

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

COMMITTEE SUMMONS

Mr. P. J. Lucas
Director of Legal and Democratic Services
Rhondda Cynon Taf County Borough Council
The Pavilions
Cambrian Park
Clydach Vale CF40 2XX

Tel.No. (01443) 424098 – J. Nicholls

A meeting of the **VOLUNTARY EARLY RETIREMENT/REDUNDANCY PANEL** will be held at the County Borough Council Offices, The Pavilions, Cambrian Park, Clydach Vale (Committee Room 2) **on Wednesday, 22nd June 2016 at 3.00pm**

AGENDA

	Page Nos.
1. Declaration of Interest	
To receive disclosures of personal interests from Members, in accordance with the Code of Conduct (including whipping declarations).	
Note:	
1. Members are requested to identify the item number and subject matter to which their interest relates and to signify the nature of the personal interest; and	
2. where Members withdraw from a meeting as a consequence of the disclosure of a prejudicial interest, they <u>must notify the Chairman when they leave</u>	
2. To elect a Chairman of the Panel for the Municipal Year 2016/2017	
3. To appoint a Vice-Chairman of the Panel for the Municipal Year 2016/2017	
4. Minutes	
To approve as a correct record the minutes of the meeting of the Voluntary Early Retirement/Redundancy Panel held on 23 rd May 2016	1-4
5. To consider passing the under-mentioned resolution:	
“That the press and public be excluded from the meeting under	

Section 100A(4) of the Local Government Act 1972 for the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 12 of Part 4 of Schedule 12A of the Act”

6. Voluntary Early Retirement/Redundancy Applications

To consider the joint report of the Chief Executive, Director of Human Resources, Group Director of Community & Children’s Services, Director of Education & Lifelong Learning and Group Director Corporate & Frontline Services containing exempt information **(to follow)**

7. To consider any items which the Chairman, by reason of special circumstances, is of the opinion should be considered at the meeting as a matter of urgency

Circulation:

Members of the Panel:

County Borough Councillors (Mrs) M. E. Davies, R. Bevan (Substitute), W. J. David, M. Weaver and (Mrs) M. Webber

15 June 2016

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

VOLUNTARY EARLY RETIREMENT/REDUNDANCY PANEL

Minutes of the meeting held at the County Borough Council Offices, The Pavilions, Cambrian Park, Clydach Vale on Monday 23rd May, 2016 at 10.00 a.m.

PRESENT:

Mrs M. Webber – in the Chair

County Borough Councillors

R. Bevan (Substitute Member), W.J.David, (Mrs.) S.J.Jones, M. Weaver

Officers in Attendance

Mr R.Evans – Head of Human Resources

Trade Union Representatives

Mr D.Smith – UNISON
Mr D. Bond– GMB

51 APOLOGIES

An apology of absence was received from County Borough Councillor (Mrs) M. E. Davies (Chair) and Mrs L. Davies, representative from the Trade Union Unite.

52 CHAIR

In the absence of the Chair, the Vice Chairman County Borough Councillor (Mrs) M. Webber took the chair for the meeting. Members of the Panel wished to place on record their best wishes to County Borough Councillor (Mrs) M. E. Davies.

53 DECLARATION OF INTERESTS

In accordance with the Members Code of Conduct the following declaration of personal interest in matters pertaining to the Agenda was declared by County Borough Councillor (Mrs) M. Webber in relation to Agenda Item 6, Appendix 6 (NR of the Corporate & Frontline Services Division) – ‘I sit on the same Governing Body’

54 MINUTES

RESOLVED – to approve as an accurate record the minutes of the meeting of the Voluntary Early Retirement/Redundancy Panel held on the 25th April 2016.

55 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED – that the press and public be excluded from the meeting under Section 100A(4) of the Local Government Act, 1972 (as amended) for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 12 and 23 of Part 4 of Schedule 12A of the Act, namely information relating to a particular employee, former employee or applicant to become an office holder under the authority and information relating to any consultations with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holder under the Authority.

JOINT REPORT OF THE CHIEF EXECUTIVE, DIRECTOR OF HUMAN RESOURCES, DIRECTOR OF EDUCATION & LIFELONG LEARNING, GROUP DIRECTOR, COMMUNITY & CHILDREN'S SERVICES AND GROUP DIRECTOR CORPORATE & FRONTLINE SERVICES**56 APPLICATIONS FOR VOLUNTARY EARLY RETIREMENT WITH REDUNDANCY AND VOLUNTARY REDUNDANCY**

The Head of Human Resources advised that since reporting the application of MR S L of the Corporate & Frontline Services Voluntary Early Retirement with Redundancy which had been approved at the Voluntary Early Retirement/Redundancy Panel held on the 24th March 2016, it has been agreed that following discussions and in line with changes to the Council's Procurement Service Mr S L will now remain in employment with the Council. The Voluntary Early Retirement/Redundancy Panel **RESOLVED** to note the update in respect of the application of Mr SL of the Corporate & Frontline Services.

The Head of Human Resources pointed out an error at Appendix 3.1 of the report which should read YGG Pont Sion Norton not Cilfynydd Primary School.

Following consideration of the joint report of the Chief Executive, Director of Human Resources, Director of Education & Lifelong Learning, the Group Director, Community & Children's Services, and Group Director, Corporate & Frontline Services, it was **RESOLVED** – to approve the under-mentioned applications, as detailed in the report:-

	Initials	Date of Termination of Employment	Post	Service Area	Package
1	HT	31 August 2016	Caretaker	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
2	KS	31 July 2016	Cook	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy

3	LP	5 August 2016	Administrative Officer	Community & Children's Services	Voluntary Early Retirement with Redundancy
4	KJ	5 August 2016	Word Processor Operator	Community & Children's Services	Voluntary Early Retirement with Redundancy
5	DS	23 August 2016	Daytime Opportunities Officer	Community & Children's Services	Voluntary Early Retirement with Redundancy
6	RB	23 August 2016	Daytime Opportunities Officer	Community & Children's Services	Voluntary Early Retirement with Redundancy
7	JB	23 August 2016	Temporary Daytime Opportunities Officer	Community & Children's Services	Voluntary Early Retirement with Redundancy
8	ER	23 August 2016	Daytime Opportunities Officer	Community & Children's Services	Voluntary Early Retirement with Redundancy
9	AR	10 July 2016	Fitness Suite Assistant	Community & Children's Services	Voluntary Early Retirement with Redundancy
10	NR	20 July 2016	Road Safety Officer	Corporate & Frontline Services	Voluntary Early Retirement with Redundancy

**(MRS) M.WEBBER
CHAIR**

The meeting closed at 10.10 a.m.