



AGENDA ITEM (

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

CABINET

24TH NOVEMBER 2015

SOCIAL SERVICES AND WELLBEING ACT: IMPLEMENTATION PROGRAMME

REPORT OF GROUP DIRECTOR, COMMUNITY & CHILDREN'S SERVICES

**Author: Giovanni Isingrini, Group Director Community & Children's Services
Tel: 01443 424140**

1. PURPOSE OF REPORT

- 1.1. To update members on progress towards the implementation of the Social Services and Wellbeing Act.
- 1.2 To present the second draft of the Cwm Taf regional implementation plan.

2. RECOMMENDATION

It is recommended that Members:

- 2.1 Consider the progress made with regards to the implementation of the Social Services and Wellbeing Act in the Cwm Taf region.
- 2.2 Note the second draft of the Cwm Taf Implementation plan.

3 REASONS FOR RECOMMENDATIONS

The reason for recommending that Members note the second draft of the Cwm Taf Implementation plan and consider progress made with regards to the implementation is to ensure Members are appraised of the work streams, key decisions and milestones that are required for the implementation of the Social Services and Well-being (Wales) Act 2014 and operational across the region

4. BACKGROUND

- 4.1 The first draft of the Cwm Taf Implementation plan was presented to Cabinet in April 2015.
- 4.2 Since that report progress has been made in the Cwm Taf region to meet the requirements for implementing the Social Services and Wellbeing (Wales) Act 2014, as summarised in the second draft of the Cwm Taf Implementation plan attached as Appendix 1.

- 4.3. Much of the Welsh Government requirements are set out in the Social Services and Wellbeing (Wales) Act, its Regulations and Codes of Practice. Whilst the Act and the Regulations are formally agreed the Codes of Practice remain as draft and are not expected to be released until November 2015.
- 4.4 This delay in securing the detailed requirements is of concern as the Codes of Practice are expected to include significant and widespread expectations on the Local Authority, which, to-date we have only been able to anticipate using the draft documents that were issued for consultation during the course of 2014/15.
- 4.5 The delay in publishing the Codes of Practice has created a knock on effect to the delivery of planned training for our staff. The national training materials that the Care Council of Wales have commissioned cannot be finalised and made available until the final Codes of Practice are firm and fully understood (train the trainer events are expected in January 2016).
- 4.6 This means that it will not be practical to train all staff by 1st April 2016 without affecting the integrity of front line services. However, plans are in place to target the training at particular staff groups to ensure key staff understand their roles and responsibilities within the Law and are able to support others. Training will roll out for other staff into the 2016/17 financial year

5. IMPLEMENTATION PLAN

- 5.1 The purpose of the regional implementation plan is to provide an overview of the work streams, key decisions and milestones that are required for the implementation of the Social Services and Well-being (Wales) Act 2014.
- 5.2 Each region in Wales is required to produce a second draft of the regional plan but unlike the first draft of the plan submitted to Welsh Government in March 2015, there is no longer a requirement to follow a national format.
- 5.3 This second draft of the Cwm Taf regional implementation plan was endorsed by the Cwm Taf Social Services and Wellbeing Partnership Board on the 19th October 2015 and has been submitted to Welsh Government as required.
- 5.4 This second draft of the plan illustrates all the requirements for the Local Authority which includes the duties that are not shared across all partners on the regional board.
- 5.5 However this plan is based on the draft Codes of Practice and will need to be updated where there are significant changes made to these statutory documents.

6. EQUALITY AND DIVERSITY IMPLICATIONS

An Equality Impact Assessment (EqIA) screening form has been prepared for the purpose of this report. It has been found that a full report is not required at this time. The screening form can be accessed by contacting the author of the report or the Cabinet Business officer.

7 CONSULTATION

7.1 It is the role of the Cwm Taf Social Services and Wellbeing Partnership Board to bring together public service leaders across the Cwm Taf region to drive forward the transformation of Health and Social Care services needed to meet the requirements and vision for the Social Services and Wellbeing (Wales) Act 2014.

7.2 In fulfilling this role the Board is responsible for leading and coordinating the actions required in a Regional Implementation Plan and ensure that these actions have been formulated with the engagement of the public, service users and carers.

7.3 The strategic priorities set out in the Regional Implementation Plan have been assigned to lead officers across the region. Each lead officer is expected to plan and drive the work necessary for their designated strategic priority across the region and a fundamental requirement is that they include an engagement programme that is reported to and monitored by the Board.

7.4 Reports to the Board are reported at two phases:

The Planning Phase Lead officers submit their plans for engagement for approval

The Review Phase Lead officers submit the outcome of their engagement activity the changes required to their work as a result and report any lessons learned

7.5 To date public engagement activities have been completed for the following priorities in the plan:

- (the provision of information, advice and assistance)
- 12 (the joint older peoples commissioning strategy)
- 15 (Together for mental health)

A public engagement activity is currently live for priority 5 (carers)

8 FINANCIAL IMPLICATION(S)

There are no financial implications aligned to this report

9 LEGAL IMPLICATIONS OR LEGISLATION CONSIDERED

9.1 The Social Services and Wellbeing Act (Wales) received Royal Assent on the 1st May 2014 and takes effect from April 2016. The Act creates a new legal framework to bring together and modernise Social Services law.

