

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

MUNICIPAL YEAR 2016/17

**HEALTH AND WELBEING
SCRUTINY COMMITTEE**

8th September 2016

AGENDA ITEM No. 3
DRAFTING A SCRUTINY WORK PROGRAMME FOR THE 2016/17 MUNICIPAL YEAR

REPORT OF THE DIRECTOR OF LEGAL AND DEMOCRATIC SERVICES

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1. PURPOSE OF THE REPORT

To devise a rolling work programme for the Health and Wellbeing Scrutiny Committee for the 2016/17 municipal year.

2. RECOMMENDATIONS

It is recommended that Members of the Health and Wellbeing Scrutiny Committee:

- 2.1 Identify potential work topics and instruct officers to compile relevant information on these areas to enable Committee to determine whether they should be part of the 2016/17 Work Programme;
- 2.2 Agree an initial list of work topics for the 2016/17 Municipal Year (as set out in **Appendix 3**), as informed by the work of the Committee during 2015/16.

3. BACKGROUND INFORMATION

- 3.1 Members will recall that the approach used to assist the Health and Wellbeing Scrutiny Committee in devising a work programme for the 2015/16 municipal year commenced in July 2015 when Members identified a list of service areas/themes that came within the remit of the Committee.
- 3.2 From a long list of topics identified and by applying a set criteria the Committee produced a shortlist of potential topics from which the 2015/16 Work Programme was agreed. Thereafter, the Scrutiny Committee set out a timetable for the delivery of its Work Programme and the method of scrutiny to be applied to each agreed topic area.
- 3.3 Following on, during the 2015/16 municipal year reviews were undertaken in more detail which resulted in recommendations being formulated , the impact of

which was set out in the Overview and Scrutiny 2015/16 Annual Report that was reported to Council on 25th May 2016. This report can be viewed by clicking [here](#).

- 3.4 Given the size of the 2015/16 Work Programme, it was determined that an element of flexibility would be applied so that topics could be re-visited as the Committee gained a better understanding of the areas assigned to it. In view of this, it was determined that the programme of work should become a 'rolling' work programme.

4. DEVISING A SCRUTINY WORK PROGRAMME FOR THE MUNICIPAL YEAR 2016/17

- 4.1 To assist Members' thinking when devising their work programme, key sources of information that may be helpful are set out below.

Service areas within the remit of the Committee

- 4.2 The Terms of Reference for the Committee is to undertake the Overview and Scrutiny role in connection with scrutinising services support the Health and Wellbeing of our communities. The Committee considers Adult Social Services as well as other functions which contribute to the Health and Wellbeing of the County Borough such as Leisure Services and Public and Health and Protection Services.

2015/16 performance results against nationally set performance indicators

- 4.3 **Appendix 1** sets out the Council's 2015/16 performance against nationally set performance indicators that come within the remit of the Health and Wellbeing Scrutiny Committee. Members will note that:

- The latest all Wales comparative performance information (i.e. relating to 2014/15) has been used together with also including the Council's performance for the previous two financial years; and

- 4.4 Members may wish to consider in more detail where the Council's performance is within the bottom quartile compared to other councils in Wales i.e. 'The Number of visits to local authority sport and leisure centres per 1,000 population'.

Overview and Scrutiny 2015/16 Annual Report

- 4.5 Through its work during 2015/16, the Health and Wellbeing Scrutiny Committee identified a number of areas for on-going attention in 2016/17, as set out in the Overview and Scrutiny Annual Report for 2015/16. These were:

- Supporting People

- MASH evaluation.
- Leisure – Contribution to Health and Wellbeing

Corporate Performance Report 2016/17

- 4.6 Between March and May 2016 three Scrutiny Working Groups were established to assess the Council's performance during 2015/16 and priority action plans for 2016/17, both of which are to be reported to Council on the 29th June 2016 as part of a document called 'Corporate Performance Report 2016/17'. A copy of this report can be viewed by clicking [here](#) .
- 4.7 As part of identifying potential work topics, the 'Corporate Performance Report 2016/17' is suggested as a key source of information to inform Members considerations.
- 4.8 In having regard to the above sources of information together with the local knowledge and insight of Members, the Committee may also wish to consider building some flexibility into the Work Programme to be able to accommodate specific referrals, for example, from Cabinet, Audit Committee or the Finance and Performance Scrutiny Committee.
- 4.9 Subject to Members views on potential topic areas, further information will be compiled by Officers to enable the Committee to make informed decisions on the content of its 2016/17 Work Programme. As part of this process, the criteria as set out at **Appendix 2** is proposed to be applied and Members are requested to provide feedback on its adequacy and whether or not amendments are required.

