

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**  
**MERTHYR TYDFIL COUNTY BOROUGH COUNCIL**

**LLWYDCOED CREMATORIUM JOINT COMMITTEE**

**Minutes** of the meeting of the Llwydcoed Crematorium Joint Committee held at the Civic Offices of Merthyr Tydfil County Borough Council, Merthyr Tydfil on Tuesday, 21<sup>st</sup> March 2017 commencing at 2.00 p.m.

**PRESENT**

**Merthyr Tydfil County Borough Councillors**

A. Jones and A. Chaplin

**Rhondda Cynon Taf County Borough Councillors**

H. Boggis, (Mrs) A. Crimmings and (Mrs) J. S. Ward

**Officers in Attendance**

Mr. P. Mee – Service Director, Public Health & Protection  
Mr. A. Wilkins – Head of Legal, Corporate & Democratic Services  
Ms. J. Lewis – Bereavement Services Manager  
Mr. S. Preddy – Group Accountant, Community Services  
Mr. R. De Benedictis – Community Facilities Manager

**22 APOLOGIES FOR ABSENCE**

Apologies for absence were received from County Borough Councillor A.S. Fox (Rhondda Cynon Taf County Borough Council) and County Borough Councillor K. Moran (Merthyr Tydfil County Borough Council).

**23 DECLARATION OF INTERESTS**

There were no declarations of interests in matters pertaining to the agenda.

**24 MINUTES**

**RESOLVED** to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on 13<sup>th</sup> December 2016.

**REPORT OF THE BEREAVEMENT SERVICES MANAGER**

**25 STATISTICS AND PERFORMANCE**

In her report, the Bereavement Services Manager provided Members with Statistics and Performance figures relating to the operation of the Crematorium since the last meeting and following consideration thereof, it was **RESOLVED** to note the information.

## **26 VERBAL UPDATE – COMMUNITY FACILITIES MANAGER**

The Community Facilities Manager provided Members with an oral update on the work undertaken to replace the cremators and ancillary remedial works at the Llwydcoed Crematorium.

The Committee was informed that following an extensive survey of the existing drainage system a number of anomalies had been identified.

Consequently, an existing programme of works has been instigated and the effectiveness of these measures will be assessed prior to any further works being considered. These works will be funded from the existing budget for the Crematorium.

The Community Facilities Manager reported that a range of directional signs are to be erected around the site in the near future.

Members were pleased to note that that they were happy with the work undertaken at the Llwydcoed Crematorium and thanked the Community Facilities Manager for the management of the ongoing works.

Following discussions, it was **RESOLVED** to acknowledge the work undertaken at the Llwydcoed Crematorium.

## **REPORT OF THE TREASURER**

### **27 BUDGET MONITORING REPORT FOR 2016-17 AND DRAFT REVENUE ESTIMATES FOR 2017-18**

The Group Accountant, Community Services presented the report which provided Members with details of the projected final outturn for 2016-17 and the draft revenue estimates for 2017-18.

Following consideration of the report, it was **RESOLVED** –

(1) To note the 2016-17 budget monitoring position.

(2) To approve the draft Revenue Estimates for 2017-18.

## **REPORTS OF THE GROUP DIRECTOR, COMMUNITY & CHILDREN'S SERVICES CONTAININ EXEMPY INFORMATION**

### **28 CREMATION AND SUPPLEMENTARY FEES AND CHARGES 2017-18**

The Service Director, Public Health & Protection presented the report setting out details of the proposed fees and charges for 2017/18.

It was proposed to apply an increase to cremation and all supplementary fees and charges by 2.25%. A comparison of existing and proposed fees was provided.

Members noted that it was not possible at present to ascertain the 2016-17 fee increases being proposed by other local authorities in Wales, however, the fee increases being proposed were considered to be reasonable and, if approved, would maintain a comparable position with other local authorities.

Following a discussion, it was **RESOLVED** that with effect from 1<sup>st</sup> April 2017, cremation and all supplementary fees and charges are increased by 2.25%.

## **29 CHAIRMAN'S CLOSING REMARKS**

Before closing the meeting, the Chairman informed the Committee that this would be the last meeting that Rino De-Benedictis – Community Facilities Manager – would attend owing to his forthcoming retirement. On behalf of the Committee, the Chairman thanked Rino for all the support and assistance he has provided to elected Members and Officers over the many years he has worked and wished him a long and happy retirement.

**H. BOGGIS  
CHAIRMAN**

The meeting terminated at 2.30 p.m.