



**CYNGOR BWRDEISTREF SIROL**  
**RHONDDA CYNON TAF**  
**COUNTY BOROUGH COUNCIL**

**COMMITTEE SUMMONS**

C Hanagan  
Director of Communications & Interim Head of Democratic Services  
Rhondda Cynon Taf County Borough Council  
The Pavilions  
Cambrian Park  
Clydach Vale CF40 2XX

Meeting Contact: Ms J Nicholls - Senior Democratic Services Officer (01443 424098)

**YOU ARE SUMMONED** to a meeting of **PUBLIC SERVICE DELIVERY, COMMUNITIES AND PROSPERITY SCRUTINY COMMITTEE** to be held at the **Council Chamber, The Pavilions, Cambrian Park, Clydach Park, Tonypany, CF40 2XX** on **THURSDAY, 31ST JANUARY, 2019** at **5.00 PM**.

Non Committee Members and Members of the public may request the facility to address the Committee at their meetings on the business listed although facilitation of this request is at the discretion of the Chair. It is kindly asked that such notification is made to Democratic Services by Tuesday, 29 January 2019 on the contact details listed above, including stipulating whether the address will be in Welsh or English.

**AGENDA**

**Page  
No's**

**1. DECLARATION OF INTEREST**

To receive disclosures of personal interest from Members in accordance with the Code of Conduct

Note:

1. Members are requested to identify the item number and subject matter that their interest relates to and signify the nature of the personal interest: and
2. Where Members withdraw from a meeting as a consequence of the disclosure of a prejudicial interest they must notify the Chairman when they leave.

**2. MINUTES**

To receive the minutes of the previous meeting of the Public Service Delivery, Communities and Prosperity Community Committee held on 10<sup>th</sup> December

2018.

3 - 8

**3. SUPPLEMENTARY PLANNING GUIDANCE - HOUSES IN MULTIPLE OCCUPATION (HMO'S)**

To consider the impact and effectiveness in making planning decisions, of the Council's Supplementary Planning Guidance (SPG) for Houses in Multiple Occupation (HMO's).

9 - 72

**4. THE STATUTORY PROCESS FOR THE REMOVAL OF CARAVANS AND OTHER OBSTRUCTIONS FROM THE HIGHWAY**

To receive information on the statutory process for the removal of caravans and other obstructions from the highway.

73 - 82

**5. CIVIL PARKING ENFORCEMENT PROCESS**

To receive a report on the Council's Civil Parking Enforcement (CPE) process.

83 - 88

**6. URGENT BUSINESS**

To consider any items, which the Chairman, by reason of special circumstances, is of the opinion should be considered at the meeting as a matter of urgency.

**Director of Communications & Interim Head of Democratic Services**

**Circulation:-**

The Chair and Vice-Chair of the Public Service Delivery, Communities and Prosperity Scrutiny Committee  
(County Borough Councillor S Bradwick and County Borough Councillor T Williams respectively)

County Borough Councillors:

Councillor M Weaver, Councillor G Stacey, Councillor A Chapman,  
Councillor D Owen-Jones, Councillor W Treeby, Councillor M Fidler Jones,  
Councillor D Grehan, Councillor E George, Councillor G Hughes,  
Councillor W Owen, Councillor S Pickering, Councillor E Stephens and  
Councillor A Fox