QTR 3 UPDATE 2018/	R 3 2018/19	Risk Rating Q	F	ng QTR 2 8/19	k Rati 2018	Ris	SK RATING /18	GINAL R 2017	OR	CONTROLS & ACTIONS	QTR 2 RISK DESCRIPTION	RESPONSIBL E OFFICER	Strategic COUNCIL Risk PRIORITY Register Reference	
	RATING	1 L	G	RATING	L	'	RATING	L	'					Register
ORIGINAL RISK RATING 5*4=20 The 2018/19 Quarter 3 Performance Report is reporting pressures within the Co the Community and Children's Services Group (and is reflective of increasing de (Council wide) projected revenue position is £0.403M overspent at quarter 3, ar where the projected position was £1.286M overspent, a key factor supporting t funding from Welsh Govt in recognition of the significant pressures the social ca sustainable social services across Wales. During the third quarter, the Council received its provisional (on 9/10/18) and fi and undertook a comprehensive budget consultation exercise on the 2019/20 re period started on 5/11/18 and ended on 17/12/18). This information, together to budget requirements, will be taken into account as part of the Senior Leadership Cabinet's consideration. This work will be completed in quarter 4. As part of planning for the future, the Council undertook an assessment of its ea £11.550M to invest in priority areas and also the utilisation of £0.800M base bu going investment in highways. This package of investment was approved by Cou in line with the Council's Medium Term Financial Planning arrangements, where five areas of: digitisation; early intervention and prevention; commercialisation this, work progressed to plan for the reconfiguration of the Council's mobile libr		5 3		15	3	5	20	4		<ul> <li>CONTROLS</li> <li>Decision making arrangements need to demonstrate links with the Council's Corporate Plan priorities (that are themselves aligned to the Well-being of Future Generations Act);</li> <li>Investment and financial planning decisions are subject to Cabinet approval and where appropriate pre-scrutiny; and</li> <li>A requirement for the Council to forecast its revenue budget over the medium term and set a rolling three year Capital Programme.</li> <li>ACTIONS</li> <li>Budget holders and Finance / Performance officers working together to ensure: <ul> <li>o Robust and deliverable annual revenue budgets and 3 year capital programme are set taking into account Corporate Plan priorities.</li> <li>o In year operational performance results are in line with targets and the agreed capital / revenue resources and additional investment funding approved.</li> <li>o The Council's year-end Statement of Accounts (SoA) receive an unqualified opinion (i.e. clean bill of health) and General Balances are at an appropriate level as determined by the Responsible Finance Office i.e. a minimum of £10M.</li> <li>The public reporting of financial and operational performance information during the year to enable results to be scrutinised and designated elected members and officers held to account; and</li> <li>Applying a medium term financial planning approach to service planning to enable the</li> </ul></li></ul>	Council does not ensure that the investment and financial planning decisions are aimed at long term stability and sustainability, it will be unable to deliver effective services to residents and businesses within the County Borough.		LIVING WITHIN OUR MEANS	1
ORIGINAL RISK RATING: 5x3=15 The number of CLA has reduced this quarter to 679.Although the reduction is quarters in the numbers . Children looked after continue to be a priority and th Looked After Quality Assurance meetings. The work of Resilient Families continue between January 2018 to 31st December 2018 (this highlights the need that vul nature) and 359 cases have been stepped down from Statutory Services to Resil going in the right direction but due to the numbers is having very little impact of that this will not change in the near future. There continues to be a strategic rist therefore the strategic risk rating should not be changed at this stage.	15	3 5		15	5 3	5	15	3	5	Council to effectively plan future service delivery in line with expected resources availableCONTROLS• C&S - monitored through Children Services Management Team on a quarterly bases.• CP: Monitored through the Cwm Taf Safeguarding Quality Assurance Group that reports to the Safeguarding Board on a quarterly bases.• CLA: Monitored through the CLA Strategic Group and CLA Quality Assurance Group that meets monthly.ACTIONS• CLA - plan in place to continue to work to reducing CLA. This covers close monitoring of those who come into the system and those who need to leave the system. This includes	Children's Services (CiN, CPR & CLA) are not managed effectively then the ability of the Council to effectively support vulnerable children and families and meet the requirements of the Social Services & Wellbeing (Wales) Act may be compromised.		PEOPLE	2
<ul> <li>ORIGINAL RISK RATING: 5x3=15</li> <li>We continue to see an increase in number of people in receipt of care and supp illness, which is placing pressure across the health and social care systems.</li> <li>Reablement continues to be a priority and through multi-agency intervention the with no or reduced ongoing care and support from Adult Social Care. The Stay V phase 2 and enhancements in assistive technology (through the integrated Cwn further enhance our system wide approaches to early interventions and prevent There is an increasing demand for home care as we aim to support more people therefore securing the right capacity in some areas at "peak call" times (as is the providers struggle to recruit staff in these areas remains a challenge (although t impact on delays awaiting commencement of care packages). We are continuing resilience to improve the stability of the market and ensure we can meet demar Support in the short term is provided by the local authority 'Holding' Service as independent sector.</li> <li>Recruitment and retention issues in the care profession are higher than average develop a major workforce development programme for the care sector 'to pro career pathways and fair terms and conditions'.</li> <li>In November 2018, Cabinet Members agreed to consult on transformational op put forward outlined options to substantially invest in and modernise residentia County Borough's older residents. The consultation period will begin on Monda No change to the risk rating.</li> </ul>		5 3		15	5 3	5	15	3	5		impact on the ability of the Council to safeguard its vulnerable adults and keep citizens independent for longer. If we do not modernise services (working with partners including Health and Third Sector) in line with the SS@WB Act this may result in inappropriate care and support and increased costs of providing services.		PEOPLE	3
ORIGINAL RISK RATING 5x3=15 Cymmer Primary and YGG Tonyrefail were completed during Qtr 3 in accordanc achieved at Tonyrefail 3-19 school, the agreed handover date for the main scho through one more winter. Treorchy Comprehensive School has suffered a delay unforeseen site circumstances relating to concrete floors, roof and drainage - th Due to the two main issues identified above, the impact of the risk should rema prolongation and the unforeseen works. Costs are being challenged/managed/r ongoing with finance colleagues to identify funding but we are still awaiting fee additional 21C schools funding.	8	4 2		8	1 2	4	15	3	5	CONTROLS <ul> <li>A designated project board is in place that oversees the delivery of the Council's 21st</li> <li>Century programme.</li> <li>Regular updates are reported to the Welsh Government.</li> <li>Individual projects are managed using PRINCE2 methodology.</li> <li>ACTIONS</li> <li>Submission and approval of all business cases within Band A of the 21st Century Schools</li> <li>Programme.</li> <li>Seek planning approval for all projects under the Rhondda and Tonyrefail Programme.</li> <li>Building works commenced on site for all projects under the Rhondda and Tonyrefail</li> <li>Programme.</li> <li>Complete building works on extended Y Pant Comprehensive School</li> </ul>	budget then this could impede the delivery and intended (positive) impact of the 21st Century Schools Programme within the Council.		ECONOMY	4

