

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**MUNICIPAL YEAR 2017 /18**

**HEALTH AND WELLBEING  
SCRUTINY COMMITTEE**

**13<sup>th</sup> JULY 2017**

<b>AGENDA ITEM No. 6</b>
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<b>HEALTH &amp; WELLBEING SCRUTINY WORK PROGRAMME FOR THE 2017/18 MUNICIPAL YEAR</b>
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**REPORT OF THE DIRECTOR OF LEGAL AND DEMOCRATIC SERVICES**

**1. PURPOSE OF THE REPORT**

The purpose of this report is to advise Members on issues for consideration when preparing a work programme for the Health & Wellbeing Scrutiny Committee for the municipal year 2017/18.

**2. RECOMMENDATION**

It is recommended that Members of the Health and Wellbeing Scrutiny Committee:

- 2.1 Agree on issues for inclusion on the Committee's Work Programme for the Municipal Year 2017/18 (as set out in **Appendix 1**) and as informed by the work of the Committee during 2016/17; and,
- 2.2 Agree the establishment of a Joint Working Group comprising Members of the Health & Wellbeing Scrutiny Committee and the Children & Young People Scrutiny Committee in respect of 'Delivering Integrated Family Support Early Intervention and Prevention Services in RCT' (with the first report being delivered to this Committee on the 24<sup>th</sup> October 2017).

**3. BACKGROUND INFORMATION**

- 3.1 There is a requirement to devise and publish a Work Programme for each of the Council's Scrutiny Committee as set out in Part 4 of the Constitution (Overview & Scrutiny Procedure Rules). Each Committee is responsible for setting and agreeing its own Work Programme.
- 3.2 It is important that all Members have the opportunity to put forward items for consideration and it should be noted that the draft work programme is only provided as a basis for discussion.

- 3.3 In consultation with the Chair and Vice Chair of the Health & Wellbeing Scrutiny Committee together with appropriate Council Officers an initial list of work topics for 2017/18 has been compiled for Members' consideration (as set out at Appendix 1).

#### **4. DEVISING A SCRUTINY WORK PROGRAMME FOR THE MUNICIPAL YEAR 2017/18**

- 4.1 To assist Members' thinking when agreeing their work programme, key sources of information that may be helpful are set out below:-

##### **Service areas within the remit of the Committee**

- 4.2 The Terms of Reference for the Committee is to undertake the Overview and Scrutiny role in connection with scrutinising services support the Health and Wellbeing of our communities. The Committee considers Adult Social Services as well as other functions which contribute to the Health and Wellbeing of the County Borough such as Leisure Services and Public and Health and Protection Services.

##### **Overview and Scrutiny 2016/17 Annual Report**

- 4.3 Through its work during 2016/17, the Health & Wellbeing Scrutiny Committee identified a number of areas for on-going attention in 2017/18, as set out in the Overview & Scrutiny Annual Report for 2016/17. These were:-

- Supporting People – (Scrutiny felt that many of the topics considered within the review 'Supporting People to Live Independently at Home' would need to be monitored beyond the initial two year rolling work programme in order to scrutinise their progress and developments. They are:-
  - Extra Care Strategy;
  - Delayed Transfers of Care; and,
  - Stay Well at Home Service.
- MASH evaluation; and,
- Leisure – Contribution to Health and Wellbeing.

##### **Shortlisting Topics**

- 4.4 Members involved in Scrutiny must be selective and ask particular questions to identify only the very best topics for more in-depth consideration. It will be important for Scrutiny Committees to show why it has been decided to conduct a review into a particular topic and Members will need to consider the arguments both for and against including a topic on the Work Programme before making a decision.
- 4.5 As a result of the above, there will no doubt be the need for Members to

balance the desire to examine a large number of topics with the likelihood of securing greater impact through focussing on a small number of items in more detail.

4.6 In addition to the information noted at Appendix 1, other principles to take account of when considering topics include:

- Public Interest: the concerns of local people should influence the issues chosen for scrutiny;
- Extent: priority should be given to issues that are relevant to all or large parts of the County Borough;
- Duplication: work programmes must take account of what else is happening in the areas being considered to avoid duplication or wasted effort; and
- Balance: achieve a balance between pre-decision scrutiny, policy development and performance monitoring.

#### **Establishment of a Joint Working Group**

4.7 At the meeting of the Scrutiny Chairs & Vice Chairs, held on the 5<sup>th</sup> July 2017, it was agreed that a Joint Working Group would be established comprising Members from the Health & Wellbeing Scrutiny Committee and Children & Young People Scrutiny Committee in respect of Delivering Integrated Family Support Early Intervention and Prevention Services in Rhondda Cynon Taf.

