



RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

MUNICIPAL YEAR 2018 /19

OVERVIEW AND SCRUTINY COMMITTEE

25TH JUNE 2018

OVERVIEW & SCRUTINY WORK PROGRAMMES FOR THE 2018/19 MUNICIPAL YEAR

REPORT OF THE DIRECTOR OF LEGAL AND DEMOCRATIC SERVICES

1. PURPOSE OF THE REPORT

The purpose of this report is to seek Members' comment and approval on the draft Work Programmes of the Overview & Scrutiny Committees for the 2018/19 Municipal Year and to receive a list of matters requiring consideration by the Cabinet over the 2018/19 Municipal Year and if appropriate, ascertain whether there are any topics that can undergo pre-scrutiny by this Committee or any of the four 'themed' Scrutiny Committees.

2. RECOMMENDATION

It is recommended that Members of the Overview & Scrutiny Committee:

- 2.1 Approve the Work Programmes developed by the four themed Scrutiny Committees for the 2018/19 Municipal Year (as attached at **Appendix 1**) (with appropriate amendment where necessary)
- 2.2 Agree on issues for inclusion on the Overview & Scrutiny Committee's Work Programme for the 2018/19 Municipal Year (as set out in **Appendix 2**) (with appropriate amendment as necessary); and

2.3 Ascertain if there are any topics that can undergo pre-scrutiny by this Committee or any of the four ‘themed’ Scrutiny Committees from the Cabinet Work Programme for the 2018/19 Municipal Year (as set out at **Appendix 3**).

3. REASONS FOR RECOMMENDATIONS

3.1 There is a requirement to devise and publish a Work Programme for each of the Council’s Scrutiny Committee as set out in Part 4 of the Constitution (Overview & Scrutiny Procedure Rules). Each Committee is responsible for setting and agreeing its own Work Programme. However, the Overview and Scrutiny Committee also has a co-ordinating role and will ensure that there is no duplication of work across the service scrutiny committees.

3.2 In consultation with the Chairs and Vice Chairs of the Overview & Scrutiny Committees together with appropriate Council Officers and the relevant Cabinet Members, through the one-to-one engagement sessions, an initial list of work topics for the Overview & Scrutiny Committee together with the four ‘themed’ Scrutiny Committees has been produced and is attached at Appendices 1 and 2.

3.3 Opportunity will be given to the Overview & Scrutiny Committee (together with invited Chairs and Vice Chairs) to consider the proposed list of matters requiring consideration by Cabinet during the 2018/19 Municipal Year to ascertain whether there are any topics which can undergo pre-scrutiny by this committee or any of the four themed scrutiny committees. (A copy of the Cabinet Work Programme is attached for information at Appendix 3).

4. BACKGROUND

4.1 A well thought out and effective Work Programme will allow work to be timetabled and make the best use of the resources available to it. The work programme should reflect the committee's aims and objectives as well as add value to the work of the Council. It is up to the Committee to agree the items for inclusion in its work programme, but ideas are brought together from a number of sources to assist members in their choices. It is important that all Members have the opportunity to put forward items for consideration and it should be noted that the draft Work Programmes are only provided as a basis for discussion.

4.2 The following guidance sets out some broad principles to help Members understand how the draft Work Programmes have been developed as well as the key factors which have influenced the suggested topics. It is helpful for Members to consider the role of the Overview & Scrutiny Committee in relation to the four thematic scrutiny committees. Its terms of reference together with other key sources of information that may be helpful are set out below:-

4.3 **Engagement Sessions**

Recently, 1-1 Engagement sessions have been introduced for Cabinet Members and Scrutiny Chairs/Vice-Chairs to meet on a quarterly basis. These sessions have and will continue to provide an opportunity for Members to discuss their respective work programmes and assist in identifying any key topics for inclusion in the respective Scrutiny Work Programmes. They will assist to further enhance dialogue and the flow of information in terms of the Work Programmes of both Cabinet and Scrutiny.

4.4 **Overview & Scrutiny Annual Report**

Through their work during 2017/18, the Overview & Scrutiny Committee and the four themed Scrutiny Committees identified a number of areas which would be revisited in 2018/19 (and included on their respective draft Work Programmes for 2018/19) and as set out in the Overview & Scrutiny Annual Report for 2017/18 (click [here](#) for the full Overview & Scrutiny 2017/18 Annual Report)

Criteria for Topic Selection

4.5 Members involved in Scrutiny must be selective and ask particular questions to identify only the very best topics for more in-depth consideration. It will be important for Scrutiny Committees to show why it has been decided to conduct a review into a particular topic and Members will need to consider the arguments both for and against including a topic on the Work Programme before making a decision.

4.6 Other principles to take into account when considering topics include:

- A balanced Work Programme – selecting some topics which of longer duration and some being suitable for shorter study;
- A mixed selection of topics;
- Consider timescales in respect of deadlines in relation to other Council meetings and deadlines of other external partners;
- Consider whether the topic duplicates review activity which is taking place elsewhere; and
- Review and update the programme to ensure that new topics can be factored in and changes accounted for.