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ouncil's revenue budget, particularly within Adult Services of emand on a number of services within this area). The overall nd whilst an improving position compared to Quarter 2 this improving picture is the provision of additional one-off are sector are facing and Welsh Govt's aim to support

inal Local Government Settlement for 2019/20 (on 19/12/18) evenue budget, including council tax (the consultation with the final Local Government Settlement and updated o Team formulating a proposed 2018/19 Budget Strategy for

armark reserves, the outcome of which was the release of udget to enable £12M of Prudential Borrowing to support onuncil on 24th October 2018. This forward looking approach is work is continuing to plan and invest for the future in the ; independence; and efficient and effective. In parallel with rary service and day nursery provision.

favourable it again shows the continual fluctuation over the e position is monitored monthly through the Children ues to increase : over 1,500 families being worked with Inerable families have for earlier services - of a preventative liant Families with only 153 being stepped up. This again is on the statutory services demand at present. It is anticipated sk due to the unpredicability of this service group and

port with higher levels of frailty, complex needs and lifelong

he majority of individuals are supported to live independently Vell @ Home service along with plans for the development of Taf Safe Well in the Community Transitional Bid) will tion.

e to live at home rather than in care home settings and e case in the rest of Wales) and certain geographical areas as this is being managed across care providers to minimise g to work with homecare providers to build capacity and nd and ensure good quality care to all individuals at all times a short term measure if there is a lack of capacity in the

. We are continuing to work with regional partners to mote positively the opportunity to work in care, linked to

ptions for the Local Authority's care provision – and proposals al and day care services to better meet the needs of the ay, January 14, and run for 12 weeks.

e with the agreed programme. Despite good progress being pol is due at the end of Qtr 4 and we still have to work y to the refurbishment element of the project due to his element of the project will be delayed until early 2020. ain at 4 to reflect potential cost increases as a result of nitigated by the project teams wherever possible. Liaison is edback from Welsh Government on the potential of

