

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

CABINET

21st NOVEMBER 2017

COUNCIL PERFORMANCE REPORT – 30th SEPTEMBER 2017 (Quarter 2)

REPORT OF THE GROUP DIRECTOR CORPORATE AND FRONTLINE SERVICES IN DISCUSSION WITH THE RELEVANT PORTFOLIO HOLDER, COUNCILLOR M NORRIS

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1.0 PURPOSE OF REPORT

- 1.1 This report provides Members with an overview of the Council's performance, both from a financial and operational perspective, based on the first six months of this financial year (to the 30th September 2017).

2.0 RECOMMENDATIONS

It is recommended that Members:

Revenue

- 2.1 Note and agree the General Fund revenue position of the Council as at the 30th September 2017 (Section 2 of the Executive Summary).
- 2.2 Request that Cabinet approve the virements listed in Sections 2a - d of the Executive Summary that exceed the £0.100M threshold as per the Council's Financial Procedure Rules.

Capital

- 2.3 Note the up dated capital budget for the financial year 2017/18 and changes in the total cost of projects over the 3-year programme (Sections 3a – f of the Executive Summary).
- 2.4 Note the details of the Treasury Management Prudential Indicators as at the 30th September 2017 (Section 3g of the Executive Summary).

Corporate Plan Priorities

- 2.5 Note the quarter 2 position regarding progress made against the agreed Corporate Plan priorities (Sections 5 a – d of the Executive Summary), Other National Measures (Section

5e of the Executive Summary) and comparison of 2017/18 targets set against prior year and 'All Wales Average' performance information (Section 5f of the Executive Summary).

3.0 REASONS FOR RECOMMENDATIONS

3.1 To agree the Council's financial and operational performance position as at 30th September 2017, in line with the requirements set out in its Constitution, and in doing so enable elected Members and other stakeholders to scrutinise the performance of the Council.

4.0 BACKGROUND

4.1 This report provides Members with a second update of the Council's financial and operational performance position for the financial year ending the 31st March 2018.

4.2 The aim of the report is to bring together the Council's performance into an Executive Summary and also make available more detailed information to the reader through electronic links. Information contained in the Executive Summary includes financial data and progress against our Corporate Plan priorities, and exceptions are highlighted within the detailed sections to ensure that elected Members and other readers are able to quickly identify the key issues.

4.3 Table 1 below summarises the performance measures within each Corporate Plan priority area as well as the cross-cutting priority of 'Living Within Our Means'.

Table 1 – Summary of Corporate Plan performance measures

Priority Area	No. of Measures in Priority	No. of measures reported / with a target			
		Quarter 1	Quarter 2	Quarter 3	Quarter 4
Economy	53	7 / 0	18 / 10	30 / 22	53 / 46
People	23	23 / 21	23 / 21	23 / 21	23 / 22
Place	14	6 / 6	6 / 6	8 / 8	14 / 13
Living Within Our Means	8	5 / 5	6 / 6	7 / 6	8 / 7
Total	98	41 / 32	53 / 43	68 / 57	98 / 88

4.4 In addition to the measures in Table 1, there are a number of national measures that do not form part of the Council's Corporate Plan and these are set out in Table 2 below.

Table 2 – Other National Measures

	No. of Measures	No. of measures reported / with a target			
		Quarter 1	Quarter 2	Quarter 3	Quarter 4
Other National Indicators	14	3 / 3	3 / 3	5 / 5	13 / 10
Total	14	3 / 3	3 / 3	5 / 5	13 / 10

5.0 QUARTER 2 REPORT

5.1 The Quarter 2 report is now attached and comprises:

- **Executive Summary** – setting out, at a glance, the overall performance of the Council as at Quarter 2 (i.e. 30th September 2017);
- **Revenue Monitoring** – sections 2a – d setting out the detailed quarterly financial spend against budget across our Revenue Budget with exceptions highlighted;
- **Capital Monitoring** – sections 3a – f setting out capital spend across our Capital Programme with exceptions highlighted and section 3g covering Prudential Indicators;
- **Organisational Health** – includes information on turnover, sickness absence, organisational health related investment areas and Council strategic risks; and
- **Corporate Plan / Other National Measures** – includes:
 - Three action plans (sections 5a – c) setting out performance and progress against measures and actions across each of the three Corporate Plan priorities. An electronic link has been included within the Executive Summary setting out those performance measures ‘Not on Target’ i.e. noted as ‘Red’ performance measures.
 - Performance measures in respect of the ‘Living Within Our Means’ cross-cutting priority (Section 5d).
 - Other National Measures (Section 5e).
 - Target setting (Section 5f).

