

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

CABINET

19TH SEPTEMBER 2017

CABINET WORK PROGRAMME: 2017- 18 MUNICIPAL YEAR.

REPORT OF THE SECRETARY TO THE CABINET IN DISCUSSION WITH THE LEADER AND DEPUTY LEADER OF THE COUNCIL.

Author: Hannah Williams, Cabinet Business Officer (01443 424062)

1. PURPOSE OF THE REPORT

- 1.1 To present, for Cabinet Members' comment and approval, an update on the Cabinet Work Programme on the proposed list of matters requiring consideration by Cabinet over the 2017-18 Municipal Year. The Work Programme will guide and direct the activities of other arms of the Council, as well as the Cabinet itself.

2. RECOMMENDATIONS

- 2.1 It is recommended that the Cabinet approve the Work Programme for the 2017-18 Municipal Year (with appropriate amendment where necessary) and receive a further update on a 3 monthly basis.

3. REASONS FOR RECOMMENDATIONS

- 3.1 In accordance with paragraph 12.1 (Part 4) of the Council's Constitution, the Cabinet Work Programme should be prepared to cover a period of three months, with an updated version provided at the end of this period.
- 3.2 Following the amendments to the Leaders Scheme of Delegation at the Council AGM on the 25th May, 2016 it was agreed that going forward a detailed Cabinet Work Programme be published for a 6 month period, allowing sufficient notice and opportunity for consultation and / or pre scrutiny.
- 3.3 The updated Work Programme is attached to this report for Members' consideration.

4. CABINET REPORTS

- 4.1 At the June 2017 Cabinet meeting, the Cabinet Work Programme for 2017/18 Municipal Year was presented and approved by Members going forward.
- 4.2 The proposed work programme is a rolling work programme for the 2017/18 Municipal Year, which is reported to Cabinet on a 3 month cycle to allow for regular updates and amendments.
- 4.3 An updated work programme is attached as Appendix 1 to this report.
- 4.4 During the period outlined, the Work Programme may be subject to further change to take into account any additional/deletion reports, including any new consultative documents or legislative initiatives from the Welsh Government, which require urgent attention.
- 4.5 In accordance with paragraph 2.5 (Part 4) of the Council's Constitution, any Member of the Council may also request the Leader to put an item on the agenda of a Cabinet meeting. There is also the ability for a resolution to be made by the Overview and Scrutiny Committee or the full Council that an item be considered by the Cabinet, which could alter the forward Work Programme.
- 4.6 The 2017/18 Cabinet Work Programme is published on the main Cabinet page of the Website to again assist Members of the public, by improving transparency. The Work Programme link can be accessed on the following '[Cabinet Work Programme](#)'.

5. CONSULTATION

- 5.1 The work programme has been compiled by members of the Senior Leadership Team in discussion with the relevant portfolio holder(s) and has been consulted upon with the relevant scrutiny committees in respect of pre-scrutiny.

6. EQUALITY AND DIVERSITY IMPLICATIONS

- 6.1 An Equality Impact Assessment is not needed because the contents of the report are for information purposes only.

7. FINANCIAL IMPLICATIONS

- 7.1 There are no financial implications aligned to this report.

8. LEGAL IMPLICATIONS OR LEGISLATION CONSIDERED

- 8.1 The report has been prepared in accordance with paragraph 12.1 (Part 4) of the Council's Constitution.

9. LINKS TO THE COUNCILS CORPORATE PLAN / OTHER CORPORATE PRIORITIES.

- 9.1 The Cabinet work programme encompasses all of the Council priorities as it indicates reports coming forward across the Directorates which may impact upon the Council's corporate priorities and others.

10. CONCLUSION

- 10.1 An updated Cabinet work programme for the period the 2017-18 Municipal Year is attached.

Other Information:-

Relevant Scrutiny Committee – Overview & Scrutiny Committee

LOCAL GOVERNMENT ACT 1972

AS AMENDED BY

THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

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CABINET

19TH SEPTEMBER 2017

**REPORT OF THE SECRETARY TO THE CABINET IN DISCUSSIONS WITH
THE LEADER AND DEPUTY LEADER OF THE COUNCIL.**

Item: CABINET WORK PROGRAMME: 2017- 18 MUNICIPAL YEAR.

