

**RHONDDA CYNON TAF
COUNTY BOROUGH COUNCIL**

COMMITTEE SUMMONS

**Mr. P. J. Lucas
Director of Legal and Democratic Services
Rhondda Cynon Taf County Borough Council
The Pavilions
Cambrian Park
Clydach Vale CF40 2XX**

Tel.No. (01443) 424098 – J. Nicholls

A meeting of the **VOLUNTARY EARLY RETIREMENT/REDUNDANCY PANEL** will be held at the County Borough Council Offices, The Pavilions, Cambrian Park, Clydach Vale (Committee Room 2) **on Tuesday, 28th July 2015 at 11.00am**

AGENDA

	Page Nos.
1. Declaration of Interest	
To receive disclosures of personal interests from Members, in accordance with the Code of Conduct (including whipping declarations).	
Note:	
1. Members are requested to identify the item number and subject matter to which their interest relates and to signify the nature of the personal interest; and	
2. where Members withdraw from a meeting as a consequence of the disclosure of a prejudicial interest, they <u>must notify the Chairman when they leave</u>	
2. Minutes	
To approve as a correct record the minutes of the meeting of the Voluntary Early Retirement/Redundancy Panel held on 24 th June 2015	1-5
3. To consider passing the under-mentioned resolution:	
“That the press and public be excluded from the meeting under Section 100A(4) of the Local Government Act 1972 for the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 12 of Part 4 of Schedule 12A of the Act”	

4. Voluntary Early Retirement/Redundancy Applications

To consider the joint report of the Chief Executive, Director of Human Resources, Group Director of Community & Children's Services, Director of Education & Lifelong Learning and Group Director Corporate & Frontline Services containing exempt information **(to follow)**

5. To consider any items which the Chairman, by reason of special circumstances, is of the opinion should be considered at the meeting as a matter of urgency

Circulation:

Members of the Panel:

County Borough Councillors (Mrs) M E Davies, W J David, (Mrs) S Jones, (Mrs) M Webber and M Weaver.

21st July 2015

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

VOLUNTARY EARLY RETIREMENT/REDUNDANCY PANEL

Minutes of the meeting held at the County Borough Council Offices, The Pavilions, Clydach Vale on Wednesday, 24 June 2015 at 2.00pm

PRESENT

County Borough Councillors

(Mrs) M. E. Davies, W. J. David, (Mrs) S. J. Jones, M. Weaver and (Mrs) M. Webber

Officers in Attendance

Mr R. Evans – Human Resource Manager

Trade Union Representative

Mr C. Jones – GMB

Mr D. Smith - Unison

Ms L. Davies – Unite the Union

1. DECLARATION OF INTEREST

In accordance with the Members Code of Conduct the following declarations of interest in matters pertaining to the agenda were declared:-

1. County Borough Councillor W. J. David in relation to Agenda Item 6, Appendix 22 (JG of the Education & Lifelong Learning Division) – ‘Governor of Ysgol Gyfun Garth Olwg’
2. County Borough Councillor M. Weaver in relation to Agenda Item 6, Appendices 17 & 18 (LR, GR and SW of the Education & Lifelong Learning Division) – ‘I am on the Board of Governors of the School and know the applicants – This is a prejudicial interest and I will leave the meeting for the item’
3. County Borough Councillor (Mrs) M. Webber in relation to Agenda Item 6, Appendix 9 (RH of the Education & Lifelong Learning Division) – ‘Vice Chair of Governors at the School’

2. CHAIR

RESOLVED to elect County Borough Councillor (Mrs) M. E. Davies as Chair of the Voluntary Early Retirement/Redundancy Panel for the Municipal Year 2015/16

3. VICE CHAIR

RESOLVED to appoint County Borough Councillor (Mrs) M. Webber as Vice Chairman of the Voluntary Early Retirement/Redundancy Panel for the Municipal Year 2015/16

4. MINUTES

RESOLVED to approve as an accurate record the Minutes of the meeting of the Early Retirement/Redundancy Panel held on the 14th May 2015.

5. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED – that the press and public be excluded from the meeting under Section 100A(4) of the Local Government Act, 1972 (as amended) for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 12 and 23 of Part 4 of Schedule 12A of the Act, namely information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder, former office holder or applicant to become an office holder under the authority and information relating to any consultations or negotiations or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holder under the Authority.

6. JOINT REPORT OF THE CHIEF EXECUTIVE, DIRECTOR OF HUMAN RESOURCES, DIRECTOR OF EDUCATION & LIFELONG LEARNING, GROUP DIRECTOR, COMMUNITY & CHILDREN’S SERVICES AND GROUP DIRECTOR CORPORATE & FRONTLINE SERVICES IN RESPECT OF APPLICATIONS FOR VOLUNTARY EARLY RETIREMENT WITH REDUNDANCY AND VOLUNTARY REDUNDANCY

The Panel met to consider the joint report of the Chief Executive, Director of Human Resources, Director of Education and Lifelong Learning, Group Director, Community & Children’s Services and Group Director Corporate & Frontline Services in respect of the following applications for voluntary early retirement with redundancy and voluntary redundancy.

