

**RHONDDA CYNON TAF
COUNTY BOROUGH COUNCIL**

COMMITTEE SUMMONS

**Mr. P. J. Lucas
Director of Legal and Democratic Services
Rhondda Cynon Taf County Borough Council
The Pavilions
Cambrian Park
Clydach Vale CF40 2XX**

Tel.No. (01443) 424098 – J. Nicholls

A meeting of the **VOLUNTARY EARLY RETIREMENT/REDUNDANCY PANEL** will be held at the County Borough Council Offices, The Pavilions, Cambrian Park, Clydach Vale (Committee Room 2) **on Thursday, 12th March 2015 at 10.00am**

AGENDA

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Nos. |
|---|----------------------|
| 1. Declaration of Interest | |
| To receive disclosures of personal interests from Members, in accordance with the Code of Conduct (including whipping declarations). | |
| Note: | |
| 1. Members are requested to identify the item number and subject matter to which their interest relates and to signify the nature of the personal interest; and | |
| 2. where Members withdraw from a meeting as a consequence of the disclosure of a prejudicial interest, they <u>must notify the Chairman when they leave</u> | |
| 2. Minutes | |
| To approve as a correct record the minutes of the meeting of the Voluntary Early Retirement/Redundancy Panel held on 10 th February 2015 | 1-4 |
| 3. To consider passing the under-mentioned resolution: | |
| “That the press and public be excluded from the meeting under Section 100A(4) of the Local Government Act 1972 for the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 12 of Part 4 of Schedule 12A of the Act” | |

4. Voluntary Early Retirement/Redundancy Applications

To consider the joint report of the Chief Executive, Director of Human Resources, Group Director of Community & Children's Services, Director of Education & Lifelong Learning and Group Director Corporate & Frontline Services containing exempt information **(to follow)**

- 5.** To consider any items which the Chairman, by reason of special circumstances, is of the opinion should be considered at the meeting as a matter of urgency

Circulation:

Members of the Panel:

County Borough Councillors (G. Holmes, (Mrs) S. Jones, R. Lewis, (Mrs) M. Webber and M. Weaver.

5 March 2015

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

VOLUNTARY EARLY RETIREMENT/REDUNDANCY PANEL

Minutes of the meeting held at the County Borough Council Offices, The Pavilions, Clydach Vale on Tuesday, 10th February 2015 at 2.00pm

PRESENT

County Borough Councillors

(Mrs) T. A. Bates (Substitute Member), (Mrs) S. J. Jones, R. Lewis, M. Weaver and (Mrs) M. Webber

Officers in Attendance

Mr R. Evans – Human Resource Manager

Trade Union Representative

Mr W. Bond – GMB
Mr D. Smith – Unison
Ms L. Davies - Unite

55. APOLOGIES

An apology of absence was received from County Borough Councillor G. Holmes

56. DECLARATION OF INTEREST

In accordance with the Members Code of Conduct the following declarations were received:-

1. County Borough Councillor (Mrs) M. Webber in respect of Agenda item 4, Appendix 7 (AW of the Chief Executives Division) – This is a personal and prejudicial interest – ‘The person is a close family member (my son)’
2. County Borough Councillor (Mrs) T. A. Bates in respect of Agenda Item 4, Appendix 7 (AW of the Chief Executives Division) – Personal interest – ‘Known to me’
3. County Borough Councillor M. Weaver in respect of Agenda Item 4, Appendix 1,2,3 and 4 –Personal Interest – ‘Governor of Pentre Primary School’

57. MINUTES

RESOLVED to approve as an accurate record the Minutes of the meeting of the Early Retirement/Redundancy Panel held on the 21st January 2015.

58. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED – that the press and public be excluded from the meeting under Section 100A(4) of the Local Government Act, 1972 (as amended) for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 12 and 23 of Part 4 of Schedule 12A of the Act, namely information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder, former office holder or applicant to become an office holder under the authority and information relating to any consultations or negotiations or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holder under the Authority.

