

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

CABINET

21st SEPTEMBER 2017

COUNCIL PERFORMANCE REPORT – 30th June 2017 (Quarter 1)

REPORT OF THE GROUP DIRECTOR CORPORATE AND FRONTLINE SERVICES IN DISCUSSION WITH THE RELEVANT PORTFOLIO HOLDER, COUNCILLOR M NORRIS

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1.0 PURPOSE OF REPORT

- 1.1 This report provides Members with an overview of the Council's performance, both from a financial and operational perspective, based on the first three months of this financial year (to the 30th June 2017).

2.0 RECOMMENDATIONS

It is recommended that Members:

Revenue

- 2.1 Note and agree the General Fund revenue position of the Council as at the 30th June 2017 (Section 2 of the Executive Summary).
- 2.2 Request that Cabinet approve the virements listed in Sections 2a - d of the Executive Summary that exceed the £0.100M threshold as per the Council's Financial Procedure Rules.

Capital

- 2.3 Note the up dated capital budget for the financial year 2017/18 and changes in the total cost of projects over the 3 year programme (Sections 3a – f of the Executive Summary).
- 2.4 Note the details of the Treasury Management Prudential Indicators as at the 30th June 2017 (Section 3g of the Executive Summary).

Corporate Plan Priorities

- 2.5 Note the quarter 1 position regarding progress made against the agreed Corporate Plan priorities (Sections 5 a – d of the Executive Summary).

3.0 REASONS FOR RECOMMENDATIONS

- 3.1 To agree the Council's financial and operational performance position as at 30th June 2017, in line with the requirements set out in its Constitution, and in doing so enable elected Members and other stakeholders to scrutinise the performance of the Council.

4.0 **BACKGROUND**

- 4.1 This report provides Members with a first update of the Council's financial and operational performance position for the financial year ending the 31st March 2018.
- 4.2 The aim of the report is to bring together the Council's performance into an Executive Summary and also make available more detailed information to the reader through electronic links. Information contained in the Executive Summary includes financial data and progress against our Corporate Plan priorities, and exceptions are highlighted within the detailed sections to ensure that elected Members and other readers are able to quickly identify the key issues.
- 4.3 Table 1 below summarises the performance measures within each Corporate Plan priority area as well as the cross-cutting priority of 'Living Within Our Means'.

Table 1 – Summary of Corporate Plan performance measures

Priority Area	No. of Measures in Priority	No. of measures reported / with a target			
		Quarter 1	Quarter 2	Quarter 3	Quarter 4
Economy	53	7 / 0	22 / 14	31 / 23	53 / 44
People	23	23 / 21	23 / 21	23 / 21	23 / 22
Place	14	6 / 6	6 / 6	8 / 8	14 / 13
Living Within Our Means	8	5 / 5	5 / 5	7 / 6	8 / 7
Total	98	41 / 32	56 / 46	69 / 58	98 / 86

- 4.4 In addition to the measures in Table 1, there are a number of national measures that do not form part of the Council's Corporate Plan and these are set out in Table 2 below.

Table 2 – Other National Measures

	No. of Measures	No. of measures reported / with a target			
		Quarter 1	Quarter 2	Quarter 3	Quarter 4
Other National Indicators	12	3 / 3	3 / 3	5 / 5	12 / 8
Total	12	3 / 3	3 / 3	5 / 5	12 / 8

5.0 **QUARTER 1 REPORT**

- 5.1 The Quarter 1 report is now attached and comprises:

- **Executive Summary** – setting out, at a glance, the overall performance of the Council as at Quarter 1 (i.e. 30th June 2017);
- **Revenue Monitoring** – sections 2a – d setting out the detailed quarterly financial spend against budget across our Revenue Budget with exceptions highlighted;

- **Capital Monitoring** – sections 3a – f setting out capital spend across our Capital Programme with exceptions highlighted and section 3g covering Prudential Indicators;
- **Organisational Health** – includes information on turnover, sickness absence, organisational health related investment areas and Council strategic risks; and
- **Corporate Plan** – includes:
 - Three action plans (sections 5a – c) setting out performance and progress against measures and actions across each of the three Corporate Plan priorities. An electronic link has been included within the Executive Summary setting out those performance measures ‘Not on Target’ i.e. noted as ‘Red’ performance measures.
 - Performance measures in respect of the ‘Living Within Our Means’ cross-cutting priority (Section 5d).
 - Other National Measures (Section 5e).