5. INITIAL LIST OF WORK TOPICS FOR THE 2016/17 MUNICIPAL YEAR

- 5.1 As Members will be aware, the Health and Wellbeing Scrutiny Committee identified a number of topic areas to carry forward from 2015/16 into the 2016/17 Municipal Year. This information has been used to inform the compilation of an initial list of work topics for 2016/17 (and is set out at **Appendix 3**).

5.2 Pre-Scrutiny

The Chairs and Vice-Chairs of the Themed Scrutiny Committees were invited to the meeting of the Overview and Scrutiny Committee held on the 5th July, 2016 to contribute to the item in respect of potential topics that could be selected for pre-scrutiny from the Cabinet Work Programme. In the absence of the Chair, the Vice Chair of the Health and WellBeing Scrutiny Committee selected the following topics to undergo pre-scrutiny by the Committee and are also included at Appendix 3:-

- Extra Care Strategy

- Discretionary Empty Property Grants Across RCT
- Director of Social Services Annual Report 2016/17

5.3 Members are requested to consider the initial list of topic areas and, if deemed appropriate, approve their inclusion on the Work Programme to enable timely commencement of the Committee's work.

6. **Training**

6.1 In addition to the fundamental scrutiny skills of questioning, challenging and listening, Members are asked to consider what skills / knowledge could be enhanced to help further improve their impact as a Scrutiny Member, for example, should more regard be paid to the specific topics which feature within the individual Scrutiny Work Programme and focussed training aligned to these?

2015-16 Performance (RCT and All Wales) compared with 2013-14 & 2014-15

Health & Wellbeing

PI Ref: Nationally Set Data Description		Performance												
		2013/14		2014/15			2015/16							
		RCT Actual	What was our position in Wales in 2013/14 (Quartile)	RCT Actual	2014/15 All Wales Average	What was our position in Wales in 2014/15 (Quartile)	RCT Actual	How does our 2015/16 performance compare with 2013/14 Actual	How does our 2015/16 performance compare with 2014/15 Actual	How does our 2015/16 data compare with the 2014/15 Wales Average	2015/16 Target	Did we meet our 2015/16 target	What was our position comparing our 2015/16 data with the rest of Wales for 2014/15 (Quartile)	Was our position in Wales 2015/16 better or worse than 2014/15 (Quartile)
PSR/002	Average number of calendar days taken to deliver a DFGs	232	2	205	231	2	186	Better	Better	Better	250	Yes	1	Better
SCA/001	Rate of delayed transfers of care for social care reasons per 1,000 population aged 75 or over	4.57	3	9.44	4.83	4	6.79	Worse	Better	Worse	4.70	No	4	Same
SCA/002a	Rate of older people (aged 65 or over) supported in the Community per 1,000 population aged 65 or over at 31 March	106.9	1	94.74	67.3	1	86.3	Worse	Worse	Better	95.0	No	1	Same
SCA/002b	Rate of older people (aged 65 or over) whom the authority supports in care homes per 1,000 population aged 65 or over at 31 March	26.83	4	24.46	18.85	4	23.12	Better	Better	Worse	23.00	Within 5%	4	Same
SCA/019	% of adult protection referrals completed where the risk has been managed	96.11	3	99.50	95.60	2	100.00	Better	Better	Better	96.10	Yes	1	Better
SCA/007	% of clients with a care plan at 31 March whose care plans should have been reviewed that were reviewed during the year	79.0	3	73.2	80.0	4	83.7	Better	Better	Better	80.0	Yes	2	Better
SCA/018a	% of carers of adults who were offered an assessment or review of their needs in their own right during the year	60.4	4	76.3	88.3	4	100.0	Better	Better	Better	86.0	Yes	1	Better
LCS/002b	No. of visits to local authority sport & leisure centres per 1,000 population where the visitor will be participating in Physical activity	9917	2	8,155	8,662	3	7,425	Worse	Worse	Worse	8,155	No	4	Worse
PSR/004	% of private sector dwellings that had been vacant for more than 6 months at 1 April that were returned to occupation during the year through direct action by the local authority	3.05	4	3.37	11.76	4	5.17	Better	Better	Worse	3.50	Yes	3	Better

