



TOWN CENTRE MAINTENANCE GRANT

GUIDANCE NOTE

To request an application form
please send an email with your **business name** and **full trading address** to;

✉ regeneration@rctcbc.gov.uk

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What is the Town Centre Maintenance Grant?

The Town Centre Maintenance Grant will provide support for minor improvements and maintenance works, which will improve the external front elevation of town centre properties, and facilitate social distancing. The improvements will be expected to contribute to a positive impact on the street scene, creating a more attractive, vibrant and safer environment, which will increase retail, spend and stimulate further private sector investment.

Applications are invited from town centre traders and owners of vacant properties in the retail areas of Mountain Ash, Aberdare, Treorchy, Tonypany, Ferndale and Porth.

Proposals will need to be made in line with any required statutory consents.

What Can It Fund?

Eligible works for consideration include:

- Painting the front elevation;
- Repair, repointing and cleaning of stonework or render;
- Repairs to glazing, doors, shopfronts;
- Repair or reinstatement of rainwater goods;
- Repairs to original features;
- Repair or installation of signage (non illuminated);
- Powder coating of existing roller shutter doors; and
- Small Scale Shop modifications to facilitate social distancing.

The grant can contribute 75% towards the cost of eligible works up to a maximum grant of £1,000.

If you need to erect scaffold or hire a skip to undertake the work, the grant scheme can make an additional contribution towards these specific costs. This will also be a maximum of a 75% contribution up to a maximum additional grant of £300.

Please note that costs for work already being carried out or completed and fees for statutory consents e.g. planning permission are **not** eligible.

How Can I Apply?

Please complete the application form fully and ensure you submit all required supporting information.

There is an open call for applications with no deadlines for submission. Proposals will be assessed on a first come first served basis, subject to eligibility and available budget.

Previous applicants are welcome to apply with a new proposal.

How will my application be processed?

Your application will be subject to an initial validation check to ensure you have submitted all the correct information.

If your application cannot be validated, it will be returned to you explaining why it cannot be progressed at the current time. You are then welcome to re-submit your application when you are able to provide all the necessary information.

If your application is validated, it will be assessed and you will be notified of the outcome.

If successful you will receive a letter with the detail of the grant and its terms and conditions. If you wish to accept the grant you will need to sign and return the terms and conditions.

There is no guarantee that all applications will be successful.

How will the grant be paid?

Payment will usually only be made at the end of your project on submission of the following;

- invoices
- bank statements to evidence payments made to the supplier/contractor
- confirmation of any statutory consents e.g planning permission (if applicable)
- photographic evidence of works undertaken

Payment will usually only be made on the lowest cost, be that the original quotation price or the final invoice price.