6.0 EQUALITY AND DIVERSITY IMPLICATIONS

6.1 The Council’s Performance Report provides an up date on financial and operational performance in line with its Constitution, statutory duties and locally determined arrangements that have previously been formally approved, where required. As a result, no Equality Impact Assessment screening form is deemed required for the purposes of this report.

7.0 CONSULTATION

7.1 There are no consultation requirements emanating from the recommendations set out in the report.

8.0 FINANCIAL IMPLICATIONS

8.1 There are no financial implications as a result of the recommendations set out in the report.

9.0 LEGAL IMPLICATIONS OR LEGISLATION CONSIDERED

9.1 There are no legal implications as a result of the recommendations set out in the report.

10.0 LINKS TO THE COUNCIL’S CORPORATE PLAN / OTHER CORPORATE PRIORITIES / SINGLE INTEGRATED PLAN

10.1 The operational performance information included within the report has been aligned to the Council’s Corporate Plan and / or Single Integrated Plan and aims to demonstrate the extent of progress Council services are making toward the delivery of these priorities.

11.0 CONCLUSION

- 11.1 This report sets out the overall performance of the Council as at the 30th June 2017, that is Quarter 1.
- 11.2 The first report of the financial year is demonstrating sound financial and operational performance results.

COUNCIL PERFORMANCE REPORT QUARTER 1 2017/18 EXECUTIVE SUMMARY

Contents

Section 1 – INTRODUCTION

Section 2 – REVENUE BUDGET

Revenue Budget Performance – more detailed breakdowns are included in the following sections:

- 2a Education and Lifelong Learning Services;
- 2b Community and Children's Services;
- 2c Corporate and Frontline Services;
- 2c Chief Executive's Division; and
- 2d Authority Wide Budgets.

Earmark reserve update – Section 2e provides a breakdown of expenditure against service areas.

Section 3 – CAPITAL PROGRAMME

Capital programme budget – more detailed breakdowns are included in the following sections:

- 3a Chief Executive;
- 3b Corporate and Frontline Services;
- 3c Corporate Initiatives;
- 3d Education and Lifelong Learning;
- 3e Community and Children's Services; and
- 3f Capital Programme Funding.

Prudential Indicators – a detailed breakdown is included in Section 3g.

Section 4 – ORGANISATIONAL HEALTH

- Turnover;
- Sickness Absence;
- Organisation Health related investment areas; and
- Council Strategic Risks.

Section 5 – CORPORATE PLAN

Corporate Plan progress updates – Quarter 1 position statements are included in the following sections:

- 5a – Economy;
- 5b – People;

- 5c – Place;
- 5d - Living Within Our Means;
- Overall summary of Corporate Plan performance indicators; and
- 5e – Other National Measures.

Section 1 – INTRODUCTION

The Executive Summary aims to bring together and summarise the Council's financial and operational performance position as at 30th June 2017.

Throughout the Summary electronic links have been included that enable the reader to access more detailed information, as required.

Section 2 – REVENUE BUDGET

Revenue Budget Performance

Service Area	2017/18 – as at 30 th June 2017			
	Full Year Budget £M	Quarter 1 Budget £M	Quarter 1 Expenditure £M	Variance Over / (Under) £M
Education & Lifelong Learning Services (2a)	177.855	44.464	44.467	0.003
Community & Children's Services (2b)	138.071	34.521	34.473	(0.048)
Corporate and Frontline Services (2c)	61.123	15.281	15.246	(0.035)
Chief Executive's Division (2c)	11.909	2.977	2.964	(0.013)
Sub Total	388.958	97.243	97.150	(0.093)
Authority Wide Budgets (2d)	69.982	17.797	17.599	(0.198)
Grand Total	458.940	115.040	114.749	(0.291)

Key Revenue Variances at Quarter 1

- Community and Children's Services
 - Short Term Intervention Services (£0.235M underspend);
 - Commissioned Services (£0.233M overspend);
 - Fairer Charging (£0.069M overspend); and
 - Early Intervention (£0.063M underspend).
- Authority Wide
 - Council Tax Reduction Scheme (£0.247M underspend).