9.2 The fundamental principles of the Act are about:

People Putting an individual and their needs, at the centre of their care, and giving them a voice in, and control over reaching the outcomes that help them achieve well-being

Well-being Supporting people to achieve their own well-being and measuring the success of this care and support

Earlier intervention Increasing preventative services within the community to minimise the escalation of critical need

Collaboration Strong partnership working between all agencies and organisations

9.3 The statutory framework comes in two parts:

(1) The Act itself that sets out the powers and duties of local authorities and other bodies.

(2) The Regulations: Secondary legislation to be made under the Act and used where more detail or prescription is required

Codes of Practice: Guidance with the force of law, to help people and organisations work within the new framework

9.4 Whilst the Act and its Regulations are in place the Codes of Practice that underpin it are still in draft at the time of producing this report

10. LINKS TO THE COUNCILS CORPORATE PLAN/OTHER CORPORATE PRIORITIES/ SIP

The Social Services and Wellbeing (Wales) Act 2014 and the regional implementation plan reinforce the priorities set out in the Rhondda Cynon Taf Single Integrated Plan as set out below

10.1 **Safety**

Children and adults at risk are protected from harm

Part 7 of the Social Services and Wellbeing Act relates to requirements to improve Safeguarding and the regional implementation plan has a priority to



ensure the Governance arrangements for safeguarding both children and adults are robust through the Regional Safeguarding Boards and that arrangements are in place to implement the revised adult protection requirements within the social Services and Wellbeing Act.

10.2 Health

Support for emotional wellbeing and better mental health

The regional implementation plan has a priority to ensure that we will improve the lives of people using mental health services, their carers and their families by working in partnership in Cwm Taf to implement the Welsh Government 'Together for Mental Health' Strategy across the region.

Promoting the independence of vulnerable adults and children

Parts 2, 3, 4 of the Social Services and Wellbeing Act relate most strongly (but not exclusively to the early intervention and support for Children, families adults and carers and there are significant priorities within the Implementation plan to develop an approach that will support people to live independent and fulfilled lives (see priorities 1 - 15 in particular.

10.3 Economy

There is a duty in the Social Services and Wellbeing Act to promote social enterprises, co-operatives, user led services and the third sector.

Whilst the priority within the implementation plan is to increase our local community capacity and resilience and help people meet their wellbeing needs through less formal service arrangements this will require promotion and support to social enterprise to develop a more sustainable economy.

11. CONCLUSION

Relevant Scrutiny Committee

- Community and children's services scrutiny committee
- Health and wellbeing scrutiny committee

Background Papers

The Cwm Taf Implementation plan is attached for Members consideration

Contact Officer

Sian Nowell Head of Transformation - sian.nowell@rctcbc.gov.uk



LOCAL GOVERNMENT ACT 1972

AS AMENDED BY

THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

CABINET

24TH NOVEMBER 2015

**REPORT OF THE GROUP DIRECTOR, COMMUNITY AND CHILDREN'S SERVICES IN
DISCUSSIONS WITH THE RELEVANT PORTFOLIO HOLDERS**

ITEM: SOCIAL SERVICES AND WELLBEING ACT: IMPLEMENTATION PROGRAMME

Background Papers:

The Cwm Taf Implementation plan

Officer to contact: Sian Nowell Head of Transformation - sian.nowell@rctcbc.gov.uk

Endorsed by the Cwm Taf Social Services and Wellbeing Partnership Board 19th October 2015



Cwm Taf Social Services and Wellbeing Partnership Board

Second Iteration - Regional Implementation Plan

SOCIAL SERVICES AND WELL-BEING (WALES) ACT 2014

1. General background and update on the regional position

The Social Services and Wellbeing Act (Wales) received Royal Assent on the 1st May 2014 and takes effect from April 2016. The Act creates a new legal framework to bring together and modernise Social Services law.

The fundamental principles of the Act are about:

People	Putting an individual and their needs, at the centre of their care, and giving them a voice in, and control over reaching the outcomes that help them achieve well-being
Well-being	Supporting people to achieve their own well-being and measuring the success of this care and support
Earlier intervention	Increasing preventative services within the community to minimise the escalation of critical need
Collaboration	Strong partnership working between all agencies and organisations

The statutory framework comes in two parts

- The Act itself that sets out the powers and duties of local authorities and other bodies.
- The Regulations: Secondary legislation to be made under the Act and used where more detail or prescription is required
- Codes of Practice: Guidance with the force of law, to help people and organisations work within the new framework

Whilst the Act and its Regulations are in place the Codes of Practice that underpin it are still in draft at the time of updating this plan

Endorsed by the Cwm Taf Social Services and Wellbeing Partnership Board 19th October 2015
Self Assessment

Cwm Taf carried out its self assessment in January 2015. This helped determine the position in relation to the requirements of the Social Services and Wellbeing (Wales) Act 2014 and provided the evidence to develop the strategic priorities for the Regional Implementation Plan