Background Papers

- Paragraph 12.1 (Part 4) of the Council's Constitution.

Officer to contact: Hannah Williams, Cabinet Business Officer.

Cabinet Work Programme.

Forward plan of proposed Cabinet Business for the 2017/18 Municipal Year

Specific Period: -June – March 2018.

(Summary of proposed Key Decisions coming forward for Cabinet Members consideration.)

N.B – The work programme is subject to change to take account of any additional / deletion of reports, including any new consultative documents or legislative initiatives from the Welsh Government, which require urgent attention.

Contact: Hannah Williams - Cabinet Business Officer (Tel No. 01443 424062)

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Chief Executive

Cabinet Work Programme	In line with the Council's Constitution there is a need to advise and publish the Cabinet Work Programme.	Continuous	Cabinet	Every 3 months June 17 September 17 December 17 March 18	Leader of the Council, Councillor A Morgan. Secretary to the Cabinet – C Hanagan	Open	<ul style="list-style-type: none"> • Cabinet Members • SLT • Overview & Scrutiny
Treforest Local Development Order Consultation Responses and Adoption	To submit the draft LDO to Welsh Government for consideration	Complete	Delegated Decision	June 2017	Councillor R Bevan / Director, Regeneration & Planning – Jane Cook	Open	
Treforest Local Development Order Consultation Responses and Adoption	To consider adoption of the LDO following consideration by Welsh Government	Complete	Cabinet	July 2017	Councillor R Bevan Director, Regeneration & Planning – J Cook	Open	
Town Centre Maintenance Grant	To provide Members with details of the one year pilot of the Town Centre Maintenance Grant and seeking approval to commence delivery.		Cabinet	September 2017	Councillor R Bevan Director, Regeneration & Planning – J Cook		

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Strategic Opportunity Sites Outline	To consider outline proposals for areas of economic opportunity.		Cabinet	September 2017	Councillor R Bevan Director, Regeneration & Planning – J Cook		
Taff Vale Update and Business Plan	Taff Vale Update Report.		Cabinet	September 2017	Councillor R Bevan Director, Regeneration & Planning – J Cook	Open	
Regulation of Investigatory Powers Act 2000 (RIPA) - Use of RIPA in 2016-17 by RCTCBC	To enable Members to review the Council's use of the Regulation of Investigatory Powers Act 2000 ('RIPA')		Cabinet	September 2017	Deputy Leader, Councillor M Webber. Director, Legal Services – C Jones	Open	
Arts and the Wellbeing Act	To consider arts and its impact in terms of the 7 wellbeing goals on the Wellbeing for Future Generations Act (2015).	Pre-Scrutiny in February 2017	Cabinet	September 2017	Councillor A Crimmings. Director, Cabinet & PR – C Hanagan	Open	
Document Management Proposals - Committee Meetings – Update.	The need to advise Cabinet of the outcome of the pilot in respect of 'paperless Cabinet' and to agree a way forward		Cabinet	October 2017	Leader of the Council, Councillor A Morgan. Secretary to the Cabinet – C Hanagan	Open	

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Social Media Policy	To provide Cabinet with an update in respect of the Council's Social Media Policy		Cabinet	October 2017	Deputy Leader, Councillor M Webber. Secretary to the Cabinet – C Hanagan.	Open	
Community Infrastructure Levy Annual Report	CIL regulations require a report to update Cabinet on the performance of CIL during the last year and make any amendments deemed necessary.		Cabinet	October 2017	Councillor R Bevan Director, Regeneration & Planning – J Cook	open	
Supplementary Planning Guidance for HMO's	For Cabinet approval to consult on the draft SPG		Cabinet	October 2017	Councillor R Bevan Director, Regeneration & Planning – J Cook	Open	
Planning Annual Performance			Delegated Decision	October 2017	Councillor R Bevan Director, Regeneration & Planning – J Cook	Open	
LDP Annual Monitoring	To agree the LDP monitoring report for submission to Welsh Government.		Cabinet	October 2017	Councillor R Bevan Director, Regeneration & Planning – J Cook	Open	
Cwm Taf Wellbeing Plan	To receive the Cwm Taf Wellbeing Plan		Cabinet	February 2018	Leader of the Council, Councillor A Morgan & Chief Executive, C Bradshaw	Open	

