

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL

LLWYDCOED CREMATORIUM JOINT COMMITTEE

Minutes of the meeting held at Merthyr Tydfil County Borough Council Offices
on Thursday, 20 March 2014 at 2.00pm

PRESENT

Merthyr Tydfil County Borough Councillors

A. Jones, A. Chaplin, D. Jarrett, K. Moran

Rhondda Cynon Taf County Borough Councillors

A. S. Fox

Officers in Attendance

Mr P. Mee – Service Director, Public Health & Protection

Mr A. Wilkins –Corporate Solicitor, Legal & Democratic Services

Ms B. Gough – Senior Accountant

Ms J Parish- Administration Manager and Registrar

Mr. C. G. Lewis – Superintendent and Registrar

24. APOLOGIES FOR ABSENCE

An apology for absence was received from County Borough Councillors
(Mrs) A. Crimmings, (Mrs) J. S Ward, H. Boggis and K. Morgan
(Rhondda-Cynon-Taf County Borough Council)

25. DECLARATION OF INTEREST

Members had no personal interests to declare in matters pertaining to
the agenda.

26. MINUTES

RESOLVED to approve as an accurate record, the minutes of the
meeting of the Llwydcoed Crematorium Joint Committee held on
Thursday, 12 December 2014.

REPORT OF THE SUPERINTENDENT AND REGISTRAR

27. STATISTICS AND PERFORMANCE

The Superintendent and Registrar presented his report and set out
details of the Statistics and Performance for the Crematorium. Members
RESOLVED to note the report.

REPORT OF THE TREASURER

28. BUDGET MONITORING REPORT FOR 2013-14 AND DRAFT REVENUE ESTIMATES FOR 2014-15

The Senior Accountant provided details of the projected final outturn for 2013-14 and the draft revenue estimates for 2014-15 and Members were directed to the table at Appendix one of the report.

The Senior Accountant outlined the report and highlighted the overall financial position and referred to the increase in the reserves available to fund the replacement of cremators and the installation of mercury abatement equipment.

Following consideration of the report it was **RESOLVED** to:-

1. Note the 2013-14 budget monitoring position
2. Approve the draft revenue estimates for 2014-15

EXCLUSION OF THE PRESS AND PUBLIC

29. **RESOLVED** that the press and public be excluded from the meeting under Section 100(A)(4) of the Local Government Act 1972 (as amended) for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 12 of Part 4 of Schedule 12A of the Local Government Act 1972, namely, information relating to a particular individual. Transparency in the conduct of local authority business is desirable, however, personal data relating to the conduct and capabilities of individuals will be discussed and considered and consequently, the public interest in maintaining the exemption outweighs the public interest in disclosing information by virtue of which the meeting will not be open to the public during its consideration.

REPORT OF THE GROUP DIRECTOR, ENVIRONMENTAL SERVICES

30. CREMATION & SUPPLEMENTARY FEES

The Service Director Public Health & Protection presented the report in relation to the Cremation fees and charges for 2014-15 including the annual uplift effective from 1st April 2014 as proposed by Rhondda-Cynon-Taf County Borough Council (and agreed by Cabinet on the 19th March 2014). The Officer highlighted the background to the report and the intention to harmonise all fees and charges for Llwydcoed and Glyntaff Crematorium in order to produce a more realistic schedule of fees and charges across both facilities.

The Service Director Public Health & Protection directed Members to Schedule 1 within the report which set out the existing and proposed

figures for the principal fees and charges and Schedule 2 which tabled the supplementary fees and charges.

There followed a discussion in relation to the review of the supplementary fees and charges and the need to produce a consistent schedule across both services. The officer concluded by assuring Members of the Committee that bringing the supplementary fees and charges of the two Crematoria in line would not only harmonise the services but potentially re address the imbalance of service demand in some areas.

Following consideration of the matter it was **RESOLVED** that from the 1st April 2014:-

1. All bereavement and cremation fees and charges are increased by the annual uplift of 7.3% as proposed by Rhondda-Cynon-Taf County Borough Council (and agreed by Cabinet on the 19th March 2014) as detailed in Schedule 1 of this report, with the following exceptions,
2. All fees and charges for supplementary services offered by Glyntaff and Llwydcoed Crematorium are harmonised to establish a consistent and realistic schedule of fees and charges to be applied across both facilities as detailed at Schedule 2 of this report.

The meeting terminated at 2.30pm

A. Chaplin
Chairman