Governance arrangements

The Cwm Taf Social Services and Wellbeing Partnership Board has been in place since January 2015. The role of the Board is set out in the Terms of Reference but in brief it is to bring together public service leaders across the Cwm Taf region to drive forward the transformation of Health and Social Care services needed to meet the requirements and vision for the Social Services and Wellbeing (Wales) Act 2014. A separate Cwm Taf Social Services and Wellbeing Executive Leadership Group (included in the terms of reference) has also been in place since January 2015

The Lead Social Services Director for the Implementation of the Act in the Cwm Taf Region and also for the Social Care Workforce is Gio Isingrini Group Director RCT County Borough Council, The Pavilions Clydach Vale, Tonypany, Cf40 2XX, Tel: 01443424141, Email: Gio.Isingrini@rctcbc.gov.uk

The Lead officer for the Cwm Taf Social Services and Wellbeing Implementation plan and for the social care workforce is Sian Nowell Head of Transformation, RCT County Borough Council, Heddfan, Ilan Avenue, Pontypridd CF37 5PN, Tel: 01443 668827, email: sian.nowell@rctcbc.gov.uk






1st draft of the Regional Implementation Plan (Spring 2015)

The remedial work required to identify the key themes and priorities for the implementation plan was undertaken during the self assessment. The Regional Implementation Plan, developed using an all Wales format, was agreed by the Cwm Taf Social Services and Wellbeing Partnership Board and the Cabinet's and Boards of the partner organisations in the spring of 2015 and submitted to Welsh Government

It should be noted that since the first draft of the Implementation plan the strategic priorities have remained under constant review in order to respond to the new and amended Regulations and Codes of Practice issued by Welsh Government throughout the year. As such the plan has been, and still is accepted as an iterative document.

Welsh Government Consultation Program

Consultation for the first tranche of codes, guidance and regulations to underpin the Act was completed in of February 2015. This consultation focused on Parts 2, 3, 4, 7 and 11 of the Act. The second Tranche consultation completed in July of 2015 with a focus on Parts 5, 6, 9, and 10. The Cwm Taf region submitted a joint response for both

 Cwm Taf region - self assessment January	 Cwm_Taf_Terms of Reference v3.docx	 1st draft CT implementation plan	 Tranche 1 - Cwm Taf consultation response	 Tranche 2 - cwm taf consultation response
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2. 2nd Iteration - Cwm Taf Regional Implementation Plan (Created September 2015)

Social Services and Wellbeing (Wales) Act - Part 2 (General Functions) - functions of a local authority, Carers well-being, population assessments, preventative services, social enterprises, information, advice and assistance - http://wales.gov.uk/consultations/healthsocialcare/part2/?lang=en					
no	Strategic Priority	Key milestones	Date	Lead Officer	Update
1	To understand the Care and Support needs of the Cwm Taf population we will complete a comprehensive population needs assessment by April 2017	<ul style="list-style-type: none"> • Project plan and resources agreed • Population needs assessment produced • Formal report prepared on behalf of the Partnership board 	<ul style="list-style-type: none"> • Jan 2016 • Jan 2017 • March 2017 	Cwm Taf UHB - Nicola Davies Also reporting to the RCT and MT Local Service Boards	<ul style="list-style-type: none"> • An approach is adopted that combines the work needed to fulfill the requirements of the SSWB Act Population assessment and the requirements of the WBFG Act Wellbeing assessment. This will involve the production of one combined assessment for the Cwm Taf region. • The scope of the Cwm Taf Data Observatory Project is broadened to encompass the work necessary to support the Population/Wellbeing assessments. • Cwm Taf will act as the pilot region, working with SSIA/WLGA in the development and testing of a toolkit. • Detailed project planning is underway
2	To ensure our services are accessible and relevant to the people living in the Cwm Taf region we will ensure that we actively seek to engage and consult with local people, service users, carers, children and parents about our service design and delivery through the development of a regional public engagement and consultation strategy <i>For your information please visit the Cwm Taf engagement hub http://www.cwmtafhub.com/kms/news.aspx?LoggingIn=tempVar&strTab=AdminNews</i>	<ul style="list-style-type: none"> • IAA group to present findings of consultation to the partnership • OPS to present findings and recommend final commissioning strategies to Cabinet's and Boards • Engagement with Carers being undertaken in October and November 2015 to inform development of new Cwm Taf wide Carers Strategy • Communication and engagement officer to work with all strategic leads to create a consultation and engagement action plan • Communication and engagement officer to work with all strategic leads to create a communication action plan for the partnership board 	<ul style="list-style-type: none"> • October 2015 • Nov 2015 • Nov 15 • Dec 2015 • Dec 2015 	RCT - Sian Nowell DTG comms and engagement officer Jess Eades assigned	<ul style="list-style-type: none"> • The Cwm Taf Regional Collaborative created the community engagement hub that includes the administration and management of the Citizen Panel • The Cwm Taf SSWB Partnership Board strategy for public engagement agreed March 2015 • IAA engagement and consultation process completed analysis underway • Commissioning Statement for Older People's Services (OPS) engagement and consultation process completed analysis underway

Endorsed by the Cwm Taf Social Services and Wellbeing Partnership Board 19th October 2015