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Development Plan	To consider the next steps to develop planning policy for the area/region.		Cabinet	March 2018	Councillor R Bevan Director, Regeneration & Planning – J Cook	Open	
Cardiff Capitol Region - City Deal	The need to advise of the progress being made in respect of the City Deal		Cabinet	When Applicable	Leader of the Council, Councillor A Morgan & Chief Executive, C Bradshaw	Open	
Staff Panel Report	To receive details of the proposals put forward by the Council's Staff Panel in respect of efficiency savings and smarter ways of working		Cabinet	When Applicable	Councillor M Webber & Secretary to the Cabinet – C Hanagan	Open	
Scrutiny Recommendations	To receive recommendations coming forward following a scrutiny review.		Cabinet	Continuous	Leader of the Council, Councillor A Morgan. Chief Executive - C Bradshaw	Open	

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Corporate & Frontline Services

Council's Performance & Resources Report	To provide Cabinet with an overview of the Council's performance, both from a financial and operational perspective	Continuous	Cabinet	Quarter 4 – July 2017 Quarter 1 – September 2017 Quarter 2 – November 2017 Quarter 3 – March 2018	Councillor M Norris. Group Director, Corporate & Frontline Services	Open	<ul style="list-style-type: none"> Report is presented to Finance & Performance Scrutiny Committee following consideration by cabinet
Digital Strategy	To set out the Council's Digital Strategy ('Digital RCT – Our 2020 Digital Vision') for the period 2017-18 to 2019-20.	Complete	Cabinet	June 2017	Leader of the Council. Group Director Corporate & Frontline Services	Open	

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Non Domestic Rates – Wales High Street Rate Relief Scheme 2017/18	To provide Members with information about a new scheme introduced by the Welsh Government (WG) to provide rate relief for certain types of businesses.	Complete	Cabinet	June 2017	Councillor M Norris. Group Director Corporate & Frontline Services		
Medium Term Financial Plan Update	To provide Members with an update on the Medium Term Financial Plan for 2017/18	Complete	Cabinet	July 2017	Councillor M Norris. Group Director Corporate & Frontline Services	Open	
Park and Ride Capacity Review	To present the findings from the Park and Ride Capacity Review and to provide recommendations for a Capital Programme of Park and Ride Schemes to take forward from the study.		Cabinet	September 2017	Leader of the Council, Councillor A Morgan. Director, Highways & Streetcare Services – N Wheeler	Open	

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Mountain Ash Cross Valley Link Road Project Update	To update Cabinet on the current progress related to the development and delivery of the major transportation project: Mountain Ash Cross Valley Link Road from Cabinet Report of 15 th March 2017.		Cabinet	September 2017	Leader of the Council, Councillor A Morgan. Group Director, Corporate & Frontline Services – C Lee	Open	
Review of Mainstream School Transport Provision	To examine the mainstream school transport provision, in order to ensure that a consistent level of service is delivered across the County Borough in line with the Council's existing policy.		Cabinet	September 2017	Leader of the Council, Councillor A Morgan. Group Director, Corporate & Frontline Services – C Lee	Open	

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Budget Report	The need to adopt a budget strategy to recommend to Council as the basis of the budget strategy for the financial year ending March 18, following consideration of the consultation feedback		Cabinet	February 2018	Leader of the Council, Councillor A Morgan. Group Director, Corporate & Frontline Services - C Lee	Open	<ul style="list-style-type: none"> Budget Consultation - Service Users, Road shows, School Budget Forum & Scrutiny.
Council Fees & Charges	The need to advise Cabinet of the proposed Council Fees and Charges for the financial year 2017/18		Cabinet	February 2018	Leader of the Council, Councillor A Morgan. Group Director, Corporate & Frontline Services – C Lee	Open	
Capital Programme	To propose to Council the three year capital programme		Cabinet	February 2018	Leader of the Council, Councillor A Morgan. Group Director, Corporate & Frontline Services – C Lee	Open	