6.0 EQUALITY AND DIVERSITY IMPLICATIONS

- 6.1 The Council’s Performance Report provides an up date on financial and operational performance in line with its Constitution, statutory duties and locally determined arrangements that have previously been formally approved, where required. As a result, no Equality Impact Assessment screening form is deemed required for the purposes of this report.

7.0 CONSULTATION

- 7.1 Following consideration by Cabinet, this Report will be presented to the Finance and Performance Scrutiny Committee for review, challenge and where deemed required, the scrutiny of specific areas in more detail.

8.0 FINANCIAL IMPLICATIONS

- 8.1 There are no financial implications as a result of the recommendations set out in the report.

9.0 LEGAL IMPLICATIONS OR LEGISLATION CONSIDERED

9.1 There are no legal implications as a result of the recommendations set out in the report.

10.0 LINKS TO THE COUNCIL'S CORPORATE PLAN / OTHER CORPORATE PRIORITIES / SINGLE INTEGRATED PLAN

10.1 The operational performance information included within the report has been aligned to the Council's Corporate Plan and / or Single Integrated Plan and aims to demonstrate the extent of progress Council services are making toward the delivery of these priorities.

11.0 CONCLUSION

11.1 This report sets out the overall performance of the Council as at the 30th September 2017, that is Quarter 2.

11.2 The second report of the financial year continues to demonstrate sound financial and operational performance results.

Other Information.

Relevant Scrutiny Committee – Finance & Performance Scrutiny Committee.

COUNCIL PERFORMANCE REPORT QUARTER 2 2017/18 EXECUTIVE SUMMARY

Contents

Section 1 – INTRODUCTION

Section 2 – REVENUE BUDGET

Revenue Budget Performance – more detailed breakdowns are included in the following sections:

- 2a Education and Lifelong Learning Services;
- 2b Community and Children's Services;
- 2c Corporate and Frontline Services;
- 2c Chief Executive's Division; and
- 2d Authority Wide Budgets.

Earmark reserve update – Section 2e provides a breakdown of expenditure against service areas.

Section 3 – CAPITAL PROGRAMME

Capital programme budget – more detailed breakdowns are included in the following sections:

- 3a Chief Executive;
- 3b Corporate and Frontline Services;
- 3c Corporate Initiatives;
- 3d Education and Lifelong Learning;
- 3e Community and Children's Services; and
- 3f Capital Programme Funding.

Prudential Indicators – a detailed breakdown is included in Section 3g.

Section 4 – ORGANISATIONAL HEALTH

- Turnover;
- Sickness Absence;
- Organisation Health related investment areas; and
- Council Strategic Risks.

Section 5 – CORPORATE PLAN / OTHER NATIONAL MEASURES

Corporate Plan progress updates – Quarter 2 position statements are included in the following sections:

- 5a – Economy;
- 5b – People;
- 5c – Place;
- 5d - Living Within Our Means;

- Overall summary of Corporate Plan performance indicators;
- 5e – Other National Measures; and
- 5f – Target Setting.

Section 1 – INTRODUCTION

The Executive Summary aims to bring together and summarise the Council's financial and operational performance position as at 30th September 2017.

Throughout the Summary electronic links have been included that enable the reader to access more detailed information, as required.

Section 2 – REVENUE BUDGET

Revenue Budget Performance

	2017/18 – as at 30 th September 2017		
Service Area	Full Year Budget £M	Projected Expenditure as at Quarter 2 £M	Variance Over / (Under) £M
Education & Lifelong Learning Services (2a)	177.855	177.870	0.015
Community & Children's Services (2b)	137.904	138.262	0.358
Corporate and Frontline Services (2c)	61.123	60.988	(0.135)
Chief Executive's Division (2c)	11.872	11.831	(0.041)
Sub Total	388.754	388.951	0.197
Authority Wide Budgets (2d)	70.186	69.537	(0.649)
Grand Total	458.940	458.488	(0.452)