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					<ul style="list-style-type: none"> • Mental wellbeing engagement process and analysis complete • Communication and engagement officer appointed using DTG start date 21st of September 2015
3	<p>Identified as a National Priority To increase our local community capacity and resilience and help people meet their wellbeing needs through less formal service arrangements we will develop a strategy, linked to the population needs analysis, to nurture and support an effective network of third sector and social enterprise activity</p>	<ul style="list-style-type: none"> • Workshop across the partnership to explore the requirements of the act and firm up the key work streams and targets for <ul style="list-style-type: none"> • Commissioning and social enterprise • Community co-ordination • Staff development and training • Understanding and responding to needs • The role of CVC • Action plan and milestones agreed by the Partnership board 	<ul style="list-style-type: none"> • Oct 2015 • Dec 2105 	<p>CVC's - Simon James and Ian Davy</p> <p>DTG project manager Lissa Bridge assigned</p>	<ul style="list-style-type: none"> • Community co-ordinators in post • Community Capacity Fund board operational, bids assessed and grants allocated • Team around the family(RCT) and MIA (MT) operational • Large social enterprise project in MT to deliver leisure and cultural services • Voluntary sector steering group and asset transfer arrangements in place RCT
4	<p>Identified as a National Priority To ensure that people in Cwm Taf are able to access information, advice and assistance to the standards required by the SS&W Act we will work across the region to agree a service model and implement the arrangements by April 2016</p>	<ul style="list-style-type: none"> • Scoping exercise undertaken to provide an action plan for implementation of the IAA Service across Cwm Taf to include <ul style="list-style-type: none"> ○ Directory of service/Internet/online provision ○ Face to face IAA (One for all centres/one stop shop) ○ Provision of publications ○ Telephone contact (Contact centres) • Workforce training plan developed • Directory of service in place • Equalities compliance • Information (crosscutting with other work streams) is up to date and available in a variety of formats • Communication and Information Strategy implemented • Performance measures agreed and operational 	<ul style="list-style-type: none"> • Nov 2015 • Jan 2016 • April 2016 • April 16 • April 2016 • April 2016 • April 2016 	<p>RCT - Luisa Bridgeman</p>	<ul style="list-style-type: none"> • Baseline audit of current RCT & MT CBC's IAA services completed including analysis of results comparisons to national service standards, and areas for development identified • IAA service structure and framework prepared • Regional standards for IAA provision agreed • Agreement to pursue a regional IAA strategy secured and representation across the partnership in place • Public engagement exercise undertaken on current IAA service provision
5	<p>We will ensure that we improve the wellbeing of carers in the region through the implementation of a revised carers strategy</p>	<ul style="list-style-type: none"> • Informal engagement with stakeholders completed • Draft Regional Strategy agreed • Consultation period complete • Final Regional Carers Strategy agreed 	<ul style="list-style-type: none"> • Nov 2015 • Dec 2015 • Feb 2016 • March 2016 	<p>Cwm Taf UHB - Nicola Davies</p>	<ul style="list-style-type: none"> • Existing strategies reviewed • Draft priorities identified • Engagement/Consultation plan devised and agreed • Discussion paper and questionnaire for engagement with Carers produced.

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6	We will measure our performance using the National Outcomes Framework and incorporate the underpinning structure of performance measurements and Quality standards for reporting from April 2017	<ul style="list-style-type: none"> • Collection of service user email addresses • Develop a communications plan and a briefing paper for staff. • Consideration to the final qualitative data required for different service user/carer groups • Consultation with staff about how best to engage service users in the survey complete. • Identify and agree the approach and allocation of resources for the qualitative process • Develop mechanisms to promote the surveys and share the findings • Consideration to the final technical guidance for quantitative data' • Adjustments to system reporting arrangements for quantitative measures complete • Quantitative and qualitative performance systems operational 	<ul style="list-style-type: none"> • Oct 15 • Dec 15 • Nov15 • Jan 16 • Jan 16 • Jan 16 • Nov 15 • March 16 • April 16 	MT - Mark Anderton	<ul style="list-style-type: none"> • Quantitative measures identified • Options paper produced setting out a 'Cwm Taf model' for collecting qualitative measures.
7	Administer and manage appropriate Registers for sight impaired, hearing impaired and other disabled people as required in the Regulations for Part 2 of the act	<ul style="list-style-type: none"> • Requirements of the SSWB Act Codes of Practice reviewed • Recommendations for revised arrangements submitted to senior management teams • Registers operational 	<ul style="list-style-type: none"> • Nov 2015 • Jan 2016 • April 2016 	Director of Social Services - RCT and MT	Preparatory work undertaken based on draft codes Final COP expected November 2015

Social Services and Wellbeing (Wales) Act - Part 3 and 4

Part 3 - Assessing the needs of individuals <http://wales.gov.uk/consultations/healthsocialcare/part-3-and-4/?lang=en>

Part 4 - Meeting needs - eligibility, direct payments, planning of care and support <http://wales.gov.uk/consultations/healthsocialcare/part-3-and-4/?lang=en>