Flexible Work Programme

4.7 The careful selection and prioritisation of work is essential if the scrutiny function is to be successful and achieve added value. In view of this Members need to consider the capacity of its Work Programme, if it is too onerous it may

impact on their ability to contribute more effectively at some meetings. It is important to ensure a Committee can rigorously consider the reports submitted to its meetings and undertake this work at a reasonable and effective pace. Therefore it is important to maintain a degree of flexibility to enable additional, topical issues to be scrutinised urgently as the Overview & Scrutiny Committee may receive referrals from Cabinet, Audit Committee or Finance & Performance Scrutiny Committee.

5. **VENUES**

5.1 The Council continues to recognise the importance of members of the public contributing to its scrutiny arrangements and therefore encourages the active participation of the public. The involvement of local residents, community organisations and partners is an important part of the scrutiny process and Members are committed to responding to the views and concerns of residents. Scrutiny continues to identify opportunities for receiving evidence outside of the formal Council Headquarters, for example, at schools or other more informal settings which are accessible to the community.

5.2 Members need to be mindful of the practical requirements of taking a committee to an alternative location such as accessibility, amenities and availability of IT facilities when agreeing venues in which to hold their scrutiny committees.

6. **KEY QUESTIONS FOR MEMBERS**

6.1 Attached at Appendix 1 for consideration by the Overview & Scrutiny Committee are the draft Work Programmes for the four themed Scrutiny Committees as well as its own Work Programme for the 2018/19 Municipal Year. The Committee is asked to consider whether it is in agreement with the draft Work Programmes and whether it considers they will produce positive outcomes and added value to the overall work of the Council. Members are also asked to ascertain if there are any topics that can undergo pre-scrutiny by this Committee or any of the four 'themed' Scrutiny Committees from the Cabinet Work Programme for the 2018/19 Municipal Year.

7. **EQUALITY AND DIVERSITY IMPLICATIONS**

7.1 An Equality Impact Assessment is not needed because the contents of the report are for information purposes only and further analysis of each of the Work Programme will be needed if the recommendations are to be taken forward.

8. **CONSULTATION**

8.1 The draft Work Programme has been compiled in discussion with the Chairs and Vice Chairs of the Overview & Scrutiny Committees in consultation with Council Officers as well as the relevant portfolio holder(s).

9. **FINANCIAL IMPLICATIONS**

9.1 There are no financial implications aligned to this report.

10. **LEGAL IMPLICATIONS AND LEGISLATION CONSIDERED**

10.1 The report has been prepared in accordance with paragraph Part 4 of the Constitution (Overview & Scrutiny Procedure Rules).

CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE –

INFORMATION TO CONSIDER AS PART OF DRAFTING THE SCRUTINY WORK PROGRAMME FOR 2018/19

Service Area/theme	Date and Venue of Meeting	Possible topic	Is scrutiny likely to impact in service improvements or other measurable benefits? Yes/No	Cabinet Member(s) to be invited Yes/No	Include as a shortlisted topic? Yes/No
Children's Services 11 th JULY 2018		<ul style="list-style-type: none"> • DIRECTOR OF SOCIAL SERVICES ANNUAL REPORT (PRE – SCRUTINY) • CWM TAF CARERS REPORT 	Yes		
EDUCATION 18 TH JULY 2018		<p>TO CONSIDER THE NOTICE OF MOTION MADE AT THE COUNCIL MEETING HELD ON 25TH APRIL 2018</p> <p>CLA DATA</p>			
CHILDREN'S SERVICES 12 TH SEPTEMBER 2018		<p>ANNUAL SAFEGUARDING REPORT COMPLAINTS</p> <p>ACCOMIDATION STRATEGY FOR YOUNG PEOPLE 16+</p>			

CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE –

INFORMATION TO CONSIDER AS PART OF DRAFTING THE SCRUTINY WORK PROGRAMME FOR 2018/19

EDUCATION 26 TH SEPTEMBER 2018					
CHILDREN'S SERVICES & EDUCATION 10 TH OCTOBER 2018		CAMHS TO PROVIDE AN UPDATE REPORT ALONG WITH DATA OF GENDER BALANCE AND AGE CATEGORISATION			
CHILDREN'S SERVICES 7 TH NOVEMBER 2018		ADOPTION REPORT			
EDUCATION 21 ST NOVEMBER 2018		ADOPTION REPORT FOSTERING SERVICE ??			
CHILDREN'S SERVICES 5 TH DECEMBER 2018		YOS ANNUAL REPORT			
EDUCATION 19 TH DECEMBER 2018					

CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE –

INFORMATION TO CONSIDER AS PART OF DRAFTING THE SCRUTINY WORK PROGRAMME FOR 2018/19

CHILDREN'S SERVICES 9 TH JANUARY 2019		ANNUAL CARERS REPORT			
EDUCATION 23 RD JANUARY 2019					
CHILDREN'S SERVICES AND EDUCATION 13 TH FEBRUARY 2019					
CHILDREN'S SERVICES 13 TH MARCH 2019					
EDUCATION 20 TH MARCH 2019					

CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE –

INFORMATION TO CONSIDER AS PART OF DRAFTING THE SCRUTINY WORK PROGRAMME FOR 2018/19

DRAFT

FINANCE AND PERFORMANCE SCRUTINY COMMITTEE –

INFORMATION TO CONSIDER AS PART OF DRAFTING THE SCRUTINY WORK PROGRAMME FOR 2018/19

Date and Venue of Meeting	Possible topic	Is scrutiny likely to impact in service improvements or other measurable benefits? Yes/No	Cabinet Member(s) to be invited Yes/No	Include as a shortlisted topic? Yes/No
Wednesday 4th July, 2018	Pre scrutiny of Corporate Performance Report	Opportunity for Members of the Committee to consider any areas of performance/themes to include on this year's Work Programme		
Monday 23rd July, 2018	Finance & Performance Scrutiny Committee – Work Programme Council Performance Report (Quarter 4)			
Monday 24th September, 2018	Cabinet/Scrutiny Engagement Session Community Infrastructure Levy (CIL) Council Performance Report (Quarter 1)		Yes	
Wednesday 17th October,	Corporate Asset			

FINANCE AND PERFORMANCE SCRUTINY COMMITTEE –

INFORMATION TO CONSIDER AS PART OF DRAFTING THE SCRUTINY WORK PROGRAMME FOR 2018/19

2018	Management Plan - Monitoring			
Monday 19th November, 2018	War Veterans (bereavement fees)	Follow up to reports presented to Committee in 2017/18 following consideration of the Notice of Motion		
Tuesday 11th December, 2018	Budget Consultation Council Performance Report (Quarter 2)			
Monday 28th January, 2019	Budget Consultation Update on Implementation of Community Meals Service (operational changes)	Impact to date on numbers, customer feedback, delivery of savings etc. following the presentation to Committee in March, 2018.		
Monday, 8th April, 2019	Draft Scrutiny Annual Report 2018/19 Treasury Management Council Performance Report (Quarter 3)			

HEALTH AND WELLBEING SCRUTINY COMMITTEE –

INFORMATION TO CONSIDER AS PART OF DRAFTING THE SCRUTINY WORK PROGRAMME FOR 2018/19

Service Area/theme	Date and Venue of Meeting	Possible topic	Is scrutiny likely to impact in service improvements or other measurable benefits? Yes/No	Cabinet Member(s) to be invited Yes/No	Include as a shortlisted topic? Yes/No
3 RD JULY 2018	ABERCYNON SPORTS CENTRE Visit at 4pm with Cabinet Member Cllr R. Lewis	1. 3G Pitches 2. Stay Well at Home Service (Six months review) 3. Director of Social Services Annual Report	Yes	Yes (Councillor G.Hopkins)	
18 TH SEPTEMBER 2018		HMO Licensing Review Empty Properties Annual Complaints Report Annual Safeguarding Report			
9 TH OCTOBER 2018		Trading Standards			

HEALTH AND WELLBEING SCRUTINY COMMITTEE –

INFORMATION TO CONSIDER AS PART OF DRAFTING THE SCRUTINY WORK PROGRAMME FOR 2018/19

6 TH NOVEMBER 2018	VISIT HOPE RESCUE	Asset Transfer – HOPE RESCUE			
18 TH DECEMBER 2018		Delayed Transfers of Care - Update EMI BEDS			
29 TH JANUARY 2019					
12 TH FEBRUARY 2019		Food Standards ??			
19 TH MARCH 2019					

PUBLIC SERVICE DELIVERY, COMMUNITIES & PROSPERITY SCRUTINY COMMITTEE

Service Area/theme	Date and Venue of Meeting	Possible topic	Is scrutiny likely to impact in service improvements or other measurable benefits? Yes/No	Cabinet Member(s) to be invited Yes/No
te Services – Regular updates in respect of Recycling data/Fixed Penalty Notices & Street Cleansing Streetcare Services	28th June 2018 Council Chamber	<ul style="list-style-type: none"> • Work Programme • Assess the impact of the Planning & Development Committee • Street Enforcement • Consultation on the Council's Mobile Library 		Yes
Highways Economic Development Cwm Taf Community Safety Partnership Procurement	27th September 2018 Council Chamber	<ul style="list-style-type: none"> • Town Centre Management & Recycling Strategy • Taff Vale Redevelopment update • Local Vehicle Carbon (LCV) infrastructure in RCT (Notice of Motion) • Out & About Rights of Way –Pre Scrutiny 		Yes
To undertake any reviews as considered appropriate by Members	25th October 2018 Aberdare School	Crime & Disorder Scrutiny Committee <ul style="list-style-type: none"> • DIVERT • WISDOM • PACT (Results from consultation) • Strategic Assessment Action Plan 		Yes
	22nd November 2018 Bryn Pica	<ul style="list-style-type: none"> • Bryn Pica/Cynon Gateway • Improving Recycling Performance – Update (to include reference to the Council's position on single-use plastic) • Public Spaces Protection Order - 		Yes

PUBLIC SERVICE DELIVERY, COMMUNITIES & PROSPERITY SCRUTINY COMMITTEE

	Update		
6th December 2018 Council Chamber	<ul style="list-style-type: none"> • Bids & Tenders for Council Contracts – update • Civil Parking Enforcement – Update • Maladministration Complaints • CIL –Community Council Involvement/Payments (123 List) 		Yes
31st January 2019 Ponty Lido	<ul style="list-style-type: none"> • Robertstown/Coedely Developments • Update on the Supplementary Planning Guidance for HMO's • Report on the statutory process for the removal of Caravans & other obstructions from the highway 		Yes
14th February 2019 Council Chamber	<p>Crime & Disorder Scrutiny Committee</p> <ul style="list-style-type: none"> • Tackling Anti Social Behaviour (ASB) in Partnership 		Yes
14th March 2019 Council Chamber	<ul style="list-style-type: none"> • Taff Vale Redevelopment Update • Scrutiny Annual Report 		

