

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL

LLWYDCOED CREMATORIUM JOINT COMMITTEE

Minutes of the meeting held at Merthyr Tydfil County Borough Council Offices
on Thursday, 19 June 2014 at 2.00pm

PRESENT

Merthyr Tydfil County Borough Councillors

A. Chaplin, D. Jarrett,

Rhondda Cynon Taf County Borough Councillors

. (Mrs) A. Crimmings, H. Boggis, (Mrs) J. S Ward

Officers in Attendance

Mr A. Wilkins –Corporate Solicitor, Legal & Democratic Services

Ms B. Gough – Senior Accountant

Mr G. Richards - Accountant

Ms J Parish- Administration Manager and Registrar

Mr. C. G. Lewis – Superintendent and Registrar

1. APOLOGIES FOR ABSENCE

An apology for absence was received from County Borough Councillors K. Morgan, A. S. Fox and Mr P. Mee, Service Director Public Health & Protection (Rhondda-Cynon-Taf County Borough Council), County Borough Councillors K. Moran and A. Jones (Merthyr Tydfil County Borough Council).

2. DECLARATION OF INTEREST

Members had no personal interests to declare in matters pertaining to the agenda.

3. MINUTES

RESOLVED to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on Thursday, 20 March 2014.

4. ELECTION OF CHAIRMAN OF THE JOINT COMMITTEE FOR THE 2014-15 MUNICIPAL YEAR

RESOLVED to elect County Borough Councillor H. Boggis (Rhondda-Cynon-Taf) as Chairman of the Joint Committee for the Municipal Year 2014-15

5. APPOINTMENT OF VICE-CHAIRMAN OF THE JOINT COMMITTEE FOR THE 2014-15 MUNICIPAL YEAR

RESOLVED to appoint County Borough Councillor D. Jarrett as Vice-Chairman for the Joint Committee for the Municipal Year 2014-15.

6. CALENDAR OF MEETINGS FOR THE MUNICIPAL YEAR 2014-15

RESOLVED to approve the under mentioned calendar of meetings for the Municipal Year 2014-2015 as follows:-

Thursday, 25th September 2014 at 2.00pm

Thursday, 11th December 2014 at 2.00pm

Thursday, 19th March 2015 at 2.00pm

REPORT OF THE SUPERINTENDENT AND REGISTRAR

7. STATISTICS AND PERFORMANCE

The Superintendent and Registrar presented his report and set out details of the Statistics and Performance for the Crematorium. Members **RESOLVED** to note the report.

REPORT OF THE TREASURER

8. DRAFT STATEMENT OF ACCOUNTS 2013-14 (SUBJECT TO AUDIT)

The Senior Accountant reported orally at the meeting that there was an error in the report and reference to the Institute of Cemetery & Crematorium Management 'Charter for the Bereaved' contained within the Llwydcoed Crematorium Annual Governance Statement should be deleted as it had not been renewed in 2013. For the benefit of Members new copies of the report were distributed.

The Senior Accountant explained the process by which the Annual Statement of Accounts of Local Authorities and Joint Committees are approved and audited by 30th September each year. The officer highlighted the key headings within the report to include the balance as at the 31st March 2014 and reference made to the table at 4.2 within the report which demonstrated the Llwydcoed Crematorium's level of general fund balances for the past five years.

The Senior Accountant concluded her report by confirming that the Joint Committee reserves are fully committed to fund the replacement of the cremators and the installation of mercury abatement equipment at the Crematorium.

Following consideration of the report Members extended their thanks to the officers for producing such an efficient and informative Treasurer's Report. It was confirmed that an update in respect of the replacement

cremators would be provided at the subsequent meeting in September 2014.

Following consideration of the report it was **RESOLVED** –

1. To note the report
2. To note the draft Statement of Accounts for 2013/14
3. That the Chair of the Joint Committee note the requirement to countersign the Statement of Responsibilities at the next Joint Committee meeting

9. ANNOUNCEMENT - THANKS

County Borough Councillor (Mrs) J. S. Ward wished to compliment the staff at the Llwydcoed Crematorium for the way in which the grounds at the Crematorium are maintained and the welcome visitors receive especially those who have travelled long distances. Staff at Gyntaff Crematorium were also acknowledged for the professional manner in which they dealt with the recent traffic delays which impacted upon services.

The meeting terminated at 2.20pm

H. Boggis
Chairman