

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**MUNICIPAL YEAR 2019/20**

<b>OVERVIEW &amp; SCRUTINY COMMITTEE</b>  1 <sup>st</sup> JULY 2019	<b>Agenda Item 4</b>
	<b>Update Review – Overview and Scrutiny ‘Fit for the Future’</b>

**REPORT OF:-**

**THE SERVICE DIRECTOR OF DEMOCRATIC SERVICES & COMMUNICATIONS**

**1 PURPOSE OF THE REPORT**

- 1.1 The purpose of the report is to provide members of the Overview & Scrutiny Committee with an update on progress in response to the review the Council Scrutiny arrangements as reported to the Scrutiny Chairs and Vice Chairs meeting and to the Overview & Scrutiny Committee held on the 1<sup>st</sup> May 2019.

**2 RECOMMENDATIONS**

It is recommended that Overview & Scrutiny:-

- 2.1 Consider the progress to date in delivering upon the actions agreed in response to the review undertaken by the Service Director of Democratic Services & Communications as reported to this Committee in May 2019;
- 2.2 Review and agree the draft Terms of Reference of each of the Scrutiny Committees (attached at Appendix 1)
- 2.3 Consider and endorse the Work Programmes of the four themed Scrutiny Committees to the individual Scrutiny Committees for their final agreement (attached at Appendix 2); and
- 2.4 Review and agree the Overview & Scrutiny Committee Work Programme for the Municipal Year 2019/20 (up until December 2019 in the first instance) ((attached as Appendix 3)),

**3 BACKGROUND INFORMATION**

- 3.1 Members will recall that at the previous meeting of the Overview & Scrutiny Committee, held on the 1<sup>st</sup> May 2019, a report was presented by the Service Director of Democratic Services & Communications which provided a response to the request from committee members to review the Council Scrutiny arrangements and to update Members on the progress to have arisen from the WAO report in respect of the Council's Scrutiny arrangements 'Fit for the Future'.
- 3.2 Members acknowledged that, although a number of positive changes have taken place since the revised scrutiny arrangements in 2015, they agreed that improvements to some current practices were needed and they welcomed the suggestions for improvements to the following specific areas:-
- Review the terms of reference of each scrutiny committee;
  - Streamline the Scrutiny work programmes and agendas;
  - Formalise the process for Scrutiny to facilitate Council motions; and
  - Further enhance the public engagement section of the website.
- 3.3 In agreeing that these specific areas required attention, Members also wished to give the Scrutiny Chairs and Vice Chairs greater input into the process of reviewing the revised terms of reference and forward work programmes and therefore it was resolved that they would have the opportunity to discuss and comment on both in advance of the Overview & Scrutiny Committee.

#### **4. WHAT HAS BEEN DEVELOPED SINCE MAY 2019?**

- 4.1 Since May 2019, a number of improved practices have been put in place such as establishing a more formal process for the Scrutiny Chairs. All agendas, reports and Minutes are now formally published and available for inspection via the Council webpages at least three clear days before the meeting, in accordance with the Local Government Act 1972.
- 4.2 This process ensures accountability and demonstrates a positive change towards engaging with the public in the Council's Scrutiny process. This will increase the visibility of Scrutiny further and impact upon the decisions taken by the Scrutiny Chairs and Vice Chairs. It also recognises and acknowledges the important role they play in leading the way forward and supporting their fellow scrutineers.
- 4.3 A set of clearly defined terms of reference for each scrutiny committee has been produced which includes placing the Corporate Plan theme 'Economy' under the Finance & Performance Scrutiny Committee and the Crime & Disorder Committee (under Sections 19 and 20 of the Police and Justice Act, 2006) to the Overview & Scrutiny Committee. The former will rebalance the workload of the Finance & Performance Scrutiny Committee and the latter will return the Crime & Disorder to the overarching Scrutiny Committee so that it may take a more strategic role and serve as a platform for receiving updates from the Police Crime Panel as previously requested by the Overview & Scrutiny Committee.
- 4.4 A new Scrutiny Work Programme template has been devised, drawing from research undertaken and examples of best practice to find the best fit for this

Council's Scrutiny Committees. It is now more streamlined and user friendly and where possible the number of agenda items have been reduced to allow for more in depth review of topics and potential referrals from Council, Audit Committee and other sources.

- 4.5 The Scrutiny Work Programmes have been developed initially on a six monthly basis (up until December 2019) so as to give each individual scrutiny committee the opportunity to take stock and review their respective programmes going forward. Determining its own work programme and deciding on what evidence to seek to fulfil its scrutiny role; asking relevant and timely questions at meetings and participating in activities that the Committee has agreed to pursue outside of its formal meetings are all key to good scrutiny.
- 4.6 To support this process a scrutiny criteria form has been developed which considers issues such as impact, performance and the rationale behind the chosen topics (Appendix 4). This criteria has been critical in setting an informed work programme for each Scrutiny Committee and will ensure that when identifying topics for investigation, the scrutiny work is beneficial to the respective Scrutiny Committee and in the public interest.
- 4.7 The Forward Work Programmes have also aligned themselves with the Council's Corporate Performance themes and priorities as well as acknowledging the Well-being of Future Generations goals.

## 5 SCRUTINY ACTIVITY

- 5.1 Below is an overview of scrutiny activity since May 2019 so that Members can follow the sequence of events and understand the process for delivering the draft terms of reference, draft work programmes and other developments which have taken place since the previous meeting.

<b>Month</b>	<b>Activity</b>
May 2019	<ul style="list-style-type: none"> <li>• Review - Overview &amp; Scrutiny 'Fit For the Future' -Members receive a report on the proposals to review the Council's Scrutiny arrangements and an update on progress arising from the WAO report 'Fit for the Future' at its meeting on the 1<sup>st</sup> May 2019 (likewise the Scrutiny Chairs and Vice Chairs received the same information);</li> <li>• Scrutiny Chairs and Vice Chairs meetings are formalised and all agendas, minutes and reports are now accessible via the Council website;</li> <li>• Research is undertaken to find the best fit for the Council's Scrutiny Work Programme template;</li> <li>• Consideration of the Scrutiny Committee Terms of Reference to establish the relevant themes and a balance for each Scrutiny Committee.</li> </ul>

