

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL

LLWYDCOED CREMATORIUM JOINT COMMITTEE

Minutes of the meeting of the Llwydcoed Crematorium Joint Committee held at the Civic Offices of Merthyr Tydfil County Borough Council, Merthyr Tydfil on Tuesday, 18th September 2018 commencing at 2.00 p.m.

PRESENT

Merthyr Tydfil County Borough Councillors

M. Colbran, J. Thomas, D. Isaac and D. Chaplin

Rhondda Cynon Taf County Borough Councillors

H. Boggis, (Mrs) A. Crimmings, A. S. Fox and G. Jones

Officers in Attendance

Ms. J. Lewis – Bereavement Services Manager

Mr. S. Preddy – Group Accountant, Community Services

Mr S. Humphreys – Head of Legal – Planning & Environment

Ms. H. Williams – Wales Audit Office

10 APOLOGIES FOR ABSENCE

An apology for absence was received from County Borough Councillor K. Morgan (Rhondda Cynon Taf County Borough Council).

11 DECLARATION OF INTERESTS

There were no declarations of interests in matters pertaining to the agenda.

12 MINUTES

RESOLVED to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on 19th June 2018.

13 MATTERS ARISING

Minute 5.1 – Councillor G. Jones advised that the local Male Voice Choir require a formal invitation to perform at the Llwydcoed Christmas Carol Service and he asked whether the request could be sent as a matter of urgency. It was noted that there had been issues around the retirement of the Chaplin at Prince Charles Hospital and that this had caused delays. It was agreed that should the choir not be able to perform at this year's concert, an invitation should be extended to them in preparation for the Christmas Carol Service in December 2019.

14 REPORT OF THE BEREAVEMENT SERVICES MANAGER

Statistics and Performance

The Bereavement Services Manager presented her report and provided an update in respect of the statistics and performance figures relating to the operation of the Crematorium since the last meeting. It was reported that there was an increase in the number of cremations in July 2018 which reflects the improved facilities at the Crematorium.

It was **RESOLVED** to note the information.

15 REPORT OF THE TREASURER

The Group Accountant presented the Joint Committee with the Annual Return for the Year Ended 31st March 2018 and the 2018/19 Budget Monitoring update.

It was reported that the draft Annual Return for the Year Ended 31st March 2018 had been considered by the Joint Committee at its meeting on the 19th June 2018 prior to the external audit by the Wales Audit Office. No material amendments had been identified as part of the audit review process.

The Group Accountant provided an update in respect of the 2018/19 Budget Monitoring report which provided a comparison of actual and projected expenditure against the approved budget for the first five months of the 2018/19 financial year. An explanation was provided in respect of the main expenditure variance.

It was confirmed that a list of capital works with associated costs for the Crematorium would be reported to the Joint Committee in December 2018.

Following consideration of the report it was **RESOLVED**:-

1. To note the Annual Return for the Year Ended 31st March 2018; and
2. To note the 2018/19 Budget Monitoring update.

16 MEMBER QUERY

A query was raised in respect of how local residents can purchase a plaque at the Crematorium. The Bereavement Services Manager explained that although it is possible to pay online for a plaque via web pay there is currently no facility to arrange for a memorial plaque online as the location and inscription would need to be arranged in person at the Crematorium Office.

**D.ISAAC
CHAIRMAN**

The meeting terminated at 14.15 p.m.