



**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**RECORD OF DECISIONS OF THE EXECUTIVE**

**DECISION MADE BY: Cabinet    DATE DECISION MADE: 26<sup>th</sup> October 2017**

***Agenda Item: 8***

**SUBJECT: CIVIL PARKING ENFORCEMENT: SERVICE ENHANCEMENT  
AND EXPANSION**

**Cabinet Members Present  
County Borough Councillors:**

A.Morgan (Chairman), M. Webber, R.Bevan, A.Crimmings,  
G.Hopkins, M.Norris, R.Lewis & C.Leyshon.

**Apology for Absence  
County Borough Councillor:**

J.Rosser

**Other Councillor(s) in Attendance:-  
S Bradwick, G Hughes, M Tegg & R Yeo**

**1. DECISION MADE:**

**Agreed –**

1. That following the recent delegated officer decision and notice of termination of the existing SLA with Merthyr Tydfil CBC regarding bringing the provision of the back-office Penalty Charge Notice (PCN) processing function of the Council's Civil Parking Enforcement (CPE) service in-house, a new SLA is developed with Rhondda Cynon Taff CBC committing to providing said PCN processing function on behalf of both Councils and moreover, with a view to potentially becoming a regional hub for the processing of PCNs on behalf of other Council's in the area. (This will require the employment of an initial 2 additional highways support staff).
2. To the employment of an additional 2 Civil Enforcement Officers (CEO) to tackle the continual abuse of parking restrictions outside schools and in response to an increase in demand for out of hours, (e.g. evenings and weekends), parking enforcement at priority locations such as newly implemented residential parking zones.
3. That a mobile camera enforcement vehicle, plus any associated software and hardware, be procured to help facilitate an enhancement to the Council's civil parking enforcement operations outside schools, adjacent to pedestrian crossing points and in bus stop clearways. Prior to purchase of a vehicle consideration will be given to more efficient use of existing fleet vehicles for dual purpose use. Prior to enhanced enforcement commencing outside schools, schools will be contacted to highlight the roll-out of these enhanced enforcement measures. This will enable schools to notify parents/guardians of pupils attending the schools of the changes giving the opportunity for drivers to modify their parking habits.

**N.B** – With the permission of the Leader, County Borough Councillor S Bradwick spoke on this item.

**2. REASON FOR THE DECISION BEING MADE:**

To need for an SLA to be taken forward to provide the Council with the responsibility of undertaking the PCN back-office processing function of the service for both Councils (RCTCBC and Merthyr Tydfil CBC).

**3. LINKS TO CORPORATE PRIORITIES / FUTURE GENERATIONS – SUSTAINABLE DEVELOPMENT.**

The core aims of the CPE service are to improve traffic flow and road safety, improve public transport reliability and reduce parking problems in town centres, residential areas and outside schools which links to the objectives of the Council's Community Strategy.

**4. CONSULTATION UNDERTAKEN PRIOR TO DECISION BEING MADE:**

As outlined within section 9 of the report whilst there are no specific statutory consultation requirements associated with this report, there are some key stakeholders that require informing of the services changes, which will need to be taken forward following the decision.

**5. PREVIOUS CONSIDERATION BY A COMMITTEE OF THE COUNCIL**

None

**6. PERSONAL INTERESTS DECLARED:**

None

**7. DISPENSATION TO SPEAK (AS GRANTED BY STANDARDS COMMITTEE):**

N/A

**8. (a) IS THE DECISION SUBJECT TO CALL-IN BY THE OVERVIEW AND SCRUTINY COMMITTEE:**

YES  NO

**Note:** This decision will not come into force and may not be implemented until the expiry of 5 clear working days after its publication i.e. **3<sup>rd</sup> November, 2017** to enable it to be the subject to the Call-In Procedure in Rule 17.1 of the Overview and Scrutiny Procedure Rules.

**8. (b) IF NO, REASONS WHY IN THE OPINION OF THE DECISION-MAKER THE DECISION IS DEEMED EXEMPT OR NON APPLICABLE:**

- I. COUNCIL FUNCTION (CALL IN IS THEREFORE NON APPLICABLE):-  
Reason:.....**N/A**.....
- II. URGENT DECISION:-  
Reason:.....**N/A**.....

**8. (c) IF DEEMED URGENT - SIGNATURE OF MAYOR OR DEPUTY MAYOR OR HEAD OF PAID SERVICE CONFIRMING AGREEMENT THAT THE PROPOSED DECISION IS REASONABLE IN ALL THE CIRCUMSTANCES FOR IT BEING TREATED AS A MATTER OF URGENCY, IN ACCORDANCE WITH THE OVERVIEW AND SCRUTINY PROCEDURE RULE 17.2:**

N/A

.....  
(Mayor)

.....  
(Dated)

A handwritten signature in black ink, appearing to be 'A. S. Jeyaraj', written in a cursive style.

.....  
(Proper Officer)

26<sup>th</sup> October, 2017  
(Dated)