4.8 Members are requested to agree the establishment of the Joint Working Group and for Members of the Health & Wellbeing Scrutiny Committee to receive a presentation in respect of this item at its meeting on the 24<sup>th</sup> October 2017.

#### **Pre-Scrutiny**

4.9 On the 10<sup>th</sup> July 2017, opportunity will be given to the Overview and Scrutiny Committee and invited Chairs and Vice Chairs to consider the proposed list of matters requiring consideration by Cabinet over the 2017/18 Municipal Year to ascertain if there are any topics that can undergo pre-scrutiny by this Committee

#### **Flexible Work Programme**

4.10 In having regard to the above sources of information together with the local knowledge and insight of Members, the Committee may also wish to consider building some flexibility into the Work Programme to be able to accommodate

specific referrals, for example, from Cabinet, Audit Committee or the Finance & Performance Scrutiny Committee.

## **5. VENUES**

- 5.1 As part of the Council's proposals to improve its arrangements for public participation in its overview and scrutiny process, we are committed to identifying opportunities for receiving evidence outside the formal Council Headquarters, for example, in schools or other more informal settings.
- 5.2 However, Members will need to consider the practical requirements of taking a committee to an alternative location such as accessibility and/or available services and amenities. Therefore, suggestions can be agreed following a full assessment of the proposed venue.

## **6. KEY QUESTIONS FOR MEMBERS**

- 6.1 Attached at Appendix 1 for consideration is the draft work programme for the Health & Wellbeing Scrutiny Committee for 2017/18.
- 6.2 The Committee is asked to consider whether it is in agreement with the proposals and whether there are any issues Members would wish to see included.

## HEALTH AND WELLBEING SCRUTINY COMMITTEE –

## INFORMATION TO CONSIDER AS PART OF DRAFTING THE SCRUTINY WORK PROGRAMME FOR 2017/18

Service Area/theme	Date and Venue of Meeting	Possible topic	Is scrutiny likely to impact in service improvements or other measurable benefits? Yes/No	Cabinet Member(s) to be invited Yes/No	Include as a shortlisted topic? Yes/No
Adult Social Services	13 <sup>th</sup> July, 2017  To be held at the Council Headquarters, Clydach Vale	<ul style="list-style-type: none"> <li>Overview of Service Areas by Senior Officers</li> </ul>	Yes		
Public Health		<ul style="list-style-type: none"> <li>Director of Social Services Annual Report</li> </ul>	Yes		
		<ul style="list-style-type: none"> <li>Report in respect of Fire Safety Arrangements for Social Housing in Multiple Occupation and Council Owned Buildings</li> </ul>	Yes		
Adult Social Services	19 <sup>th</sup> September, 2017 Venue: to be agreed	Annual Social Services Complaints Report  Annual MASH Report  Cwm Taf Carer Annual Report	Yes  Yes		
Public Health and Protection – Housing  Adult Social Services ( Also Children’s Social Services )	24 <sup>th</sup> October, 2017 Venue: to be agreed	Review of Housing Allocation Housing Policy  Report in respect of delivering integrated family support, early intervention and	Yes		

HEALTH AND WELLBEING SCRUTINY COMMITTEE –

INFORMATION TO CONSIDER AS PART OF DRAFTING THE SCRUTINY WORK PROGRAMME FOR 2017/18

Adult Social Services		prevention in RCT ( presentation by Zoe Lancelot  (This is to be a joint piece of work between Health and Wellbeing Scrutiny Committee and Children and Young People )			
	Leisure Services	15 <sup>th</sup> November , 2017 Venue: to be agreed	Adult Mental Health Service  Investment Usage and Rates (3 G Pitches etc )	Yes  Yes	
	13 <sup>th</sup> December 2017 Venue: to be agreed	Stay Well at Home Service Update report on delayed transfer of care performance Report	Yes  Yes		
	30 <sup>th</sup> January 2018 Venue: to be agreed	Air Pollution Update report			
	27 <sup>th</sup> February Venue: to be agreed	Extra Care Strategy Report of how the service is progressing. (Visit to Ty Heulog )	Yes		

**HEALTH AND WELLBEING SCRUTINY COMMITTEE –**

**INFORMATION TO CONSIDER AS PART OF DRAFTING THE SCRUTINY WORK PROGRAMME FOR 2017/18**

		Review of the implementation of the Social Services and Wellbeing (Wales) Act			
	<b>20<sup>th</sup> March 2018</b> <b>Venue: to be agreed</b>	Preparation for Scrutiny Annual Report			