



Council Work Programme

Forward plan of proposed Council Business for the 2024/25 Municipal Year

Specific Period: -July 2024 – May 2025.

(Summary of proposed Key Decisions coming forward for Members' consideration.)

N.B – The work programme is subject to change to take account of any additional / deletion of reports, including any new consultative documents or legislative initiatives from the Welsh Government, which require urgent attention.

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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JULY				17.07.24
Council Work Programme 2024/2025	To consider the Draft Council Work Programme for the 2024-25 Municipal Year.	Service Director, Democratic Services & Communication	Open	
Annual Reports 2023/2024	To receive the Annual Report of the Overview & Scrutiny Committee and the Governance & Audit Committee for the Municipal Year 2023 / 2024.	Service Director, Democratic Services & Communication	Open	Overview & Scrutiny Committee/ Governance & Audit Committee
Annual Treasury Management Review 2023/24	To provide Members with information on: <ul style="list-style-type: none"> • the Council's Treasury Management activity during 2023/24; and • the actual Prudential and Treasury Indicators for 2023/24 	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	
Section 151 Officer Interim Arrangements.	To provide Members with information on the Council's collaboration with Merthyr Tydfil County Borough Council - Section 151 Officer Interim Arrangements.	Chief Executive	Open	

AUGUST – RECESS

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
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SEPTEMBER

25.09.24

Medium Term Financial Plan – 2024/25 TO 2027/28	To provide Members with an update on the Medium-Term Financial Plan	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services	Open	Cabinet
Council Corporate Plan - Investment Priorities	To consider any potential investment opportunities	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	Cabinet
Council Tax Premiums - Long Term Empty Properties and Second Homes	To consider the proposed changes to the level of Council Tax premium on long term empty properties in the County Borough and the use of wider intervention measures to bring empty properties back into use.	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	Cabinet
Receipt of Petitions	To advise Council of petitions submitted to the Council which satisfy the tier 3 requirements of the Council's petition scheme.	Service Director, Democratic Services & Communication.	Open	

NOVEMBER

06.11.24

Statement Of Accounts and Audit Reports for Rhondda Cynon Taf CBC and the Rhondda Cynon Taf Pension Fund 2023/24	To consider the RCT and Pension Fund Annual Accounts and the report of Audit Wales & Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	Governance and Audit Committee
Annual Corporate Performance Report & Annual Self-Assessment 2023/24	For consideration by Council, in accordance with the requirements of the Local Government and Elections (Wales) Act 2021.	Chief Executive	Open	Governance & Audit Committee

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
Annual Reports 2023/2024	To receive the Annual Report of the Standards Committee and the Democratic Services Committee for the Municipal Year 2023 / 2024.	Service Director, Democratic Services & Communication	Open	Standards Committee/ Democratic Services Committee
Review of Community Arrangements for Rhondda Cynon Taf	To receive the responses and recommendations to the initial consultation.	Director of Legal & Democratic Services	Open	Cross Party Working Group
NOVEMBER				27.11.24
2024-25 Mid-Year Treasury Management Stewardship Report	To provide Members with information on: <ul style="list-style-type: none"> • The Council's Treasury Management activity during the first 6 months of 2024-2025 and • Prudential and Treasury Indicators for the same period. 	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	
Gambling Act 2005 – Revision of Statement of Principles (Local Policy) 2025-2028	To consider revisions proposed by the Director of Public Health, Protection & Community Services to the Council's Statement of Principles, under the provisions of the Gambling Act 2005.	Director of Public Health, Protection & Community Services	Open	Licensing Committee
Licensing Act 2003 - Review of Licensing Policy Statement 2025 – 2030	To consider revisions proposed by the Director of Public Health, Protection & Community Services to the Council's Statement of Licensing Policy for the period 2025 – 2030.	Director of Public Health, Protection & Community Services	Open	Licensing Committee (sitting in its role under the Licensing Act 2003)
The Council's Member – Officer Relations Protocol	To consider the Council's Member-Officer Relations Protocol	Director of Legal & Democratic Services	Open	Democratic Services Committee/Standards Committee

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
Outside Body Membership	To consider the changes to Committee Memberships as advised	Service Director, Democratic Services & Communication	Open	
Change Of Membership Report	To consider the changes to Committee Memberships as advised	Service Director, Democratic Services & Communication	Open	
JANUARY				15.01.25
Council Revenue Budget 2025/26 - Provisional Local Government Settlement	This report provides Members with information in respect of the 2025/2026 Provisional Local Government Settlement (Subject to timing of WG announcements on the Local Government Settlement)	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	The Overview & Scrutiny Committee, in line with its Terms of Reference, is a consultee as part of the Council's overall consultation arrangements.
Council Tax Reduction Scheme	The need to consider whether to revise or replace the Council's existing Council Tax Reduction Scheme (CTRS) and the requirement to adopt a scheme by 31 st January 2025.	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	
Welsh Church Act Fund Annual Report 2023/24	To consider the statement of Accounts for the Welsh Church Act Fund for the financial year ended 31 st March 2024 and the report of Audit Wales.	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	Governance and Audit Committee
Chief Officer VER & Redundancy Packages	Following a recommendation from the Council's Voluntary Early Retirement (VER) Panel to obtain Council approval for a Chief Officer severance packages in accordance with the Council's approved Pay Policy statement	Joint report of the Chief Executive & Director of Human Resources	Open	Voluntary Early Retirement/Redundancy Panel

