

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL

LLWYDCOED CREMATORIUM JOINT COMMITTEE

Minutes of the meeting of the Llwydcoed Crematorium Joint Committee held at Civic Offices, Merthyr Tydfil on Friday, 26 June 2015 at 2.00 p.m.

PRESENT

Merthyr Tydfil County Borough Councillors

A.Jones, A.Chaplin and D.G.Isaac

Rhondda Cynon Taf County Borough Councillors

A.Crimmings and J.S.Ward

Officers in Attendance

Mr A. Wilkins –Head of Legal - Democratic and Corporate

Mrs B.Gough – Senior Accountant

Mr.S.Preddy - [Group Accountant Community Services](#)

Ms J Parish- Administration Manager and Registrar

Mr.C.Pritchard – Assistant Cemetery Manager

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from County Borough Councillors H.Boggis, A.S.Fox and K.Morgan (Rhondda-Cynon-Taf County Borough Council) and County Borough Councillor K.Moran (Merthyr Tydfil County Borough Council).

2 DECLARATION OF INTEREST

There were no declarations of interests in matters pertaining to the agenda.

3 ELECTION OF CHAIRMAN OF LLWYDCOED CREMATORIUM JOINT COMMITTEE FOR 2015-16

RESOLVED to elect County Borough Councillor A.Jones as Chairman of the Joint Committee for the 2015-16 municipal year.

4 APPOINTMENT OF VICE-CHAIRMAN OF THE LLWYDCOED CREMATORIUM JOINT COMMITTEE FOR 2015-16

RESOLVED to appoint County Borough Councillor H.Boggis as Vice-Chairman of the Joint Committee for the 2015-16 municipal year.

5 MINUTES

RESOLVED to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on 18 May 2015 subject to it being noted that Merthyr Tydfil County Borough Councillor K.Moran had submitted her apology for absence.

REPORT OF THE CLERK

6 PROPOSED CALENDAR OF MEETINGS FOR 2015-16

The Committee was requested to consider a proposed calendar of meetings for the coming year.

During consideration of the proposed dates, a Member queried when it might be possible to hold Joint Committee meetings at the Llwydcoed Crematorium site as opposed to meeting at the Civic Offices at Merthyr Tydfil. The Member was informed that there was no suitable meeting room available at the Crematorium at the present time but if the situation changes in the future, meetings could then take place at this venue.

It was **RESOLVED** that meetings of the Joint Committee during the 2015-16 municipal year be held on the following dates:

- Tuesday, 22 September 2015 – 2 p.m.
- Tuesday, 8 December 2015 – 2 p.m.
- Tuesday, 22 March 2016 – 2 p.m.

and be held at the Civic Offices of Merthyr Tydfil County Borough Council.

REPORT OF THE ADMINISTRATION MANAGER AND REGISTRAR, BEREAVEMENT SERVICES

7 STATISTICS AND PERFORMANCE

The Administration Manager and Registrar of Bereavement Services presented her report providing Statistics and Performance figures relating to the operation of the Crematorium since the last meeting and it was **RESOLVED** to note the information.

REPORT OF THE TREASURER

8 DRAFT STATEMENT OF ACCOUNTS 2014-15 (SUBJECT TO AUDIT)

Consideration was given to the report of the Treasurer which provided the draft statement of accounts for 2014-15.

The Treasurer outlined the key elements of the statement in respect of financial performance and movement of usable reserves and General Fund Balances 2010/11 to 2014/15.

It was noted that the level of the General Fund Balances had steadily grown since 2010/11 and would continue to do so to fund the replacement of the cremators.

It was also noted that the Wales Audit Office had still not provided a written response explaining their costs for auditing the accounts and the Treasurer was asked to pursue the matter.

It was **RESOLVED** –

- (1) To note the report.
- (2) To note the draft Statement of Accounts for 2014/15 as presented.
- (3) That the Chair of the Joint Committee signs the Statement of Responsibilities within the Draft Statement of Accounts.

9 CHAIRMAN'S REMARKS

Before closing the meeting, the Chairman enquired as to when the Crematorium would close for the improvement works and he was informed that it was anticipated that works would commence in September 2015. There would be a 10 day shut-down period and all other closures would be programmed. All interested parties would be made aware of closure dates in due course. The Officers were asked to inform Committee Members of any major issues, should they arise, in the run up to the next meeting in September.

**A.JONES
CHAIRMAN**

The meeting terminated at 2.15 p.m.