

## **RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

### **PENSION FUND COMMITTEE**

**Minutes** of the meeting of the Pension Fund Committee held at The Pavilions, Clydach Vale on Tuesday, 24<sup>th</sup> July 2017 at 2 p.m.

#### **PRESENT**

County Borough Councillor M.A.Norris – in the Chair

#### **County Borough Councillors**

G. Caple, R. Smith, E. Webster

#### **Officers in Attendance**

Mr. C. Lee – Group Director, Corporate & Frontline Services

Mr. I. Traylor – Head of Pensions, Payroll & Payments

Mrs. S. Davies – Head of Education & Financial Reporting

#### **1. APOLOGY**

An apology of absence was received from County Borough Councillor S. Pickering.

#### **2 DECLARATION OF INTERESTS**

Members had no declarations of personal interests to declare in matters pertaining to the agenda (other than as members of the LGPS which was noted as being not a conflict insofar as the role of the Committee was concerned).

#### **3 MINUTES**

**RESLOVED** – To approve as an accurate record the minutes of the meeting of the Pension Fund Committee held on the 25<sup>th</sup> April 2017.

#### **4 PENSION FUND COMMITTEE – TERMS OF REFERENCE**

The Group Director, Corporate & Frontline Services presented Members with a overview of the Pension Fund Committee and its Terms of Reference, alongside the delegated functions (to the Group Director Corporate and Frontline Services) and the Fund Governance Structure.

Following consideration it was **RESOLVED** to Note the Terms of Reference set out in paragraph 3 of the Report.

## **5. LEARNING AND DEVELOPMENT**

The Head of Pensions, Payroll and Payment presented the Pension Fund Committee with a verbal update in respect of learning and development training regarding the Fund.

Members were informed that there would be an update at each meeting of the Committee where Members would look at different aspects of the Pensions Fund.

Members were presented with an information sheet which set out the Data Improvement Plan for 2017/18 which consists of areas of improvement.

It was noted that the two new Committee Members had been afforded in-house training prior to the meeting with further formal LGA Trustee training scheduled for the latter part of 2017.

After in depth consideration Members **RESOLVED** to note the information provided.

## **6. DELEGATED FUNCTIONS**

The Group Director Corporate and Frontline Services explained to Members that the report sets out the key issues being addressed as delegated functions, as specified in the Pension Fund Governance Policy Statement.

The Committee was provided with an overview of the delegated responsibility of the Group Director Corporate and Frontline Services in his capacity as S151 Officer who, supported by an Investment and Administration Advisory Panel with appropriate Officers and independent advisors, has delegated responsibility for all day to day operational matters.

The Head of Finance, Education & Financial Reporting explained to Members that under the heading of Investment Performance there is a quarterly reporting cycle for pension fund investment performance. It was reported to Members that during the quarter ended 31<sup>st</sup> March 2017, the overall value of the Fund increased from £2.835 million to £2.983 million.

Members were informed that the Advisory Panel meets with Fund Managers on a cyclical basis and at the July meeting met with BMO Global Assets Management, the Fund's Bond Manager; Members were updated with the key issues within the mandates.

Under the heading of Administration Issues, Members were informed that good progress continues to be made in dealing with GMP reconciliation requirements with high value liability items having been concluded. HMRC turnaround times and a second data cut in September/ October 2017.

Members were informed that the Fund Communication Forum has been extended to encourage greater participation and feedback. The Forum met on the 28<sup>th</sup> June with a higher number in attendance than the previous meetings with more positive engagement.

It was also noted that Rhondda Cynon Taf CBC as the Administrating Authority /Scheme Manager have recruited Mr David Francis as employer representative. Mr Francis is employed by Coleg y Cymoedd.

Members were taken through the rest of the report and after in-depth consideration it was **RESOLVED** –

- (1) To Note the issues being addressed
- (2) To continue to monitor the progress in performance.

## **7. PENSION FUND RISK REGISTER**

The Head of Finance, Education & Financial Reporting provided Member of the Committee with details of the arrangements put in place to manage risk within the Pension Fund.

Members considered the arrangements that have been put in place and it was **RESOLVED** to note the arrangements put in place for the management of risk within the fund and continue to review the Risk Register at future Meetings.

## **8. PENSION FUND FINACIAL STATEMENT**

It was explained to Members that the role of the Pension Fund Committee with regards to the Fund financial statements is set out in the terms of reference, namely:

- Considering the Fund's financial statements as part of the approval process and agreeing the Fund's Annual Report. Receive internal and external audit reports on the same.

Members considered the Report and it was **RESOLVED** to note the the certified draft financial statements of the Pension Fund for the Financial Year 2016/17.

## **9. PENSION FUND COMMITTEE WORK PROGRAMME**

Members were provided with the Work Programme for the Pension Fund Committee 2017/ 18 after in depth consideration it was **RESOLVED** to:

- Agree the work programme for the Municipal Year 2017/18

## **10. WALES PENSION PARTNERSHIP – POOLING PARTNERSHIP**

The Group Director, Corporate & Frontline Services provided an update to the Committee in respect of the progress made towards the All Wales Investment Pool.

Following discussion it was **RESOLVED** to note the progress made towards the LGPS all Wales Investment Pool

**M.A.NORRIS**

**CHAIRMAN**

The meeting terminated at 3.40 p.m.