OVERVIEW AND SCRUTINY COMMITTEE –

INFORMATION TO CONSIDER AS PART OF DRAFTING THE SCRUTINY WORK PROGRAMME FOR 2018/19

Date and Venue of Meeting	Possible topic	Is scrutiny likely to impact in service improvements or other measurable benefits? Yes/No	Cabinet Member(s) to be invited Yes/No	Include as a shortlisted topic? Yes/No
Monday 9th July, 2018	<p>Cabinet Work Programme – opportunity to select items to undergo pre scrutiny</p> <p>Cardiff Capital Region (CCR) City Deal Joint Overview & Scrutiny Committee</p> <p>Protocol for Public Engagement</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>Yes and also the Scrutiny Chairs/Vice Chairs</p>	
Monday 10th September, 2018	<p>Corporate Safeguarding – Update – Review of Progress made against the Action Plan</p> <p>Cabinet Member/Scrutiny Engagement</p> <p>Consideration of the formation of a Working Group in accordance with</p>		<p>Yes</p>	

OVERVIEW AND SCRUTINY COMMITTEE –

INFORMATION TO CONSIDER AS PART OF DRAFTING THE SCRUTINY WORK PROGRAMME FOR 2018/19

	<p>the Notice of Motion that was adopted at the Council Meeting on the 25th April, 2018 Re: How the county wards can be realigned to provide a more fair and equitable Councillor to elector/resident balance to form the basis of this Council's representation to the Local Democracy and Boundary Commission for Wales on any new arrangements that may emerge</p>			
<p>Monday 22nd October, 2018</p>	<p>Fire Risk Assessment Review</p> <p>Destination Management Plan</p>			
<p>Monday 12th November, 2018</p>	<p>Digital Strategy Roll Out – review of direction being taken, arrangements to monitor progress/impact on the `Paperless Approach`</p>			

OVERVIEW AND SCRUTINY COMMITTEE –

INFORMATION TO CONSIDER AS PART OF DRAFTING THE SCRUTINY WORK PROGRAMME FOR 2018/19

Monday 10th December, 2018	Review of recommendations made by Scrutiny Committees to Cabinet		Yes and also the Scrutiny Chairs and Vice-Chairs	
Tuesday 8th January, 2019	GDPR – Update on progress post 25 th May, 2018			
Tuesday 5th February, 2019	Cabinet Member/Scrutiny Engagement Session			
Monday 11th March, 2019	Draft Scrutiny Annual Report 2018/19			

OVERVIEW AND SCRUTINY COMMITTEE –

INFORMATION TO CONSIDER AS PART OF DRAFTING THE SCRUTINY WORK PROGRAMME FOR 2018/19



RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

CABINET

21st JUNE 2018

CABINET WORK PROGRAMME: 2018- 19 MUNICIPAL YEAR.

REPORT OF THE SECRETARY TO THE CABINET IN DISCUSSION WITH THE LEADER AND DEPUTY LEADER OF THE COUNCIL.

Author: Emma Wilkins, Executive and Regulatory Business Unit (01443 424110)

1. PURPOSE OF THE REPORT

- 1.1 To present, for Cabinet Members' comment and approval, an update on the Cabinet Work Programme on the proposed list of matters requiring consideration by Cabinet over the 2018-19 Municipal Year. The Work Programme will guide and direct the activities of other arms of the Council, as well as the Cabinet itself.

2. RECOMMENDATIONS

- 2.1 It is recommended that the Cabinet approve the Work Programme for the 2018-19 Municipal Year (with appropriate amendment where necessary) and receive a further update on a 3 monthly basis.

3. REASONS FOR RECOMMENDATIONS

- 3.1 In accordance with paragraph 12.1 (Part 4) of the Council's Constitution, the Cabinet Work Programme should be prepared to cover a period of three months, with an updated version provided at the end of this period.
- 3.2 Following the amendments to the Leaders Scheme of Delegation at the Council AGM on the 25th May, 2016 it was agreed that going forward a detailed Cabinet Work Programme be published for a 6 month period, allowing sufficient notice and opportunity for consultation and / or pre scrutiny.
- 3.3 The updated Work Programme is attached to this report for Members' consideration and covers the 2018-19 Municipal Year.
- 3.4 For ease of reference the work programme will also be available on the main Cabinet webpage for Members and members of the public information.

4. CABINET REPORTS

- 4.1 The proposed work programme is a rolling work programme for the 2018/19 Municipal Year, which is reported to Cabinet on a 3 month cycle to allow for regular updates and amendments.
- 4.2 An updated work programme is attached as Appendix 1 to this report.
- 4.3 During the period outlined, the Work Programme may be subject to further change to take into account any additional/deletion reports, including any new consultative documents or legislative initiatives from the Welsh Government, which require urgent attention.
- 4.4 In accordance with paragraph 2.5 (Part 4) of the Council's Constitution, any Member of the Council may also request the Leader to put an item on the agenda of a Cabinet meeting. There is also the ability for a resolution to be made by the Overview and Scrutiny Committee or the full Council that an item be considered by the Cabinet, which could alter the forward Work Programme.
- 4.5 The 2018/19 Cabinet Work Programme is published on the main Cabinet page of the Website to again assist Members of the public, by improving transparency. The Work Programme link can be accessed on the following '[Cabinet Work Programme](#)'.