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Supplementary Capital Programme - Highways, Transportation & Strategic projects	The need to seek approval for detailed investment within the service following Council's approval of the 3 year Capital Programme.		Cabinet	March 2018	Leader of the Council, Councillor A Morgan. Director, Highways & Streetcare Services – N Wheeler	Open	
Corporate Asset Management Plan 2013 – 2019 Biannual Update	Need to brief Members on the progress with implementation of the work plan of the Corporate Asset Management Plan.		Cabinet	Continuous / When Applicable	Councillor Mark Norris. Group Director, Corporate & Frontline Services – C Lee	Exempt	
Write off of irrecoverable Debts	Need to provide Cabinet with a position statement on irrecoverable debts		Cabinet	Continuous / When Applicable	Leader of the Council, Councillor A Morgan & Councillor M Norris. Group Director, Corporate & Frontline Services – C Lee	Exempt	
Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken		<ul style="list-style-type: none"> Scrutiny

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Community & Children's Services

Public Spaces Protection Order (Dog Controls)	To inform Members of the outcomes of the consultation exercise and seek authority to make a Public Spaces Protection Order ('PSPO') to introduce dog controls in RCT	Complete	Cabinet	June 2017	Councillor A Crimmings, Councillor R Lewis & Director, Highways & Streetcare & Service Director, Public Health & Protection	Open	
Director Social Services Annual Report (Draft)	Statutory required- Annual report on the delivery, performance, risks & planned improvements to the Social Services function of the Council	Complete	Cabinet	July 2017	Councillor G Hopkins & Councillor C Leyshon - Group Director Community & Children's Services - G Isingrini	Open	
Cwm Taf Carer's Annual Report	To approve for submission to WG the annual report for 2016/17	Complete	Cabinet	July 2017	Councillor G Hopkins & Group Director Community & Children's Services - G Isingrini	Open	

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Adult Social Care Charges	To set out the proposals for the levels of charging for non-residential care services	Complete	Cabinet	July 2017	Councillor G Hopkins, Councillor M Norris & Group Directors of Community & Children's Services - G Isingrini, and Corporate & Frontline Services	Open	
Substance Misuse Service Review	To receive a review of the Substance Misuse Service		Cabinet	September 2017	Councillor R Lewis & Service Director, Public Health & Protection	Open	To be presented to the Strategic Partnership Board & Cwm Taf Public Services Board
Cwm Taf Safeguarding Board Annual Report	In accordance with the SSWB Act, the need to report the Cwm Taf Safeguarding Annual Report to the Cabinet, setting out their priorities for the coming year.		Cabinet	September 2017	Councillor G Hopkins & Councillor C Leyshon Group Director Community & Children's Services – G Isingrini	Open	<ul style="list-style-type: none"> • Cwm Taf Adult Safeguarding Board • Cwm Taf Children's Safeguarding Board
Social Services Annual Complaints Report	Provide Cabinet with an overview of the operation & effectiveness of the Council's Social Services complaints procedure		Cabinet	September 2017	Councillor G Hopkins Group Director Community & Children's Services – G Isingrini	Open	