June 2019	<ul style="list-style-type: none"> <li>• As agreed by the Overview &amp; Scrutiny Committee, the Scrutiny Chairs and Vice Chairs meet to consider the draft terms of reference and draft Scrutiny Work Programme template;</li> <li>• The final Scrutiny Chair's blog from the Chair of the Finance &amp; Performance Scrutiny Committee is uploaded to the dedicated Scrutiny webpage completing the sequence; Scrutiny engagement and information sharing sessions are underway between the Scrutiny Chairs, Vice Chairs, respective Cabinet Members and Senior Leadership Officers to strengthen the Scrutiny arrangements going forward;</li> <li>• Scrutiny Work programmes are drafted using a criteria, incorporating matters from 2018/19, notices of motions and in line with the Council's Corporate priorities to produce a draft proposal of topics (up until the end of December, as agreed, for further review to take place so as to measure the effectiveness of the work programmes for the following 6 months);</li> </ul>
July 2019	<ul style="list-style-type: none"> <li>• The draft Scrutiny Work programmes are to be presented to the Overview &amp; Scrutiny Committee (1<sup>st</sup> July 2019) for:- <ul style="list-style-type: none"> <li>• recommended sign off by the Overview and Scrutiny Committee (O&amp;S) of its own work programme;</li> <li>• Endorsement of the four themed Scrutiny Committees to their respective meetings to follow (for determination of its own work programme and deciding on what evidence to seek to fulfil its scrutiny role);</li> </ul> </li> <li>• The draft terms of reference for each of the Scrutiny Committees to be agreed by members of the Overview &amp; Scrutiny Committee (1<sup>st</sup> July 2019) and implemented.</li> </ul>
July-December 2019	<ul style="list-style-type: none"> <li>• Progress the Scrutiny Work Programmes and assess their suitability and effectiveness in October 2019.</li> </ul>

## 6 EQUALITY AND DIVERSITY IMPLICATIONS

- 6.1 There are no Equality and Diversity implications arising from this report and no Equality Impact Assessment is deemed necessary for the purposes of this report.

## 7 CONSULTATION

- 7.1 The considerations and comments of Scrutiny Chairs and Vice-Chairs have been sought in respect of the report and it will be for the Members of the Overview & Scrutiny Committee to agree these developments at its meeting to be held on the 1<sup>st</sup> July 2019.

## **8 FINANCIAL IMPLICATIONS**

- 8.1 There are no financial implications as a result of the recommendations set out in the report.

## **9 LEGAL IMPLICATIONS OR LEGISLATION CONSIDERED**

- 9.1 There are no legal implications as a result of the recommendations set out in the report, although amendments to the Councils constitution will need to be taken forward as appropriate.

## **10 LINKS TO CORPORATE AND NATIONAL PRIORITIES AND THE WELL-BEING OF FUTURE GENERATIONS ACT**

- 10.1 The proposals to address the WAO report proposals includes arrangements to strengthen the Council's consideration and scrutiny of its work, through 'the lens of the requirements of the Well-being of Future Generations

Act'. These arrangements will be embedded into the business of the Council as set out in the Policy Statement agreed by Cabinet on [2 November 2016](#).

- 10.2 The proposals outlined within the report will work to ensure a sustainable and robust scrutiny structure is in place which will effectively challenge policy decisions taken forward.

## **11 CONCLUSION**

- 11.1 The Council is continuing its work to strengthen its scrutiny arrangements and these enhancements support the council in responding to the findings arising from the recent WAO report and will further strengthen governance and accountability arrangements.



OVERVIEW & SCRUTINY COMMITTEE				
Chair & Vice Chair	Corporate Plan & Priorities	Remit	Cabinet Member(s)	Lead Officer(s)
<p><b>Chair:</b> Cllr Mark Adams <b>Vice Chair :</b> Cllr Sheryl Evans</p> <p>To find out who sits on this Scrutiny Committee please click here:- <a href="#">Committee Members</a></p>	<p>As the overarching Scrutiny Committee:- Holding the Executive to account in respect of all three priorities within the Council's Corporate Plan i.e.</p> <ul style="list-style-type: none"> <li>➤ <b>'Economy'</b> (Building a strong economy)</li> <li>➤ <b>'People'</b> (Promoting independence and positive lives for everyone)</li> <li>➤ <b>'Place'</b> (Creating neighbourhoods where people are proud to live and work)</li> <li>➤ <b>'Living within our means'</b> (where services are delivered efficiently to achieve value of money for the taxpayer)</li> </ul> <p><a href="#">The Council's Corporate Plan 2016-2020</a></p>	<ul style="list-style-type: none"> <li>• Policy review &amp; policy development for all Council areas.</li> <li>• Consider the implementation of projects that impact upon the whole Council i.e. <ul style="list-style-type: none"> <li>➤ City Deal</li> <li>➤ Wales Audit Office</li> <li>➤ Welsh Language Scheme</li> <li>➤ Wellbeing of Future Generations Act</li> <li>➤ Safeguarding</li> <li>➤ Economic Development</li> </ul> </li> <li>• Undertake Scrutiny of corporate plans and strategies.</li> <li>• Crime &amp; Disorder Committee (under Sections 19 and 20 of the Police and Justice Act, 2006)</li> <li>• To ensure that the work of each of the Committees are `delivering effectively` and producing tangible outcomes i.e. `scrutinising the scrutineer`.</li> <li>• To challenge the work of the Scrutiny Committees.</li> <li>• To deal with all "Call-ins" (under the Council's Overview and Scrutiny Procedure Rules).</li> <li>• To co-ordinate the implementation of the recommendations as set out in the Wales Audit Office document - `Good Scrutiny? Good Question`.</li> <li>• Undertake regular monitoring of recommendations and made by Scrutiny and ensure they have been implemented appropriately.</li> <li>• To progress the on-going Action Plan for the WAO Review 'Fit for the Future' and the 'Discussion</li> </ul>	<ul style="list-style-type: none"> <li>• Leader of the Council</li> <li>• Deputy Leader and Cabinet Member for Council Business</li> </ul> <p>(Any other Cabinet Member to be invited as and when appropriate).</p>	<ul style="list-style-type: none"> <li>• Service Director Democratic Services and Communications</li> <li>• Director of HR</li> </ul> <p>(Any other lead officer as and when required)</p>