5. CONSULTATION

- 5.1 The work programme has been compiled by members of the Senior Leadership Team in discussion with the relevant portfolio holder(s) and has been consulted upon with the relevant scrutiny committees in respect of pre-scrutiny.

6. EQUALITY AND DIVERSITY IMPLICATIONS

- 6.1 An Equality Impact Assessment is not needed because the contents of the report are for information purposes only.

7. FINANCIAL IMPLICATIONS

- 7.1 There are no financial implications aligned to this report.

8. LEGAL IMPLICATIONS OR LEGISLATION CONSIDERED

- 8.1 The report has been prepared in accordance with paragraph 12.1 (Part 4) of the Council's Constitution.

9. LINKS TO THE COUNCILS CORPORATE PLAN / OTHER CORPORATE PRIORITIES.

- 9.1 The Cabinet work programme encompasses all of the Council priorities as it indicates reports coming forward across the Directorates which may impact upon the Council's corporate priorities and others. It also embraces the Future Generations Acts as all future decisions taken by the Cabinet seek to improve the social, economic, environmental and cultural well-being of the County Borough.

10. CONCLUSION

- 10.1 An updated Cabinet work programme for the 2018-19 Municipal Year is attached.

Other Information:-

Relevant Scrutiny Committee – Overview & Scrutiny Committee

LOCAL GOVERNMENT ACT 1972

AS AMENDED BY

THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

CABINET

21st JUNE 2018

**REPORT OF THE SECRETARY TO THE CABINET IN DISCUSSIONS WITH
THE LEADER AND DEPUTY LEADER OF THE COUNCIL.**

Item: CABINET WORK PROGRAMME: 2018- 19 MUNICIPAL YEAR.

Background Papers

- Paragraph 12.1 (Part 4) of the Council's Constitution.

Officer to contact: Emma Wilkins, Executive and Regulatory Business Unit



Cabinet Work Programme.

Forward plan of proposed Cabinet Business for the 2018/19 Municipal Year

Specific Period: -May 2018 – April 2019.

(Summary of proposed Key Decisions coming forward for Cabinet Members consideration.)

N.B – The work programme is subject to change to take account of any additional / deletion of reports, including any new consultative documents or legislative initiatives from the Welsh Government, which require urgent attention.

Contact: Emma Wilkins (Tel No. 01443 424110)

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Chief Executive

Cabinet Work Programme	In line with the Council's Constitution there is a need to advise and publish the Cabinet Work Programme.	Continuous	Cabinet	Every 3 months June 18 September 18 December 18 March 19	Leader of the Council, Councillor A Morgan. Secretary to the Cabinet – C Hanagan	Open	<ul style="list-style-type: none"> • Cabinet Members • SLT • Overview & Scrutiny
Leaders Scheme of Delegation	To formally receive the Leaders Scheme of Delegation following the 2018 Council AGM	Complete	Cabinet	June 2018	Leader of the Council, Councillor A Morgan. Secretary to the Cabinet – C Hanagan	Open	Cabinet Members
Council's Corporate Performance Report	To consider the Council's Performance Report and recommend its endorsement by Council	Draft	Cabinet	July 2018	Leader of the Council, Councillor A Morgan. Chief Executive – C Bradshaw	Open	Finance & Performance Scrutiny
National Development Framework	To agree the consultation response on the issues, options and the preferred option for the National Development		Delegated Decision	July 2018	Councillor R Bevan, Director, Regeneration, Planning & Housing – J Cook	Open	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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	Framework before submission to Welsh Government						
Targeted Regeneration Investment Programme - Welsh Government Funding	To consider the targeted Regeneration Investment Programme - Welsh Government Funding		Cabinet / Delegated Decision	September 2018	Councillor R Bevan Director, Regeneration, Planning & Housing – J Cook		
Affordable Warmth Strategy	The need to advise Cabinet Members of the Councils Affordable Warmth Strategy		Cabinet	September 2018	Councillor R Bevan Director, Regeneration, Planning & Housing – J Cook		
Regulation of Investigatory Powers Act 2000 (RIPA) - Use of RIPA in 2017-18 by RCTCBC	To enable Members to review the Council's use of the Regulation of Investigatory Powers Act 2000 ('RIPA')		Cabinet	September 2018	Deputy Leader, Councillor M Webber. Director, Legal Services – C Jones	Open	
Corporate Parenting Board Annual Report	To consider the Annual report of the Corporate Parenting Board.	Draft	Cabinet	September 2018	Councillor G Hopkins & Cllr C Leyshon Secretary to the Cabinet – C Hanagan		<ul style="list-style-type: none"> Corporate Parenting Board Children & Young People Scrutiny

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Beddau Caravan Park			Delegated Decision	September 2018	Councillor R Bevan, Director, Regeneration, Planning & Housing – J Cook		
Development Plan	To consider the next steps to develop planning policy for the area/region.		Cabinet	October 2018	Councillor R Bevan Director, Regeneration, Planning & Housing – J Cook	Open	
Robertstown / Coedely – Update and progress report	The need to provide Members with an update and progress report in respect of Robertstown / Coedely development		Cabinet	October 2018	Councillor R Bevan Director, Regeneration, Planning & Housing – J Cook	Open	
Town Centre Maintenance Grant – Review of pilot	To consider the findings following the pilot of the Town Centre Maintenance Grant.		Cabinet	October 2018	Councillor R Bevan Director, Regeneration, Planning & Housing – J Cook	Open	
Community infrastructure levy annual monitoring report	CIL regulations require a report to update Cabinet on the performance of CIL during the last year and make any amendments deemed necessary.		Cabinet	October 2018	Councillor R Bevan Director, Regeneration, Planning & Housing – J Cook	open	Finance & Performance Scrutiny Committee