				S	TRATI	EGIC R	SK REGIST	ER UP	DAT	E					
Strategic Risk	COUNCIL PRIORITY	RESPONSIB E OFFICER		CONTROLS & ACTIONS	OF		RISK RATING	6		ating Q 018/19		Risk Rati	ing QT	R 3 2018/19	QTR 3 UPDATE 2018/19
Register Reference	PRIORITY	LOFFICER			1	L	RATING	1			ATING	1	L	RATING	
6	LIVING WITHIN OUR MEANS	Chris Lee		<ul> <li>CONTROLS</li> <li>Governance Structures are in place and the Council has a designated SIRO.</li> <li>Policies and Procedures are in place.</li> <li>Designated team in place that provides on-going training and also undertake investigations that involve potential breaches.</li> <li>External Reviews &amp; Accreditation e.g. PSN, PCI, WAO.</li> <li>ACTIONS</li> <li>GDPR gap analysis to be completed in readiness for May 2018.</li> <li>Continue to review technology measures and update as necessary.</li> <li>Continue to investigate and report potential events/incidents.</li> <li>Continue with external reviews and attain accreditations for PSN/PCI.</li> <li>Deliver risk-based training / regular communication, face to face and via e-learning, staffing bulletins, global emails.</li> </ul>		4 3	12		5	2	10	5	2	10	<ul> <li>ORIGINAL RISK RATING 4x3=12</li> <li>Significant work has been undertaken by the Information Management Team during the que the risk of personal data breaches and enforcement action by the Information Commission Key deliverables of the GDPR Implementation Plan and ICT Service Delivery Plan include:</li> <li>Revised Information Management structure approved by the Information Management B sufficient resources in place to be able to meet the key GDPR legislative and other data procompliance.</li> <li>Successfully gaining annual PSN accreditation.</li> <li>Work has commenced on the Cyber Essential Plus accreditation process that is mandated Further development of service privacy notices and the Council's Data Protection Register - and signed-off and 80 privacy notices published.</li> <li>Significant progress has been made in reviewing data capture forms ensuring that the law in the DPR entry / service privacy notice</li> <li>GDPR contract variations issued in respect of 665 contracts.</li> <li>GDPR awareness training provided to Elected Members.</li> </ul>
															No changes to the risk rating at this stage.
11	ECONOMY	Jane Cook	communities through the Council's investment programme are not planned, procured and managed effectively by the Council, then	<ul> <li>CONTROLS and ACTIONS</li> <li>Robust service delivery arrangements and governance structures are in place to ensure the successful delivery of key strategic regenerations projects. This includes:</li> <li>Developing effective business cases for individual projects to ensure they are viable and cost effective.</li> <li>Involving stakeholders to support the delivery of key interventions from across the Council, other public Bodies, Welsh Government and the private sector.</li> <li>Establishing project boards responsible for overseeing the delivery of individual projects.</li> <li>A Project Protocol which is made available for project development and implementation that identifies the mechanisms needed to structure successful project delivery.</li> </ul>		3	12		4	3	12	4	3	12	ORIGINAL RISK RATING 4x3=12 Good progress continues to be made in delivering/co-ordinating the Council's economic an redevelopment of Taff Vale, which remains on programme and due to be completed in Apr industrial units at Coedely and Robertstown, the Coedely development remains on program however key milestones set out in the project programme for Robertstown have been exte flood modelling to comply with Natural Resource Wales requirements, which may result in development. All projects and programmes have established robust service delivery arrang ensuring the successful management of these schemes. No changes to the risk ratings at th
