



**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**RECORD OF DECISIONS OF THE EXECUTIVE**

**DECISION MADE BY: Cabinet    DATE DECISION MADE: 16<sup>th</sup> February 2017**

***Agenda Item : 4***

**SUBJECT: PRE-SCRUTINY: DIGITAL WORKPLACE – AGILE WORKING**

**Cabinet Members Present  
County Borough Councillors:**

A Morgan(Chairman) M Webber, R Bevan,  
A Crimmings, M Forey, G Hopkins,  
E Hanagan, J Rosser, M Norris

**Apology for Absence  
County Borough Councillor:**

**Other Councillor(s) in Attendance:-**

B Morgan, J Bonetto, B Stephens, S Bradwick,  
I Pearce, C Davies, P Jarman, E Webster

**1. DECISION MADE:**

**Agreed –**

1. To consider the following feedback from the meeting of the Overview and Scrutiny Committee held on the 13<sup>th</sup> December, 2016 together with the additional comments made at that meeting as outlined in the minutes attached at Appendix 2 of the report:-
  - That the vision for transforming the way the Council works through Agile Working is clear going forward;
  - That the 'key building blocks' and 'design principles' are appropriate;
  - That the Council's Pilot Agile Working Policy Scheme is considered adequate subject to the following points:-
    - (i) That all employee contracts adequately reflect Section 14 (i) of the Policy Compliance & Review and;
    - (ii) That lessons from the Agile Working Policy Pilot scheme are captured and reviewed;
  - That a monthly review is undertaken in respect of the specific pathfinder projects between January 2017 and March 2017 thereon a quarterly review is adopted;
  - That the approach taken around Document Management is appropriate.

**2. REASON FOR THE DECISION BEING MADE:**

The need to provide Cabinet with feedback from the meeting of the Overview & Scrutiny Committee held on Tuesday, 13<sup>th</sup> December, 2016 in respect of the ambitious and major programme digitally transforming the Council's services.

**3. LINKS TO CORPORATE PRIORITIES / FUTURE GENERATIONS – SUSTAINABLE DEVELOPMENT.**

- Council's Corporate Plan – Investment Priorities

**4. CONSULTATION UNDERTAKEN PRIOR TO DECISION BEING MADE:**

- As outlined in Section 6 of the report, appropriate consultation across services has been undertaken in establishing the framework and principles of agile working for the Council. Where any working practises are proposed to be changed, staff and Trade Unions will be consulted with in full as part of any implementation arrangements.
- Members of the Overview and Scrutiny Committee were given the opportunity to undergo pre-scrutiny of the planned developments of the digital workplace-agile working programme to inform a recommended way forward to the Cabinet.

**5. PREVIOUS CONSIDERATION BY A COMMITTEE OF THE COUNCIL**

- Overview & Scrutiny Committee – 13<sup>th</sup> December, 2016

**6. PERSONAL INTERESTS DECLARED:**

- None

**7. DISPENSATION TO SPEAK (AS GRANTED BY STANDARDS COMMITTEE):**

- None

**8. (a) IS THE DECISION SUBJECT TO CALL-IN BY THE OVERVIEW AND SCRUTINY COMMITTEE:**

YES  NO

**Note:** This decision will not come into force and may not be implemented until the expiry of 5 clear working days after its publication i.e. **24<sup>th</sup> February 2017** to enable it to be the subject to the Call-In Procedure in Rule 17.1 of the Overview and Scrutiny Procedure Rules.

**8. (b) IF NO, REASONS WHY IN THE OPINION OF THE DECISION-MAKER THE DECISION IS DEEMED EXEMPT OR NON APPLICABLE:**

- I. COUNCIL FUNCTION (CALL IN IS THEREFORE NON APPLICABLE):-  
Reason:.....**N/A**.....
- II. URGENT DECISION:-  
Reason:.....**N/A**.....

**8. (c) IF DEEMED URGENT - SIGNATURE OF MAYOR OR DEPUTY MAYOR OR HEAD OF PAID SERVICE CONFIRMING AGREEMENT THAT THE PROPOSED DECISION IS REASONABLE IN ALL THE CIRCUMSTANCES FOR IT BEING TREATED AS A MATTER OF URGENCY, IN ACCORDANCE WITH THE OVERVIEW AND SCRUTINY PROCEDURE RULE 17.2:**

N/A

.....  
**(Mayor)**

.....  
**(Dated)**



.....  
**(Proper Officer)**

**16<sup>th</sup> February 2017**  
**(Dated)**