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Planning Annual Performance Report	To approve the Planning Annual Performance Report , prior to submission to Welsh Government		Delegated Decision	October 2018	Councillor R Bevan Director, Regeneration, Planning & Housing – J Cook	Open	
Local Development Plan Annual Monitoring Report (AMR)	To approve the LDP annual monitoring report, prior to submission to Welsh Government on 31st October		Delegated Decision	October 2018	Councillor R Bevan Director, Regeneration, Planning & Housing – J Cook	Open	
Budget Consultation Report	To inform Members of the proposed approach to resident engagement and consultation in respect of the 2019/20 budget.		Cabinet	October 2018	Councillor M Webber Service Director, Cabinet & PR	Open	
Empty Properties Strategy	The need to provide Cabinet Members with the Council's Empty Properties Strategy		Cabinet	October 2018	Councillor R Lewis Director, Regeneration, Planning & Housing – J Cook		Health & Wellbeing Scrutiny
Flood Consequences Assessment	To receive the report outlining the Mountain Ash Guto		Cabinet	November 2018	Councillor R Bevan Director, Regeneration, Planning & Housing – J		

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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	Square – flood consequences Assessment				Cook		
Cynon Valley Waste Disposal Company Limited and Amgen Rhondda Limited – Annual General Meeting	To provide Members with details of the AGM in respect of the Cynon Valley Waste Disposal Company Ltd and Amgen Rhondda Ltd.		Cabinet	November 2018	Councillor A Crimmings Director, Legal & Democratic Services	Exempt	
Town Centre Christmas Events	To provide Members with details of the Town Centre Christmas Events		Delegated Decision	November 2018	Councillor R Bevan Service Director, Cabinet & PR	Open	
Corporate Assessment	To consider the Council's Corporate Assessment.		Cabinet	January 2019	Leader & Deputy Leader, Councillor A Morgan & M Webber. Chief Executive – C Bradshaw	Open	
Annual Equalities Report	To receive the report of the Director, Human Resources in respect of the Annual Equalities Report.		Cabinet	March 2019	Deputy Leader, Councillor M Webber Director, Human Resources – R Evans	Open	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Taff Vale Update and Business Plan	Taff Vale Update Report.		Cabinet	When appropriate	Councillor R Bevan Director, Regeneration, Planning & Housing – J Cook	Open	
Corporate Plan – Updates on delivery	To receive reports outlining delivery and ambition of the Corporate Plan		Cabinet	When Applicable	Leader of the Council, Councillor A Morgan & Chief Executive, C Bradshaw	Open	
Cardiff Capital Region - City Deal	The need to advise of the progress being made in respect of the City Deal		Cabinet	When Applicable	Leader of the Council, Councillor A Morgan & Chief Executive, C Bradshaw	Open	
Staff Panel Report	To receive details of the proposals put forward by the Council's Staff Panel in respect of efficiency savings and smarter ways of working		Cabinet	When Applicable	Councillor M Webber & Secretary to the Cabinet – C Hanagan	Open	
Scrutiny Recommendations	To receive recommendations coming forward following a scrutiny review.		Cabinet	Continuous	Specific to the Scrutiny Review undertaken	Open	

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Corporate & Frontline Services

Council's Performance & Resources Report	To provide Cabinet with an overview of the Council's performance, both from a financial and operational perspective	Continuous	Cabinet	Quarter 4 – July 2018 Quarter 1 – September 2018 Quarter 2 – November 2018 Quarter 3 – March 2019	Councillor M Norris. Group Director, Corporate & Frontline Services	Open	<ul style="list-style-type: none"> Report is presented to Finance & Performance Scrutiny Committee following consideration by cabinet
Strategic Partnership Opportunity	To receive details of a Strategic Partnership Opportunity	Complete	Cabinet	June 2018	Councillor M Norris. Group Director, Corporate & Frontline Services		
Collaboration Opportunity - Internal Audit Services	To receive details of a collaboration opportunity in respect of internal Audit services	Complete	Cabinet	June 2018	Councillor M Norris. Group Director, Corporate & Frontline Services		

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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Digital Strategy Work Programme Requirements	To provide Members with details of the requirements needed to be taken forward in respect of the Digital Strategy Work Programme	Complete	Cabinet	June 2018	Councillor M Norris. Group Director, Corporate & Frontline Services		
A4119 Ely Valley Road Dualling – Llantrisant Business Park to Coed Ely Roundabouts	To obtain authority to submit a planning application in respect of the roadscheme	Complete	Cabinet	June 2018	Leader of the Council Councillor A Morgan. Group Director, Corporate & Frontline Services		
Medium Term Financial Planning - Sale Of The Garage Portfolio And Increase In Rent	To take forward the sale of the Council's garage portfolio and increase in rent		Delegated Decision	June 2018	Councillor M Norris. Group Director, Corporate & Frontline Services		
Medium Term Financial Plan Update	To provide Members with an update on the Medium Term Financial Plan for 2018/19 – 2021/2022	Draft	Cabinet	July 2018	Councillor M Norris. Group Director Corporate & Frontline Services	Open	
General Data Protection Review Update	To receive an update in respect of the GDPR	Draft	Cabinet	July 2018	Councillor M Norris. Group Director Corporate & Frontline Services	Open	

