

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

A MEETING OF THE DEMOCRATIC SERVICES COMMITTEE WILL BE HELD ON THURSDAY, 26TH NOVEMBER, 2015 AT 5 P.M. AT THE COUNTY BOROUGH COUNCIL HEADQUARTERS, THE PAVILIONS, CAMBRIAN PARK, CLYDACH VALE (COMITTEE ROOM 1)

Contact: Ms.Karyl May, Head of Democratic Services (Tel.No.01443-424045)

LIST OF ITEMS FOR CONSIDERATION

1. Declaration of Interest:

To receive disclosures of personal interests from Members in accordance with the Code of Conduct.

1. Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest; and
2. Where Members withdraw from a meeting as a consequence of the disclosure of a prejudicial interest they **must** notify the Chairperson when they leave.

2. Minutes

To approve as an accurate record, the minutes of the meetings of the Democratic Services Committee held on the:-

- 5th November, 2014 (**pages 1 – 6**)
- 3rd December, 2014 (**pages 7 – 8**)

3. Presentation – Promotion of Training and Development Opportunities for Elected Members

To receive a presentation from Ms.D.Hughes, Head of Organisational Development.

4. Internet and Email Acceptable Use Policy for Elected Members

To consider the report of the Director, Customer Care & ICT. (**pages 9 – 28**)

5. Reports of the Head of Democratic Services:

- (a) Feedback from meeting between the Independent Remuneration Panel for Wales and Chairs/Heads of Democratic Services in relation to their 2016-17 Draft Annual Report (**pages 29 – 34**)

- (b) Local Government (Wales) Measure - Members' Annual Reports (**pages 35 - 38**)
- (c) Democratic Services – Support for Members (**pages 39 – 44**)

6. Urgent Business

To consider any urgent business as the Chairperson deems appropriate.

Circulation:

Members of the Committee:

County Borough Councillors P.Jarman (Chair) and M.Webber (Vice-Chair), L.M.Adams, S.Bradwick, A.Calvert, (Mrs.)A.Davies, (Mrs.)M.E.Davies, A.S.Fox, P.Griffiths, P.Howe, (Mrs.)S.Jones, (Mrs.)C.Leyshon, S.Lloyd, K.Morgan and M.Norris.

19th November, 2015