

**RHONDDA CYNON TAF  
COUNTY BOROUGH COUNCIL**

**COMMITTEE SUMMONS**

**Mr. P. J. Lucas  
Director of Legal and Democratic Services  
Rhondda Cynon Taf County Borough Council  
The Pavilions  
Cambrian Park  
Clydach Vale CF40 2XX**

Tel.No. (01443) 424098 – J. Nicholls

A meeting of the **VOLUNTARY EARLY RETIREMENT/REDUNDANCY PANEL** will be held at the County Borough Council Offices, The Pavilions, Cambrian Park, Clydach Vale (Committee Room 1) **on Monday, 14th March 2016 at 10.00am**

**AGENDA**

- |  | <b>Page<br/>Nos.</b> |
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| <p><b>1. Declaration of Interest</b></p> <p>To receive disclosures of personal interests from Members, in accordance with the Code of Conduct (including whipping declarations).</p> <p><b>Note:</b></p> <ol style="list-style-type: none"><li>1. Members are requested to identify the item number and subject matter to which their interest relates and to signify the nature of the personal interest; and</li><li>2. where Members withdraw from a meeting as a consequence of the disclosure of a prejudicial interest, they <u>must notify the Chairman when they leave</u></li></ol> |                      |
| <p><b>2. Minutes</b></p> <p>To approve as a correct record the minutes of the meeting of the Voluntary Early Retirement/Redundancy Panel held on 16<sup>th</sup> February 2016</p>   | <b>1-6</b>           |
| <p><b>3. To consider passing the under-mentioned resolution:</b></p> <p>“That the press and public be excluded from the meeting under Section 100A(4) of the Local Government Act 1972 for the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 12 of Part 4 of Schedule 12A of the Act”</p>  |                      |

#### **4. Voluntary Early Retirement/Redundancy Applications**

To consider the joint report of the Chief Executive, Director of Human Resources, Group Director of Community & Children's Services, Director of Education & Lifelong Learning and Group Director Corporate & Frontline Services containing exempt information **(to follow)**

5. To consider any items which the Chairman, by reason of special circumstances, is of the opinion should be considered at the meeting as a matter of urgency

#### **Circulation:**

#### **Members of the Panel:**

County Borough Councillors (Mrs) M E Davies, W. J. David, (Mrs) S.J. Jones, (Mrs) M.Webber and M.Weaver.

7 March 2016

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**VOLUNTARY EARLY RETIREMENT/REDUNDANCY PANEL**

**Minutes** of the meeting held at the County Borough Council Offices, The Pavilions, Cambrian Park, Clydach Vale on Tuesday, 16<sup>th</sup> February, 2016 at 11.00 a.m.

**PRESENT:**

(Mrs.)M.E.Davies – in the Chair

**County Borough Councillors**

W.J.David, (Mrs.)S.J.Jones, (Mrs.)M.Webber and M.Weaver

**Officers in Attendance**

Mr.R.Evans – Head of Human Resources  
Mr.C.B.Jones – Service Director, Legal & Democratic Services

**Trade Union Representatives**

Mr.D.Price – UNISON  
Mr.W.Bond – GMB

**38 DECLARATION OF INTERESTS**

In accordance with the Members' Code of Conduct, County Borough Councillor M.Webber declared personal interests in respect of the following applications under Agenda Item 4 – Voluntary Early Retirement/Redundancy Applications:-

- AH – Attendance & Wellbeing Officer (Education & Lifelong Services) – “I am the Vice-Chair of the Governing Body that the applicant is a Governor Support Officer” (as shown at Appendix 1 to the report).
- RM – Events Coordinator (Chief Executive's Division) – “events comes within one of my areas of responsibility as a Cabinet Member and I have worked closely with this individual especially town centre events” (as shown at Appendix 8 to the report)

**39 MINUTES**

**RESOLVED** – to approve as an accurate record the minutes of the meeting of the Voluntary Early Retirement/Redundancy Panel held on the 20<sup>th</sup> January, 2016.

**40 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** – that the press and public be excluded from the meeting under Section 100A(4) of the Local Government Act, 1972 (as amended) for the following items of business on the grounds that they involve the likely

disclosure of exempt information as defined in paragraphs 12 and 23 of Part 4 of Schedule 12A of the Act, namely information relating to a particular employee, former employee or applicant to become an office holder under the authority and information relating to any consultations with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holder under the Authority.

**JOINT REPORT OF THE CHIEF EXECUTIVE, DIRECTOR OF HUMAN RESOURCES, DIRECTOR OF EDUCATION & LIFELONG LEARNING AND GROUP DIRECTOR, COMMUNITY & CHILDREN'S SERVICES**

**41 APPLICATIONS FOR VOLUNTARY EARLY RETIREMENT WITH REDUNDANCY AND VOLUNTARY REDUNDANCY**

Following consideration of the joint report of the Chief Executive, Director of Human Resources, Director of Education & Lifelong Learning and the Group Director, Community & Children's Services, it was **RESOLVED** – to approve the under-mentioned applications, as detailed in the report:-