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Processing Of Mixed Kerbside Recycling	To provide Members with a Business Case in respect of the opportunities of investment into processing of Mixed Kerbside Recycling		Cabinet	October 2018	Leader of the Council Councillor A Morgan. Group Director, Corporate & Frontline Services	Exempt	
Council Investment Priorities	To consider any potential investment opportunities		Cabinet	October 2018	Leader of the Council Councillor A Morgan. Group Director, Corporate & Frontline Services		
Corporate Asset Management Plan Interim Update	To brief members on progress with the plan		Cabinet	October 2018	Councillor M Norris. Group Director Corporate & Frontline Services	Exempt	
Mountain Ash Cross Valley Link Road Project Update	To update Cabinet on the current progress related to the development and delivery of the major transportation project: Mountain Ash Cross Valley Link Road from Cabinet Report of 15 th March 2017.		Cabinet	October 2018	Leader of the Council, Councillor A Morgan. Group Director, Corporate & Frontline Services – C Lee	Open	

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Council Tax Base 2019/20	To receive the report in respect of setting the Council Tax Base 2019/20		Cabinet	November 2018	Leader of the Council, Councillor A Morgan. Group Director, Corporate & Frontline Services – C Lee	Open	
Budget Report	The need to adopt a budget strategy to recommend to Council as the basis of the budget strategy for the financial year ending March 2020, following consideration of the consultation feedback		Cabinet	February 2019	Leader of the Council, Councillor A Morgan. Group Director, Corporate & Frontline Services - C Lee	Open	<ul style="list-style-type: none"> Budget Consultation - Service Users, Road shows, School Budget Forum & Scrutiny.
Council Fees & Charges	The need to advise Cabinet of the proposed Council Fees and Charges for the financial year 2019/20		Cabinet	February 2019	Leader of the Council, Councillor A Morgan. Group Director, Corporate & Frontline Services – C Lee	Open	

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Capital Programme	To propose to Council the three year capital programme		Cabinet	February 2019	Leader of the Council, Councillor A Morgan. Group Director, Corporate & Frontline Services – C Lee	Open	
Supplementary Capital Programme - Highways, Transportation & Strategic projects	The need to seek approval for detailed investment within the service following Council's approval of the 3 year Capital Programme.		Cabinet	March 2019	Leader of the Council, Councillor A Morgan. Director, Highways & Streetcare Services – N Wheeler	Open	
Corporate Asset Management Plan 2013 – 2019 Biannual Update	Need to brief Members on the progress with implementation of the work plan of the Corporate Asset Management Plan.		Cabinet	Continuous / When Applicable	Councillor Mark Norris. Group Director, Corporate & Frontline Services – C Lee	Exempt	
Write off of irrecoverable Debts	Need to provide Cabinet with a position statement on irrecoverable debts		Cabinet	Continuous / When Applicable	Leader of the Council, Councillor A Morgan & Councillor M Norris. Group Director, Corporate & Frontline Services – C Lee	Exempt	

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Review of Mainstream School Transport Provision	Need to provide Cabinet with the outcomes of the periodic review of the Council's mainstream School Transport Provision		Cabinet	Periodic Review / when applicable	Leader of the Council, Councillor A Morgan. Director, Highways & Streetcare Services – N Wheeler	Open	
Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken	Open	<ul style="list-style-type: none"> • Scrutiny

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Community & Children's Services

Consultation Responses – St George's Day Centre	To receive the consultation responses to the proposal of closing St George's Day Centre	Complete	Cabinet	June 2018	Councillor G Hopkins Group Director Community & Children's Services - G Isingrini	Open	
Parliamentary Review in to Health and Social care	To receive information in respect of the Parliamentary review into health & Social Care	Complete	Cabinet	June 2018	Councillor G Hopkins Group Director Community & Children's Services - G Isingrini		
Children Looked After – Quality Assurance Panel	To receive an update report in respect of the work undertaken by the Quality Assurance Panel with Children Looked After within RCT	Complete	Cabinet	June 2018	Councillor G Hopkins Group Director Community & Children's Services - G Isingrini		
Director Social Services Annual Report (Draft)	Statutory required- Annual report on the delivery, performance, risks & planned	Draft	Cabinet	July 2018	Councillor G Hopkins & Councillor C Leyshon - Group Director Community & Children's Services - G Isingrini	Open	Children & Young People Scrutiny Committee Health & Wellbeing Scrutiny Committee

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	improvements to the Social Services function of the Council						
Adult Social Care Charges	To consider the report advising of the charges for Adult Social Care	Draft	Cabinet	July 2018	Councillor G Hopkins & Group Director Community & Children's Services - G Isingrini		
Cwm Taf Carer's Annual Report	To approve for submission to WG the annual report.	Draft	Cabinet	July 2018	Councillor G Hopkins & Group Director Community & Children's Services - G Isingrini	Open	
Council Run Day Nursery Provision	To provide Members with the consultation feedback following consideration of the proposal to cease Ynyscynon Day Nursery Provision		Cabinet	September 2018	Councillor C Leyshon - Group Director Community & Children's Services - G Isingrini	Open	Public Consultation
Safeguarding Measures against Child Sexual Exploitation within Cwm Taf	To receive a presentation in respect of the work of the Cwm Taf Safeguarding Board in this area		Cabinet	September 2018	Councillor G Hopkins & Group Director Community & Children's Services - G Isingrini	Exempt	

