

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**CORPORATE PARENTING BOARD**

**7<sup>TH</sup> NOVEMBER**

**REGISTERED CHILDCARE PROVISION – QUALITY UPDATE**

**REPORT OF THE DIRECTOR, COMMUNITY & CHILDREN'S SERVICES**

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**1. PURPOSE OF THE REPORT**

The purpose of this Report is to update members on the Care and Social Services Inspectorate for Wales (CSSIW) registered childcare settings overseen by the Early Years and Family Support Service (EYFSS) and on the action planning and service improvements within and by the staff at the childcare settings.

**2. OVERVIEW**

Across the EYFSS there are a number of childcare provisions that are registered with CSSIW: those that are registered and operated by the Council and those that are registered by third party organisations and commissioned to deliver childcare provision on behalf of the Council. How each of these childcare provisions is quality assured and monitored differs based on the service that each setting provides.

**3. COUNCIL RUN REGISTERED PROVISION**

Across the EYFSS, there are 7 CSSIW registered childcare settings:

- Aman Flying Start Childcare
- Four Seasons Activity Centre
- Penrhys Flying Start Childcare
- Pontypridd Day Nursery and Flying Start Childcare
- Tonyrefail Flying Start Childcare
- Tylorstown Flying Start Childcare
- Ynyscynon Day Nursery and Flying Start Childcare

Set out in the table below are descriptions of each service with corresponding commentary about the latest inspection feedback and action plan

Provision/ Setting	Service Description	Date of Last CSSIW Inspection	Inspection Feedback	Actions Taken
Aman Flying Start Childcare	This childcare setting is based in the Aman Early Years Centre and managed by the EYFSS. It provides sessional care (not full day care) to Flying Start children from the term after their second birthday to the term after their third birthday. The service provides 2.5 hours per day, 5 days per week, 42 weeks per year. Due to the numbers of children entitled to access Flying Start childcare in the area, there are two sessions delivered on a daily basis, one in the morning and one in the afternoon. The setting is registered for a total of 30 children per session, therefore, 60 children access the provision per day.	29 <sup>th</sup> January 2016	<p><u>What has happened since the last Inspection?</u>            The service has completed the preliminary stage of the Healthy Sustainable Pre-School award</p> <p><u>What needs to be done to improve the service?</u>            There were no issues of non-compliance identified at the inspection</p>	No actions needed for compliance.
Four Seasons Activity Centre	This childcare setting is based in the Four Seasons Activity Centre building in Tonyrefail and managed within the EYFSS. It offers an after school walking bus and after school club during term time and holiday	3 <sup>rd</sup> November 2014  <i>(The Centre</i>	<p><u>What has improved since the last inspection?</u></p> <ul style="list-style-type: none"> <li>• New outdoor play equipment has been purchased and installed.</li> <li>• Planting beds have been provided for children to be able to garden.</li> </ul>	Statement of purpose updated and sent to CSSIW. Basic Welsh Language phrases

	<p>club during the school holidays. The after school club is registered for 24 children on a daily basis aged 3 - 12 years.</p>	<p><i>was also inspected on 27<sup>th</sup> September 2016 but report not yet received)</i></p>	<p><u>What needs to be done to improve the service?</u>          The service was non-compliant with Regulation 15 which says that a statement of purpose must be compiled which includes all of the matters stated in the regulation. CSSIW have not issued a non-compliance notice on this occasion as the manager agreed to revise the statement of purpose straightaway and provide a copy to CSSIW.</p> <p>The service was non-compliant with Regulation 14 which states that regard must be paid to the national minimum standards which relate to the care provided. CSSIW have not issued a non-compliance notice on this occasion as the manager agreed to access a copy of the standards and review practice in line with this.</p> <p>Practice recommendations:</p> <ul style="list-style-type: none"> <li>• consider how to promote the Welsh language within the setting</li> <li>• In order to support the provision of healthy food and drink, the provider should implement guidance provided in the <i>Welsh Assembly Food and Health Guidelines for Early Years and Childcare settings (2009)</i></li> </ul>	<p>introduced and used on a daily basis with the children</p> <p>Welsh language signs used for wall displays within the Centre.</p> <p>Menus changed and are compliant with guidelines.</p>
<p>Penrhys Flying Start Childcare</p>	<p>This childcare setting is based in the Penrhys Flying Start Centre and managed within the EYFSS. It provides sessional care (not full day care) to Flying Start children from the term after their second birthday to the term after their third birthday. The service provides 2.5 hours per</p>	<p>30th April 2015</p>	<p>Recommendations were made to improve outcomes for children using the service:</p> <ul style="list-style-type: none"> <li>• clean up the area in and around the bottle shed.</li> <li>• repair the bottle shed and complete a risk assessment for the shed.</li> <li>• develop a system for recording information with particular regard to students taking up a</li> </ul>	<p>Following the Inspection visit all recommendations regarding the bottle shed have been actioned.</p> <p>A new system for</p>