		<p>paper 'Six themes to help make Scrutiny 'Fit for the Future'</p> <p><a href="#">Fit for the Future</a></p> <p><a href="#">Six Themes to help make Scrutiny 'Fit for the Future'</a></p> <ul style="list-style-type: none"><li>• To produce and publish an Annual Scrutiny Report.</li></ul>		
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CHILDREN & YOUNG PEOPLE SCRUTINY COMMITTEE				
Chair & Vice Chair	Corporate Plan & Priorities	Remit	Cabinet Member(s)	Lead Officer(s)
<p><b>Chair:</b> Cllr Shelley Rees-Owen <b>Vice Chair:</b> Cllr Wendy Lewis</p> <p>To find out who sits on this Scrutiny Committee please click here:- <a href="#">Committee Members</a></p>	<p>Holding the Executive to account for its performance across all the Council's priority areas:- <b>'Economy'</b> (Building a strong economy) and; <b>'People'</b> (Promoting independence and positive lives for everyone) <b>'Place'</b> (Creating neighbourhoods where people are proud to live and work)</p> <p><i>'Rhondda Cynon Taf's children and young people will receive a great start in life'</i></p> <p><i>Rhondda Cynon Taf's schools will be amongst the best in the country, and with all children achieving the best they can....'</i></p> <p><a href="#">The Council's Corporate Plan 2016-2020</a></p>	<ul style="list-style-type: none"> <li>• Schools</li> <li>• Schools achievement / effectiveness</li> <li>• 21st Century Schools</li> <li>• Catering</li> <li>• Early Years</li> <li>• Special Educational Needs</li> <li>• Engagement and Participation</li> <li>• Children Looked After – including fostering and residential</li> <li>• Youth Offending Service</li> <li>• Assessment and care planning – including social worker teams</li> <li>• Safeguarding – including child protection reviewing officers</li> <li>• Early intervention and prevention services – including nurseries, Flying Start and Resilient Family Service</li> <li>• Disabled children – including Residential homes</li> <li>• Community and family support services</li> </ul>	<ul style="list-style-type: none"> <li>• Cabinet Member for Education &amp; Inclusion Services</li> <li>• Cabinet Member for Children &amp; Young People</li> <li>• (Any other Cabinet Member as and when required)</li> </ul>	<ul style="list-style-type: none"> <li>• Director of Education &amp; Inclusion Services</li> <li>• Director of Children's Services</li> <li>• (Any other lead officer as and when required)</li> </ul>


FINANCE & PERFORMANCE SCRUTINY COMMITTEE				
Chair & Vice Chair	Corporate Plan & Priorities	Remit	Cabinet Member(s)	Lead Officer(s)
<p><b>Chair:</b> Cllr Julie Williams <b>Vice Chair:</b> Cllr Graham Thomas</p> <p>To find out who sits on this Scrutiny Committee please click here:- <a href="#">Committee Members</a></p>	<p>Holding the Executive to account for its performance across all the Council's priority areas:- <b>'Economy'</b> (Building a strong economy) and; <b>'People'</b> (Promoting independence and positive lives for everyone) <b>'Place'</b> (Creating neighbourhoods where people are proud to live and work) And; <b>'Living within our means'</b> (where services are delivered efficiently to achieve value of money for the taxpayer)</p> <p><i>"Work in a way that makes the best and most sustainable use of our limited and decreasing resources, always looking at alternative ways of doing things, to limit the impact on the Council taxpayer..."</i></p> <p><a href="#">The Council's Corporate Plan 2016-2020</a></p>	<ul style="list-style-type: none"> <li>• Quarterly Performance Reports / Exception Reports (financial and operational performance)</li> <li>• Treasury Management</li> <li>• Revenue budget consultation process</li> <li>• Statutory performance reporting requirements</li> <li>• Target Setting of Performance Measures</li> <li>• Monitoring the implementation of medium term service planning decisions approved by the Executive</li> <li>• Strategic Regeneration</li> <li>• Economic Development</li> <li>• Town Centres</li> <li>• Events &amp; Tourism</li> <li>• Jobs Growth &amp; Skills</li> </ul>	<ul style="list-style-type: none"> <li>• Cabinet Member for Corporate Services</li> <li>• Cabinet Member for Enterprise, Housing &amp; Development</li> <li>• (Any other Cabinet Member as and when required)</li> </ul>	<ul style="list-style-type: none"> <li>• Director of Finance &amp; Digital Services (and Section 151 Officer)</li> <li>• Service Director, Finance &amp; Improvement Services</li> <li>• Head of Finance – Education &amp; Financial Reporting</li> <li>• (Any other lead officer as and when required)</li> </ul>


HEALTH & WELLBEING SCRUTINY COMMITTEE				
Chair & Vice Chair	Corporate Plan & Priorities	Remit	Cabinet Member(s)	Lead Officer(s)
<p><b>Chair:</b> Cllr Richard Yeo <b>Vice Chair:</b> Cllr Glynne Holmes</p> <p>To find out who sits on this Scrutiny Committee please click here:- <a href="#">Committee Membership</a></p>	<p>Holding the Executive to account for its performance across all the Council's priority areas:-</p> <p><b>'Economy'</b> (Building a strong economy) and;</p> <p><b>'People'</b> (Promoting independence and positive lives for everyone)</p> <p><b>'Place'</b> (Creating neighbourhoods where people are proud to live and work)</p> <p><i>'More involved and resilient communities'</i></p> <p><i>Health &amp; Social Care services will be personalised and integrated, with more people supported to live longer in their own homes...'</i></p> <p><a href="#">The Council's Corporate Plan 2016-2020</a></p>	<ul style="list-style-type: none"> <li>• Adult Health &amp; Social Care <ul style="list-style-type: none"> <li>➤ Adult locality services &amp; short term intervention</li> <li>➤ Commissioned Services</li> <li>➤ Short term Intervention Services</li> <li>➤ Direct Care Services</li> <li>➤ Carers</li> <li>➤ Extra Care Housing</li> <li>➤ Stay well @ home service</li> <li>➤ Detoc</li> </ul> </li> <li>• Adult learning</li> <li>• Leisure Services</li> <li>• Arts &amp; Culture</li> <li>• Private Housing</li> <li>• Community hubs</li> <li>• Public Health &amp; Protection <ul style="list-style-type: none"> <li>➤ Trading Standards</li> <li>➤ Homelessness Strategy</li> <li>➤ Licensing</li> <li>➤ Pollution &amp; Public Health</li> <li>➤ Environmental Health</li> <li>➤ Animal &amp; Pest Control</li> <li>➤ Bereavement Services</li> <li>➤ Registration Services</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Cabinet Member for Adult &amp; Community Services &amp; Welsh Language</li> <li>• Cabinet Member for Stronger Communities, Well-being &amp; Cultural Services</li> <li>• (Any other Cabinet Member as and when required)</li> </ul>	<ul style="list-style-type: none"> <li>• Group Director – Community &amp; Children's Services</li> <li>• Director of Adult Services</li> <li>• Director, Public Health, Protection &amp; Community Services</li> <li>• (Any other lead officer as and when required)</li> </ul>