No	Strategic Priority	Key milestones	Date	Lead Officer	Update
8	<p>Identified as a National Priority</p> <p>We will ensure our approach and practice with regards to eligibility, assessment and care planning focuses on personal wellbeing outcomes and meets the requirements set out in the Regulations and Codes of Practice (parts 3 and 4 of the SS&W Act) - by April 2016</p>	<ul style="list-style-type: none"> • To have in place across Cwm Taf region, agreed principles and processes for the assessment, determination of eligibility, completion of a care and support plan and review arrangements for individuals who it appears to us may have needs for care and support. • To agree the determination of eligibility criteria and develop a decision tool for staff • For each service area (children's and adults') to have agreed form sets that support the above and will include; <ul style="list-style-type: none"> ○ Assessment (including core data set, 	<ul style="list-style-type: none"> • Jan 2016 • Jan 2016 • April 2016 	<p>RCT - Bob Gatis</p> <p><i>DTG project manager Karen Fletcher assigned</i></p>	<ul style="list-style-type: none"> • Initial awareness raising session (IPC) for team managers and above across Adults, Children's services on Parts 3 and 4 of the Act, • Fortnightly Team manager meetings (adults) across the region in place to develop understanding of the requirements and use case examples to aid discussion • Project management support in

		<p>integrated assessment\simple assessments, specialist and professional including mental capacity, risk,</p> <ul style="list-style-type: none"> ○ care and support plans (including care and treatment plans, support plans) ○ review documentation <ul style="list-style-type: none"> • To have suitably skilled staff to deliver the above through • clear guidance and interpretation of the principles, process and eligibility • training and development opportunities to ensure staff have suitable understanding of the SSWB Act to deliver above • To ensure that the access criteria to commissioned services are clear and understood by practitioners • To ensure people who use our services and wider public have access to information and advice on our, eligibility, assessment care and support plans 	<ul style="list-style-type: none"> • Jan 2016 • April 2016 • April 2016 • March 2016 		place
9	We will ensure that arrangements are in place so that adults who transfer between health and social care services receive an integrated assessment and only have to tell their story once	<ul style="list-style-type: none"> • MOU for the central discharge co-ordinators to be completed • Staff in post • Evaluation and review • Linked SW and DLN to be agreed • IAA link to A&E 	<ul style="list-style-type: none"> • Sept 15 • Nov 15 • March 16 • Nov15 • April 15 	UHB - Rebecca Aylward	<ul style="list-style-type: none"> • Common assessment and core data set operational • Agreement for 4 X Central Discharge Coordinator secured
10	<p>Identified as a National Priority</p> <p>We will ensure people in the Cwm Taf region receive sustainable services delivered by a capable, confident and skilled workforce and that we ensure the service changes that we propose through our commissioning arrangements are supported by a comprehensive workforce strategy</p>  <p>Cwm Taf social Services and Wellbeing</p>	<ul style="list-style-type: none"> • Cabinet approval to proceed with the implementation of a regional training unit secured • Finalise the iterative L&D plan for the SSWB Act • Secure sufficient 'Trained trainers' for the region • Implement the SCWDP L&D plan • Convene workforce development group to pursue wider workforce issues across the partnership • Regional SCWDP in place 	<ul style="list-style-type: none"> • Oct 2015 • Nov 2015 • Dec 2015 • Jan 2016 • Jan 2016 • Feb 2016 	<p>RCT - Sian Nowell</p> <p>DTG Project manager Jon Day assigned</p> <p>Also reporting to the RCT and MT SCWDP</p>	<ul style="list-style-type: none"> • Review of a regional training unit completed and agreement in principle to develop a regional training unit secured • First draft of the iterative Learning and Development plan (SCWDP) completed • 'Getting in on the Act ' training in progress across the SCWDP
11	We will ensure people with a learning	<ul style="list-style-type: none"> • Develop initial draft statement of strategic intent 	<ul style="list-style-type: none"> • Jan 16 	RCT - Neil	<ul style="list-style-type: none"> • Agreed to pursue a joint LD

