



**Funded by
UK Government**

**Wedi ei ariannu gan
Llywodraeth y DU**

**Rhondda Cynon Taf
SHARED PROSPERITY FUND
COMMERCIAL IMPROVEMENT GRANT
Expression of Interest**

Please answer all questions and return digitally to:

Propertyregeneration@rctcbc.gov.uk

This Form is used to broadly determine the eligibility of your project.

Before completing this form, **PLEASE READ** the **Shared Prosperity Fund Commercial Improvement Grant Guidance Document** for more information.

Submission does NOT guarantee an invitation to submit a full application or guarantee of funding.

All grants are at the discretion of the Council and are subject to budget availability

The Council is committed to keeping your personal information safe and secure and keeping you informed about how we use your information. For further information please read the [Privacy Notice](#).

**Mae'r ddogfen hon ar gael yn Gymraeg / This document is also available in Welsh
Mae croeso i chi gyfathrebu â ni yn y Gymraeg/You are welcome to communicate with us in
Welsh.**



EXPRESSION OF INTEREST

Please complete the application form electronically.

This Expression of Interest (EOI) form is used to collect information from clients that can help to determine if a potential development project could be eligible for support under the Shared Prosperity Fund – Commercial Improvement Grant.

Please ensure that accurate information is provided, failure to provide this may result in any grant being forfeited or reclaimed.

SECTION 1 – APPLICANT DETAILS			
Please provide the contact details of the applicant			
Address of Applicant:		Address of Property to which application refers (if different):	
Postcode:		Postcode:	
Name of Applicant: (Organisation/Company (if applicable) This should be the name of the FREEHOLDER/LEASEH OLDER):			
Position in Organisation:			
Telephone No:			
Email Address:			
Website address:			
If freeholder/leaseholder is a company - List the names of ALL the Proprietor/Partners/Directors in the Business:			
Does the company/directors of company have an interest/shareholding in any of the companies' who may be supplying quotes/estimates for the works associated with the grant application? (Please note that where applicants have an interest in companies wishing to tender for the work, this can be permitted, but restricted to a maximum of one company per project.)			

☐ Yes ☐ No If 'Yes' please give details:

SECTION 2 – ORGANISATION STRUCTURE & FINANCIAL INFORMATION

What is the status of your organisation? *Please tick box below*

Sole Trader ☐

Partnership ☐

Limited Company ☐

Community Business ☐

Local Authority ☐

Co-operative ☐

Registered Social Landlord ☐

Freeholder/Property Owner ☐

Other (please specify) ☐

Size of Business (*Please provide number of employees*):

Date organisation was established:

Company /Charity registration no:

VAT registration no:

SECTION 3 – PROJECT DETAILS

Please provide a description of the project
(Current state of the property, works to be carried out).

Please describe the current and after use of the property as a result of the funding.

Estimated Total Project Cost (£):	
Estimated Funding Requirement (£):	
<p>Please confirm how you intend to finance your contribution to the project: The grant funding is intended to be used to address funding gaps, i.e., funding of the last resort. Applicants will need to demonstrate how much of their own funds and loan any funding they are able to commit to the project and why they are unable to finance the funding gap.</p>	
Have you applied for other sources of funding? If you were unsuccessful, please state reasons why?	
Please demonstrate how the project will enhance:	
The Property	
The Town	
Explain how your project / enterprise provides/ will provide opportunities to promote the Welsh Language?	

SECTION 4 – PROPERTY DETAILS	
Your interest in the property?	Freehold <input type="checkbox"/> Leasehold <input type="checkbox"/>
Please state the extent of your interest in the ownership/occupancy of the property (e.g. ground floor, whole property etc.)	
If Leasehold, what is the period of the lease? (This must be a minimum of 7 years) (Please note a copy of the lease and a letter of consent from the Freeholder will be required to be submitted with the application if the project is invited to apply for grant)	
Please state the Title Registration Number	
Is the property subject to a mortgage? If yes, please provide mortgage details	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the property subject to any secured loans? If yes, please provide loan details	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the lender provided consent for the works? (Please note a copy of a letter of consent from the lender will be required to be submitted with the application if the project is invited to apply for grant)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the grant required to bring a vacant property into use?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does the project require Planning Permission? (e.g. change of use) (If yes) quote Ref..... Date.....	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does the project require SAB Permission? (If yes) quote Ref..... Date.....	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are Building Regulations required? (If yes) quote Ref..... Date.....	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does the property have listed building status? If 'Yes' provide details of listed building consent: Ref..... Date.....	Yes <input type="checkbox"/> No <input type="checkbox"/>

SECTION 5 – PROJECT OUTPUTS

Please specify the quantifiable outputs your project will achieve.

If approved, achieving these outputs will form part of the conditions of any grant awarded.

Amount of commercial buildings developed or improved (m2)	
Number of rehabilitated premises (numerical value)	
Amount of rehabilitated land (m2)	
Number of commercial buildings developed or improved (numerical value)	
Number of new jobs created (Full Time Equivalent*)	
Number of jobs safeguarded** (FTE)	

* **Full Time Equivalent** – The number of new, permanent, paid, full-time equivalent (FTE) jobs created. This includes both part-time and full-time jobs, which should be recorded relative to the standard full-time hours of your enterprise.

****Jobs Safeguarded** - This is a permanent and paid job that is at risk prior to potential grant support being provided, and which the support will help your enterprise to retain. This can also include sole traders and business owners.

Please complete the following table on existing / proposed floorspace
(for commercial floorspace only) –

Floor	Please describe current usage (prior to investment)	(m ²)	Please describe proposed usage (as a result of investment)	(m ²)	Additional floor space created (m ²)
Basement					
Ground floor					
First floor					
Second floor					
Attic					
TOTAL					

SECTION 6 – DATA PROTECTION

Data Protection

By signing this form, the applicant agrees to us checking with other council departments such as Business Rates, Domestic Rates, Licensing, Enforcement and Planning. We will not provide your information to anyone else or use information about you for any other purposes unless we're required to do so.

This Authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other RCT Council departments / other bodies responsible for auditing or administering public funds for these purposes.

Declaration

I declare that the information provided in this form is correct to the best of my knowledge.

Signature:

Date:

Position in company:

SECTION 6: AUTHORISATION

I can confirm that

- I declare that all the information provided is correct, to the best of my knowledge.
- I am the applicant of this Expression of Interest and act on behalf of the property this Expression of Interest

Name:

Position in Organisation:

Date:

SECTION 7: MARKETING AND PROMOTION

To keep you informed about similar schemes and future opportunities, Rhondda Cynon Taf County Borough Council's Prosperity & Development Team would like to email you information about our business funding, business events that are happening and any relevant opportunities that might interest you.

We will not share your contact details with anyone else and will only contact you very occasionally.

Yes I'd like to hear from you ☐

No thank you, not at this time ☐

We would also like to promote the scheme on our social media sites, if you would like to be contacted about taking part, please indicate below.

Yes I'd like to take part ☐

No thank you, not at this time ☐

Don't forget, you can change your mind about marketing and promotion at any time by emailing , 'unsubscribe' to Propertyregeneration@rctcbc.gov.uk

Please return this completed form together with any other relevant supplementary or supporting information to: PropertyRegeneration@rctcbc.gov.uk.