Key Revenue Variances at Quarter 2

- Education & Lifelong Learning Services
 - Catering (£0.078M overspend);
- Community and Children's Services
 - Commissioned Services (£1.172M overspend);
 - Short Term Intervention Services (£0.915M underspend);
 - Safeguarding & Support (inc. Children Looked after) (£0.560M overspend);
 - Leisure, Parks and Countryside and Community Facilities (£0.368M underspend);
 - Early Intervention (£0.331M underspend);
 - Fairer Charging (£0.304M overspend);
 - Community Housing (£0.266M overspend).
 - Intensive Intervention (£0.256M underspend);
 - Transformation Services (£0.198M overspend);
 - Provider Services (£0.139M underspend); and

- Management & Support Services (£0.110M underspend).

- Authority Wide

- Council Tax Reduction Scheme (£0.485M underspend);
- Miscellaneous (£0.237M underspend); and
- Levies (£0.073M overspend).

Earmark Reserve Up Date

- A breakdown of expenditure committed against approved earmark reserves for Service Areas can be viewed at Section 2e by clicking [here](#).

Section 3 – CAPITAL PROGRAMME

Capital Programme Budget

Service Area	2017/18 - as at 30 th September 2017	
	Capital Budget £M	Actual Expenditure £M
Chief Executive's Division (3a)	5.963	1.123
Corporate and Frontline Services (3b)	26.736	10.726
Corporate Initiatives (3c)	2.448	0.484
Education & Lifelong Learning Services (3d)	68.031	23.127
Community & Children's Services (3e)	14.364	4.196
Total	117.542	39.656

Key Capital Variances at Quarter 2

- Re-profiling of a number of projects to reflect changes in the total cost of schemes and revised delivery timescales.
- Grant approvals introduced into the Capital Programme: Taff Vale Development (£0.300M); Local Transport Network Fund (£0.600M); Traffic Management (£0.035M); Cwmaman Community Primary School (£0.269M); and Modernisation Programme (Children's) (£0.357M).

For information on how the Capital Programme is funded see section 3f by clicking [here](#).

Prudential Indicators

For a detailed breakdown of Prudential Indicators, see section 3g by clicking [here](#).

Section 4 – ORGANISATIONAL HEALTH

- **Turnover**

Service Area	2017/18		2016/17			
	As at 30 th September 2017		As at 30 th September 2016		As at 31 st March 2017	
	Staff Nos.	% Turnover	Staff Nos.	% Turnover	Staff Nos.	% Turnover
Turnover – Council Wide	10,875	6.20	10,962	7.82	10,981	11.66
Community & Children's Services	2,788	3.77	2,806	6.41	2,811	10.39
Corporate & Frontline Services	1,226	3.43	1,205	3.98	1,191	5.96
Education & Lifelong Learning (including Schools)	6,567	7.86	6,656	9.21	6,692	13.28
Chief Executive's Division	294	3.74	295	5.42	287	9.76

- **Sickness Absence**

Service Area	2017/18		2016/17	
	As at 30 th September 2017 %		As at 30 th September 2016 %	As at 31 st March 2017 %
% days lost to sickness absence – Council Wide	4.19		4.23	4.53
Community & Children's Services	6.62		6.82	6.90
Corporate & Frontline Services	3.86		3.91	4.14
Education & Lifelong Learning (inc Schools)	3.34		3.29	3.72
Chief Executive's Division	1.42		1.85	2.07

For a more detailed breakdown of 2017/18 sickness absence information, click [here](#).

- **Organisation Health related investment areas**

Progress in our Investment Priorities – Organisational Health		
Investment Area	Investment Value £M	Quarter 2 Update
IT Infrastructure	--	The £0.500M investment approved by Council on 10 th March 2016 was completed in 2016/17. This included agile working pilot projects; improvements to building networks and WiFi hotspot creation; improvements and greater resilience to the Council's email systems; improvements to server and desktop systems to realise greater resilience; Data Centre environmental systems updates; and paperless meeting pilots.
Council Wide Energy Efficiency –	--	The £1.050M investment approved by Council on 10 th March 2016 was completed in 2016/17. On-going investment to continue in 2017/18 from existing resources.

- **Council Strategic Risks**

The Council's Quarter 2 Strategic Risk Register can be viewed by clicking [here](#). There have been no changes to the risk scores between quarters 1 and 2 of this financial year.