PUBLIC SERVICE DELIVERY, COMMUNITIES & PROSPERITY SCRUTINY COMMITTEE				
Chair & Vice Chair	Corporate Plan & Priorities	Remit	Cabinet Member(s)	Lead Officer(s)
<p><b>Chair:</b> Cllr Steve Bradwick <b>Vice Chair:</b> Cllr Tina Williams</p> <p>To find out who sits on this Scrutiny Committee please click here:- <a href="#">Committee Members</a></p>	<p>Holding the Executive to account for its performance across all the Council's priority areas:- <b>'Economy'</b> (Building a strong economy) and; <b>'People'</b> (Promoting independence and positive lives for everyone) <b>'Place'</b> (Creating neighbourhoods where people are proud to live and work)</p> <p><i>'Rhondda Cynon Taf's local environment will be clean and attractive, with well-maintained roads and pavements, flowing traffic, increased recycling and less waste sent to landfill'</i></p> <p><a href="#">The Council's Corporate Plan 2016-2020</a></p>	<ul style="list-style-type: none"> <li>• Environment &amp; Sustainable Development</li> <li>• Waste Services</li> <li>• Streetcare</li> <li>• Highways improvements</li> <li>• Cultural Services</li> <li>• Heritage</li> <li>• Libraries</li> <li>• Parks &amp; Countryside</li> <li>• Play areas</li> </ul>	<ul style="list-style-type: none"> <li>• Cabinet Member for Environment, Leisure &amp; Heritage Services</li> <li>• Any other Cabinet Member as and when required</li> </ul>	<ul style="list-style-type: none"> <li>• Group Director – Prosperity, Development &amp; Frontline Services</li> <li>• Any other lead officer as and when required</li> </ul>




## **SCRUTINY WORK PROGRAMMES**

### **Children & Young People Scrutiny Committee**

***'Holding the Executive to account in respect of all three priorities within the Council's Corporate Plan....Economy (Building a strong economy), People (Promoting independence and positive lives for everyone), Place (Creating neighbourhoods where people are proud to live and work).'***

Each of the Council's Scrutiny Committees is responsible for setting and agreeing its own work programme by identifying a list of themes and topics which fall under the remit of each individual Scrutiny Committee. Following discussion with the Chair, Vice Chair and Scrutiny Members a practical, realistic and timetabled programme can then be developed.

The scrutiny forward work programmes should provide a clear rationale as to why particular issues have been selected; be outcome focussed; ensure that the method of scrutiny is best suited to the topic area and the outcome desired; align scrutiny programmes with the council's performance management, self-evaluation and improvement arrangements.

Throughout the year, there are a number of ways in which additional issues can be considered for inclusion in the Scrutiny Work Programme and ideas for inclusion may come from a number of sources such as:-

- Individual Councillors;
- Performance or budget monitoring information;
- Inspection reports;
- Referrals from Council (such as Notices of Motion), Cabinet/Audit or other scrutiny committees;
- Service users;
- Monitoring the implementation of recommendations previously made by the Committee; and
- Local Residents

The Cabinet is also required to produce forward work programmes and the Overview & Scrutiny Committee keeps abreast of forthcoming items or topics which may enable scrutiny to be involved in the development of Council policy prior to its formal consideration by Cabinet. It is important to bear in mind that an element of flexibility is applied to each individual work programme that provides Committees with the capacity to scrutinise new / urgent issues that arise during the year. For this reason the Scrutiny Work Programmes will be published for a 6 month period and reviewed every quarter.

CHILDREN & YOUNG PEOPLE SCRUTINY COMMITTEE					
Date/Time	Overarching Item	Officer	Cabinet Member	Invited/ In attendance	Scrutiny Focus
10 <sup>th</sup> July 2019, 5pm Committee Room 1, Clydach Vale (Joint Education & Children's Services Meeting)	<ul style="list-style-type: none"> <li>Children &amp; Young People Scrutiny Work Programme</li> </ul>	Director of Education & Inclusion Services  Director of Children's Services  Service Director of Democratic Services & Communications			<b>Scrutiny &amp; Challenge –</b> For Members of the CH&YP Scrutiny Committee to consider the work programme for 2019/2020.
	<ul style="list-style-type: none"> <li>Pre-Scrutiny of the Director of Social Services Annual Report</li> </ul>	Group Director – Community & Children's Services			<b>Scrutiny &amp; Challenge –</b> To undertake pre scrutiny of the Annual report to ascertain whether it represents a true evaluation of the Local Authority's performance.
	<ul style="list-style-type: none"> <li>Training Needs</li> </ul>	Director of Education & Inclusion Services  Director of Children's Services  Service Director of Democratic Services & Communications			To consider and develop a schedule of training requirements for members of the CH&YP Committee.
11 <sup>th</sup> September 2019, 5pm	<ul style="list-style-type: none"> <li>How data will be reported to the Children &amp; Young</li> </ul>	Director of Education & Inclusion Services			To receive the Data Team, Central South Consortium who will outline the changes

<b>Committee Room 1, Clydach Vale (Joint Education &amp; Children's Services)</b>	People Scrutiny Committee (or July depending on availability of Data team)				to future data reporting mechanisms.
	Report in respect of Private Care Homes (within RCT)	Service Director Children's Services Regional Manager for 4 C's (Karen Benjamin)			To receive a report in respect of the number of private Care home providers within RCT.
	Annual Safeguarding Report (INFORMATION ONLY)				
	Annual Complaints Report (INFORMATION ONLY)				
<b>25<sup>th</sup> September 2019, 5pm Committee Room 1, Clydach Vale (Education)</b>	<ul style="list-style-type: none"> <li>Cabinet &amp; Scrutiny Engagement Session</li> </ul>	Director of Education & Inclusion Services	Cabinet Member for Education & Inclusion Services	√	<b>Scrutiny &amp; Challenge –</b> Consider the progress made In advancing the portfolio responsibilities of the Cabinet Member for Education & Inclusion.
	<ul style="list-style-type: none"> <li>21<sup>st</sup> Century Schools (Evaluation of Feedback on Band A Schools)</li> </ul>	Director of Education & Inclusion Services  Head of 21 <sup>st</sup> Century Schools			<b>Scrutiny &amp; Challenge –</b> Scrutinise the evaluation of feedback on Band A Schools
	<ul style="list-style-type: none"> <li>Key Stage Performance Data</li> </ul>	Director of Education & Inclusion Services			<b>Scrutiny &amp; Challenge –</b> Review the Key Stage