	<p>day, 5 days per week, 42 weeks per year. Due to the numbers of children entitled to access Flying Start childcare in the Penrhys and Ystrad area, there are two sessions delivered on a daily basis one in the morning and one in the afternoon. The setting is registered for 12 children per session, therefore, 24 children access the provision per day.</p>		<p>placement at the setting.</p> <ul style="list-style-type: none"> <li>develop a system to record key information and dates in relation to DBS check's employment history and training.</li> </ul>	<p>recording information for all staff and students has been implemented.</p> <p>All staff files had been updated in accordance with the local authorities agreement with CSSIW.</p>
<p>Pontypridd Day Nursery and Flying Start Childcare</p>	<p>This childcare setting is based in the Graig Flying Start building and managed by the EYFSS. The setting offers full day care from 7.30am to 6pm. The setting is registered for 19 children in total, offering 8 Flying Start sessions and 11 Day Nursery places in the morning and 19 Day Nursery places in the afternoon.</p> <p>Flying Start places provides sessional care (not full day care) to Flying Start children from the term after their second birthday to the term after their third birthday. The service provides 2.5 hours per day, 5 days per week, 42 weeks per year of Flying Start childcare. However, the Day Nursery operates 7.30am – 6pm, 5 days per week, 52 weeks per year.</p>	<p>9<sup>th</sup> November 2015</p>	<p>Recommendations were made to improve outcomes for children using the service:</p> <ul style="list-style-type: none"> <li>Further development of risk assessments with particular reference to the outside space and the timber decked walkway.</li> <li>Ensure that parents date accident records</li> <li>Ensure that all pre-employment checks are recorded in staff files including a health declaration form.</li> </ul>	<p>Following the Inspection visit evidence was forwarded to CSSIW that showed risk assessments for the outside space had been completed and CSSIW were informed that staff files had been updated.</p> <p>Accident records have been modified to include a date for parents to fill in.</p>
<p>Tonyrefail</p>	<p>This childcare setting is based in a</p>	<p>16<sup>th</sup></p>	<p><u>What has improved since the last Inspection ?</u></p>	<p>The Quality of Care</p>

Flying Start Childcare	self contained childcare unit on the site of Tonyrefail Primary School. It provides sessional care (not full day care) to Flying Start children from the term after their second birthday to the term after their third birthday. The service provides 2.5 hours per day, 5 days per week, 42 weeks per year of Flying Start childcare. There are two sessions, delivered on a daily basis one in the morning and one in the afternoon. The setting is registered for 24 children per session, therefore, 48 children access the provision per day.	October 2015	<p>Recycling bins have been purchased and children are encouraged to recycle as much material as possible.</p> <p>Recommendations of the last inspection have been actioned. The parent pack has been developed to include information on the behaviour and complaints policy, annual staff appraisals have been completed and information on termly planning is now available for parents to view.</p> <p><u>What needs to be done to improve the service ?</u>        There were no issues of non-compliance identified at the inspection.</p> <p>Recommendations were made to improve outcomes for children using the service:</p> <ul style="list-style-type: none"> <li>• Further development of the Review of Quality of Care so that the views of the parents and children are fully included in the report.</li> </ul>	Report now includes the views of the parents at the setting and how the setting consults with and plans for children's interests.
Tylorstown Flying Start Childcare	This childcare setting is based next door to the Contact Centre facility in Tylorstown (the former library). It provides sessional care (not full day care) to Flying Start children from the term after their second birthday to the term after their third birthday. The service provides 2.5 hours per day, 5 days per week, 42 weeks per year of Flying Start childcare. There are two sessions, one in the morning and one in the afternoon. The setting is registered for 26	14 <sup>th</sup> August 2014	<p><u>What has improved since the last inspection?</u>        The nursery have reorganised the indoor space including removal of doors to allow for free flow to continuous provision in line with the Foundation Phase</p> <p>The nursery is in the process of introducing a flying start provision. We saw that the nursery was undertaking changes to prepare for this new provision.</p> <p><u>What needs to be done to improve the service?</u>        No areas of non-compliance identified at this</p>	Potties are now stored off the floor.