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Cwm Taf Safeguarding Board Annual Report	In accordance with the SSWB Act, the need to report the Cwm Taf Safeguarding Annual Report to the Cabinet, setting out their priorities for the coming year.		Cabinet	September 2018	Councillor G Hopkins & Councillor C Leyshon Group Director Community & Children's Services – G Isingrini	Open	<ul style="list-style-type: none"> Cwm Taf Safeguarding Board
Social Services Annual Complaints Report	Provide Cabinet with an overview of the operation & effectiveness of the Council's Social Services complaints procedure		Cabinet	September 2018	Councillor G Hopkins Group Director Community & Children's Services – G Isingrini	Open	
Director Social Services Annual Report	To receive the final report of the Director, Social Services prior to its publication		Cabinet	September /October 2018	Councillors G Hopkins & T Leyshon. Group Director Community & Children's Services – G Isingrini	Open	<p>Children & Young People Scrutiny Committee</p> <p>Health & Wellbeing Scrutiny Committee</p>
HMO Licensing Review 2019	To provide Cabinet with the HMO Licensing Review undertaken		Cabinet	December 2018	Councillor R Lewis Director, Public Health, Protection & Community Services	Open	Health & Wellbeing

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National Adoption Annual Report	To receive the National Adoption Annual Report		Cabinet	January / February 2019	Councillor G Hopkins, C Leyshon and Group Director Community & Children's Services – G Isingrini	Open	
Regional Transformation Agenda	To receive an update on the regional transformation agenda		Cabinet	January 2019	Councillor G Hopkins and Group Director Community & Children's Services – G Isingrini		
Cwm Taf Safeguarding Annual Plan	To receive the Cwm Taf Safeguarding Annual Plan		Cabinet	May 2019	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini	Open	
SS&WB Board Development	To consider any updates as appropriate in respect of the SS&WB Board		Cabinet	Continuous / When Applicable	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini	Open	
Development of Community Hubs	To consider the development of Community Hubs across the County Borough		Cabinet	Continuous / When Applicable	Councillor R Lewis Director, Public Health, Protection & Community Services	Open	
Extra Care Strategy	To receive update reports on the Councils progress in respect of delivery of the Extra Care		Cabinet	Continuous / When Applicable	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini	Open	

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	Strategy						
Cwm Taf MASH Annual Report	To receive the Annual report of the Cwm Taf MASH		Cabinet	When Applicable	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini	Open	
Social Services & Wellbeing Act	To provide updates as and when necessary on the Council's duties in respect of the Act		Cabinet	Continuous / When Applicable	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini	Open	
Local Air Quality Management Reports	To provide details of the Local Air Quality Management Reports		Delegated Decision	Continuous / When Applicable	Councillor R Lewis Director, Public Health, Protection & Community Services	Open	
Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken	Open	<ul style="list-style-type: none"> Scrutiny

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Education & Lifelong Learning

Increasing Welsh Medium Provision – Welsh Government Capital Grant.	Submission of a Business Case to WG.	Complete	Delegated Decision	May 2018	Councillor J Rosser Director,, Education & Lifelong Learning	Open	
RCT SACRE Annual Report	To receive the annual report of RCT SACRE		Cabinet	July 2018	Councillor J Rosser. Director, Education & Lifelong Learning - E Thomas	Open	
Childcare Sufficiency Update	The need to provide details of the Childcare Sufficiency Audit undertaken, in line with Welsh Government Requirements		Cabinet	September 2018	Councillor J Rosser. Director, Education & Lifelong Learning - E Thomas; Childcare Officer - D Humphries	Open	
Foundation Phase, Key Stage 2&3 and Key Stage 4 outcomes for 2017	To provide Members with initial feedback on the Foundation Phase, Key Stage 2, 3 & 4 outcomes for		Cabinet	September 2018	Councillor J Rosser & Director, Education & Lifelong Learning - E Thomas	Open	

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	2017.						
21 st Century Schools	To receive an update in respect of the 21 st Century Schools band B programme within RCT.		Cabinet	September 2018	Councillor J Rosser & Director, Education & Lifelong Learning - E Thomas	Open	
Key stage 4 and 5 outcomes	To receive the final data from Welsh Government in respect of the Educational Outcomes for RCT		Cabinet	January 2019	Councillor J Rosser & Director, Education & Lifelong Learning - E Thomas	Open	
Supplementary Capital Programme – Education & Lifelong Learning	The need to seek Cabinet approval for further detailed investment within the service following Council's approval of the 3 year Capital Programme.		Cabinet	March 2019	Councillor J Rosser. Director, Education & Lifelong Learning E Thomas	Open	
Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken	Open	<ul style="list-style-type: none"> Scrutiny

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21 st Century Schools	To receive any updates in respect of the 21 st Century Schools Programme		Cabinet	Continuous / When Applicable	Councillor J Rosser. Director, Education & Lifelong Learning E Thomas	Open	
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