



## STANDARDS COMMITTEE WORK PROGRAMME

**Forward plan of proposed Committee Business for the 2023 - 2024 Municipal Year**

**Specific Period: - September 2023 – April 2024**

***N.B – The work programme is subject to change to take account of any additional / deletion of reports, including any new consultative documents or legislative initiatives from the Welsh Government, which require urgent attention, Public Services Ombudsman for Wales referrals and hearings under the Council’s Local Resolution Protocol – Standards of Conduct to be followed by Members***

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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<b>SEPTEMBER 2023</b>	<b>05.09.23</b>
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Draft Standards Committee Work Programme	To consider a draft Work Programme for the Committee for the Municipal Year 2023 - 2024	Monitoring Officer	Open	Chair of the Committee
Draft Standards Committee – Annual Report 2022-2023	To consider the draft 2022-2023 Annual Report for the Committee	Monitoring Officer	Open	Chair of the Committee
Public Services Ombudsman For Wales – Summary of Complaints 2023-2024	Summary of Complaints against Members from the 1 <sup>st</sup> April 2023 – 29 <sup>th</sup> August 2023	Monitoring Officer	Open	None
Public Service Ombudsman for Wales – Recent Investigation Outcomes – ‘Our Findings’	To consider the summary of investigation outcomes concerning alleged breaches of the Members’ Code of Conduct as published by the Public Services Ombudsman for Wales (PSOW) on the ‘our findings’ section of her website for the period 1st April 2023 – 29 <sup>th</sup> August 2023.	Monitoring Officer	Open	None
Adjudication Panel Decisions	To provide an information report in respect of any recent Adjudication Panel Decisions not previously reported	Monitoring Officer	Open	None
National Standards Forum – Feedback from meeting held on Friday 30 <sup>th</sup> June 2023	To provide Members with feedback from the meeting of the National Standards Forum held on Friday 30 <sup>th</sup> June 2023	Monitoring Officer	Open	Chair of the Committee
Oral Update – Feedback following ‘Mock Standards Committee Code of Conduct Hearing Training’ held in June 2023	To provide Members with an opportunity to give feedback following the ‘Mock Standards Committee Code of Conduct Hearing Training’ held in June 2023	Monitoring Officer	Open	Standards Committee Members

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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## NOVEMBER 2023

13.11.23

Public Services Ombudsman For Wales – Summary of Complaints 2023-2024	Summary of Complaints against Members from the 30 <sup>th</sup> August 2023 – 31 <sup>st</sup> October 2023	Monitoring Officer	Open	None
Public Service Ombudsman for Wales – Recent Investigation Outcomes – ‘Our Findings’	To consider the summary of investigation outcomes concerning alleged breaches of the Members’ Code of Conduct as published by the Public Services Ombudsman for Wales (PSOW) on the ‘our findings’ section of her website for the period 30 <sup>th</sup> August 2023 – 31 <sup>st</sup> October 2023.	Monitoring Officer	Open	None
Adjudication Panel Decisions	To provide an information report in respect of any recent Adjudication Panel Decisions not previously reported	Monitoring Officer	Open	None
Review of the Council’s Member-Officer Protocol	To consider whether any updates/amendments are required to the Council’s Member-Officer Protocol and propose any recommendations to Full Council	Monitoring Officer	Open	Full Council are required to approve any amendments
Dispensation Application	To consider an application for dispensations made in accordance with The Standards Committees (Grant of Dispensations) (Wales) Regulations 2001	Monitoring Officer	Open	None
Public Services Ombudsman For Wales – Annual Report and Letter 2022 - 2023	To provide Members with a summary of Code of Conduct matters as set out in the Ombudsman’s Annual Report and Letter to this Council 2022 – 2023	Monitoring Officer	Open	Cabinet /Governance & Audit Committee

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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## JANUARY 2024

29.01.24

Public Services Ombudsman For Wales – Summary of Complaints 2023-2024	Summary of Complaints against Members from the 1 <sup>st</sup> November 2023 – 31 <sup>st</sup> December 2023	Monitoring Officer	Open	None
Public Service Ombudsman for Wales – Recent Investigation Outcomes – ‘Our Findings’	To consider the summary of investigation outcomes concerning alleged breaches of the Members’ Code of Conduct as published by the Public Services Ombudsman for Wales (PSOW) on the ‘our findings’ section of her website for the period 1st November 2023 – 31st December 2023.	Monitoring Officer	Open	None
Adjudication Panel Decisions	To provide an information report in respect of any recent Adjudication Panel Decisions not previously reported	Monitoring Officer	Open	None
Adjudication Panel For Wales Annual Report 2022-2023	To consider the Adjudication Panel For Wales’ Annual Report 2022-2023 following publication	Monitoring Officer	Open	None

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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**APRIL 2024**

**22.04.24**

Public Services Ombudsman For Wales – Summary of Complaints 2023-2024	Summary of Complaints against Members from the 1 <sup>st</sup> November 2023 – 31 <sup>st</sup> December 2023	Monitoring Officer	Open	None
Public Service Ombudsman for Wales – Recent Investigation Outcomes – ‘Our Findings’	To consider the summary of investigation outcomes concerning alleged breaches of the Members’ Code of Conduct as published by the Public Services Ombudsman for Wales (PSOW) on the ‘our findings’ section of her website for the period 1st November 2023 – 31st December 2023.	Monitoring Officer	Open	None
Adjudication Panel Decisions	To provide an information report in respect of any recent Adjudication Panel Decisions not previously reported	Monitoring Officer	Open	None
Group Leaders’ duties in respect of standards of conduct – Annual Review	To consider the annual review of compliance with the duties of political group leaders in relation to standards of conduct placed on standards committees (as introduced by Part 4 of the Local Government and Elections (Wales) Act 2021	Monitoring Officer	Open	Group Leaders
National Standards Forum – Feedback from meeting held in January 2024	To provide Members with feedback from the meeting of the National Standards Forum held in January 2024	Monitoring Officer	Open	Chair of the Committee

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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**MISCELLANEOUS** (the following items to be considered as and when appropriate / necessary during the Municipal Year)

Updates on Welsh Government (WG) review of the Ethical and Standards Framework in Wales	To receive updates in respect of the WG review of the Ethical and Standards Framework in Wales	Monitoring Officer	Open	
Dispensation Applications	To consider applications for dispensations made in accordance with The Standards Committees (Grant of Dispensations) (Wales) Regulations 2001	Monitoring Officer	Open	
Local Resolution Protocol – Standards of Conduct To Be Followed By Members	To consider complaints made under Stage 2 of the Local Resolution Protocol	Monitoring Officer	Open	
Public Services Ombudsman For Wales – Members Code of Conduct Complaints	To consider any allegations that a Member has failed or may have failed to comply with the Members Code of Conduct contained in a report of the Public Services Ombudsman For Wales undertaken under Section 69 of the Local Government Act 2000	Monitoring Officer	Open	
Review of Standards Committee Member’s Training Needs	To consider any requirements in respect of Committee Members’ training needs	Monitoring Officer	Open	