13	PEOPLE	Paul Mee	causes of poverty and help build sustainable and resilient communities through an early	<ul> <li>Liaising with Cabinet Members to provide regular updates.</li> <li>ACTIONS</li> <li>To develop and deliver services that focus on building more involved and resilient</li> </ul>	5	2	10		4	3	12	4	3	12	ORIGINAL RISK RATING 5x2=10 Indicative 2019/20 allocation received from Welsh Government for both the Children & Co Total funding remaining at same levels. Guidance received and delivery plan in preparation around funding levels for 2019/20 and the new grant arrangements will allow a more strate streamlined reporting arrangements. There remains some risk around the degree of flexibi realise the benefits of a more integrated approach. The roll out of Universal Credit has com applicants being required to make their benefit claim online. The Council has provided add Communities for Work staff who have been assisting applicants, particularly through digita remains to be realised. Given the ongoing roll out of Universal Credit and the need to devel no change is proposed to the risk rating.
14	ECONOMY	Gaynor Davies	sixth form provision with falling pupil numbers and funding. This could have an adverse impact on KS3 & 4 provision. If schools reduce teaching	<ul> <li>communities to tackle poverty and promote well-being. This includes:</li> <li>Implementing the recommendations following a review into all Families First Commissioned CONTROLS</li> <li>Open communication with Headteachers.</li> <li>Support available from key officers from within the Council. ACTIONS</li> <li>Liaise with all Headteachers to communicate the financial pressures that the Council is under and re-iterate their involvement in aiming to realise more efficient working practices.</li> <li>Work with Schools in order to identify possible areas to increase efficiency.</li> </ul>		N/A	N/A		4	3	12	4	3	12	ORIGINAL RISK RATING 4x3=12 Continued budgetary pressures are evident in many of our secondary schools, and in line w comprehensive schools have budget recovery plans in place in order to rectify this situation have unviable 6th forms due to diminishing pupil numbers and poor retention rates of lear the curriculum offer available at post 16 to address budget pressures. The necessary staffin of curriculum offer available at post 16, which in turn will impact on pupil numbers and the Outcomes have shown progress over 17/18 but there continues to be concern in relation to
15	PLACE	Nigel Wheeler	the risk of potential failure, which results in road closures, is significant. If unforeseen road	• We have appointed a dditional staff; this means we have appropriate in-house capability to manage this complex and significant asset.		2	8		4	2	8	4	2	8	ORIGINAL RISK RATING 4x2=8 The Council has a comprehensive highways infrastructure programme where major investry years and continues to be made. For us to mitigate the risk, this investment needs to be ma Major investment is being made to both the highway network and the highway structures, Parks infrastructure to improve this area. From the benchmarking work against other Coun made a significant difference to condition of the network. No change to risk rating.
18	LIVING WITHIN OUR MEANS	Chris Bradshaw	staff, transforming the way it delivers its services to meet future demographic and financial pressures will be more difficult. It will	<ul> <li>CONTROLS</li> <li>Workforce planning arrangements are in place that aim to identify possible gaps now and in the future.</li> <li>Staff consultation and communication.</li> <li>ACTIONS</li> <li>Continue with the apprenticeship and graduate schemes and ensure that placements are focussed on areas where workforce planning issues may become apparent in the future.</li> <li>Review training that is available to staff and ensure that it is suitable.</li> </ul>		N/A	N/A		4	3	12	4	3		ORIGINAL RISK RATING 4x3=12 A training compendium has been produced and is refreshed quarterly. The compendium b Council to enable staff to access relevant training. The performance review process for GR11 and above has rolled out and training needs are Training trends will be then be highlighted to SLT with recommendations on how to addres Staff consultation has continued with a survey looking at service improvements and the app will be reported back in quarter 4. No change to risk rating.