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Extra Care Strategy	To receive information in respect of the Extra Care Strategy		Cabinet	September 2017	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini		
Learning Disability Joint Statement of Strategic Intent	To receive an update on the implementation of the Council's strategy to modernise accommodation options for older people and deliver extra care housing across RCT		Cabinet	September 2017	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini		
Families First Commissioning Review	To receive the Families First Commissioning Review		Cabinet	October 2017	Councillor R Lewis & Service Director, Public Health & Protection		
ADD: Communities First			Cabinet	October 2017	Councillor R Lewis. Service Director, Public Health & Protection	Open	
SS&WB Board Development			Cabinet	October 2017	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini	Open	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Residential Care Fees & Contracts 16/17	To receive information on Residential Care Fees 16-17		Cabinet	November 2017	Councillor G Hopkins & Group Director Community & Children's Services - G Isingrini	Open	
Review of Housing Allocation Policy	To receive a review of Housing Allocation Policy		Cabinet	November 2017	Councillor R Lewis. Service Director, Public Health & Protection		
Ynysangharad park – HLF Bid	To receive information on the Ynysangharad Park HLF Bid		Cabinet	November 2017	Councillor A Crimmings & Service Director, Public Health & Protection		
ADD: Empty Properties Strategy			Cabinet	November 2017	Councillor R Lewis & Service Director, Public Health & Protection	Open	
ADD: YOS Review			Cabinet	November 2017	Councillor C Leyshon & Service Director, Public Health & Protection	Open	
Local Housing Market Assessment	To receive information in respect of the Local Housing Market Assessment		Cabinet	November 2017	Councillor R Lewis & Service Director, Public Health & Protection		
Social Services & Wellbeing Act	To provide updates as and when necessary on the Council's duties in respect of the Act		Cabinet	Continuous / When Applicable	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini	Open	

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Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken	Open	<ul style="list-style-type: none"> • Scrutiny
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Education & Lifelong Learning

Childcare Sufficiency Update	The need to provide details of the Childcare Sufficiency Audit undertaken, in line with Welsh Government Requirements	Complete	Cabinet	July 2017	Councillor J Rosser. Director, Education & Lifelong Learning - E Thomas; Childcare Officer - D Humphries	Open	
30 Hours Childcare Update	The need to update Members on the WG offer of 30 Hours Childcare	Complete	Cabinet	July, 2017	Councillor J Rosser. Director, Education & Lifelong Learning - E Thomas; Childcare Officer - D Humphries	Open	
RCT Resilient Families Programme	To receive information on the RCT Resilient Families Programme	Complete	Cabinet	July 2017	Councillor J Rosser & Director, Education & Lifelong Learning - E Thomas	Open	
Band B 21 st Century Schools Outline Programme	To receive an update on the 21 st Century Schools Outline Programme	Complete	Cabinet	July 2017	Councillor J Rosser & Director, Education & Lifelong Learning - E Thomas	Open	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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21 st Century Schools Outline Programme – Naming of New Schools	To consider suggestions from Governing Bodies in respect of the names school names	Complete	Cabinet	July 2017	Councillor J Rosser & Director, Education & Lifelong Learning - E Thomas	Open	
CSA Draft Report	To provide Members with the draft Childcare Sufficiency Assessment Update (the 'CSA Update') for Rhondda Cynon Taf for consideration.	Complete	Cabinet	July 2017	Councillor J Rosser & Director, Education & Lifelong Learning - E Thomas	Open	
Foundation Phase, Key Stage 2&3 and Key Stage 4 outcomes for 2017	To provide Members with initial feedback on the Foundation Phase, Key Stage 2, 3 & 4 outcomes for 2017.		Cabinet	September 2017	Councillor J Rosser & Chief Executive – C Bradshaw	Open	
Code of Conduct re: FPN's for Non Attendance to Schools	To receive information on the Code of Conduct re: FPN's for Non Attendance to Schools		Delegated Decision	September 2017	Councillor J Rosser & Director, Education & Lifelong Learning - E Thomas		

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Key Stage 4/ Key Stage 5 Performance 2017	Report highlights pupil performance at Key Stage 4 and 5 and includes comparative data		Cabinet	January 2018	Councillor J Rosser. Director, Education & Lifelong Learning - E Thomas	Open	
Supplementary Capital Programme – Education & Lifelong Learning	The need to seek Cabinet approval for further detailed investment within the service following Council's approval of the 3 year Capital Programme.		Cabinet	March 2018	Councillor J Rosser. Director, Education & Lifelong Learning E Thomas	Open	
Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken	Open	<ul style="list-style-type: none"> Scrutiny