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	disability are able to access modern services that promote their independence, reduce reliance on long term services and emphasise choice and control by implementing a joint commissioning strategy for people with learning disabilities across the region	<ul style="list-style-type: none"> • Develop implementation and action plans • Formal approval of plans through the Partnership board and the cabinet/boards of the partner organisations 	<ul style="list-style-type: none"> • April 2016 • April 2016 	Elliott	<p>commissioning strategy to cover from cradle to grave</p> <ul style="list-style-type: none"> • Initial scoping work completed and working group established
12	We will ensure older people are able to access modern services that promote their independence, reduce reliance on long term services and emphasise choice and control by implementing a joint commissioning strategy for older people across the region	<ul style="list-style-type: none"> • Equalities impact assessment completed • Outcome of public engagement and subsequent amendments to the OPS statement approved by the Partnership Board and Partner Cabinet/Boards • Implementation plans agreed and operational • Scoping doc completed to combine commissioning functions for health and social care across the region and submitted to Partnership Board and Partner Cabinet/Boards • Review of progress against the OPS Action Plan • Full year evaluation of ICF 	<ul style="list-style-type: none"> • Oct 15 • Nov 15 • Jan 16 • April 16 • March 16 • March 16 	Cwm Taf UHB Samia Saeed-Edmonds	<ul style="list-style-type: none"> • Draft Regional Older Peoples commissioning statement completed and operating model agreed • Draft commissioning statement authorised by the Partnership Board and Partner Cabinet/Boards for public engagement • Public engagement exercise completed • ICF evaluation process in place with quarterly reporting • Action plan across the region to address the issues raised by the OPC care home review completed, and accepted by the OPC
13	We will ensure that people who need assistance in the community can access health and social care services through a single point and that they experience a seamless approach that meets their needs effectively through an integrated @ home service	<ul style="list-style-type: none"> • Scoping work to determine detail of project work completed • Development of detailed project plan and arrangements • Workshop to finalise project plan and scope • Partnership board and Partner Cabinet/Boards approval to proceed • Public engagement plan complete • Final service model and implementation plan to Partnership Board and Partner Cabinet/Boards for approval to proceed • Phased Implementation commenced 	<ul style="list-style-type: none"> • Nov 15 • Nov 15 • Dec 15 • Jan 15 • March 16 • May 16 • June 16 	Cwm Taf UHB Samia Saeed-Edmonds and RCT Sian Nowell DTG project manager Anthony Pritchard assigned	<ul style="list-style-type: none"> • Agreement to create and deliver a seamless service to people needing health and social care support to stay at home secured across the partnership • Operating model agreed building on the remodelled SSD, NHS and third sector services already in place • Project manager appointed and in post
14	We will ensure that children and families have access to effective support in the community to meet their wellbeing needs and avoid the risk of those needs escalating into situations	<ul style="list-style-type: none"> • Task and finish group set up to develop the draft strategy and produce a final strategy ready for sign off. • Draft Cwm Taf Strategy to be developed • Consultation on draft strategy with stakeholders 	<ul style="list-style-type: none"> • Oct 15 • Nov 15 • Nov/Dec 	MT - Annabel Lloyd DTG project manager Ellen	<ul style="list-style-type: none"> • Agreement has been secured by CTSCB and priority leads to develop a joint Cwm Taf LAC Strategy. • A common vision has been

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	that require more intensive and invasive interventions. We will therefore work in partnership across the Cwm Taf region to implement a children's strategy that will continue to emphasise preventative interventions	(children/Young people, families, partners) <ul style="list-style-type: none"> • Seek sign off of the Strategy, implement and communicated across the region. • Workshop held with partners across the region to develop a Joint Cwm Taf LAC Prevention Delivery plan. • Cwm Taf LAC Prevention Delivery Plan developed with buy in form partners. 	15 <ul style="list-style-type: none"> • Jan 16 • Feb16 • March 16 	Sullivan assigned Also reporting to the Cwm Taf safeguarding board (s)	agreed for the strategy. <ul style="list-style-type: none"> • The Cwm Taf Safeguarding Board has agreed that they will hold the governance for the Strategy. • A regional Children's Project Manager has been appointment and with partners is developing a draft strategy. • Links have been made with relevant staff, regarding future planning/resource around IAA.
15	We will improve the lives of people using mental health services, their carers and their families by working in partnership in Cwm Taf to implement the Welsh Government 'Together for Mental Health' Strategy across the region	<ul style="list-style-type: none"> • Local priorities for the 'Together for Mental Health' Partnership Board established following outcome of stakeholder engagement • 'Together for Mental Health' Partnership Board Annual Report published to identify update of progress • 3 year 'Together for Mental Health' Delivery Plan produced by Welsh Government • Local delivery plan operational in Cwm Taf 	<ul style="list-style-type: none"> • October 15 • October 15 • March 16 • 2016 	UHB - James McMahon Also reporting to the Cwm Taf Together for Mental Health Partnership Board	<ul style="list-style-type: none"> • Engagement Plan complete • Engagement process underway • TFMH Partnership Board established and monitoring/reviewing progress against local priorities and key actions within the Delivery Plans.

Social Services and Wellbeing (Wales) Act - Part 5 (Charging and Financial assessment) direct payments, choice of accommodation, charging and financial assessment, deferred payments, review of charges. <http://gov.wales/consultations/healthsocialcare/part5/?lang=en>

No	Strategic Priority	Key milestones		Lead Officer	Update
16	Administer and manage an appropriate charging Policy, compliant with the SSWB Regulations and Code of Practice	<ul style="list-style-type: none"> • Requirements of the SSWB Act Codes of Practice reviewed • Recommendations for revision of Policy including the adoption of a deferred payment scheme submitted to senior management teams and Legal Dept. for agreement in principle • Cabinet authorisation to revised Charging Policy obtained • Public information with regards to revised charging policy distributed • Staff guidance on revised charging policy distributed 	<ul style="list-style-type: none"> • Nov 2015 • Dec 2015 • Jan 2016 • March 2016 • March 2016 	Director of Social Services - RCT and MT	Preparatory work undertaken based on draft codes Final COP expected November 2015