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ing the quarter to strengthen GDPR compliance, minimise
mmissioner.

anagement Board - ensuring that the Council has effective and ther data protection legislation, ensuring continued on-going

is mandated on all local authorities by Welsh Government. on Register – over 127 entries in the register now identified

g that the lawful basis for processing aligns with that identified

to day responsibilities of the Information Management

economic and investment programme. This includes the pleted in April 2020. In terms of the development of the light s on programme with tenders due back on the 18th January, ve been extended to incorporate further work required on may result in delaying the completion date of the livery arrangements and governance structures, which is ratings at this stage.

hildren & Communities Grant and Housing Support Grant. n preparation during quarter 4. This gives some certaintly a more strategic and joined up approach together with more ree of flexibility that will be allowed and the potential to fully edit has commenced from November 2018 with any new provided additional support through its Libraries and nrough digital support. The full impact of Universal Credit need to develop delivery plans for the new grants in quarter 4,

and in line with the Council's school deficit protocol, five this situation within the next 3/4 years. A number of schools rates of learners at post 16. These schools will have to review essary staffing reduction will inevitably impact on the breadth bers and the associated funding available to schools. in relation to efsm outcomes, at a local and national level.

najor investment has been made over the last number of eds to be maintained otherwise the network will decline. y structures, and further investment is being made to the t other Councils, it is evident that highways investment has ting.

mpendium brings together all the training available within the

ng needs are being collated as a result of this process. ow to address the needs identified.

