	QTR 2	Planned				0		0		0
LLANHARAN PRIMARY SCHOOL	Medium	QTR 2	Planned				0		0		0
MAERDY COMMUNITY PRIMARY SCHOOL	Medium	QTR 2	Planned				0		0		0
MAES Y COED PRIMARY SCHOOL	Medium	QTR 3	Planned				0		0		0
PENGEULAN PRIMARY SCHOOL	Medium	QTR 3	Planned				0		0		0
PENYRENGLYN COMMUNITY PRIMARY SCHOOL	Medium	QTR 3	Planned				0		0		0
PONTYCLUN PRIMARY SCHOOL	Medium	QTR 3	Planned				0		0		0
YNYSHIR PRIMARY SCHOOL	Medium	QTR 4	Planned				0		0		0
YGG BODRINGALLT	Medium	QTR 4	Planned				0		0		0
YGG TONYREFAIL	Medium	QTR 4	Planned				0		0		0

	Priority	Planned Qtr	Status	Start Fieldwork	Finish Fieldwork	Draft Report Issued	Days between ending fieldwork & issuing draft report	Management Responses	Timeliness of Management Response	Final Report	Management response to issuing final report
PRIMARY SCHOOL SELF ASSESSMENT REPORT 19/20	Medium	QTR 4	Planned				0		0		0
MIDDLE SCHOOLS											
YSGOL LLANHARI FOLLOW UP C/F	High	QTR 1	Fieldwork Complete	10/06/2019	18/06/2019		0		0		0
TONYREFAIL COMMUNITY SCHOOL	High	QTR 1	Fieldwork Complete	17/06/2019	01/07/2019		0		0		0
SECONDARY SCHOOLS											
Y PANT COMPREHENSIVE FOLLOW UP	High	QTR 1	Fieldwork Complete	24/06/2019	01/07/2019		0		0		0
HAWTHORN HIGH SCHOOL FOLLOW UP	High	QTR 4	Planned				0		0		0
SCHOOLS & COMMUNITY											
EDUCATION IMPROVEMENT GRANT	High	QTR 2	Planned				0		0		0
POST 16 GRANT	High	QTR 4	Planned				0		0		0
POST 16 PLANNING AND FUNDING 2019/20	High	QTR 3	Planned				0		0		0
PUPIL DEPRIVATION GRANT	High	QTR 2	Planned				0		0		0
PROSPERITY, DEVELOPMENT & FRONTLINE SERVICES											

Appendix 2 - The Status of Recommendations

CHIEF EXECUTIVE

Number of HIGH Recs	STATUS		
12	Implemented	Overdue / Outstanding	Target Date in the Future
	12	0	0
Number of MEDIUM Recs	STATUS		
73	Implemented	Overdue / Outstanding	Target Date in the Future
	72	0	1
Number of LOW Recs	STATUS		
66	Implemented	Overdue / Outstanding	Target Date in the Future
	58	0	8

COMMUNITY & CHILDREN'S SERVICES

Number of HIGH Recs	STATUS		
23	Implemented	Overdue / Outstanding	Target Date in the Future
	21	0	2
Number of MEDIUM Recs	STATUS		
154	Implemented	Overdue / Outstanding	Target Date in the Future
	152	0	2
Number of LOW Recs	STATUS		
94	Implemented	Overdue / Outstanding	Target Date in the Future
	94	0	0

CORPORATE & FRONTLINE SERVICES

Number of HIGH Recs	STATUS		
33	Implemented	Overdue / Outstanding	Target Date in the Future
	33	0	0
Number of MEDIUM Recs	STATUS		

100	Implemented	Overdue / Outstanding	Target Date in the Future
	97	0	3
Number of LOW Recs	STATUS		
47	Implemented	Overdue / Outstanding	Target Date in the Future
	44	0	3

EDUCATION & INCLUSION SERVICES

Number of HIGH Recs	STATUS		
316	Implemented	Overdue / Outstanding	Target Date in the Future
	312	0	4
Number of MEDIUM Recs	STATUS		
839	Implemented	Overdue / Outstanding	Target Date in the Future
	829	0	10
Number of LOW Recs	STATUS		
626	Implemented	Overdue / Outstanding	Target Date in the Future
	624	2	0

PROSPERITY, DEVELOPMENT & FRONTLINE SERVICES

Number of HIGH Recs	STATUS		
0	Implemented	Overdue / Outstanding	Target Date in the Future
	0	0	0
Number of MEDIUM Recs	STATUS		
3	Implemented	Overdue / Outstanding	Target Date in the Future
	2	0	1
Number of LOW Recs	STATUS		
0	Implemented	Overdue / Outstanding	Target Date in the Future
	0	0	0

WHOLE AUTHORITY ARRANGEMENTS

Number of HIGH Recs	STATUS		
8	Implemented	Overdue / Outstanding	Target Date in the Future
	7	0	1
Number of MEDIUM Recs	STATUS		
11	Implemented	Overdue / Outstanding	Target Date in the Future
	10	0	1
Number of LOW Recs	STATUS		
0	Implemented	Overdue / Outstanding	Target Date in the Future
	0	0	0

