

**RHONDDA CYNON TAF  
COUNTY BOROUGH COUNCIL**

**COMMITTEE SUMMONS**

**Mr. P. J. Lucas  
Director of Legal and Democratic Services  
Rhondda Cynon Taf County Borough Council  
The Pavilions  
Cambrian Park  
Clydach Vale CF40 2XX**

Tel.No. (01443) 424098 – J. Nicholls

A meeting of the **VOLUNTARY EARLY RETIREMENT/REDUNDANCY PANEL** will be held at the County Borough Council Offices, The Pavilions, Cambrian Park, Clydach Vale (Committee Room 1) **on Monday, 16<sup>th</sup> November 2015 at 2.00pm**

**AGENDA**

	<b>Page Nos.</b>
<b>1. Declaration of Interest</b>	
To receive disclosures of personal interests from Members, in accordance with the Code of Conduct (including whipping declarations).	
<b>Note:</b>	
1. Members are requested to identify the item number and subject matter to which their interest relates and to signify the nature of the personal interest; and	
2. where Members withdraw from a meeting as a consequence of the disclosure of a prejudicial interest, they <u>must notify the Chairman when they leave</u>	
<b>2. Minutes</b>	
To approve as a correct record the minutes of the meeting of the Voluntary Early Retirement/Redundancy Panel held on 22nd October 2015	<b>1-4</b>
<b>3. To consider passing the under-mentioned resolution:</b>	
“That the press and public be excluded from the meeting under Section 100A(4) of the Local Government Act 1972 for the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 12 of Part 4 of Schedule 12A of the Act”	

#### **4. Voluntary Early Retirement/Redundancy Applications**

To consider the joint report of the Chief Executive, Director of Human Resources, Group Director of Community & Children's Services, Director of Education & Lifelong Learning and Group Director Corporate & Frontline Services containing exempt information **(to follow)**

5. To consider any items which the Chairman, by reason of special circumstances, is of the opinion should be considered at the meeting as a matter of urgency

#### **Circulation:**

#### **Members of the Panel:**

County Borough Councillors (Mrs) M E Davies, G.Smith (Substitute), (Mrs)S.J. Jones, (Mrs) M.Webber and M.Weaver.

9 November 2015

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**VOLUNTARY EARLY RETIREMENT/REDUNDANCY PANEL**

**Minutes** of the meeting held at the County Borough Council Offices, The Pavilions, Cambrian Park, Clydach Vale on Thursday 22 October, 2015 at 2.30pm.

**PRESENT**

**County Borough Councillors**

W. J. David, (Mrs) M. E. Davies, (Mrs.)S. J. Jones, M. Weaver and M. Webber

**Officer in Attendance**

Mr. R. Evans – Head of Human Resources

**Trade Union Representatives**

Ms. L. Davies – Unite

Mr D. Smith – Unison

**22. DECLARATION OF INTERESTS**

In accordance with the Members' Code of Conduct the following personal declaration of interest was made at the meeting:-

- County Borough Councillor M. Webber in relation to Agenda Item 4 Paragraph 4.1, Appendices 2 and 3 (Human Resources division) – "I am the HR Portfolio Holder"

**23. MINUTES**

**RESOLVED** – to approve as an accurate record the minutes of the meeting of the Early Retirement/Redundancy Panel held on the 30<sup>th</sup> September 2015.

**24. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** – that the press and public be excluded from the meeting under Section 100A(4) of the Local Government Act, 1972 (as amended) for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 12 and 23 of Part 4 of Schedule 12A of the Act, namely information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder, former office holder or applicant to become an office holder under the authority and information relating to any consultations or negotiations or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holder under the Authority.

**25. JOINT REPORT OF THE CHIEF EXECUTIVE, DIRECTOR OF HUMAN RESOURCES, GROUP DIRECTOR, CORPORATE & FRONTLINE SERVICES, GROUP DIRECTOR, COMMUNITY & CHILDREN'S SERVICES AND DIRECTOR OF EDUCATION & LIFELONG LEARNING IN RESPECT OF APPLICATIONS FOR VOLUNTARY EARLY RETIREMENT WITH REDUNDANCY AND VOLUNTARY REDUNDANCY**

The Panel met to consider the joint report of the Chief Executive, Director of Human Resources, Group Director, Corporate & Frontline Services, Group Director, Community & Children's Services and Director of Education & Lifelong Learning in respect of the following applications for voluntary early retirement with redundancy and voluntary redundancy.

Following consideration of the report, it was **RESOLVED** – to approve the under-mentioned applications, as detailed in the report:-

	<b>Initials</b>	<b>Date of Termination of Employment</b>	<b>Post</b>	<b>Service Area</b>	<b>Package</b>
1.	BJ	31 December 2015	Deputy Operations Manager	Corporate & Frontline Services	Voluntary Early Retirement with Redundancy
2.	CM	31 December 2015	Fleet Management Technical Officer	Corporate & Frontline Services	Voluntary Early Retirement with Redundancy
3.	BW	31 December 2015	Assistant Engineer (Drainage)	Corporate & Frontline Services	Voluntary Early Retirement with Redundancy
4.	MH	31 December 2015	Facilities Cleaning Supervisor	Corporate & Frontline Services	Voluntary Early Retirement with Redundancy
5.	JH	30 November 2015	Senior Enforcement Officer	Corporate & Frontline Services	Voluntary Early Retirement with Redundancy
6.	GE	31 December 2015	Road Safety Training Officer	Corporate & Frontline Services	Voluntary Early Retirement with Redundancy
7.	LM	31 December 2015	Clerical Assistant	Corporate & Frontline Services	Voluntary Early Retirement with Redundancy
8.	DB	28 February 2016	Health & Safety Officer	Chief Executive's	Voluntary Early Retirement with Redundancy
9.	CB	31 December 2015	Human Resources Assistant	Chief Executive's	Voluntary Early Retirement with Redundancy
10.	CW	31 October 2015	Senior Human Resources Officer	Chief Executive's	Voluntary Redundancy
11.	SC	6 January 2016	Service Manager, Information Systems and Governance	Community & Children's	Voluntary Early Retirement with Redundancy

12.	AE	29 November 2015	Home Care Worker	Community & Children's	Voluntary Redundancy
13.	BJ	29 November 2015	Home Care Worker	Community & Children's	Voluntary Redundancy
14.	MT	29 November 2015	Home Care Worker	Community & Children's	Voluntary Redundancy
15.	SB	15 November 2015	Barnardos CSM	Community & Children's	Voluntary Redundancy
16.	GT	31 October 2015	Caretaker	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
17.	CER	31 August 2015	Temporary Special Needs Support Assistant	Education & Lifelong Learning	Voluntary Redundancy
18.	BAS	31 October 2015	Nursery Nurse	Education & Lifelong Learning	Voluntary Redundancy
19.	WEK	31 October 2015	Administrative Officer	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
20.	KF	31 December 2015	General Kitchen Assistant	Education & Lifelong Learning	Voluntary Redundancy

**(Mrs)M. E Davies  
Chairman**

**The meeting closed at 2.40pm**

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