		Head of Access & Inclusion			Performance Data and consider the whether the appropriate support is in place for schools.
<b>9<sup>th</sup> October 2019, 5pm Committee Room 1, Clydach Vale (Children's Services Meeting)</b>	<ul style="list-style-type: none"> <li>Cabinet &amp; Scrutiny Engagement Session</li> </ul>	Director of Children's Services	Cabinet Member for Children & Young People	√	<b>Scrutiny &amp; Challenge –</b> Consider the progress made In advancing the portfolio responsibilities of the Cabinet Member for Children & Young People.
	<ul style="list-style-type: none"> <li>Quarterly Review of the O&amp;S Scrutiny Work Programme</li> </ul>	Director of Education & Inclusion Services  Service Director of Democratic Services & Communications			<ul style="list-style-type: none"> <li>Is the Work Programme suitable and relevant to the Terms of Reference?</li> <li>Members of the Committee to provide comment in relation to the Work Programme going forward.</li> </ul>
	<ul style="list-style-type: none"> <li>Your Voice Survey Report long with an update in respect of the Bright Spot Survey.</li> </ul>	Director of Social Services Service Development Officer  Head of Community Wellbeing and Resilience			<ul style="list-style-type: none"> <li><b>Scrutiny &amp; Challenge</b> For Members to compare findings and make any improvements</li> </ul>
<b>16<sup>th</sup> October 2019, 5pm Committee Room 1, Clydach Vale (Education)</b>	<ul style="list-style-type: none"> <li>Period Poverty Update - Feminine Hygiene Products in Schools</li> </ul>	Director of Education & Inclusion Services			<b>Scrutiny &amp; Challenge -</b> For Members to review and challenge the progress of tackling period poverty within schools across Rhondda Cynon Taf following the motion that was approved by Cabinet in July 2017.

	<ul style="list-style-type: none"> <li>Quarterly Review of the O&amp;S Scrutiny Work Programme</li> </ul>	<p>Director of Education &amp; Inclusion Services</p> <p>Service Director of Democratic Services &amp; Communications</p>			<ul style="list-style-type: none"> <li>Is the Work Programme suitable and relevant to the Terms of Reference?</li> <li>Members of the Committee to provide comment in relation to the Work Programme going forward.</li> </ul>
<p><b>6<sup>th</sup> November 2019, 5pm</b>  <b>Committee Room 1, Clydach Vale</b>  <b>(Children's Services)</b></p>					
	<p><b>CAMHS UPDATE REPORT (to include primary mental health support)</b></p>	<p>Director of Children's Services</p> <p>Officers from Cwm Taf Mental Health Services</p>			<p><b>Scrutiny &amp; Challenge –</b>  To assess the support provided by the Cwm Taf Morgannwg Health Board in respect of the mental Health of the children and young people within RCT</p>
<p><b>20<sup>th</sup> November 2019, 5pm</b>  <b>Committee Room 1, Clydach Vale</b>  <b>(Education)</b></p>	<ul style="list-style-type: none"> <li>School Attendance Strategy 2018-21 (Truancy Watch &amp; Truancy Free Zones)</li> </ul>	<p>Director of Education &amp; Inclusion Services</p> <p>Head of Attendance &amp; Wellbeing Service</p>			<p><b>Scrutiny &amp; Challenge –</b>  To assess the effectiveness of the School Attendance Strategy with particular reference to the impact of the Truancy Free Zones initiative.</p>

<b>4<sup>th</sup> December 2019, 5pm Committee Room 1, Clydach Vale (Children's Services)</b>	CLA Update ( Reduction of CLA within the County Borough )	Director of Children's Services			<b>Scrutiny &amp; Challenge –</b> To assess the way the Authority is working towards reducing the Children Looked After within the Authority (as directed by Welsh Government.)
<b>18<sup>th</sup> December 2019, 5pm Committee Room 1, Clydach Vale (Education)</b>	<ul style="list-style-type: none"> <li>Fixed Penalty Notice (FPN) Scrutiny Recommendations</li> </ul>	Director of Education & Inclusion Services  Head of Attendance & Wellbeing Service			For Scrutiny Members to receive the recommendations proposed by the Scrutiny Working Group.

**Other Areas for exploration:-**

Future 21<sup>st</sup> Century Schools (Band B)

WESP

CAMHS

CSC

SEREN

Engaging Young People

**Training Requirements:-**

To be considered at the first Scrutiny Committee in July

**Current Scrutiny Working Groups:-**

Fixed Penalty Notices (FPN's)

## **SCRUTINY WORK PROGRAMMES** **FINANCE & PERFORMANCE**

***'Holding the Executive to account in respect of all three priorities within the Council's Corporate Plan....Economy (Building a strong economy), People (Promoting independence and positive lives for everyone), Place (Creating neighbourhoods where people are proud to live and work) as well as its key principle Living within our Means'.'***

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The scrutiny forward work programmes should provide a clear rationale as to why particular issues have been selected; be outcome focussed; ensure that the method of scrutiny is best suited to the topic area and the outcome desired; align scrutiny programmes with the council's performance management, self-evaluation and improvement arrangements.

Throughout the year, there are a number of ways in which additional issues can be considered for inclusion in the Scrutiny Work Programme and ideas for inclusion may come from a number of sources such as:-

- Individual Councillors;
- Performance or budget monitoring information;
- Inspection reports;
- Referrals from Council (such as Notices of Motion), Cabinet/Audit or other scrutiny committees;
- Service users; and
- Monitoring the implementation of recommendations previously made by the Committee.
- Local Residents

The Cabinet is also required to produce forward work programmes and the Overview & Scrutiny Committee keeps abreast of forthcoming items or topics which may enable scrutiny to be involved in the development of Council policy prior to its formal consideration by Cabinet. It is important to bear in mind that an element of flexibility is applied to each individual work programme that provides Committees with the capacity to scrutinise new / urgent issues that arise during the year. For this reason the Scrutiny Work Programmes will be published for a 6 month period and reviewed every quarter.



<b>FINANCE AND PERFORMANCE SCRUTINY COMMITTEE</b>					
<b>Date/Time</b>	<b>Overarching Item</b>	<b>Officer</b>	<b>Cabinet Member</b>	<b>Invited/ In attendance</b>	<b>Scrutiny Focus</b>
<b>Monday, 8<sup>th</sup> of July 2019, Committee Room 1, Clydach Vale</b>	<u>Special Meeting:</u>  ➤ Pre-scrutiny of the Corporate Performance Report	The Chief Executive  Group Director of Community and Children Services.  Group Director of Prosperity, Development and Frontline Services.  Service Director – Finance & Improvement Services			<b>Scrutiny &amp; Challenge –</b> Scrutiny will undertake pre scrutiny of the Corporate Performance Report.
<b>Tuesday, 23<sup>rd</sup> of July 2019 Committee Room 1, Clydach Vale</b>	➤ Qtr 4 Performance Report (2018/19)  ➤ 2019/20 Work Programme	Service Director – Finance & Improvement Services  Service Director- Democratic Services & Communications Service Director – Finance & Improvement Services			For Committee Members to consider the Council's Qtr 4 Performance Report (2018/19).  <b>Scrutiny &amp; Challenge –</b> For Members to consider the work programme for the 2019/2020 Municipal year.