Following consideration of the report, it was **RESOLVED** – to approve the under-mentioned applications, as detailed in the report and as listed below:

(Note: - Having declared a personal and prejudicial interest to which Minute No. 1 (2) refers County Borough Councillor M. Weaver left the meeting for the duration of this item)

	Initials	Date of Termination of Employment	Post	Service Area	Package
1.	YJ	31 August 2015	Learning Support Assistant	Education & Lifelong Learning	Voluntary Early Retirement with

					Redundancy
2.	CP	31 August 2015	Administrative Assistant	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
3.	MM	31 August 2015	Learning Support Assistant	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
4.	GJ	31 August 2015	Network Manager	Education & Lifelong Learning	Voluntary Redundancy
5.	LE	31 August 2015	Clerical Assistant	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
6.	K G-E	31 August 2015	Senior Cover Supervisor	Education & Lifelong Learning	Voluntary Redundancy
7.	JE	31 August 2015	Temporary Special Needs	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
8.	CM	31 August 2015	Nursery Nurse	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
9.	PAT	30 April 2015	Cleaner	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
10.	PAT	31 May 2015	Supervisory Assistant	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
11.	APD	30 April 2015	Cleaner	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
12.	SJ	31 August 2015	Supervisory Assistant	Education & Lifelong Learning	Voluntary Redundancy
13.	RH	8 July 2015	Driver	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
14.	JJ	31 August 2015	Nursery Nurse	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
15.	AM	31 August 2015	Nursery Nurse	Education & Lifelong Learning	Voluntary Redundancy
16.	JG	31 August 2015	School Clerk	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
17.	GAW	31 August 2015	School Clerk	Education & Lifelong Learning	Voluntary Redundancy
18.	SER	31 August 2015	Teaching Assistant (Level 4)	Education & Lifelong Learning	Voluntary Redundancy
19.	KS	31 August 2015	Nursery Nurse	Education & Lifelong Learning	Voluntary Redundancy
20.	EBE	31 August 2015	Teaching Assistant (Level 3)	Education & Lifelong Learning	Voluntary Redundancy
21.	LR	31 August 2015	Temporary Teaching Assistant (Level 3)	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy

22.	GR	31 August 2015	Teaching Assistant (Level 1)	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
23.	SW	31 August 2015	Temporary Teaching Assistant (Level 3)	Education & Lifelong Learning	Voluntary Redundancy
24.	JH	31 August 2015	Temporary Teaching Assistant (Level 3)	Education & Lifelong Learning	Voluntary Redundancy
25.	SR	31 August 2015	Temporary Teaching Assistant (Level 1)	Education & Lifelong Learning	Voluntary Redundancy
26.	SH	31 August 2015	Teaching Assistant (Level 3)	Education & Lifelong Learning	Voluntary Redundancy
27.	SR	31 August 2015	Nursery Nurse	Education & Lifelong Learning	Voluntary Redundancy
28.	EE	31 August 2015	Teaching Assistant (Level 4)	Education & Lifelong Learning	Voluntary Redundancy
29.	KM	31 August 2015	Teaching Assistant (Level 4)	Education & Lifelong Learning	Voluntary Redundancy
30.	JG	25 September 2015	Bursar	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
31.	RA	31 August 2015	Statementing Officer	Education & Lifelong Learning	Voluntary Redundancy
32.	AE	31 August 2015	Peripatetic LSA – Speech & Language	Education & Lifelong Learning	Voluntary Redundancy
33.	LAJ	31 August 2015	Peripatetic LSA – Speech & Language	Education & Lifelong Learning	Voluntary Redundancy
34.	LM	31 August 2015	Peripatetic LSA – Speech & Language- Welsh	Education & Lifelong Learning	Voluntary Redundancy
35.	AW	27 August 2015	Quality & Training Manager	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
36.	GJ	28 August 2015	Project Co-ordinator	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
37.	SW	26 August 2015	Senior Library Assistant	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
38.	JIJ	9 September 2015	Library Assistant	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
39.	MP	31 August 2015	Lead Tutor (Ext Funded)	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
40.	JB	13 September 2015	Administrative Assistant	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
41.	C-AS	31 August 2015	Project Co-ordinator	Education & Lifelong Learning	Voluntary Redundancy

42.	TW	11 September 2015	Lead Tutor/Internal Verifier	Education & Lifelong Learning	Voluntary Redundancy
43.	KO	8 July 2015	Conference Manager	Education & Lifelong Learning	Voluntary Redundancy
44.	AW	31 October 2015	Streetcare Team Leader	Corporate & Frontline Services	Voluntary Early Retirement with Redundancy
45.	VF	31 July 2015	Streetcare Officer (Highways)	Corporate & Frontline Services	Voluntary Early Retirement with Redundancy
46.	GAH	31 August 2015	Streetcare Engineer (Highways)	Corporate & Frontline Services	Voluntary Early Retirement with Redundancy
47.	DWW	31 August 2015	Streetcare Engineer (Highways)	Corporate & Frontline Services	Voluntary Early Retirement with Redundancy
48.	SM	21 August 2015	School Crossing Patrol	Corporate & Frontline Services	Voluntary Redundancy
49.	JB	31 August 2015	Accountant	Corporate & Frontline Services	Voluntary Early Retirement with Redundancy
50.	HR	30 June 2015	Welfare Rights Advisor	Community & Children's	Voluntary Early Retirement with Redundancy
51.	PH	31 July 2015	Systems Development Officer	Community & Children's	Voluntary Early Retirement with Redundancy
52.	AT	18 August 2015	Legal & Processing Officer	Community & Children's	Voluntary Early Retirement with Redundancy
53.	AC	7 July 2015	CCTV Operative	Community & Children's	Voluntary Redundancy
54.	SAM	31 July 2015	Legal Assistant	Chief Executive's	Voluntary Early Retirement with Redundancy
55.	AG	24 June 2015	Assistant Technical Support	Chief Executive's	Voluntary Early Retirement with Redundancy
56.	LD	30 June 2015	Project Support Officer	Chief Executive's	Voluntary Redundancy
57.	HL	31 August 2015	Project Co-ordinator	Chief Executive's	Voluntary Redundancy
58.	FP	31 August 2015	Project Assistant	Chief Executive's	Voluntary Redundancy

**(Mrs) M. E. Davies
Chairman**

The meeting closed at 2.25pm