

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**  
**MUNICIPAL YEAR 2015-2016**

**STANDARDS COMMITTEE**

**26 NOVEMBER 2015**

	<b>AGENDA ITEM NO.3(b)</b>
<b>MEMBERS' ATTENDANCE AT MEETINGS</b>	

**REPORT OF THE MONITORING OFFICER**

**Author : Mr. P. J. Lucas (Tel: 01443 424105)**

**1. PURPOSE OF REPORT**

To identify which areas of Members' attendance at meetings are to be monitored as part of the Standards Committee's Work Programme 2015-16.

**2. RECOMMENDATIONS**

(1) To agree to monitor in greater detail Members' attendance at all Regulatory Committee and all Scrutiny Committee meetings together with any associated training sessions held since May 2015.

(2) To consider whether any other areas are to be monitored.

(3) To consider the format and extent of information required.

**3. BACKGROUND**

3.1. At its meeting on 10 July 2015, the Standards Committee agreed that as part of its Work Programme, it would give consideration to the issue of "Members' Attendance at Meetings" and requested the Monitoring Officer to bring forward a report on the matter.

3.2 Accordingly, this initial report sets out the types of Committees that Council Members are appointed to and attend. It should be noted that the number of seats allocated to the different political groups that make up the Authority is dealt with by the Council at its Annual General Meetings when the Political Balance of the Authority is reviewed.

3.3 At its Annual General Meeting held in May 2015, the Council appointed Members to sit on its various Committees and agreed a calendar of meetings for the 2015-15 municipal year.

- 3.4 Meetings of the full Council (x 75 Members) take place on a 4-5 week cycle and the following politically balanced Committees also meet on a regular scheduled basis throughout the municipal year:

### **Regulatory Committees**

- Development Control Committee (x18 Members)
- Licensing Committee (x15 Members)
- Licensing (2003 Act) Committee (x15 Members)

### **Scrutiny Committees**

- Overview & Scrutiny Committee (x17 Members)
- Finance & Performance Scrutiny Committee (x17 Members)
- Public Service Delivery, Communities and Prosperity Scrutiny Committee (x17 Members)
- Children and Young People Scrutiny Committee (x17 Members) plus statutory co-optees

- 3.5 Council Members are also appointed to sit on the following politically-balanced Committees which only meet as and when required during the municipal year:

- Democratic Services Committee (x15 Members)
- Corporate Governance and Constitution Committee (x7 Members)
- Appointments Committee (x5 Members)
- Appeals/Employee Appeals/Chief Officer Appeals Committee (x5 Members)
- L.E.A.Governors (Appointments) Committee
- Voluntary Early Retirement/Redundancy Committee

- 3.6 In view of the fact that Council Members are regularly invited to attend meetings of full Council, Regulatory Committees and the various Scrutiny Committees to which they are appointed, it is suggested that the Standards Committee monitors individual Members' attendance at these meetings along with their attendance any associated training events held during the year. The Standards Committee may also wish to monitor other areas.

- 3.7 If the Committee agrees to monitor attendance, it is necessary to consider the format and extent of information it wishes to receive in further reports on this matter.

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**LIST OF BACKGROUND PAPERS**

**STANDARDS COMMITTEE**

**26 NOVEMBER 2015**

**BACKGROUND PAPERS**

<b>MEMBERS' ATTENDANCE AT MEETINGS</b>	<b>Officer to contact: Mr.P.J.Lucas Tel: 01443 424105</b>
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**Freestanding Matter**

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