	<ul style="list-style-type: none"> <li>➤ 2019-20 target setting</li>   <li>➤ Pre-scrutiny Destination Management Plan Workshop.</li> </ul>	<p>Service Director – Finance &amp; Improvement Services</p> <p>Director of Prosperity and Development.</p>			<p>To provide Committee Members with the opportunity to consider which performance indicator targets be reviewed in more detail during the 2019-20 Municipal year.</p> <p><b>Scrutiny &amp; Challenge</b> – Scrutiny will undertake pre scrutiny of the Destination Management Plan.</p>
<p><b>Thursday, 26<sup>th</sup> of September 2019</b>  <b>Committee Room 1, Clydach Vale</b></p>	<ul style="list-style-type: none"> <li>➤ Treasury Management Training Session</li>   <li>➤ Treasury Management Annual Report</li>   <li>➤ Food Register Working Group update</li>   <li>➤ How the Council consults</li> </ul>	<p>External Trainers</p> <p>Head of Finance: Education and Financial Reporting.</p> <p>Health Protection and Licencing Manager.</p> <p>Corporate Policy and Consultation Manager.</p>			<p>All Elected Members to have the opportunity to undergo training in respect of Treasury Management</p> <p>For Committee Members to consider the Council's Treasury Management Annual Report</p> <p>To provide Committee Members with an update in respect of the Food Register Working Group.</p> <p>To consider how the Council consults and receive an overview of the Council's approach to the Revenue Budget Consultation process.</p>

<p><b>Thursday, 24<sup>th</sup> of October 2019</b>  <b>Committee Room 1,</b>  <b>Clydach Vale</b></p>	<ul style="list-style-type: none"> <li>➤ Understanding the Council's Budget</li> <li>➤ Qtr 1 Performance Report (2019/20)</li> <li>➤ Pre-scrutiny Employment and Skills Programmes</li> </ul>	<p>Service Director – Finance &amp; Improvement Services</p> <p>Service Director – Finance &amp; Improvement Services</p> <p>Head of Community Services.</p>			<p>To provide Members with the Council's medium term financial plan (and future consideration for Members).</p> <p>For Committee Members to consider the Council's Qtr 1 Performance Report (2019/20).</p> <p><b>Scrutiny &amp; Challenge</b> – Scrutiny will undertake pre scrutiny of the Employment and Skills Programme.</p>
<p><b>Wednesday, 11<sup>th</sup> of December 2019</b>  <b>Committee Room 1,</b>  <b>Clydach Vale</b></p>	<ul style="list-style-type: none"> <li>➤ Qtr 2 Performance Report</li> <li>➤ Budget Consultation</li> <li>➤ Quarterly review of the 2019/20 Finance and Performance Scrutiny Work Programme.</li> </ul>	<p>Service Director – Finance &amp; Improvement Services</p> <p>Service Director – Finance &amp; Improvement Services</p> <p>Service Director- Democratic Services &amp; Communication and Service Director – Finance &amp; Improvement Services</p>			<p>For Committee Members to consider the Council's Qtr 2 Performance Report.</p> <p>For Committee Members to feedback their views as part of the 2020/21 Revenue Budget Consultation process.</p> <p><b>Scrutiny and Challenge.</b></p> <ul style="list-style-type: none"> <li>• Is the Work Programme suitable and relevant to the Terms of Reference?</li> <li>• Does the Work Programme illustrate clear outcomes and objectives?</li> </ul> <p>Members of the Finance and Performance Scrutiny Committee to provide</p>

					comment in relation to the Work Programme and to consider the remaining 2019/20 F&P Work Programme.
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**Other Areas for further exploration:-**

**Training Requirements:-**

To be considered at the first Scrutiny Committee in July

**Current Scrutiny Working Groups:-** Food Register Working Group.

## **SCRUTINY WORK PROGRAMMES**

### **Health & Wellbeing Scrutiny Committee**

***'Holding the Executive to account in respect of all three priorities within the Council's Corporate Plan....Economy (Building a strong economy), People (Promoting independence and positive lives for everyone), Place (Creating neighbourhoods where people are proud to live and work).'***

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- Referrals from Council (such as Notices of Motion), Cabinet/Audit or other scrutiny committees;
- Service users;
- Monitoring the implementation of recommendations previously made by the Committee; and
- Local Residents

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HEALTH & WELBEING SCRUTINY COMMITTEE					
Date/Time	Overarching Item	Officer	Cabinet Member	Invited/ In attendance	Scrutiny Focus
9 <sup>th</sup> July 2019, 5pm Committee Room 1, Clydach Vale	<ul style="list-style-type: none"> <li>Health &amp; Wellbeing Scrutiny Work Programme</li> </ul>	Service Director Democratic Services & Communications  Group Director, Community & Children's Services  Director of Adult Services			<b>Scrutiny &amp; Challenge –</b> For Members of the Health & Wellbeing Scrutiny Committee to consider the work programme for 2019/2020.
	<ul style="list-style-type: none"> <li>Training Needs</li> </ul>	Service Director Democratic Services & Communications  Group Director, Community & Children's Services  Director of Adult Services			To consider and develop a schedule of training requirements for members of the Health & Wellbeing Scrutiny Committee.
	<ul style="list-style-type: none"> <li>Pre Scrutiny of the Director of Social Services Report</li> </ul>	Group Director, Community & Children's Services			<b>Scrutiny &amp; Challenge –</b> To undertake pre scrutiny of the Annual report to ascertain whether it represents a true evaluation of the Local Authority's performance
	<ul style="list-style-type: none"> <li>Notice of Motion initial meeting</li> </ul>	Service Director Democratic Services & Communications			To consider and agree the initial way forward with regards to the Notices of Motion in respect of Autism and Motor Neurone Disease
24 <sup>th</sup> September 2019, 5pm, Committee Room 1, Clydach Vale	<ul style="list-style-type: none"> <li><a href="#">Notices of Motion</a> in respect of Autism</li> </ul>	Director of Adult Services	Councillor G Hopkins Cabinet Member Adult &		<b>Scrutiny &amp; Challenge –</b> Progress the Notices of Motion in respect of Autism