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17	Administer and manage an appropriate Direct payments Policy, compliant with the SSWB Regulations and Code of Practice	<ul style="list-style-type: none"> Requirements of the SSWB Act Codes of Practice reviewed Recommendations for revision of Policy submitted to senior management teams Public information with regards to revised direct Payments policy distributed Staff guidance on revised DP policy distributed 	<ul style="list-style-type: none"> Nov 2015 Dec 2015 Jan 2016 March 2016 	Director of Social Services - RCT and MT	Preparatory work undertaken based on draft codes Final COP expected November 2015
18	Administer and manage an appropriate Protection of Property Policy, compliant with the SSWB Regulations and Code of Practice	<ul style="list-style-type: none"> Requirements of the SSWB Act Codes of Practice reviewed Recommendations for revision of Policy submitted to senior management teams Public information with regards to revised protection of property policy distributed Staff guidance on revised POP policy distributed 	<ul style="list-style-type: none"> Nov 2015 Dec 2015 Jan 2016 March 2016 	Director of Social Services - RCT and MT	Preparatory work undertaken based on draft codes Final COP expected November 2015

Social Services and Wellbeing (Wales) Act - Part 6 (Looked After and Accommodated Children) Care Planning, Placement and Case Review (Wales) Regulations 2015, Care Leavers (Wales) Regulations 2015, Visits to Children in Detention (Wales) Regulations 2015, Children (Secure Accommodation) (Wales) Regulations 2015 <http://gov.wales/consultations/healthsocialcare/part6/?lang=en>

No	Strategic Priority	Key milestones	Date	Lead Officer	Update
19	Consider and respond to required changes in practice following issue of the Code of Practice for Part 6	<ul style="list-style-type: none"> Final Codes of Practice issued Develop Local Authority plan to implement requirements 	<ul style="list-style-type: none"> November 2015 	To be determined	Final COP expected November 2015
20	We will consolidate the Implementation of the Regional adoption service through extensive(s) marketing of the service and drive to increase the numbers of adoptive parents available			Lead Agency Vale of Glamorgan	Regional adoption service operational

Social Services and Wellbeing (Wales) Act - Part 7 (Safeguarding) arrangements for children at risk, (new) protect adults at risk, inc duty to report and enquire, Adult Protection and Support Order, Safeguarding Adults Boards, National Independent Safeguarding Board. <http://wales.gov.uk/consultations/healthsocialcare/part7/?lang=en>

No	Strategic Priority	Key milestones	Date	Lead Officer	Update
21	We will continue to ensure our Governance arrangements for safeguarding both children and adults are robust through the Regional Safeguarding Boards. We will also	<ul style="list-style-type: none"> The Local Authorities have arrangements in place to carry out their duties in relation to adults at risk, including the requirements of the new Adult Protection Support Orders 	<ul style="list-style-type: none"> April 2016 	Nicola Kingham Safeguarding board Also reporting	<ul style="list-style-type: none"> Children and adult safeguarding boards in place Business plan in place to implement the key

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	<p>ensure arrangements are in place to implement the revised adult protection requirements under Part 7 of the SS&W Act from April 2016</p>	<ul style="list-style-type: none"> Local authority partners are clear about their duties to report to the local authorities on adults and children at risk The Lead Partner of the Safeguarding Boards (RCTCBC) is aware of its role The functions and membership of the Safeguarding Boards is fully compliant with the requirements of the new Act The Safeguarding Boards have an established process to ensure the participation of children and adults in its work The format, timing and publication of the Annual Plans and Reports is adopted by both Safeguarding Boards A process is in place to enable the Safeguarding Boards to carry out their powers to request information in line with Section 137 of the new Act The framework for meeting the core funding of the Safeguarding Boards is agreed by all partners and there is an adequate level of infrastructure support to carry out the Board's core functions The Safeguarding Boards are clear about their duty to co-operate with the National Independent Safeguarding Board 	<ul style="list-style-type: none"> April 2016 January 2016 April 2016 January 2016 April 2016 April 2016 April 2016 	<p>to the Cwm Taf safeguarding board (s)</p>	<p>milestones</p> <ul style="list-style-type: none"> Business manager in place to support the safeguarding board deliver its requirements
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Social Services and Wellbeing (Wales) Act - Part 8 (Functions of social services - the Director of social Services)					
No	Strategic Priority	Key milestones	Date	Lead Officer	Update
22	Respond to the requirements of the statutory guidance	<ul style="list-style-type: none"> Requirements within the statutory guidance understood and appropriate actions taken 	<ul style="list-style-type: none"> Dec 2015 	Director of Social Services - RCT and MT	Guidance expected November 2015

Social Services and Wellbeing (Wales) Act - Part 9 (arrangements to promote co-operation with partners in relation to adults with needs for care, carers and children. http://gov.wales/consultations/healthsocialcare/part9/?lang=en)					
No	Strategic Priority	Key milestones	Date	Lead Officer	Update