	<b>Initials</b>	<b>Date of Termination of Employment</b>	<b>Post</b>	<b>Service Area</b>	<b>Package</b>
1	JM	13 April, 2016	Driver	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
2	HB	13 April, 2016	Driver	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
3	KD	30 April, 2016	Schools & Community – 21 <sup>st</sup> Century Schools	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
4	AH	31 March, 2016	Governor Support Officer	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
5	LS	31 March, 2016	Attendance & Wellbeing officer	Education & Lifelong Learning	Voluntary Early Retirement with Redundancy
6	CF	30 April, 2016	Engagement Officer	Education & Lifelong Learning	Voluntary Redundancy
7	RGF	30 April, 2016	Schools & Community – Adult Education	Education & Lifelong Learning	Voluntary Redundancy
8	JLA	31 March, 2016	Physical Literacy Programme Manager	Education & Lifelong Learning	Voluntary Redundancy
9	BJS	31 March, 2016	Physical Literacy Programme Manager	Education & Lifelong Learning	Voluntary Redundancy
10	JSE	31 March, 2016	Physical Literacy Strategic Lead	Education & Lifelong Learning	Voluntary Redundancy

				Learning	
11	DB	31 May, 2016	Enterprise Team Leader	Chief Executive's	Voluntary Early Retirement with Redundancy
12	AE	30 April, 2016	Scrutiny Support Officer	Chief Executive's	Voluntary Early Retirement with Redundancy
<p><b>Note:</b> In response to a query raised by a Member, the Service Director, Legal &amp; Democratic Services assured the Panel that sufficient resources were in place in order that the post could be made redundant. Members wished to place on record their thanks to AE for the support, dedication and hard work that she had provided to elected Members and Officers over the years.</p>					
13	CW	31 March, 2016	Clerical Assistant/Word Processor	Chief Executive's	Voluntary Early Retirement with Redundancy
14	LO	31 March, 2016	Tourism and Events Manager	Chief Executive's	Voluntary Redundancy
15	RM	31 March, 2016	Events Coordinator	Chief Executive's	Voluntary Redundancy
16	MH	16 May, 2016	Partnership Coordinator	Community & Children's Services	Voluntary Early Retirement with Redundancy
17	GNB	16 May, 2016	PQ Practice Assessor	Community & Children's Services	Voluntary Early Retirement with Redundancy
18	GPJ	16 May, 2016	Training Advisor	Community & Children's Services	Voluntary Early Retirement with Redundancy
19	AEE	6 May, 2016	Financial Support Officer	Community & Children's Services	Voluntary Early Retirement with Redundancy
20	AP	29 February, 2016	Welfare Rights Advisor	Community & Children's Services	Voluntary Early Retirement with Redundancy
21	LM	30 March, 2016	Welfare Rights Advisor	Community & Children's Services	Voluntary Early Retirement with Redundancy
22	GB	30 March, 2016	Welfare Rights Advisor	Community & Children's Services	Voluntary Early Retirement with Redundancy
23	WDT	20 February, 2016	Planner	Community & Children's Services	Voluntary Early Retirement with Redundancy
24	HT	30 April, 2016	Rehabilitation Officer – Visually Impaired	Community & Children's Services	Voluntary Early Retirement with Redundancy
25	TE	30 April, 2016	Community Care Worker	Community & Children's Services	Voluntary Early Retirement with Redundancy

26	AE	6 May, 2016	Senior Officer	Community & Children's Services	Voluntary Redundancy
27	DP	30 March, 2016	Welfare Rights Advisor	Community & Children's Services	Voluntary Redundancy
28	JL	31 March, 2016	Administrative Assistant	Community & Children's Services	Voluntary Early Retirement with Redundancy
29	HM	31 March, 2016	Agency Support Assistant	Community & Children's Services	Voluntary Early Retirement with Redundancy
30	AO'L	10 April, 2016	Trading Standards Manager	Community & Children's Services	Voluntary Early Retirement with Redundancy
31	WFR	9 May, 2016	Cluster Manager	Community & Children's Services	Voluntary Early Retirement with Redundancy
32	STS	9 May, 2016	Project Worker	Community & Children's Services	Voluntary Early Retirement with Redundancy
33	VRD	9 May, 2016	Project Worker	Community & Children's Services	Voluntary Redundancy
34	AJD	9 May, 2016	Project Worker	Community & Children's Services	Voluntary Redundancy
35	JP	9 May, 2016	Project Worker	Community & Children's Services	Voluntary Redundancy
36	LH	9 May, 2016	Project Worker	Community & Children's Services	Voluntary Redundancy
37	TSS	9 May, 2016	Cluster Manager	Community & Children's Services	Voluntary Redundancy
38	MGT	31 March, 2016	Admin Officer	Community & Children's Services	Voluntary Redundancy
39	CM	9 May, 2016	Lead Delivery Worker	Community & Children's Services	Voluntary Redundancy
40	JS	17 February, 2016	Language & Play Manager	Community & Children's Services	Voluntary Early Retirement with Redundancy
41	CR	17 February, 2016	Talkabout Project Officer	Community & Children's Services	Voluntary Early Retirement with Redundancy

**42     URGENT ITEM**

With the permission of the Chair, Members considered the urgent joint report of the Chief Executive, Director of Human Resources and Group Director, Community & Children’s Services in respect of an application received for Voluntary Redundancy, and it was **RESOLVED** – to approve the under-mentioned application-

<b>Initials</b>	<b>Date of Termination of Employment</b>	<b>Post</b>	<b>Service Area</b>	<b>Package</b>
LB	18 April, 2016	Lead Delivery Worker	Community & Children’s Services	Voluntary Redundancy

**(MRS.)M.E.DAVIES  
CHAIR**

**The meeting closed at 11.40 a.m.**

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