			Community Services		and Motor Neurone Disease (MND) as part of the Health & Wellbeing Work Programme. <b>Autism</b> – Identify what more the Council can do to support those living with Autism.
	Cabinet Response to recommendation of the EMI	Cabinet Member for Adult Community Services  Group Director Community & Children's Services	Councillor G Hopkins Cabinet Member Adult & Community Services		To consider the response of Cabinet in respect of the recommendations of the Working group for the EMI Nursing Bed Provision within RCT.
	Regional Partnership Board Annual Review & Transformational Bid	Cabinet Member for Adult Community Services  Group Director Community & Children's Services	Councillor G Hopkins Cabinet Member Adult & Community Services		To consider the work carried out by the Regional Partnership Board
	Annual Safeguarding Report (INFORMATION ONLY)				
	Annual Complaints Report				

	(INFORMATION ONLY)				
<b>21st October 2019, 5pm Committee Room 1, Clydach Vale</b>	<ul style="list-style-type: none"> <li>Quarterly Review of the O&amp;S Scrutiny Work Programme</li> </ul>	<p>Service Director Democratic Services &amp; Communications</p> <p>Group Director, Community &amp; Children's Services</p> <p>Director of Adult Services</p>			<ul style="list-style-type: none"> <li>Is the Work Programme suitable and relevant to the Terms of Reference?</li> <li>Does the Work Programme illustrate clear outcomes and objectives?</li> <li>Members of the O&amp;S Committee to provide comment in relation to the Work Programme.</li> </ul>
	Mental Health (update from the Mental Health Steering Group.)	Director of Adult Services Officer from MIND			<ul style="list-style-type: none"> <li>Analyse what support is available for people suffering with Mental Health Issues within the County Borough</li> </ul>
	MND Notice of Motion	Director of Adult Services		<b>Invite Officer from MIND</b>	<b>MND</b> – Examine how the Council can best implement the aims of the MND Charter following its adoption
<b>19<sup>th</sup> November 2019, 5pm Committee Room 1, Clydach Vale</b>	<ul style="list-style-type: none"> <li>Tackling Empty Properties</li> </ul>	Service Director – Public Protection Services			<b>Scrutiny &amp; Challenge</b> – Review the Council's performance in tackling empty properties and assess whether it has proactively targeted long term empty private sector homes.
	Community Hubs	Service Director Public Health and Protection Services			<b>Scrutiny and Challenge</b> – to consider the work being being



<b>10<sup>th</sup> December 2019, 5pm, Committee Room 1, Clydach Vale</b>	<ul style="list-style-type: none"> <li>• Delayed Transfers of Care</li> </ul>	Group Director, Community & Children's Services  Director of Adult Services			<b>Scrutiny &amp; Challenge –</b> Assess the progress of the Cwm Taf Social Services and Wellbeing Partnership Board in respect of Delayed Transfers of Care and review the work of RCT Social Services.

**Other Areas for exploration:-**

Revisit the Hope Rescue/ Dog Kennel Contract and facility

Scrutinise the Homelessness Prevention Strategy Action Plan

Examine new housing models related to Housing First

Scrutinise the Wales Audit Report on Environmental Health

**Reports for links to be embedded on the agenda?**

Cwm Taf Safeguarding Board Annual Report

Social Services Annual Complaints Report

**Training Requirements:-**

To be considered at the first Scrutiny Committee in July

**Current Scrutiny Working Groups:-**

## **SCRUTINY WORK PROGRAMMES**

### **Public Service Delivery, Communities & Prosperity Scrutiny Committee**

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<b>PUBLIC SERVICE DELIVERY, COMMUNITIES &amp; PROSPERITY SCRUTINY COMMITTEE</b>					
<b>Date/Time</b>	<b>Overarching Item</b>	<b>Officer</b>	<b>Cabinet Member</b>	<b>Invited/ In attendance</b>	<b>Scrutiny Focus</b>
<b>11<sup>th</sup> July 2019, 5pm Committee Room 1, Clydach Vale</b>	<ul style="list-style-type: none"> <li>Public Service Delivery, Communities &amp; Prosperity Scrutiny Work Programme</li> </ul>	Service Director of Democratic Services & Communications  Group Director, Prosperity, Development & Frontline Services			<b>Scrutiny &amp; Challenge –</b> For Members of the Public Service Delivery, Communities & Prosperity Scrutiny Committee to consider their work programme for 2019/2020.
	<ul style="list-style-type: none"> <li>Training Needs</li> </ul>	Group Director, Prosperity, Development & Frontline Services  Service Director of Democratic Services & Communications			To consider and develop a schedule of training requirements for members of the Public Service Delivery, Communities & Prosperity Scrutiny Committee.
	<ul style="list-style-type: none"> <li>The Council's plastic waste policy (and other recycling developments)</li> </ul>	Group Director, Prosperity, Development & Frontline Services			<b>Scrutiny &amp; Challenge –</b> To review the Council's plastic waste policy.
<b>12<sup>th</sup> September 2019, 5pm Committee Room 1, Clydach Vale</b>	<ul style="list-style-type: none"> <li>Cabinet &amp; Scrutiny Engagement Session</li> </ul>	Group Director, Prosperity, Development & Frontline Services	Cabinet Member for Environment, Leisure & Heritage Services	√	<b>Scrutiny &amp; Challenge –</b> Consider the progress made In advancing the portfolio responsibilities of the Cabinet Member for Environment, Leisure & Heritage Services.

10th October 2019, 5pm Committee Room 1, Clydach Vale	<ul style="list-style-type: none"> <li>Quarterly Review of the Scrutiny Work Programme</li> </ul>	Director of Democratic Services & Communications			<ul style="list-style-type: none"> <li>Is the Work Programme suitable and relevant to the Terms of Reference?</li> <li>Does the Work Programme illustrate clear outcomes and objectives?</li> <li>Members of the Committee to provide comment in relation to the Work Programme.</li> </ul>
	<ul style="list-style-type: none"> <li>Update on the Scrutiny Working Group “Recycling in Communal Areas”</li> </ul>	Group Director, Prosperity, Development & Frontline Services			<ul style="list-style-type: none"> <li>To receive an update on the findings to date of the Scrutiny Working Group to include draft recommendations.</li> </ul>
14th November 2019, 5pm Committee Room 1, Clydach Vale	<ul style="list-style-type: none"> <li>Highways, Transportation &amp; Strategic Projects Supplementary Capital Programme</li> </ul>	Group Director, Prosperity, Development & Frontline Services  Service Director, Frontline Services			<p><b>Scrutiny &amp; Challenge –</b> To assess the detailed Capital Programme for Highways, Transportation and Strategic Projects.</p>
	<ul style="list-style-type: none"> <li>Rhondda Cynon Taf’s Open Spaces – Parks, Play areas and Pitches</li> </ul>	Group Director, Prosperity, Development & Frontline Services  Head of Leisure Parks & Countryside			<p><b>Scrutiny &amp; Challenge –</b> To review the parks, play areas and pitches across the County Borough to ensure they are fit for purpose.</p>