Section 5 – CORPORATE PLAN

Corporate Plan progress updates

- **ECONOMY** (Section 5a)

Summary of progress to 30 th September 2017								
Good progress has been made this quarter on: recruiting the apprentices and graduates who started work in September; progressing the town centre developments in Aberdare and Pontypridd with the Taf Vale project business case being ready for Cabinet's consideration in quarter 3; the 21st Century Schools investment programme continues at a pace, and appointments to the new staffing structures of the three new schools commenced in September and will continue through to Christmas, ready for their opening in September 2018.								
Full action plan can be viewed by clicking here .								
Progress in our KEY PERFORMANCE INDICATORS as at 30 th September 2017								
Total no. of Pls in the Priority	Total no. of Pls reported this qtr	No. of Pls reported this qtr with Target	On Target		Not on Target		Within 5% of Target	
			No.	%	No.	%	No.	%

53	18	10	4	40	2	20	4	40
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Progress in our Investment Priorities – Economy		
Investment Area	Investment Value £M	Quarter 2 Update
Empty Property Grant	1.500	From April – September, 55 cases were approved, 63 cases were surveyed and surveys were in the process of being arranged for a further 20 cases.
Graduate Officers	0.200	10 officers were appointed in September 2016 and are progressing through their two year graduate programme.
Schools	2.000	This investment funding relates to that approved by Council on 1 st March 2017. The majority of schemes have been completed over the summer 2017 holidays and remaining works are in the process of being scheduled during this financial year.
Town Centres and Village Centres	0.300	Works on-going that cover resurfacing / re-lining roads, painting fencing/barriers, signage and benches in town centres and are scheduled to be completed during 2017/18.
Transport Infrastructure	1.200	This investment funding relates to that approved by Council on 1 st March 2017. Works are progressing and are scheduled to be completed during this financial year.
Taff Vale Development ¹	2.024	Full Planning Application was approved on 7 th September 2017 and dialogue on-going with prospective tenants. An up date report was presented to Cabinet and to the Public Service Delivery, Communities & Prosperity Scrutiny Committee on 28th September 2017.
Total	7.224	

¹ Taff Vale Development – investment of £2.024M represents that approved by Council on 30th November 2016 (and is in addition to the £1.5M investment approved by Council on 28th October 2015).

- **PEOPLE** (Section 5b)

Summary of progress to 30th September 2017

Performance during the second quarter has been good across all areas of the Council's People priority. This position is evidenced through the progress being made to deliver important 'on the ground' actions, for example, the development of the former Maesyffynnon Care Home site, and also through supporting better outcomes in areas such as helping people to maintain their independence and reducing the number of delayed transfers from hospital.

We also know that on-going work with our partners is needed to further modernise and improve service provision and at the same ensure highly complex areas such as Children Looked After and children on the Child Protection Register continue to be effectively managed.

Full action plan can be viewed by clicking [here](#).

Progress in our KEY PERFORMANCE INDICATORS as at 30th September 2017

Total no. of PIs in the Priority	Total no. of PIs reported this qtr	No. of PIs reported this qtr with Target	On Target		Not on Target		Within 5% of Target	
			No.	%	No.	%	No.	%
23	23	21	9	43	7	33	5	24

- **PLACE** (Section 5c)

Summary of progress to 30th September 2017

Overall positive outcomes and performance results have been delivered during the quarter.

Our work in priority areas continued to show good outcomes: helping to keep people safe whereby 96% of first time offenders who were accepted onto the 'Divert' programme did not re-offend within 6 months of the intervention and a reduction in the number of anti-social behaviour incidents in the Porth area following the introduction of youth diversionary activities; and a focus on the local environment through reducing the amount of municipal waste sent to landfill (0.38%) and 100% of highways inspected being of a high or acceptable standard of cleanliness.

We also continued to progress our investment in priority areas: improving the highways network through completion of the repair / improvement works to Maerdy Mountain road and improving the facilities available to local people via completion of a 3G all weather sports pitch at Tyn Y Bryn and 10 play areas being refurbished.

Further progress is however required to develop a 'Biodiversity Action Plan' for the Council and also refocusing activity to enable our work around 'Neighbourhood Networks' to be aligned to 'Community Zones'.