	children per session, therefore, 52 children access the provision per day.		inspection. Areas for improvement to achieve positive outcomes for children using the service: <ul style="list-style-type: none"> <li>• Ensure potties are stored off the floor.</li> </ul>	
Ynyscynon Day Nursery and Flying Start Childcare	<p>This childcare setting is based in Ynyscynon Early Years Centre in Llwynypia and managed by the EYFSS. The two childcare settings (Day Nursery and Flying Start Childcare) have recently merged whilst a number of staff members are on maternity leave to ensure we are compliant with stipulated CSSIW staffing ratios. The setting is registered for a total of 22 children, which offers full day care for 10 babies and children from 7.30am to 6pm and 12 Flying Start places in the morning and afternoon. Flying Start places provides sessional care (not full day care) to Flying Start children from the term after their second birthday to the term after their third birthday. The service provides 2.5 hours per day, 5 days per week, 42 weeks per year accommodating a total of 24 children per day.</p>	18th February 2015	<p><b>Ynyscynon Day Nursery Report</b></p> <p><u>What has improved since the last inspection?</u></p> <ul style="list-style-type: none"> <li>• The out of school Bear Club has now been incorporated into the wrap around service offered by the Day Nursery.</li> <li>• Squiggle while you wiggle, a programme to promote gross and fine motor skills has been introduced.</li> <li>• The equipment used to promote outdoor play is now rotated on a daily basis.</li> <li>• Home school tasks have been introduced to promote parental involvement.</li> <li>• Improvements have been made to the overall environment of the nursery such as redecorating and cleaning the carpets.</li> </ul> <p><u>What needs to be done to improve the service?</u> No issues of non-compliance were identified</p> <p>The following good practice recommendation was discussed with the RI:</p> <ul style="list-style-type: none"> <li>• Ensure that all staff and parents are aware of the settings policy on the use of dummies.</li> </ul> <p><b>Ynyscynon Flying Start Report</b></p> <p><u>What has improved since the last inspection?</u></p>	<p>Staff continue to reiterate to parents as and when needed, the setting's policy on the use of dummies</p> <p>The snack menu has now been amended and is displayed on the parents notice board in the parents entrance of the setting.</p> <p>The SoP and OP has been updated to reflect the merging of both provisions. This outcome has been addressed within the documents.</p> <p>A new staff key worker display has</p>