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
The Council's Senior Management Structure	Joint report of the Chief Executive & Director of Human Resources	Joint report of the Chief Executive & Director of Human Resources	Exempt Report	Appointments Committee

FEBRUARY			12.02.25	
Leaders Annual Debate	To receive & participate in the Leaders Annual Debate	Leader of the Council	Open	
MARCH				
			05.03.25	
Revenue Budget Strategy	To provide information to Members in respect of the Council's Revenue Budget, together with the level of Council Tax, for the year ending 31st March 2026.	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	Overview & Scrutiny/ Cabinet
Council Tax Resolution	To provide Members with the details of the calculation of the Authority's Council Tax for the financial year ending 31st March 2026 prior to passing the necessary statutory resolutions	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	Cabinet
Capital Programme	To set out the Council's proposed Capital Programme for 2025-26 to 2027-28, following confirmation of the local government settlement for 2025-26.	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	Cabinet
Treasury Management Strategy	To provide Members with information in respect of treasury Management Strategy, Incorporating Investment Strategy, Treasury Management indicators and minimum revenue provision (& MRP Statement for 2025/26.)	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	Governance and Audit Committee

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Capital Strategy Report 2025/26	To receive the Capital Strategy 2025/26 incorporating prudential indicators.	Deputy Chief Executive & Group Director – Finance, Digital & Frontline Services.	Open	
The Council's Pay Policy Statement	To provide Members with information in respect of the Council's 2025-2026 Pay Policy Statement	Director of Human Resources/ Director of Legal Services	Open	

APRIL	02.04.25
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Invitation to the Cwm Taf Morgannwg University Health Board	To receive representatives from the Cwm Taf Morgannwg University Health Board	Cwm Taf UHB	Open	
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MAY (AGM)	21.05.25
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MISCELLANEOUS (the following items to be considered as and when appropriate / necessary during the Municipal Year)

Local Government & Elections (Wales) Act	To receive updates on the proposals contained within the 'Local Government & Elections (Wales) Act'	Service Director, Democratic Services & Communication.	Open	Overview & Scrutiny Committee
Changes to Committee Membership	To consider the changes to Committee Memberships as advised	Service Director, Democratic Services & Communication	Open	
Review of Multi Location Meeting Policy (MLM)	To consider the review of the Multi Location Meeting Policy (MLM)	Service Director, Democratic Services & Communication	Open	Democratic Services Committee

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
Updates to the Council's Constitution	To consider updates contained within the Council's Constitution	Director of Legal & Democratic Services	Open	
Revised Local Development Plan (RLDP) 2022 – 2037 for Rhondda Cynon Taf	To receive an update in respect of the RLDP	Director of Prosperity & Development		
Corporate Joint Committees (CJC's)	To receive an update in respect of the Corporate Joint Committees (CJC's)	Chief Executive/Director of Legal & Democratic Services/Service Director, Democratic Services & Communication	Open	
Community Review Update	To receive an update on the Community Review	Director of Legal & Democratic Services	Open	
Town/Community Council Charter	To advise Members of the Town/Community Council Charter	Service Director, Democratic Services & Communication	Open	
Invitation to the Cwm Taf Morgannwg University Health Board	To receive representatives from the Cwm Taf Morgannwg University Health Board	Cwm Taf UHB	Open	
Invitation to the Welsh Ambulance Service NHS Trust	To receive representatives from the Welsh Ambulance Service NHS Trust	Welsh Ambulance Service NHS Trust	Open	
Freedom of the Borough	To award the Freedom of the Borough following endorsement of the FOB Working Group recommendations	Service Director, Democratic Services & Communication	Open	Freedom of the Borough Working Group.
Welsh Government Consultations	To consider the Council's response to relevant Welsh Government Consultations	Director of Legal & Democratic Services/Service	Open	

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
		Director, Democratic Services & Communication		
Urgent Executive Decisions	To present, for Members' information an overview of the Urgent Decisions taken forward by the Cabinet Committee and the Urgent Key Officer Delegated Decisions taken forward outside of the Cabinet Committee	Service Director, Democratic Services & Communication	Open	Cabinet
Public Questions & Presentations	To receive public questions & presentations	Service Director, Democratic Services & Communication	Open	
Invitation to South Wales Police	To receive representatives from South Wales Police	South Wales Police	Open	
Audit Wales Reports	To consider reports brought forward by Audit Wales	As applicable	Open	
Annual Reports	To consider reports brought forward for consideration by Full Council	Service Director Democratic Services & Communications	Open	
Notices of Motion	To consider Notices of Motions / Amendments to the Motion as received and in accordance with the Council Constitution. To receive updates in respect of Notices of Motion as appropriate.	Service Director, Democratic Services & Communication	Open	
Members Questions	To consider the Questions put to Members as received and in accordance with the Council Constitution	Service Director, Democratic Services & Communication	Open	
Cardiff Capital Region City Deal	To provide Members with updates / information in respect of the Cardiff Capital Region City Deal.	Chief Executive		
Scrutiny Working Groups	To receive details of Scrutiny Working Group reviews undertaken.	Service Director, Democratic Services & Communication		

Key Decision	Brief Outline	Responsible Officer	Open / Exempt Report	Consultation undertaken prior to Decision being made?
Council Work Programme	To receive updates on the 2024-25 Council Work Programme	Service Director, Democratic Services & Communication	Open	
RCT Panel Performance Assessment	To receive the joint report outlining the Council's performance assessment	Joint report of the Director Legal & Democratic Services and the Service Director, Democratic Services & Communication	Open	