Full action plan can be viewed by clicking [here](#).

Progress in our KEY PERFORMANCE INDICATORS as at 30 th September 2017								
Total no. of Pls in the Priority	Total no. of Pls reported this qtr	No. of Pls reported this qtr with Target	On Target		Not on Target		Within 5% of Target	
			No.	%	No.	%	No.	%
14	6	6	4	66	1	17	1	17

Progress in our Investment Priorities – PLACE		
Investment Area	Investment Value £M	Quarter 2 Update
Flood Alleviation	--	The projects / works supported through investment funding approved by Council on 10 th March 2016 (£0.300M) was completed in 2016/17.
Green Teams	0.200	This investment funding relates to that approved by Council on 1 st March 2017 and supports the continuation of additional operatives within Green Teams.
Highways Infrastructure Repairs	2.264	This investment funding relates to that approved by Council on 1 st March 2017 and is supporting a programme of highways improvement schemes, highways footways and fencing and barriers during 2017/18.
Outdoor Leisure Facilities	0.600	This investment funding relates to that approved by Council on 1 st March 2017 and is supporting further investment in 3G pitches at Abercynon Sports Centre and in schools.
Play Areas	0.450	This investment funding relates to that approved by Council on 1 st March 2017 and is supporting further investment in play areas. As at quarter two, 10 schemes are fully complete, 8 are currently under construction, 15 have been designed, costed and scheduled and 11 schemes are 'to be designed'.
Waste Recycling Centre	0.150	The Council's animal shelter has been re-located and preparatory work continues around drainage / ground investigation works, preparing a Planning application and an up dated timescale for completion of the overall scheme.
Cynon Gateway South – Mountain Ash Cross Valley Link	2.000	Project progressing with the Cardiff Road Junction nearing completion and the A4059 junction tender returned.
Structures: St Albans Bridge and Brook Street Footbridge	3.500	Monitoring and inspection works continuing to determine the appropriate works that are required to both structures.

Progress in our Investment Priorities – PLACE (continued)		
Investment Area	Investment Value £M	Quarter 2 Update
Structures (NEW)	0.500	Pontypridd Road, Porth – wall replacement scheme project progressing, for example, design works, in partnership with Welsh Water.
Parks and Green Spaces (NEW)	0.100	Programme of work in place and is in the process of being delivered.
Apprenticeships (NEW)	0.200	The investment funding has been combined with existing service resources to enable 33 apprentices to be appointed from September 2017.
Total	9.964	

- LIVING WITHIN OUR MEANS** (Section 5d)

The Council's Corporate Plan aims to apply a disciplined and planned approach to meeting the financial challenges ahead and has set a number of measures to gauge efficiency and the use of resources. These can be viewed by clicking [here](#) and a summary position is included below.

Progress in our KEY PERFORMANCE INDICATORS as at 30 th September 2017								
Total no. of PIs	Total no. reported this qtr	No. of PIs reported this qtr with Target	On Target		Not on Target		Within 5% of Target	
			No.	%	No.	%	No.	%
8	6	6	6	100	0	0	0	0

- OVERALL SUMMARY OF CORPORATE PLAN PERFORMANCE INDICATORS**

Progress in our KEY PERFORMANCE INDICATORS as at 30 th September 2017								
Total no. of PIs	Total no. reported this qtr	No. of PIs reported this qtr with Target	On Target		Not on Target		Within 5% of Target	
			No.	%	No.	%	No.	%
98	53	43	23	54	10	23	10	23

Those performance indicators that were 'Not on Target' can be viewed by clicking [here](#).

- **OTHER NATIONAL MEASURES** (Section 5e)

In addition, there are a number of national measures that do not form part of the Council's Corporate Plan and these can be viewed by clicking [here](#) and a summary is provided in the table below.

Progress in our KEY PERFORMANCE INDICATORS as at 30 th September 2017								
Total no. of PIs	Total no. reported this qtr	No. of PIs reported this qtr with Target	On Target		Not on Target		Within 5% of Target	
			No.	%	No.	%	No.	%
14	3	3	1	33.3	1	33.3	1	33.3

- **TARGET SETTING** (Section 5f)

An analysis of 2017/18 targets set compared to previous years performance and targets and 'All Wales Average' performance levels, where collected, can be viewed by clicking [here](#).