HEALTH & WELLBEING		2013/14		2014/15			2015/16							
PI Ref:	Nationally Set Data Description	RCT Actual	What was our position in Wales in 2013/14 (Quartile)	RCT Actual	2014/15 All Wales Average	What was our position in Wales in 2014/15 (Quartile)	RCT Actual	How does our 2015/16 performance compare with 2013/14 Actual	How does our 2015/16 performance compare with 2014/15 Actual	How does our 2015/16 data compare with the 2014/15 Wales Average	2015/16 Target	Did we meet our 2015/16 target	What was our position comparing our 2015/16 data with the rest of Wales for 2014/15 (Quartile)	Was our position in Wales 2015/16 better or worse than 2014/15 (Quartile)
PLA/006b	No. of additional affordable housing units provided during the year as a percentage of all additional housing units provided during the year	23	4	26	41	4	27	Better	Better	Worse	N/A	N/A	4	Same
THS/007	% of adults aged 60+ who hold a concessionary bus pass	86.8	2	91.6	85.8	1	91.9	Better	Better	Better	84.3	Yes	1	Same
PPN/009	% of food establishments which are 'broadly compliant' with food hygiene standards	88.23	3	90.41	94.19	4	92.74	Better	Better	Worse	90.00	Yes	4	Same

Service area / theme	Possible topic		Is it in line with a corporate priority?	How well is the service performing?	Does it represent a high financial risk?	Is it identified as a strategic risk?	Is scrutiny likely to impact in service improvements or other measurable benefits?	Will the outcome involve additional expenditure and is it likely that such resources will become available?	Is the scrutiny activity timely – will changes be possible at this stage?	Include as a shortlisted topic?
	Topic area	High level scope			Yes / No	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
<u>Adult locality services and short term intervention</u>										
Locality Services – including assessment of older people and adults with mental health, learning disability, physical or sensory disability										
Commissioned services – including externally provided residential care, homecare, SLAs with the voluntary sector, Direct Payments and Supported Living Schemes										
Short term intervention services – including reablement and intermediate care										
Direct care services – including in house Council services (residential, home care, day centres)										

Service area / theme	Possible topic		Is it line with a corporate priority?	How well is the service performing?	Does it represent a high financial risk?	Is it identified as a strategic risk?	Is scrutiny likely to impact in service improvements or other measurable benefits?	Will the outcome involve additional expenditure and is it likely that such resources will become available?	Is the scrutiny activity timely – will changes be possible at this stage?	Include as a shortlisted topic?
	Topic area	High level scope			Yes / No	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
Private Housing – including Housing Advice Centre, Vision Products and coordination / management of Housing Renovation Grants (capital)										
Safeguarding										
Regional implementation arrangements for the Social Services and Well Being Act										
Public health and protection – including										
Trading standards										
Food and Health & Safety										
Licensing										
Pollution and Public Health										
Animal and Pest Control										
Housing strategy and standards										
Bereavement services										
Registration Services										
Leisure Services										

APPENDIX 3

HEALTH AND WELLBEING SCRUTINY COMMITTEE
PROPOSED INITIAL LIST OF WORK TOPICS FOR THE 2016/17 MUNICIPAL YEAR

July 16	September 16	October 16	November 16	December 16	January 17	February 17	March 17
	<p><u>Thur 8th Sept 2016</u></p> <p>Draft Work Programme – including next steps - <u>Supporting People</u></p> <p>Maesyffynnon Report</p> <p>Extra Care Strategy (Pre-scrutiny – in the Work Programme of Cabinet for September)</p> <p>Social Services & Well-Being Act – Update</p> <p>Annual Safeguarding Report/Business Plan</p>	<p><u>Wed 12th Oct 2016</u></p> <p>Supporting People – Choice Protocol – invite Health</p> <p>Social Services Annual Complaints Report</p> <p>MASH evaluation?</p> <p>Confirm Work Programme</p>	<p><u>Tue 15th Nov 2016</u></p> <p>Topics to be agreed by Members of the Committee</p>	<p><u>Wed 14th Dec 2016</u></p> <p>CSSIW report</p> <p>Supporting People</p>	<p><u>Wed 18th Jan 2016</u></p> <p>Supporting People – conclusions/ recommendations</p> <p>Budget – To consider proposals from the Cabinet which affect areas that come within the remit of this Committee</p>	<p><u>Wed 15th Feb 2016</u></p> <p>Leisure Services Strategy</p> <p>Discretionary Empty Property Grants Across RCT – Update (pre-scrutiny – in the Work Programme of Cabinet for September)</p>	<p><u>Wed 22nd March 2016</u></p> <p>Scrutiny Annual Report – Preparation</p> <p>Director of Social Services Annual Report 2016/17 (pre-scrutiny)</p>