59. JOINT REPORT OF THE CHIEF EXECUTIVE, DIRECTOR OF HUMAN RESOURCES, GROUP DIRECTOR, COMMUNITY & CHILDREN'S SERVICES, DIRECTOR OF EDUCATION & LIFELONG LEARNING AND GROUP DIRECTOR CORPORATE & FRONTLINE SERVICES IN RESPECT OF APPLICATIONS FOR VOLUNTARY EARLY RETIREMENT WITH REDUNDANCY AND VOLUNTARY REDUNDANCY

The Panel met to consider the joint report of the Chief Executive, Director of Human Resources, Group Director Community & Children's Services, Director of Education and Lifelong Learning, Group Director, and Group Director, Corporate & Frontline Services in respect of the following applications for voluntary early retirement with redundancy and voluntary redundancy.

Following consideration of the report, it was **RESOLVED** to approve the under-mentioned applications, as detailed in the report and as listed below:

(**Note:** Having previously declared a personal and prejudicial interest in relation to Agenda Item 4, Appendix 7 (AW of the Chief Executives Division) (Minute No. 56 (1) refers) County Borough Councillor (Mrs) M. Webber left the meeting for consideration of this item and the Vice Chair County Borough Councillor (Mrs) S. J. Jones took the Chair for the item).

	Initials	Date of Termination of Employment	Post	Service Area	Package
1.	KP	31 December 2014	Temporary Special Needs Support Assistant	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
2.	JH	31 August 2015	School Clerk - Level 4	Education & Lifelong Learning	Voluntary Redundancy
3.	KL	31 August 2015	Cook	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
4.	KL	31 August 2015	Breakfast Club General Kitchen Assistant	Education & Lifelong Learning	Voluntary Redundancy
5.	BE	31 August 2015	General Kitchen	Education &	Voluntary

			Assistant	Lifelong Learning	Redundancy
6.	HA	31 August 2015	General Kitchen Assistant	Education & Lifelong Learning	Voluntary Redundancy
7.	LE	31 August 2015	General Kitchen Assistant	Education & Lifelong Learning	Voluntary Redundancy
8.	CL	31 March 2015	Library Assistant	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
9.	BB	7 November 2014	Museum & Gallery Officer/Duty Officer	Chief Executives	Voluntary Early Retirement with Redundancy
10.	AW	30 April 2015	Human Resource Assistant	Chief Executives	Voluntary Redundancy
11.	RM	17 April 2015	Senior Technical Development Officer	Chief Executives	Voluntary Early Retirement with Redundancy
12.	CC	17 April 2015	Assistant Technical Development Officer	Chief Executives	Voluntary Early Retirement with Redundancy
13.	LS	31 March 2015	Assistant Technical Development Officer	Chief Executives	Voluntary Early Retirement with Redundancy
14.	SB	6 April 2015	Appeals Technician	Chief Executives	Voluntary Early Retirement with Redundancy
15.	CE	23 April 2015	Process Manager	Chief Executives	Voluntary Early Retirement with Redundancy
16.	MB	30 April 2015	Sustainable Regeneration Investment Officer	Chief Executives	Voluntary Redundancy
17.	CS	31 March 2015	Catering Assistant	Community & Children's Services	Voluntary Redundancy
18.	RD	31 March 2015	Pest Control Operative	Community & Children's Services	Voluntary Early Retirement with Redundancy
19.	JO	31 March 2015	Caretaker	Community & Children's Services	Voluntary Redundancy
20.	BJ	10 April 2015	Customer Services Adviser	Corporate & Frontline Services	Voluntary Early Retirement with Redundancy
21.	MH	31 March 2015	Lifeline Out of Hours Operative	Corporate & Frontline Services	Voluntary Early Retirement with Redundancy
22.	KT	9 April 2015	Team Leader	Corporate & Frontline Services	Voluntary Redundancy
23.	MK	31 March 2015	Contact Centre Supervisor	Corporate & Frontline Services	Voluntary Redundancy
24.	SD	31 March 2015	Lifeline Out of Hours Operative	Corporate & Frontline	Voluntary Redundancy

				Services	
25.	LE	31 March 2015	Lifeline Out of Hours Operative	Corporate & Frontline Services	Voluntary Redundancy
26.	WC	31 March 2015	Customer Services Adviser	Corporate & Frontline Services	Voluntary Redundancy
27.	SJ	31 March 2015	Customer Services Adviser	Corporate & Frontline Services	Voluntary Redundancy
28.	HM	31 March 2015	Cleaner	Corporate & Frontline Services	Voluntary Redundancy

**(Mrs) M. Webber
Chairman**

The meeting closed at 2.10pm