



Mae'r cofnodion hyn yn amodol ar gymeradwyaeth yng nghyfarfod priodol nesaf y Pwyllgor

These Minutes are subject to approval at the next appropriate meeting of the Panel

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL**

Llwydcoed Crematorium

Minutes of the meeting of the Llwydcoed Crematorium meeting held on Tuesday, 28 May 2019 at 2.00 pm at the Civic Offices, Merthyr Tydfil County Borough Council, Merthyr Tydfil.

County Borough Councillors - Llwydcoed Crematorium Members in attendance:-

Merthyr Tydfil County Borough Councillors

Councillor M Colbran, Councillor J Thomas
Councillor D Isaac and Councillor D Chaplin

Rhondda Cynon Taf County Borough Councillors

Councillor A Fox Councillor H Boggis
Councillor G Jones Councillor A Crimmings

Officers in attendance

Ms L Coughlan, Solicitor
Mr S Preddy, Group Accountant
Ms J Lewis, Bereavement Services Manager

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from County Borough Councillor K. Morgan (Rhondda Cynon Taf County Borough Council).

2 DECLARATION OF INTEREST

There were no declarations of interests in matters pertaining to the agenda.

3 ELECTION OF CHAIRMAN OF LLWYDCOED CREMATORIUM JOINT COMMITTEE FOR 2019-20

RESOLVED to elect County Borough Councillor D. Isaac as Chairman of the Joint Committee for the 2019-20 municipal year.

**4 APPOINTMENT OF VICE-CHAIRMAN OF THE LLWYDCOED
CREMATORIUM JOINT COMMITTEE FOR 2019-20**

RESOLVED to appoint County Borough Councillor H. Boggis as Vice-Chairman of the Joint Committee for the 2019-20 municipal year.

5 MINUTES

RESOLVED to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on 19th March 2019.

6 REPORT OF THE BEREAVEMENT SERVICES MANAGER

In her report, the Bereavement Services Manager provided Members with Statistics and Performance figures relating to the operation of the Crematorium since the last meeting and following consideration thereof, it was **RESOLVED** to note the information.

**7 REPORT OF THE TREASURER
DRAFT ANNUAL RETURN FOR THE YEAR END 31 MARCH 2018**

Members considered the report of the Treasurer.

Members were provided with information relating to:

- The financial performance and movement of usable reserves
- Balance Sheet for the year ended 31st March 2019
- General Fund Balances 2013/14 to 2018/19

and following consideration thereof, it was **RESOLVED –**

- (1) To note the report.
- (2) To note the unaudited Annual Return for the year ended 31st March 2019 as presented.
- (3) That the Chairman of the Joint Committee signs the Approval and Certification Section of the Annual Return.
- (4) To note and approve the Internal Audit Final Report

8 ANY OTHER BUSINESS

Members raised concern with regard to the overspill of the car park at Llwydcoed Crematorium during cremation ceremonies.

Following discussions, it was **RESOLVED** to undertake a feasibility test at the site to assess the parking issues raised.

In response to a query raised in relation to the fixed camera systems at Llwydcoed Crematorium it was reported that this issue would be reviewed in the near future.

This meeting closed at 2.23 pm

Chairman.