

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL

LLWYDCOED CREMATORIUM JOINT COMMITTEE

Minutes of the meeting of the Llwydcoed Crematorium Joint Committee held at the Civic Offices of Merthyr Tydfil County Borough Council, Merthyr Tydfil on Tuesday, 20th September 2016 commencing at 2.00 p.m.

PRESENT

Merthyr Tydfil County Borough Councillors

A. Jones, A. Chaplin and K. Moran

Rhondda Cynon Taf County Borough Councillors

H. Boggis, (Mrs) A. Crimmings and A.S. Fox

Officers in Attendance

Mr. S. Preddy – Group Accountant, Community Services

Mr. R. De Benedictis – Community Facilities Manager

Mrs. L. Coughlan – Solicitor

Wales Audit Office

Mr. M. Jones

11 APOLOGIES FOR ABSENCE

Apologies for absence were received from County Borough Councillors K. Morgan and (Mrs) J. S. Ward (Rhondda Cynon Taf County Borough Council) and County Borough Councillor D. Isaac (Merthyr Tydfil County Borough Council).

12 DECLARATION OF INTERESTS

There were no declarations of interests in matters pertaining to the agenda.

13 MINUTES

RESOLVED to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on 22nd July 2016.

REPORT OF THE BEREAVEMENT SERVICES MANAGER

14 STATISTICS AND PERFORMANCE

In the absence of the Bereavement Services Manager, the Community Facilities Manager provided Members with Statistics and Performance figures

relating to the operation of the Crematorium since the last meeting and following consideration thereof, it was **RESOLVED** to note the information.

REPORT OF THE TREASURER

15 DRAFT ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH 2016

The Group Accountant, Community Services presented the report of the Treasurer providing an update on the Annual Return for the year ended 31st March 2016 and 2016/17 Budget Monitoring Report.

The Group Accountant, Community Services reported that as part of the audit review process, it was identified in the draft Annual Return (Appendix 1) that there was a transportation error in the Accounting Statements 2015/16 – re: Debtors and Stocks Balances for the year ending 31st March 2015. The figure was shown as £74,709 but should have been £74,079. He pointed out that no other entries in the Annual Return were affected by this transposition error.

Mr. M. Jones of the Wales Audit Office then spoke on the audit process followed this year and stated that if approved by the Committee, the Chairman was requested to re-sign the Approval and Certification section of the Annual Return for the year ended 31st March 2016.

During consideration of the 2016/17 Budget Monitoring Report, Members queried when necessary land drainage works at the Crematorium site would be undertaken. In response, the Community Facilities Manager stated that options to resolve the problem were currently being investigated but it was not anticipated that any remedial works would be carried out until at least May/June 2017. On receiving this news, Members asked that, in the meantime, temporary signs be erected warning the public about the drainage problems and hazards experienced at the site during inclement weather.

Following consideration of the report, it was **RESOLVED –**

- (1) To approve and note the Annual Return for the year ended 31st March 2016 (Appendix 1)
- (2) To approve and note the 2016/17 Budget Monitoring update (Appendix 2).
- (3) That the Chair of the Joint Committee re-signs the Approval and Certification section of the Annual Return for the Year Ended 31st March 2016.
- (4) To request that signs be erected warning the public about the drainage problems experienced at the site during inclement weather.
- (5) To note that a report on the land drainage issues at the Crematorium site will be presented at a future meeting of the Joint Committee.

These minutes are subject to approval as an accurate record at the next meeting of the Joint Committee

**H. BOGGIS
CHAIRMAN**

The meeting terminated at 2.14 p.m.