Earmark Reserve Up Date

- A breakdown of expenditure committed against approved earmark reserves for Service Areas can be viewed at Section 2e by clicking [here](#).

Section 3 – CAPITAL PROGRAMME

Capital Programme Budget

Service Area	2017/18 - as at 30th June 2017	
	Capital Budget £M	Actual Expenditure £M
Chief Executive's Division (3a)	5.651	0.260
Corporate and Frontline Services (3b)	29.582	5.050
Corporate Initiatives (3c)	2.448	0.154
Education & Lifelong Learning Services (3d)	71.986	9.984
Community & Children's Services (3e)	12.346	1.478
Total	122.013	16.926

Key Capital Variances at Quarter 1

- Re-profiling of a number of projects to reflect changes in the total cost of schemes and revised delivery timescales.
- New schemes / grant approvals introduced into the Capital Programme: Townscape Enhancement Programme (£0.200M); Local Transport Fund (£0.877M); Safe Routes In Communities (£0.430M); Transportation Infrastructure (£1.5M); Traffic Management (£0.260M); Drainage Improvements (£0.096M); Waste Strategy (£0.228M); Modernisation Programme (Children's) (£0.255M); and Renovation Grants Exceptional Circumstances and Home Improvement Zones (£0.329M).

For information on how the Capital Programme is funded see section 3f by clicking [here](#).

Prudential Indicators

For a detailed breakdown of Prudential Indicators, see section 3g by clicking [here](#).

Section 4 – ORGANISATIONAL HEALTH

- Turnover

Service Area	2017/18		2016/17			
	As at 30 th June 17		As at 30 th June 16		As at 31 st Mar 17	
	Staff Nos.	% Turnover	Staff Nos.	% Turnover	Staff Nos.	% Turnover
Turnover – Council Wide	10,937	1.73	11,148	2.60	10,981	11.66
Community & Children's Services	2,777	2.02	2,836	3.21	2,811	10.39
Corporate & Frontline Services	1,203	1.08	1,195	1.59	1,191	5.96
Education & Lifelong Learning (including Schools)	6,663	1.77	6,829	2.47	6,692	13.28
Chief Executive's Division	294	0.68	288	3.82	287	9.76

- Sickness Absence

Service Area	2017/18	2016/17	
	As at 30 th June 17 %	As at 30 th June 16 %	As at 31 st Mar 17 %
% days lost to sickness absence – Council Wide	4.30	4.31	4.53
Community & Children's Services	6.25	6.40	6.90
Corporate & Frontline Services	3.58	4.26	4.14
Education & Lifelong Learning (inc Schools)	3.75	3.54	3.72
Chief Executive's Division	1.28	1.99	2.07

For a more detailed breakdown of 2017/18 sickness absence information, click [here](#).

- **Organisation Health related investment areas**

Progress in our Investment Priorities – Organisational Health		
Investment Area	Investment Value £M	Quarter 1 Update
IT Infrastructure	--	The £0.500M investment approved by Council on 10 th March 2016 was completed in 2016/17. This included agile working pilot projects; improvements to building networks and WiFi hotspot creation; improvements and greater resilience to the Council's email systems; improvements to server and desktop systems to realise greater resilience; Data Centre environmental systems updates; and paperless meeting pilots.
Council Wide Energy Efficiency –	--	The £1.050M investment approved by Council on 10 th March 2016 was completed in 2016/17. On-going investment to continue in 2017/18 from existing resources.

- **Council Strategic Risks**

The Council's quarter 1 Strategic Risk Register can be viewed by clicking [here](#).

