



RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

CABINET

25TH JUNE 2020

CABINET WORK PROGRAMME: 2019- 2020 EXTENDED MUNICIPAL YEAR.

REPORT OF THE SERVICE DIRECTOR, DEMOCRATIC SERVICES & COMMUNICATION IN DISCUSSION WITH THE LEADER AND DEPUTY LEADER OF THE COUNCIL.

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1. PURPOSE OF THE REPORT

- 1.1 To present, for Cabinet Members' comment and approval, an update on the Cabinet Work Programme which sets out business during the extended municipal year, requiring consideration by Cabinet for the period June – August. The Work Programme will guide and direct the activities of other arms of the Council, as well as the Cabinet itself.

2. RECOMMENDATIONS

- 2.1 It is recommended that the Cabinet approve the extended Work Programme for the period June - August 2019-2020 (with appropriate amendment where necessary) and receive a further update on a 3 monthly basis.

3. REASONS FOR RECOMMENDATIONS

- 3.1 In accordance with paragraph 12.1 (Part 4) of the Council's Constitution, the Cabinet Work Programme should be prepared to cover a period of three months, with an updated version provided at the end of this period.
- 3.2 Following the amendments to the Leader's Scheme of Delegation at the Council AGM on the 25th May, 2016 it was agreed that going forward a detailed Cabinet Work Programme be published for a 6 month period, allowing sufficient notice and opportunity for consultation and / or pre scrutiny.
- 3.3 As a result of the Covid-19 National pandemic, the 2019 – 2020 Cabinet Work Programme has been extended for a period of three months and seeks to include information relating to potential matters likely to be considered by the Cabinet during this period.

- 3.4 The updated Work Programme is attached to this report for Members' consideration.
- 3.5 For ease of reference the work programme will also be available on the main Cabinet webpage for Members and members of the public information.

4. CABINET REPORTS

- 4.1 The proposed work programme is a rolling work programme for the extended 2019 - 2020 Municipal Year, which is reported to Cabinet on a 3 month cycle to allow for regular updates and amendments.
- 4.2 During the period outlined, the Work Programme may be subject to further change to take into account any additional/deletion reports, including any new consultative documents or legislative initiatives from the Welsh Government, which require urgent attention.
- 4.3 In accordance with paragraph 2.5 (Part 4) of the Council's Constitution, any Member of the Council may also request the Leader to put an item on the agenda of a Cabinet meeting. There is also the ability for a resolution to be made by the Overview and Scrutiny Committee or the full Council that an item be considered by the Cabinet, which could alter the forward Work Programme.
- 4.4 The 2019 - 2020 Cabinet Work Programme is published on the main Cabinet page of the Website to again assist Members of the public, by improving transparency. The Work Programme link can be accessed on the following ['Cabinet Work Programme'](#).

5. CONSULTATION / INVOLVEMENT

- 5.1 The work programme has been compiled by members of the Senior Leadership Team in discussion with the relevant portfolio holder(s) and has been consulted upon with the relevant scrutiny committees in respect of pre-scrutiny.
- 5.2 As democratic functions of the Council resume virtually, the extended 2019/20 Work Programme will need to be considered when as part of the work programme planning of other committees.

6. EQUALITY AND DIVERSITY IMPLICATIONS

- 6.1 An Equality Impact Assessment is not needed because the contents of the report are for information purposes only.

7. FINANCIAL IMPLICATIONS

- 7.1 There are no financial implications aligned to this report.

8. LEGAL IMPLICATIONS OR LEGISLATION CONSIDERED

- 8.1 The report has been prepared in accordance with paragraph 12.1 (Part 4) of the Council's Constitution.

9. LINKS TO THE COUNCILS CORPORATE PLAN / OTHER CORPORATE PRIORITIES.

- 9.1 The Cabinet work programme encompasses all of the Council priorities as it indicates reports coming forward across the Directorates which may impact upon the Council's corporate priorities and others. It also embraces the Future Generations Acts as all future decisions taken by the Cabinet seek to improve the social, economic, environmental and cultural well-being of the County Borough.

10. CONCLUSION

- 10.1 The Cabinet work programme for the extended 2019-2020 Municipal Year is attached.

Other Information:-

Relevant Scrutiny Committee – Overview & Scrutiny Committee

LOCAL GOVERNMENT ACT 1972

AS AMENDED BY

THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

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Background Papers

- Paragraph 12.1 (Part 4) of the Council's Constitution.



Cabinet Work Programme.

Forward plan of proposed Cabinet Business for the 2019/20 Municipal Year Extended

Specific Period: -June 2020 – August 2020.

(Summary of proposed Key Decisions coming forward for Cabinet Members consideration.)

N.B – The work programme is subject to change to take account of any additional / deletion of reports, including any new consultative documents or legislative initiatives from the Welsh Government, which require urgent attention.