s and the application of specific policies. The results of which

Strategic COUNCII Risk PRIORITY Register Reference	COUNCI	RESPONSIBL		CONTROLS & ACTIONS	_		SK REGISTE			ng QTR 2				QTR 3 UPDATE 2018/19
	PRIORITY	E OFFICER					7/18		2018	-	Risk R	ating Q1	FR 3 2018/1	
	,				1	L	RATING	1	L	RATING	I	L	RATING	
19	LIVING WITHIN OUR MEANS	Edwards	by a programme of up-skilling citizens and re- designing its internal processes then citizens could be indirectly excluded and they may also	<ul> <li>CONTROLS</li> <li>A designated team with relevant experience and expertise that is specifically tasked with service re-design.</li> <li>A proven track record of re-designing processes to ensure that they meet the customer's expectations as well as feeding back-office functions effectively and efficiently.</li> <li>A good understanding of where gaps currently are in respect of how services can be transformed to meet a customer expectation which is fed by planned consultation with stakeholders.</li> <li>A wide range of on-line services are simple to use.</li> <li>Social Media platforms in place to signpost to online services and encourage take-up.</li> <li>A Digital Strategy that is focused on improved back-office efficient practices whilst at the same time aims to deliver modern on-line experiences for customers.</li> <li>ACTIONS</li> <li>Consult and engage with service users to inform future service design.</li> <li>Understand service users, what they are trying to do and how they prefer to do it.</li> <li>Identifying problems service users are having and re-design service accordingly.</li> <li>Develop an excellent user experience, making things easier through better design of our services and minimal processing.</li> </ul>	N/A	N/A	N/A	4	1 3	12	3	3	9	ORIGINAL RISK RATING 4x3=12 The range and take up of online services continues to expand. This includes the rec to streamline the process/reduce re-work at the same time. Recent examples inclu process at the front with payment, as well as over 60s bus passes on line where the associated processing costs. There are many other examples of similar nature e.g. of applications were on line promoted by contact centre staff and messaging etc. The media with the contact centre now managing defect reported from those channels Customer Care advisors still provide support in person and via the telephone. Assisted digital support continues at 'Digital Fridays' at Libraries in partnership with digital skills in the community continues. The contact centre in particular supports inclement weather, Council closure perior complemented by social media e.g. change to bin day over Xmas and New year perior test in May 2018. The Face to face advice service at One4aLL centres continues to be targeted to tran demand is reducing year on year and efficiencies reflect that. It is felt that this risk is managed and the scoring is proposed to reduce to reflect th
20	LIVING WITHIN OUR MEANS	Tim Jones		<ul> <li>CONTROLS</li> <li>Disaster Recovery Plan in place should an interruption be experienced.</li> <li>Digital Strategy – Infrastructure Theme/Plan.</li> <li>Governance Structure.</li> <li>Policies and Procedures in place e.g. patch management, change control.</li> <li>External Reviews &amp; Accreditation e.g. PSN, PCI, WAO, 3rd party suppliers.</li> <li>Staff Training / 3rd Party Support Contracts.</li> <li>ACTIONS</li> <li>Refresh &amp; upgrade end of life infrastructure &amp; software.</li> <li>Prepare for the PSN inspection.</li> <li>Monitor and measure Infrastructure Availability &amp; Performance.</li> <li>Implement recommendations from external review / accreditation.</li> <li>Train Staff in order to ensure that they have the appropriate skills to use new systems and software.</li> </ul>	N/A	N/A	N/A	5	5 3	15	5	3	15	<ul> <li>ORIGINAL RISK RATING 5x3=15</li> <li>Ongoing patching of the Council's infrastructure in line with the Patching Policy.</li> <li>PSN accreditation received October 2018.</li> <li>Performance Measures : <ul> <li>Availability M-F 8:30-17:00</li> <li>Server 100%</li> <li>Key Applications 99.97%.</li> <li>Broadband/WAN 99.87%.</li> </ul> </li> <li>Infrastructure: <ul> <li>LAN refresh completed to planned sites.</li> <li>Broadband connection upgraded to planned sites.</li> </ul> </li> <li>Appropriate investment and refresh plan in place for end of life infrastructure and No change to the risk rating</li> </ul>
21	LIVING WITHIN OUR MEANS	Bradshaw	delivered on a regional footprint, if services are delivered to citizens and staff of Rhondda Cynon	CONTROLS Legal agreements between local authorities are in place; Governance and scrutiny functions ir place; Regular reporting of performance is available.		N/A	N/A	5	5 3	15	5	5 3	1	ORIGINAL RISK RATING 5x3=15 PSB scrutiny arrangements are in place and work is underway to develop arrangem to the risk rating.
22		Bradshaw / Derek James	possibility of adverse impacts upon service	CONTROLS - The Council's Senior Leadership Team (SLT) led by the Chief Executive are leading on issues relating to Brexit - Dedicated Lead Brexit Officer and Cabinet Member have been identified to monitor progress on Brexit and manage risk Regular updates reported to Elected Members, SLT and Cabinet. ACTIONS - Collaborate with the WLGA through the Brexit Transition Support Programme, set up to help local authorities prepare for Brexit Complete the WAO call for evidence and self assessment in relation to Brexit Preparedness Implementation of the self assessment findings.		N/A	N/A	N/A	N/A	N/A	5	2	10	NEW RISK FOR QTR 3 2018/19 The Council has been collaborating with the WLGA through The Brexit Transition S held between WLGA staff and the Brexit lead Cabinet Member and officers to Transition Support Programme. Key senior Council officers and Members have at report setting out the potential impact of Brexit and in particular a "No Deal" B discussed at Full Council. In addition to this, the Council has also completed a We relation to Brexit Preparedness. To support this work, Senior staff in service area Trading Standards have been identifying service specific Brexit related issues as par

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redesign of the process to be suitable for on line take up and nclude Taxi licensing where drivers provide a more complete e the need for a One4aLL appointment is reduced and the e.g. student discount for council tax where 67% of . The cross channel approach is evident and includes social nels as well.

with the Get RCT Online organisations and promotion of

eriods and social care contacts proactively. This is r periods to promote information and reduce direct contact. rs SOCITM benchmarking and passed the latest accessibility

transactions that require a physical interaction but the

t that.

e and software.

gements for the Cardiff Capital Region City Deal. No change

ion Support Programme. A focussed briefing session has been s to discuss the Council's approach and participation in the e attended events and workshops organised by the WLGA. A al" Brexit on the Council has been presented to Cabinet and a Welsh Audit Office call for evidence and self assessment ir e areas such as Finance, Human Resources, Procurement and s part of the self assessment process.