Section 5 – CORPORATE PLAN

Corporate Plan progress updates

- **ECONOMY** (Section 5a)

Summary of progress to 30 th June 2017								
<p>Good progress continues to be made across this priority. The City Deal has committed to a £45m investment in creating a compound semi-conductor cluster within the Region that will create significant employment opportunities and progress has been made in developing programmes of work. The regeneration and education investments in town centres and schools are progressing as planned.</p> <p>The Council has continued to offer a wide range of up to nearly 50 apprenticeship and graduate opportunities to start in September 2017 and appointments to these will be made in quarter 2.</p> <p>Full action plan can be viewed by clicking here.</p>								
Progress in our KEY PERFORMANCE INDICATORS as at 30 th June 2017								
Total no. of PIs in the Priority	Total no. of PIs reported this qtr	No. of PIs reported this qtr with Target	On Target		Not on Target		Within 5% of Target	
			No.	%	No.	%	No.	%
53	7	0	0	0	0	0	0	0

Progress in our Investment Priorities – Economy

Investment Area	Investment Value £M	Quarter 1 Update
Empty Property Grant	1.500	During quarter one 25 cases were approved, 24 cases were surveyed and surveys were in the process of being arranged for a further 18 cases. For information, during 2016/17 33 cases were approved.
Graduate Officers	0.200	10 officers were appointed in September 2016 and are progressing through their two year graduate programme.
Schools	2.000	The projects / works supported through investment funding approved by Council on 10 th March 2016 (£2M) was completed in 2016/17. Further investment funding was approved by Council on 1 st March 2017 (£2M) and is included within this report. Preparatory work has been undertaken during the first quarter (e.g. procurement of contractors) to enable works to commence during the summer 2017 holidays.
Town Centres and Village Centres	0.300	Works on-going that cover resurfacing / re-lining roads, painting fencing/barriers, signage and benches in town centres.
Transport Infrastructure	1.200	The projects / works supported through investment funding approved by Council on 10 th March 2016 (£1M) was completed in 2016/17. Further investment funding was approved by Council on 1 st March 2017 is included within this report to support of a programme of schemes.
Taff Vale Development ¹	2.024	Site preparation works have been completed, detailed design work has been undertaken and pre-planning consultation completed.
Total	7.224	

¹ Taff Vale Development – investment of £2.024M represents that approved by Council on 30th November 2016 (and is in addition to the £1.5M investment approved by Council on 28th October 2015).

- **PEOPLE** (Section 5b)

Summary of progress to 30th June 2017

Good progress is being made in many key areas across this Council priority both in terms of managing service pressures and meeting the challenging targets that have been set.

Whilst good progress is being made in delivering the agreed actions to modernise and improve service provision, the need for improved and enhanced multi agency responses in key areas is now the focus across the region.

Full action plan can be viewed by clicking [here](#).

Progress in our KEY PERFORMANCE INDICATORS as at 30th June 2017

Total no. of Pls in the Priority	Total no. of Pls reported this qtr	No. of Pls reported this qtr with Target	On Target		Not on Target		Within 5% of Target	
			No.	%	No.	%	No.	%
23	23	21	10	48	10	48	1	4

- **PLACE** (Section 5c)

Summary of progress to 30th June 2017

Performance during the first quarter has been positive and in line with the planned outcomes as set out in the action plan.

Our work in key areas is showing sustained strong performance results: the Divert project is helping to keep people safe through preventing 97% of 18 to 25 year olds who enrol on the programme from re-offending; recycling performance remains on target, at 65%, and less than 0.2% of the municipal waste collected is sent to landfill; and 100% of highways inspected were of a high or acceptable standard of cleanliness.

We also continued to deliver investment and maintain our focus in priority areas: a new all weather 3G sports pitch at Tyn Y Bryn Park is on target to be installed in early autumn; preparatory work completed to enable remediation and improvement works to commence on Maerdy Mountain Road between July and September and works continued on the roundabout modifications on the A4119/A473; and our work around bio-diversity and developing further the RCT Together programme continued.

Further work and improvement is required however to progress a draft 'Green Spaces' strategy and also our work around Neighbourhood Networks, and these will be areas of focus during the remainder of the year.

Full action plan can be viewed by clicking [here](#).