Contact: Hannah Williams (Tel No. 01443 424062)

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
CHIEF EXECUTIVE							
JUNE							
Cabinet Work Programme	In line with the Council's Constitution there is a need to advise and publish the Cabinet Work Programme.	Continuous	Cabinet	Every 3 months June 20 September 20 December 20 March 21	Leader of the Council, Councillor A Morgan. Service Director, Democratic Services & Communication – C Hanagan	Open	<ul style="list-style-type: none"> • Cabinet Members • SLT • Overview & Scrutiny
Council Infrastructure Projects - Supporting the Local Economy During Coronavirus	To update Cabinet on the action taken to continue to safely deliver key infrastructure and construction projects during the current COVID 19 pandemic to support businesses and help support the local economy.		Cabinet	June 2020	Leader of the Council Councillor A Morgan Chief Executive – C Bradshaw		
The Financial Implications of Covid 19	To receive an update on the financial	As agreed by Cabinet	Cabinet	June 2020	Leader of the Council, Councillor A Morgan.		<ul style="list-style-type: none"> • Cabinet Members • SLT

	implications of Covid 19 upon the Council19				Director of Finance & Digital Services - B Davies		<ul style="list-style-type: none"> Overview & Scrutiny
Safer Buildings - Social Distancing & Other Safety Measures in Council Offices, Schools and Other Public Buildings as the Lockdown is lifted	To receive an update on the action taken to ensure the Council's buildings, including schools, can be opened safely to Members, staff, pupils and the general public maintaining safe social distancing and other appropriate safety measures during the current COVID 19 pandemic.		Cabinet	June 2020	Councillor M Norris. Director of Corporate Estates – D Powell		
JULY							
Council's Performance & Resources Report	To provide Cabinet with an overview of the Council's performance, both from a financial and operational perspective	Continuous		Quarter 4 – July 2020 Quarter 1 – September 2020 Quarter 2 – November 2020 Quarter 3 – March 2021	Councillor M Norris. Director of Finance & Digital Services - B Davies	Open	<ul style="list-style-type: none"> Report is presented to Overview and Scrutiny Committee (interim basis) following consideration by cabinet

Council Priorities (Recovery)	To consider the Councils Priorities for the year including recovery from the current Covid 19 pandemic (in line with the requirements of the Local Government Measure and the WFG Act)		Cabinet and Council	July 2020	Leader of the Council Councillor A Morgan Chief Executive – C Bradshaw	Open	
Corporate Asset Management Plan Interim Update	To brief members on progress with the plan		Cabinet	July 2020	Councillor M Norris. Director of Corporate Estates – D Powell	Exempt	
Medium Term Financial Planning Arrangements – Interim Update	To provide Members with an update on the Medium Term Financial Planning arrangements for 2020/2021 – 2023/2024		Cabinet	July 2020	Councillor M Norris. Director of Finance & Digital Services - B Davies	Open	<ul style="list-style-type: none"> • Cabinet Members • SLT • Overview & Scrutiny
Corporate Safeguarding	To receive information in respect of Corporate Safeguarding		Cabinet	July 2020	Leader of the Council Councillor A Morgan Chief Executive – C Bradshaw	Open	
ONGOING UPDATES							
The Council's Response to Covid-19	To formally receive a service update on the Council's service response to the Covid-19 pandemic	Continuous	Cabinet	When Applicable	Leader of the Council, Councillor A Morgan, Chief Executive – C Bradshaw	Open	<ul style="list-style-type: none"> • Cabinet Members • SLT • Overview & Scrutiny

Council Tax Premium on Empty Properties	To receive the consultation feedback		Cabinet	When Applicable	Councillor M Norris. Director of Finance & Digital Services - B Davies		
Brexit	To receive a verbal update in respect of Brexit		Cabinet	When appropriate	Leader of the Council, Councillor A Morgan. Chief Executive – C Bradshaw	Open	
Corporate Plan – Updates on delivery	To receive reports outlining delivery and ambition of the Corporate Plan		Cabinet	When Applicable	Leader of the Council, Councillor A Morgan & Chief Executive, C Bradshaw	Open	
Cardiff Capital Region - City Deal	The need to advise of the progress being made in respect of the City Deal		Cabinet	When Applicable	Leader of the Council, Councillor A Morgan & Chief Executive, C Bradshaw	Open	
Staff Panel Report	To receive details of the proposals put forward by the Council's Staff Panel in respect of efficiency savings and smarter ways of working		Cabinet	When Applicable	Councillor M Webber & Service Director, Democratic Services & Communication - C Hanagan	Open	
Scrutiny Recommendations	To receive recommendations coming forward following a scrutiny review.		Cabinet	Continuous	Specific to the Scrutiny Review undertaken	Open	

