

**AGENDA ITEM 3**

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**DISCUSSION PAPER FOR LLWYDCOED CREMATORIUM  
JOINT COMMITTEE  
12<sup>th</sup> DECEMBER 2013**

**REPORT OF SERVICE DIRECTOR  
PUBLIC HEALTH AND PROTECTION**

**LLWYDCOED CREMATORIUM MEETINGS**

Author: Paul Mee, Service Director, Public Health and Protection

**1. PURPOSE OF THE REPORT**

To determine the venue of Llwydcoed Crematorium Joint Committee meetings from 2014.

**2. RECOMMENDATIONS**

Enquiries be made of Merthyr Tydfil County Borough Council regarding the availability of a Committee Room from March 2014.

**3. BACKGROUND**

As Llwydcoed Crematorium continues to be harmonised with Rhondda Cynon Taf Bereavement Services, the next stage is the installation of ICT equipment.

Following a Health and Safety check, there is insufficient space within the current main office for more than two workstations.

It is, therefore necessary for a workstation to be placed in the interview room and for a further workstation to be placed downstairs. Unfortunately, this will result in the downstairs room being unavailable for meetings. When we had lack of space some years ago we, as a Committee, met in Merthyr Tydfil County Borough Council Offices. This proved convenient to Members of both Authorities.

**4. CONCLUSIONS**

The proposal in the report, if approved, will set a convenient venue for future meetings.

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**Local Government Act 1972**  
**as amended by**  
**Local Government (Access to Information) Act 1985**

**Rhondda Cynon Taf County Borough Council**  
**Merthyr Tydfil County Borough Council**

**Llwydcoed Crematorium Joint Committee**

**Thursday 12 December 2013**

**Report of the Superintendent and Registrar**  
Matters Reported for Decision

List of Background Papers

**REF**

Venue for the Llwydcoed  
Crematorium Joint Committee  
Meetings from 2014

**OFFICER TO CONTACT**

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