Progress in our KEY PERFORMANCE INDICATORS as at 30th June 2017

Total no. of Pls in	Total no. of Pls	No. of Pls reported this	On Target	Not on Target	Within 5% of Target

the Priority	reported this qtr	qtr with Target	No.	%	No.	%	No.	%
14	6	6	4	66	1	17	1	17

Progress in our Investment Priorities – PLACE		
Investment Area	Investment Value £M	Quarter 1 Update
Flood Alleviation	--	The projects / works supported through investment funding approved by Council on 10 th March 2016 (£0.300M) was completed in 2016/17.
Green Teams	0.200	The £0.100M investment approved by Council on 10 th March 2016 was spent in 2016/17 to support additional operatives. Further investment funding approved 1 st March 2017 is included within this report to support the continuation of additional operatives within Green Teams.
Highways Infrastructure Repairs	2.264	The £3.5M investment approved by Council on 10 th March 2016 was spent in 2016/17. Further investment funding approved by Council on 1 st March 2017 is included within this report to support a programme of highways improvement schemes, highways footways and fencing and barriers.
Outdoor Leisure Facilities	0.600	The £0.5M investment approved by Council on 10 th March 2016 to support new 3G sports pitches was spent in 2016/17. Further investment funding approved by Council on 1 st March 2017 is included within this report to support further investment in 3G pitches at Abercynon Sports Centre and in schools.
Play Areas	0.450	The £0.2M investment approved by Council on 10 th March 2016 was spent in 2016/17. Further investment funding approved by Council on 1 st March 2017 (£0.450M) is included within this report to support further investment in play areas.
Waste Recycling Centre	0.150	The Council's animal shelter has been re-located and preparatory work is underway around drainage / ground investigation works.
Cynon Gateway South – Mountain Ash Cross Valley Link	2.000	Preparations made for junction and resurfacing improvement works to take place along with new carriageway layout and lighting; the Council has recently received tenders from potential contractors for this phase of work.

Structures: St Albans Bridge and Brook Street Footbridge	3.500	Preparatory work underway to enable both schemes to be progressed e.g. putting in place the required procurement arrangements.
Progress in our Investment Priorities – PLACE (continued)		
Investment Area	Investment Value £M	Quarter 1 Update
Structures (NEW)	0.500	Pontypridd Road, Porth – wall replacement scheme project progressing in partnership with Welsh Water.
Parks and Green Spaces (NEW)	0.100	Work underway to develop a detailed programme of work for delivery during the year.
Apprenticeships (NEW)	0.200	Preparatory work undertaken to enable a new cohort of apprentices to commence employment with the Council from September 2017. The investment funding has been combined with existing service resources to enable 32 apprentice positions to be supported.
Total	9.964	

- **LIVING WITHIN OUR MEANS** (Section 5d)

The Council's Corporate Plan aims to apply a disciplined and planned approach to meeting the financial challenges ahead and has set a number of measures to gauge efficiency and the use of resources. These can be viewed by clicking [here](#) and a summary position is included below.

Progress in our KEY PERFORMANCE INDICATORS as at 30th June 2017

Total no. of PIs	Total no. reported this qtr	No. of PIs reported this qtr with Target	On Target		Not on Target		Within 5% of Target	
			No.	%	No.	%	No.	%
8	5	5	3	60	0	0	2	40

- **OVERALL SUMMARY OF CORPORATE PLAN PERFORMANCE INDICATORS**

Progress in our KEY PERFORMANCE INDICATORS as at 30th June 2017

Total no. of PIs	Total no. reported this qtr	No. of PIs reported this qtr with Target	On Target		Not on Target		Within 5% of Target	
			No.	%	No.	%	No.	%
98	41	32	17	53	11	34	4	13

Those performance indicators that were 'Not on Target' can be viewed by clicking [here](#).

- **OTHER NATIONAL MEASURES** (Section 5e)

In addition, there are a number of national measures that do not form part of the Council's Corporate Plan and these can be viewed by clicking [here](#) and a summary is provided in the table below.

Progress in our KEY PERFORMANCE INDICATORS as at 30 th June 2017								
Total no. of PIs	Total no. reported this qtr	No. of PIs reported this qtr with Target	On Target		Not on Target		Within 5% of Target	
			No.	%	No.	%	No.	%
12	3	3	1	33.3	1	33.3	1	33.4