		<p>23rd March 2015</p>	<p>All staff have updated their Paediatric First Aid training in November 2014. The group has also introduced a new Speech and language Flying Start initiative called "Wellcomm" and this was reflected within their planning. They now also operate the healthy Pre-School Snack Initiative.</p> <p><u>What needs to be done to improve the service?</u></p> <p>Regulation 25(a) The RI must ensure that all parts of the relevant premises to which relevant children have access are so far as reasonably practicable free from hazards to their safety, this is because the RI failed to ensure that the outdoor allotment area was free from hazards to the health and safety of the children including several uncovered water butts. We (CSSIW) have not issued non compliance notice in respect of this matter on this occasion. The PIC addressed the issue during the inspection and all water butts were emptied immediately. Following the inspection CSSIW were contacted and informed that all water butts had been secured with appropriate covers to ensure the safety of the children. This matter will also be a focus at the next inspection.</p> <p>Areas for improvement to achieve positive outcomes for children using the service.</p> <ul style="list-style-type: none"> <li>• develop the menu to include the information on allergies as outlined in Environment Health food Safety Guidelines and make available to parents.</li> <li>• Update the Statement of purpose (SoP) and the Operational Plan (OP) outlining the</li> </ul>	<p>been erected on the parents notice board in the parents entrance to the setting.</p>
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			arrangements for children's access to toilets. <ul style="list-style-type: none"> <li>consider how key worker information on the display board is shared with parents and carers to ensure they have access to all necessary information.</li> </ul>	
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The Council run childcare settings are closely monitored and supported by the settings' Supervisors and their line manager. Once CSSIW have carried out their inspection and the Inspection report is received by the Central Team, both the Supervisor and their line manager discuss the content, actions and recommendations. Any identified actions in the report are then included in the settings' action plan and relevant timescales are set to ensure all actions are met. The actions are then discussed during one to one supervisions with Supervisors and in staff team meetings. This is to ensure that the quality of care is shared with and disseminated to all staff and colleagues. Where necessary the setting may also contact CSSIW for additional support and guidance to ensure standards and regulations are fully met. No particular trends or themes are emerging from CSSIW feedback reports and therefore, actions are implemented as and when necessary.

#### 4. OTHER PROVISION

As well as the aforementioned childcare settings, the Council has relationships with a number of other providers. Each provision and the quality monitoring and support process is detailed below

*Please note: the 'numbers of providers' includes settings that provide more than one service and therefore some settings will be counted more than once (e.g. a day nursery that offers Flying Start childcare sessions and holiday fun time sessions)*

Category of Provision	Provision Description	Monitoring / Support
Flying Start Childcare Setting  28 across the borough (6 run by the Council)	Council, third sector or private sector childcare provider delivering the Flying Start childcare offer or 2.5 hour session per day, 5 days per week, 42 weeks per year. Some way also offer a fee paying and	Each Flying Start commissioned Childcare Setting is CSSIW registered and, as a part of their contract with the Council, they return every CSSIW inspection report to the Flying Start Central Childcare Quality Team.  Every year, the Flying Start Childcare Settings' practice is formally

	holiday service	observed and practice is rated against a locally developed tool. Settings either meet required quality levels (green), are in 'Immediate Action' status (amber) or are in 'Accelerated Improvement' (red) status. Settings are supported to achieve the required quality levels by the FS Childcare Quality Team.
Flying Start / Network Childminders  22 across the borough	Private sector childminders who meet network standards and are therefore deemed to be of a higher quality and able to meet the high Flying Start childcare standards. Childminders belonging to the Network also provide Holiday Fun Time childcare when required and funded childcare for vulnerable families via a referral system.	All Childminders are CSSIW registered, but in order to be accepted as a Network Childminder, and therefore deemed of sufficiently high quality to offer Flying Start childcare, childminders undergo an initial assessment and must show a commitment to rising the standard of their practice; meeting the relevant qualification requirements and work with the Coordinator and the Flying Start Advisory Assistants to achieve and maintain the high quality that is required. Each Network Childminder receives regular visits to monitor the standard of their practice. Each Network Childminder undertakes a minimum of 30 hours Continuous Professional Development that contributes to maintaining quality. There is a requirement for Network Childminders to register on the Bravo Procurement system and submit their up to date CSSIW Inspection Report within 10 days of receiving it.
Holiday Fun Time Childcare Settings  50 across the borough	Council, third sector or private sector childcare provider that is commissioned to provide Holiday Fun Time childcare. They may also provide Flying Start and day nursery services	Holiday Fun Time (HFT) is a scheme that provides children from 0-14 that require additional support (e.g. a disability, risk of family breakdown etc.), care during school holidays. Referrals to HFT are accepted from Social Workers, including Disabled Children's Team Social Workers and Team Around the Family. Children accessing HFT are only placed with CSSIW registered childcare providers. There is a requirement for the childcare providers to submit their up to date CSSIW Inspection Report to RCTCBC via Bravo within 10 days of receiving the report and the setting must have either completed or be working towards the RCT Quality Assurance Award or equivalent Award run by a recognised awarding body. Due to staff capacity, this is not monitored.
Non-Flying Start Childcare Settings  28 day nurseries, 84	Third sector or private sector childcare provider that operates within RCT but has no contractual relationship with the Council, who	There are a number of settings throughout the borough that have no contractual relationship with the Council. There are a number of statutory obligations on the Council to support and monitor these settings, under the Childcare Act 2006. This will be the focus of a