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23	To ensure there are effective regional arrangements in place to promote co-operation with partners in relation to adults with needs for care, children and carers	<ul style="list-style-type: none"> • Final Codes of Practice issued • Consider the additional partnership requirements outlined in the statutory guidance for Part 9 and update the Implementation plan • Partnership agreement for the revised strategic priorities required within the Implementation plan 	<ul style="list-style-type: none"> • Nov 2015 • Jan 2016 • Jan 16 	<p>Sian Nowell RCT</p> <p>DTG funding for part of HOS salary (Sian Nowell)</p> <p>DTG funding Business support Adele Elliott (PT)</p>	<ul style="list-style-type: none"> • Partnership Board and Governance arrangements including the leadership group at Executive and director level in place since January 2015 • Self Assessment completed initially in January 2015 and updated following publication of tranche 1 and 2 Regulations and Codes • Regional Implementation Plan to drive forward the programme of change across the region agreed initially in march 2015 and updated as publication of tranche 1 and 2 Regulations and Codes have provided further detail - formal update completed in Sept. 2015 • Regional responses to the Tranche 1 and 2 consultation programs submitted
24	Introduce the community care information system (CCIS) as a single integrated solution for both health and social care	<ul style="list-style-type: none"> • Secure commitment at a regional level to adopt and implement CCIS and confirm commitment through sign up to the Master Service Agreement by all partners • Develop the CCIS system alongside Careworks to meet the business needs of each regional partner • Ensure the information needed to manage the business of regional organisations can be routinely extracted from CCIS; • Identify data / information sharing opportunities across Cwm Taf • Transfer data from SWIFT to CCIS; 	<ul style="list-style-type: none"> • November 2016 • December 2016 • December 2016 • April 2017 • May 2017 	<p>Leigh Gripton RCT</p> <p>DTG funding for National project</p>	<ul style="list-style-type: none"> • Project Management resource identified at regional and organisational level;

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		<ul style="list-style-type: none"> Fully test CCIS in terms of functionality and business processes; Ensure that Social Care Staff are confident in using CCIS via deployment of a training programme; Implement CCIS across Social Care Services 	<ul style="list-style-type: none"> August 2017 October 2017 November 2017 		
25	<p>From the outset we will identify our current spend across the partnership to identify resource allocation to universal, preventative and specialist / long term services. Our aim is to shift the emphasis over time to reduce spend in the specialist/long term services and increase investment in the other two areas - this financial mapping will assist the partnership monitor its success in this area</p>	<ul style="list-style-type: none"> Agree categories for all service provision across health and social care Identify spend against service provision Produce Financial report to partnership board Update financial report annually 	<ul style="list-style-type: none"> Nov 2015 Dec 2015 March 2016 March 2017 and thereafter 	RCT - Neil Griffiths	<ul style="list-style-type: none"> Working group convened across all partners Mapping of services to category underway

Social Services and Wellbeing (Wales) Act - Part 10 (Complaints, Representations and Advocacy) <http://gov.wales/consultations/healthsocialcare/part10/?lang=en>

No	Strategic Priority	Key milestones	Date	Lead Officer	Update
26	Consider and respond to required changes in practice for advocacy following issue of the Code of Practice for Part 10	<ul style="list-style-type: none"> Requirements of the SSWB Act Code of Practice reviewed Produce a clear Policy for advocacy that includes <ul style="list-style-type: none"> recognition of the benefits of advocacy the range of advocacy available to people the key points when people's need for advocacy must be assessed the circumstances / environment that impact on people's need for advocacy when independent advocacy must be provided the circumstances when it is 	<ul style="list-style-type: none"> November 2015 Jan 2016 	Director of Social Services - RCT and MT	Preparatory work undertaken based on draft codes Final COP expected November 2015

		<ul style="list-style-type: none"> ○ inappropriate for certain people to advocate ○ the arrangements for publicising advocacy services ○ charging arrangements for advocacy <ul style="list-style-type: none"> ● Recommendations for policy submitted to senior management teams for approval ● Public information with regards to advocacy produced and distributed ● Staff guidance completed and distributed 	<ul style="list-style-type: none"> ● Feb 201 ● March 2016 ● March 2016 		
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Social Services and Wellbeing (Wales) Act - Part 11. (miscellaneous and general) prisoners and young people in youth detention, ordinary residence, disputes about ordinary residence. <http://gov.wales/consultations/healthsocialcare/part11/?lang=en>

No	Strategic Priority	Key milestones	Date	Lead Officer	Update
27	Administer and manage an appropriate process to manage Case transfer and portability to include adults and children in secure settings	<ul style="list-style-type: none"> ● Requirements of the SSWB Act Code of Practice reviewed ● Recommendations for process submitted to senior management teams for approval ● Public information with regards to revised charging policy distributed ● Staff guidance completed and distributed 	<ul style="list-style-type: none"> ● Nov 2015 ● Dec 2015 ● Jan 2016 ● March 2016 ● 	Director of Social Services - RCT and MT	Preparatory work undertaken based on draft codes Final COP expected November 2015
28	Administer and manage an appropriate Ordinary Residence Policy compliant with the SSWB Regulations and Code of Practice	<ul style="list-style-type: none"> ● Requirements of the SSWB Act Code of Practice reviewed ● Policy drafted and submitted to senior management teams ● Cabinet authorisation to Ordinary Residence Policy ● Public information with regards to Ordinary Residence Policy competed ● Staff guidance distributed 	<ul style="list-style-type: none"> ● Nov 2015 ● Dec 2015 ● Jan 2016 ● March 2016 	Director of Social Services - RCT and MT	Preparatory work undertaken based on draft codes Final COP expected November 2015