**Other Areas for exploration:-**

Streetcare Services

PSPO – Dog Fouling

Bryn Pica/Education Centre

Tree Preservation Orders (TPO's)

Resident's Parking (Back-office Penalty Charge Notice (PCN arrangements)

Town Centre Street Furniture

**Training Requirements:-**

To be considered at the first Scrutiny Committee in July

**Current Scrutiny Working Groups:-**

Recycling in Communal Areas

## **SCRUTINY WORK PROGRAMMES** **OVERVIEW & SCRUTINY**

***‘Holding the Executive to account in respect of all three priorities within the Council’s Corporate Plan....Economy (Building a strong economy), People (Promoting independence and positive lives for everyone), Place (Creating neighbourhoods where people are proud to live and work) as well as its key principle Living within our Means’.***

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OVERVIEW & SCRUTINY COMMITTEE					
Date/Time	Overarching Item	Officer	Cabinet Member	Invited/ In attendance	Scrutiny Focus
<b>1<sup>st</sup> July 2019, 5pm</b>  <b>Council Chamber, Council Headquarters, Clydach Vale</b>	<ul style="list-style-type: none"> <li>Cabinet Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>	Cabinet Member for Council Business	√	To ensure the scrutiny committee has the opportunity to determine if they wish to scrutinise any items on the Cabinet Work Programme with sufficient time to enable meaningful consideration of proposals
	<ul style="list-style-type: none"> <li>Overview &amp; Scrutiny Review update</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>			<b>Scrutiny &amp; Challenge –</b> To provide an update on the Overview & Scrutiny review and demonstrate the outcomes to date (Revised Scrutiny Terms of Reference and draft Scrutiny Work Programmes)
	<ul style="list-style-type: none"> <li>Overview &amp; Scrutiny Work Programmes</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>			<b>Scrutiny &amp; Challenge –</b> For O&S to consider the work programmes developed by the four themed Scrutiny Committees following consultation.

					To agree its own work programme for 2019/2020. <b><i>(Scrutiny Chairs and Vice Chairs to be invited to attend and contribute to this agenda item)</i></b>
	<ul style="list-style-type: none"> <li>• Training Needs</li> </ul>	<ul style="list-style-type: none"> <li>• Service Director Democratic Services &amp; Communications</li> </ul>			To consider and develop a schedule of training requirements for members of the O&S Committee.
<b>Special O&amp;S Committee 22nd July 2019, 5pm Council Chamber, Clydach Vale</b>	<ul style="list-style-type: none"> <li>• Pre Scrutiny -Modernisation of Residential Care</li> <li>• Electoral Arrangements by the Local Democracy and Boundary Commission for Wales</li> </ul>	<ul style="list-style-type: none"> <li>• Group Director Community &amp; Children's Services</li> <li>• Director of Adult Services</li> <li>• Service Director Democratic Services &amp; Communications</li> <li>• Director of Legal Services</li> </ul>			<p><b>Scrutiny &amp; Challenge –</b> Report to include the consultation results following the consultation process undertaken in respect of the strategic transformation of residential care in RCT</p> <p>Scrutiny will undertake pre-scrutiny of the consultation results prior to Cabinet's consideration. <b><i>(Members of the Health &amp; Wellbeing Scrutiny Committee will be invited to attend and contribute to this process)</i></b></p> <p>To receive the response to the Council's proposals in respect of the Council's electoral arrangements</p>



		<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>			
<b>3<sup>rd</sup> September 2019, 5pm Council Chamber, Clydach Vale</b>	<ul style="list-style-type: none"> <li>Pre Scrutiny of the Council's Corporate Plan</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>			<b>Scrutiny &amp; Challenge</b> – Does the Corporate Plan drive improvement in the quality of information included and does it challenge the impact that the plan aims to have on residents?
	<ul style="list-style-type: none"> <li>Scrutiny Toolkit (Wellbeing of Future Generations (Wales) Act) Working Group recommendations</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>			To receive the recommendations of the Scrutiny Toolkit (Wellbeing of Future Generations (Wales) Act) Working Group.
<b>7<sup>th</sup> October 2019, 5pm Council Chamber, Clydach Vale</b>	<ul style="list-style-type: none"> <li>Quarterly Review of the O&amp;S Scrutiny Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>			<b>Scrutiny &amp; Challenge</b> – <ul style="list-style-type: none"> <li>Is the Work Programme suitable and relevant to the Terms of Reference?</li> <li>Does the Work Programme illustrate clear outcomes and objectives?</li> <li>Members of the O&amp;S Committee to provide comment in relation to the Work Programme.</li> </ul>
	<ul style="list-style-type: none"> <li>Public Engagement/Involvement in Scrutiny</li> </ul>	<ul style="list-style-type: none"> <li>Service Director Democratic Services &amp; Communications</li> </ul>			<b>Scrutiny &amp; Challenge</b> – How are we achieving our goals to improve our public engagement in the Council's Scrutiny process?

<b>4<sup>th</sup> November 2019, 5pm Council Chamber, Clydach Vale</b>	<ul style="list-style-type: none"> <li>• Fire Risk Assessments – A review of procedures for Council owned/occupied buildings</li> </ul>	<ul style="list-style-type: none"> <li>• Council's Health &amp; Safety Advisor</li> <li>• Service Director Democratic Services &amp; Communications</li> </ul>			<b>Scrutiny &amp; Challenge –</b> Consider if the recommendations of the O&S Committee have been implemented and managed effectively.
<b>2<sup>nd</sup> December 2019, 5pm Council Chamber, Clydach Vale</b>	<ul style="list-style-type: none"> <li>• Cabinet Member/Scrutiny Engagement Session</li> </ul>	<ul style="list-style-type: none"> <li>• Service Director Democratic Services &amp; Communications</li> </ul>	Cabinet Member for Council Business	√	<b>Scrutiny &amp; Challenge –</b> Consider the progress made In advancing the portfolio responsibilities of the Cabinet Member for Council Business.

**Other Areas for exploration:-**

- Quality Impact Assessment
- Annual Improvement Report
- Wales Audit Office Corporate Reports
- Corporate Complaints

**Training Requirements:-**

To be considered at the first Scrutiny Committee in July

**Current Scrutiny Working Groups:-**

Scrutiny Toolkit Future Generations Working Group (Low Carbon Vehicles)

