

APPLICATION FOR A LICENCE TO KEEP AN ANIMAL BOARDING ESTABLISHMENT



ANIMAL BOARDING ESTABLISHMENTS ACT 1963

Note: Paragraph 1(1) of the above Act states

"No person shall keep a boarding establishment for animals except under the authority of a licence granted in accordance with the provisions of this Act."

1. Full name of applicant

Date of birth

2. Full home address of applicant(s)

Postcode Telephone

3. Full name of premises to be licensed

4. Full address of premises to be licensed

Postcode Telephone

5. Number of animals intended to be accommodated on the premises dogs cats
6. Number of kennels/units available for accommodation dogs cats
7. Size of kennels/units

8. Number of isolation kennels/units available
9. Size of isolation kennels/units

10. Distance between isolation kennels/units and main boarding area

Flare Ref.

11. Do you use separate 'holding' kennels/units?

YES

NO

12. If YES, how many and where are they situated?

13. Details of construction of kennels/units (including materials used for flooring, walls, ceilings etc)

14. Heating arrangements

15. Method of ventilation

16. Lighting arrangements

17. Water supply

18. Arrangements for food storage

19. How often are kennels/units cleaned

20. Arrangements for disposal of excreta and other waste

21. How often are cats/dogs fed and watered?

22. How often are animals visited and monitored?

23. Do you keep a register of all animals boarded?

YES NO

24. Do you have a written training policy for staff?

YES NO

25. If NO, provide details of training given to staff

26. What measures are taken to prevent the introduction of rodents, insects and other pests?

27. Does the establishment take in 'stray' cats and dogs?

YES NO

28. If YES, provide details of where they are boarded and for how long details

29. Are you, or any person involved with the establishment, disqualified for the time being from:

keeping a pet shop

YES NO

keeping a riding establishment

YES NO

keeping a dog

YES NO

keeping a dog breeding establishment

YES NO

having the custody of animals

YES NO

keeping a boarding establishment for animals

YES NO

30. If YES to any part of question 29 above, provide FULL details

32. Do you have indemnity insurance to cover the maximum number of dogs/cats boarded?

YES NO

33. Do you have employers liability insurance?

YES NO

31. Name and address of your usual veterinary surgeon / practitioner

Postcode	Telephone
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32. Do you have indemnity insurance to cover the maximum number of dogs/cats boarded? YES NO

33. Do you have employers liability insurance? YES NO

PROVIDE EVIDENCE OF INSURANCE WITH THIS FORM.

DECLARATION

I, AS OCCUPIER OF THE ABOVE PREMISES HEREBY MAKE APPLICATION IN PURSUANCE OF THE PROVISIONS OF SECTION 1 OF THE ANIMAL BOARDING ESTABLISHMENTS ACT 1963 FOR A LICENCE TO KEEP AN ANIMAL BOARDING ESTABLISHMENT AT THE PREMISES OF WHICH THE PARTICULARS ARE GIVEN ABOVE.

I AGREE TO PERMIT A PERSON AUTHORISED BY THE COUNCIL TO INSPECT THE PREMISES BEFORE ANY LICENCE IS GRANTED.

I ENCLOSE HERewith THE SUM OF **£130** BEING THE AMOUNT OF THE FEE PAYABLE ON THE LICENCE APPLIED FOR.

I DO HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE PARTICULARS ARE TRUE.

SIGNED

DATE

Name in BLOCK CAPITALS

NOTE: Paragraph 5 of the above Act states "any licence granted "shall relate to the year in which it is granted or to the next following year (according to the applicant's requirements). In the former case, the licence shall come into force at the beginning of the day on which it is granted, and in the latter case it shall come into force at the beginning of the next following year."

LICENSING

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL
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