Write off of irrecoverable Debts	Need to provide Cabinet with a position statement on irrecoverable debts		Cabinet	Continuous / When Applicable	Leader of the Council, Councillor A Morgan & Councillor M Norris. Director, Finance & Digital Services – B Davies	Exempt	
Update on the work of the Climate Change Steering Group	To provide Cabinet Committee with an update on the recent matters considered by the Climate Change Steering Group	Continuous	Cabinet	Continuous / When Applicable	Climate Change Champion – R Lewis Chief Executive – C Bradshaw	Open	Climate Change Steering Committee

PROSPERITY, DEVELOPMENT AND FRONTLINE SERVICES

JUNE

Public Space Protection Order (PSPO) Review	To review the Public Space Protection Order (PSPO) agreed in 2017, in-line with statutory requirements.		Cabinet	June 2020	Cabinet Members A Crimmings and R Lewis Group Director – Prosperity, Development & Frontline Services – N Wheeler, Director Public Health – Mr Paul Mee		<ul style="list-style-type: none"> • Cabinet Members • SLT
Safer Places – Social Distancing in Town Centres and Public Places During Coronavirus	To update Cabinet on the action taken to assist our community to maintain safe social distancing when visiting our town centres and parks		Cabinet	June 2020	Leader of the Council Councillor A Morgan and Councillor R Bevan Director – Prosperity, Development – S Gale		

	during the current COVID 19 pandemic.						

ONGOING UPDATES

Highways Investment Scheme	To receive regular updates in respect of the Highways Investment Scheme		Cabinet		Leader of the Council Councillor A Morgan. Group Director – Prosperity, Development & Frontline Services – N Wheeler		
Review of Mainstream School Transport Provision	Need to provide Cabinet with the outcomes of the periodic review of the Council’s mainstream School Transport Provision		Cabinet	Periodic Review / when applicable	Leader of the Council, Councillor A Morgan. Group Director – Prosperity, Development & Frontline Services – N Wheeler	Open	
Porth Town Centre Strategy	To receive updates as and when applicable		Cabinet	When appropriate	Councillor R Bevan Director of Prosperity & Development - S Gale		
Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken	Open	<ul style="list-style-type: none"> • Scrutiny

COMMUNITY AND CHILDREN’S SERVICES

JUNE

JULY

ONGOING UPDATES

Modernisation of Residential Care and Day Care for Older People – Consultation feedback	To receive the consultation feedback		Cabinet	When Applicable	Councillor G Hopkins, Group Director Community & Children’s Services – G Isingrini		Overview and Scrutiny Committee
SS&WB Board Development	To consider any updates as appropriate in respect of the SS&WB Board		Cabinet	Continuous / When Applicable	Councillor G Hopkins. Group Director Community & Children’s Services – G Isingrini	Open	
Regional Transformation Agenda	To receive an update on the regional transformation agenda		Cabinet	When Applicable	Councillor G Hopkins and Group Director Community & Children’s Services – G Isingrini		
Development of Community Hubs	To consider the development of Community Hubs across the County Borough		Cabinet	Continuous / When Applicable	Councillor R Lewis Director, Public Health, Protection & Community Services – P Mee	Open	
Extra Care Strategy	To receive update reports on the Councils progress in respect of delivery of the Extra Care Strategy		Cabinet	Continuous / When Applicable	Councillor G Hopkins. Group Director Community & Children’s Services – G Isingrini	Open	
Advocacy	To provide Cabinet with an update in respect of advocacy		Cabinet	When Applicable	Councillor G Hopkins and Group Director Community & Children’s Services – G Isingrini		

Cwm Taf MASH Annual Report	To receive the Annual report of the Cwm Taf MASH		Cabinet	When Applicable	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini	Open	
Social Services & Wellbeing Act	To provide updates as and when necessary on the Council's duties in respect of the Act		Cabinet	Continuous / When Applicable	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini	Open	
Local Air Quality Management Reports	To provide details of the Local Air Quality Management Reports		Delegated Decision	Continuous / When Applicable	Councillor R Lewis Director, Public Health, Protection & Community Services – P Mee	Open	
Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken	Open	<ul style="list-style-type: none"> • Scrutiny

EDUCATION AND INCLUSION SERVICES

JUNE

Review of Learning Support Class provision for pupils with social, emotional, behavioural (SEBD) and significant	To receive consultation feedback and agree a way forward.		Cabinet	June 2020	Councillor J Rosser. Director, Education & Inclusion Services -G Davies		
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additional learning needs (ALN)							
JULY							
RCT SACRE Annual Report	To receive the annual report of RCT SACRE		Cabinet	July 2020	Councillor J Rosser. Director, Education & Inclusion Services - G Davies	Open	
ONGOING UPDATES							
Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken	Open	<ul style="list-style-type: none"> • Scrutiny
21 st Century Schools	To receive any updates in respect of the 21 st Century Schools Programme		Cabinet	Continuous / When Applicable	Councillor J Rosser. Director, Education & Inclusion Services -G Davies	Open	