

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

MUNICIPAL YEAR 2016/17

PUBLIC SERVICE DELIVERY, COMMUNITIES & PROSPERITY SCRUTINY COMMITTEE

5th SEPTEMBER 2016

AGENDA ITEM 3
UPDATE ON THE PROPOSED SCRUTINY WORK PROGRAMME

REPORT OF THE DIRECTOR OF LEGAL AND DEMOCRATIC SERVICES

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1. PURPOSE OF THE REPORT

To provide Members with a draft 2016/17 work programme for the Public Service Delivery, Communities & Prosperity Scrutiny Committee.

2. RECOMMENDATIONS

It is recommended that Members of the Public Service Delivery, Communities & Prosperity Scrutiny Committee.

- 2.1 Agree a work programme (a draft work programme being set out at Appendix 1) and the approach for scrutinising each agreed topic; and
- 2.2 Agree that the work programme is amended as necessary during the year to reflect the demands of the work.

3. BACKGROUND

- 3.1 There is a requirement to devise and publish a Work Programme for each of the Council's Scrutiny Committees as set out in Part 4 of the Constitution, (Overview and Scrutiny Procedure Rules). Each Committee is responsible for setting and agreeing its own Work Programme; however, the Overview and Scrutiny Committee has a role in co-ordinating the work of the four thematic Scrutiny Committees and ensuring that the work of each of these committees is effective.
- 3.2 Members are reminded of the terms of reference for the Committee which is to scrutinise public service delivery across a range of Council services. The Committee considers areas which contribute to prosperity and also community safety issues. It is the Council's designated Crime and Disorder Committee (pursuant to Section 19 and 20 of the Police and Justice Act 2006).

4. PROPOSED WORK PROGRAMME

- 4.1 In taking on board Members' views as expressed at the last meeting of the Committee (4th July 2016) and following further discussions with the Chairman and Vice Chairman of the Committee, a number of areas have been identified for scrutiny. Members considered the Cabinet Work Programme, in particular those areas which fall within the remit of the Committee, and Members requested to undertake pre scrutiny of two key areas from the Cabinet Work Programme, namely 'HR Policies' and 'Maximising Attendance'. It was agreed that this request be taken to the next meeting of the Overview & Scrutiny Committee.
- 4.2 The Overview & Scrutiny Committee met on the 5th July 2016 to consider the Cabinet Work Programme under the following areas:-
- HR Policies– All policies are either new or have been revised in consultation with the Trade Unions but the Dignity & Grievance Policy is to be amended and Members' views can be sought on this
 - Maximising Attendance –Internal Audit are undertaking a review of the impact of the new policy and therefore a report will be available for members of the Public Service Delivery, Communities & Prosperity Scrutiny Committee to receive at a future date.
- 4.3 Other suggested areas for future consideration are as follows following discussions with Committee Members and have been included on the attached work programme (to include site visits to waste management facilities as part of the Committee's ongoing monitoring role of the Council's recycling rates):-
- Update on the delivery of the Highways/Transportation infrastructure investment programme
 - RCT's Welsh Library Standards Annual Assessment Report
 - Grass cutting in RCT
 - Permit Regulations for skips and scaffolding
 - Quarterly updates on recycling data/information
 - Site visit to Viridor waste plant in Cardiff (10th October 2016)
 - Tour of Bryn Pica, RCT's waste management facility
 - Communities First (following a review of its arrangements)
- 4.4 Through its work in 2015/16 the Public Service Delivery, Communities & Prosperity Scrutiny Committee identified a number of areas for on-going attention in 2016/17 (as set out in the Overview & Scrutiny Annual Report 2015/2016) These were:-
- To continue to monitor the progress of the Community Recycling Centres to assess their impact on the overall municipal recycling rates.
 - To review the relevant data in respect of the new mobile library routes and make sure the Council is delivering a service which meets the needs of the resident of RCT.

- 4.5 Attached at Appendix 1 is a proposed timetable for the delivery of the Work Programme. When appropriate, Members will also need to make a judgement on the preferred method of scrutiny e.g. via full Scrutiny Committee meetings or via 'working groups', that report back to the full Scrutiny Committee.
- 4.6 In addition to the above considerations, during the year the Committee could also receive requests from the Executive or other committees e.g. Council, Audit Committee, Overview & Scrutiny, to consider a particular issue.

5. CONCLUSION

- 5.1 Members are asked to consider and agree the attached work programme and the approach through which they wish to scrutinise each agreed topic.

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LOCAL GOVERNMENT ACT 1972

as amended by

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

LIST OF BACKGROUND PAPERS

**PUBLIC SERVICE DELIVERY, COMMUNITIES & PROSPERITY SCRUTINY
COMMITTEE**

5TH SEPTEMBER 2016

REPORT OF THE DIRECTOR OF LEGAL AND DEMOCRATIC SERVICES

PROPOSED SCRUTINY WORK PROGRAMME

(Officer to Contact: Julia Nicholls, Senior Democratic Services Officer, Telephone No. 01443 424098)

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APPENDIX 1

**PUBLIC SERVICE DELIVERY, COMMUNITIES & PROSPERITY SCRUTINY COMMITTEE
WORK PROGRAMME 2016/17**

July 16	September 5 th 2016	October 3 rd 2016	November 14 th 2016	December 12 th 2016	January 16 th 2017	February 13 th 2017	March 13 th 2017	April 10 th 2017
Draft Work Programme Review of the Community Recycling Centres 2 x reports • Participati on in Recycling • Bids & Tenders	<ul style="list-style-type: none"> • Work Programme Update • Cabinet Response to Committee Reviews • Mobile Library Service • Ombudsman Report – complaints of Maladministration • Pre Scrutiny of 'HR Policies' 	<p>Meeting to be held in Bryn Pica (Tour of facility at 4.00pm -5.00pm)</p> <ul style="list-style-type: none"> • Grass Cutting in RCT • Permit regulations for skips and scaffolding <p>Site Visit to Viridor Waste Facility in Cardiff by Committee (10th October 2016, 1-3pm)</p>	<ul style="list-style-type: none"> • Update on the delivery of the Highways/ Transportation infrastructure investment programme (as agreed by Council on 28th Oct 2015 and 10th March 2016) • Quarterly Update on Recycling data/Information • Communities First 	<ul style="list-style-type: none"> • RCT's Welsh Public Library Standards Annual Assessment Report 2015/16 	<ul style="list-style-type: none"> • Crime & Disorder Committee- (To be held in Aberdare Community School) 	<ul style="list-style-type: none"> • Quarterly Update on Recycling Figures 	<ul style="list-style-type: none"> • Scrutiny Annual Report preps • Update on Bids & Tenders KPI 	

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