

WELSH PURCHASING CONSORTIUM

MANAGEMENT BOARD

29th April, 2015

PROCUREMENT MANAGER'S PROGRESS REPORT

1 Introduction

- 1.1 Following the decision of the Board to terminate funding for the current WPC model on 31st March 2016, this Progress Report to the Management Board by the WPC Procurement Manager is intended to update Members on progress to date, particularly in relation to contract transfer arrangements with the NPS and the reduced WPC Forward Work Programme.

2 Forward Contract Plan

- 2.1 Appendix A details the WPC Forward Contract Plan as agreed at the WPC Officers Group meeting held on 10th April. In reality there are currently 5 procurement projects scheduled for completion in the current financial year.

3 Transfer of WPC Contracts to the NPS – Current Status

- 3.1 The current status regarding transfer arrangements is covered under Agenda Item 3. The CMT will continue to lead on operational transfer issues for the WPC to ensure, as far as possible, that member Authorities interests are protected and the risk of non compliance minimised. The WPC Procurement Manager continues to press the NPS for responses on some transfer related issues.
- 3.2 As the NPS 5 year Business Plan has not been published to date, Officers are relying on the detail included in the NPS Pipeline which is updated at NPS Delivery Group meetings. Our local government representatives on the Delivery Group continue to update the WPC Officers Group.

4 CMT – Proposed Working Arrangements

- 4.1 Following a discussion at the WPC Officers meeting on 10th April, regarding the WPC Forward Work Programme to 31st March 2016, it was decided that the duties of the CMT should be expanded in light of the significantly reduced workload associated with these procurement projects.
- 4.2 The Group felt that operational assistance provided by the CMT should increasingly be made available to member Authorities to support procurement activities such as facilitating collaborative mini competitions. This will be based on a hierarchical approach with WPC requirements taking precedence.
- 4.3 It is proposed that assistance is generally allocated to CMT Officers by the WPC Procurement Manager on a regional basis, however it is accepted that a degree of pragmatism will be required from everyone given the geography of the WPC area.
- 4.4 A full proposal to take this issue forward will be tabled at the next WPC Officers Group meeting.

- **The Board is asked to endorse this approach.**

5 Efficiency calculations 2014/15

- 5.1 The CMT will shortly commence the WPC Efficiency calculation exercise for 2014/15. A number of WPC Arrangements have transferred to the NPS and a number of WPC Arrangements have expired or are near expiry.
- 5.2 This reality will inevitably be reflected in the level of efficiencies identified, however the timely provision of information required by the CMT from member Authorities will again be essential in identifying a reliable total.
- 5.3 As in previous years the intention will be to report the total figure to the September Board meeting

6 CMT Accommodation

- 6.1 At their meeting held on 10th April, 2015 the WPC Officers Group agreed to terminate the lease on the CMT Office accommodation as soon as is practicable.
- 6.2 The WPC Procurement Manager is now progressing this with Officers in Cardiff Council with a view to terminating the lease on 31st October, 2015.
- 6.3 It is envisaged that member Authorities will be asked to provide basic meeting room facilities for the CMT to use for management/coordination purposes on a periodic basis from this date to 31st March 2016.

7 Associate Membership Fees 2015/16

- 7.1 The Board will be aware that although WPC membership fees for full member Authorities will be funded from the Reserve in respect of 2015/16, this does not apply to Associate member organisations. Therefore Invoices, at the same rate as that levied for 2013/14, will be issued by Cardiff Council for the current financial year as soon as possible. The total amount is £12,240 ex VAT.

Rob Jones
WPC Procurement Manager

Appendix A

WPC Forward Contract Programme - Management Board 29th April 2015

Contract / Category Group	Lead Authority	Comments	Pre-Procurement Progress (RAG)	Procurement Process Status	Anticipated Contract Start Date	Procurement Progress (RAG)
Building Materials, Environmental Services & Highways		Pre OJEU		Tender Stage		
Asphalt Macadam Drystone Aggregate and Ready Mix Concrete	Blaenau Gwent	BC complete but LA reviewing option to include lot for Ready Mix Concrete.	Green	BG agreed to re-tender the framework utilising CCC's documentation. Current arrangements extension periods terminated 31/10 therefore no provision other than ESPO will be available in the short to medium term.	01/07/2015	Red
Traffic Management & Highways Maintenance Products	Merthyr Tydfil		Green	Tender Process Progressing. Collation of Position statement information continuing. Current arrangement extended for 6 months.	01/08/2015	Green
Construction Services						
Asbestos Removal Services	Swansea	Six month extension of current f/w reported to July OP.	Amber	Report to CCS Cabinet 14/4 prior to standstill period.	01/05/2015	Red
Electrical Cyclical Maintenance	RCT	Project on target	Green	Framework Awarded	01/04/2015	Green
Corporate Needs & Professional Services						
Education & Curriculum Aids	Wrexham	Extension of terms to be requested for 6 months.	Amber	NPT has extended the current f/w terms to 31/7/15. Virtual report submitted to 12 th December OP. Wrexham CC to conclude the tender process.	01/08/2015	Green
Public Protection Software	Pembrokeshire	Three N/W Authorities invited to participate, 14 positive responses from WPC members. Project Group to meet end of November.	Green	Framework Awarded awaiting final sign off prior to publication.	01/04/2015	Green

Appendix A

WPC Forward Contract Programme - Management Board 29th April 2015

Folding Mobile Catering Furniture	Pembrokeshire		Green		01/07/2015	
Fleet Group						
Food Group						
The Supply & Distribution of Fresh Pasteurised Liquid Milk	Newport	LA requested information regarding issue of thirds.	Green	PIN Notice published 12/9. Confirmation of participation and lotting preferences requested from authorities however responses are very slow. New arrangement to include the supply of Nursery Milk. Two month extension of current arrangement terms to be requested.	01/06/2015	Green
Social Care						