<p>parent and toddler groups, 16 Ti a Fi, 16 holiday play schemes, across the borough</p>	<p>may be CSSIW registered or unregistered (i.e. operating under 2 hours)</p>	<p>review in 2017.</p>
<p>Non-Flying Start Childminders  94 across the borough</p>	<p>Private sector childminders who are not on the RCT Childminding Network and do not offer Flying Start Childcare Provision, Holiday Fun Time or funded childcare for vulnerable families, but are CSSIW registered</p>	<p>Non-Flying Start Network childminders provide childcare that is registered and inspected by CSSIW. CSSIW will also offer support and advice. All childminders are encouraged to join their umbrella organisation, the 'Professional Association for Childcare and Early Years' (PACEY) which offers support, resources, training and their own quality assurance scheme, 'Quality Comes Home Award'. General support is offered via telephone by the Childminding Network Coordinator. Prospective childminders are also supported via two mentoring sessions to support them with their CSSIW application to become registered childminders. Non Network childminders can access the RCT Quality Assurance Scheme.</p>
<p>Play Provision  12 across the borough</p>	<p>Third sector or private sector play provider that is commissioned to provide open access play provision.</p>	<p>Open Access Play provides play sessions for children and young people from 5-14 years. Monitoring of play providers consists of regular checks carried out on documentation via the Bravo procurement system, e.g. up to date DBS of all staff, liability insurances, CSSIW inspection reports etc. Annual quality monitoring visits are carried out by the Play Commissioning Manager on all schemes; feedback reports are compiled and where appropriate, recommendations for quality improvements are made. However due to lack of staff capacity this does not mean further visits can be carried out to ascertain whether or not the recommendations have been implemented.</p> <p>In 2015-16, a Play Outcomes Toolkit was developed with the support of Children in Wales. It is envisaged that this will enable a consistent approach to evidencing the benefits of freely chosen play on children's holistic development and wellbeing.</p> <p>The recent CSSIW changes, meaning that childcare/play providers now need to be registered to provide services over 2 hours to under 12s,</p>

		<p>rather than under 8s, has had an impact on the direct delivery of play sessions the Local Authority has commissioned for the 2016-17 financial year. To date, out of the 12 approved suppliers commissioned, 1 is not perusing registration, 7 are registered with CSSIW and 4 are working towards CSSIW registration. Out of the 7 registered providers, 4 of them are in the process of registering an additional 6 playscheme settings with CSSIW. Out of the 4 working towards registration there are a total of 12 playschemes going to be registered over the next year or so. The Local Authority is supporting all interested providers to become CSSIW registered through training and direct support.</p>
<p>Four Seasons Activity Centre</p>	<p>Council run walking bus, afterschool, holiday care and Holiday Fun Time childcare provision</p>	<p>Four Seasons Activity Centre provides a walking bus service that collects children from three local schools, walking the children to the Centre. At the Centre, an afterschool care service is provided five nights a week for children aged 3-11.</p> <p>During school holidays all afterschool activities cease and a Holiday Care service is offered. Referrals are also received from the 'Holiday Fun Time' scheme for children with additional needs. Four seasons supplies one to one workers as and when needed, to enable full integration for the Holiday Fun referrals.</p> <p>Four Seasons Activity Centre is registered with CSSIW for full day care for 24 children. The last inspection was November 2014. The service had an independent review in 2014 in line with the RCT quality assurance scheme.</p>

## 5. CONCLUSION

All services that are run by and have a contractual relationship with the Council and are CSSIW registered, are well monitored and supported by the Council's Early Years and Family Support Service. Business development and quality improvement support provided to settings outside of these relationships require a thorough review, to ensure statutory obligations are met. This review will be carried out in 2017.