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UK GOVERNMENT SHARED PROSPERITY FUND - COMMUNITY GRANT (LOWER-LEVEL AWARD)

APPLICATION ASSESSMENT CRITERIA

ASSESSMENT CRITERIA	LOW (1)	MEDIUM (2)	HIGH (3)
1. Project plan – Demonstrating Community need (4.b) <i>Extent to which the proposal responds to identified local market need and demand</i>	- Very limited or no evidence that the proposal is addressing local need	- Some evidence provided that the proposal will meet local need and demand	- Strong and comprehensive evidence that the proposal meets local need and demand
2. Project Plan – activities and timescales (4.b) <i>Extent to which there is a clear activity with identified timescales and key milestones</i>	- Very limited or no programme plan. No timescales or milestones (or timescales and milestones that are unrealistic)	- Outline programme plan provided with some timescales and milestones identified.	- A clear, robust programme plan with identifiable and realistic timescales and milestones.
3. Project Plan – partnership working (4.b) <i>Extent to which the proposal has support / involvement from stakeholders and partners</i>	- Very limited or no evidence that stakeholders are involved	- Some evidence that stakeholders and user groups are involved and support the proposal	- Strong evidence that key stakeholders and user groups are fully involved and support the proposal
4. UK Government Shared Prosperity	- Very limited or no outcomes identified with no information	- Some outcomes identified with attempt to	- Clear and appropriate outcomes identified which



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Fund Objectives (4.c) <i>Your project must meet the UKGSPF objective.</i> <i>Degree of certainty that the projected outputs and outcomes are achievable and measurable</i>	on measurement.	demonstrate how these will be measured.	appear achievable and measurable.
5. Climate Change (4.e) <i>Extent to which the proposal contributes to the councils target of being carbon neutral by 2030</i>	<ul style="list-style-type: none"> - Very limited or no reference to climate change aims and objectives 	<ul style="list-style-type: none"> - Some reference to achieving climate change aims and objectives and how this will be done 	<ul style="list-style-type: none"> - Clear evidence that climate change aims and objectives have been considered with detailed plans to outline how this will be achieved.
6. Equality, Diversity & Inclusion <i>Extent to which the proposal will promote Equality, Diversity & Inclusion</i>	<ul style="list-style-type: none"> - Very limited or no reference to integrate Equality, Diversity & Inclusion objectives 	<ul style="list-style-type: none"> - Some reference to achieving Equality, Diversity & Inclusion aims and objectives and how this will be done 	<ul style="list-style-type: none"> - Clear evidence that Equality, Diversity & Inclusion aims and objectives have been considered with detailed plans to outline how this will be achieved.
7. Welsh Language <i>Extent to which the proposal will positively promote Welsh Language.</i>	<ul style="list-style-type: none"> - Very limited or no reference to integrate Welsh Language aims and objectives 	<ul style="list-style-type: none"> - Some reference to achieving Welsh Language aims and objectives and how this will be done 	<ul style="list-style-type: none"> - Clear evidence that Welsh Language aims and objectives have been considered with detailed plans to outline how this will be achieved.



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<p>8. Proven track record (4.g)</p> <p><i>Extent to which the applicant has experience in successful project delivery and grant management</i></p>	<ul style="list-style-type: none"> - Very limited or no proven track record of managing and delivering funding and projects 	<ul style="list-style-type: none"> - Some relevant experience of delivering successful funded projects with RCTCBC or other funders 	<ul style="list-style-type: none"> - Clear evidence demonstrating a proven track record of delivering successful funded projects with RCTCBC or other funders.
<p>9. Sustainability, Exit Strategy & Legacy</p> <p><i>Extent to which the project can be sustained after the UKG SPF RCTCBC Community Grant ends.</i></p>	<ul style="list-style-type: none"> - Project and community benefits likely to cease once UKG SPF RCTCBC Community Grant funding ends 	<ul style="list-style-type: none"> - Reasonable plan in place to source additional funding and/or sustain the project for at least 1 year. - Community benefits will likely continue after the funding ends. 	<ul style="list-style-type: none"> - Clear and realistic plan in place to generate additional income and/or secure additional funding to sustain the project for at least 1 year. - Community benefits will continue after the funding ends.
<p>10. Project Costs (5)</p> <p><i>Extent to which all appropriate expenditure and sources of income have been identified. Extent to which the proposal demonstrates value for money.</i></p>	<ul style="list-style-type: none"> - Very limited financial detail provided. - No match funding identified - Project doesn't offer value for money 	<ul style="list-style-type: none"> - Some financial detail provided. - Some match funding identified - Project offers value for money somewhat 	<ul style="list-style-type: none"> - Comprehensive financial detail provided. - Significant match funding identified - Project offers good value for money

ASSESSMENT OUTCOME RECORD



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Case Reference Number & Name of Organisation		Project Name	
Date of Panel		Panel members	

Assessment Summary	Score (H=3, M=2, L=1)	Comments
1. Project Plan 1 – Demonstrating Need		
2. Project Plan 2 – Activities and timescales		
3. Project Plan 3 – Working in partnership		
4. Outcomes and Output projections		
5. Climate Change		
6. Equalities, Diversity & Inclusion		



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7. Welsh Language		
8. Proven Track Record		
9. Sustainability, Exit Plan, Legacy		
10. Project Costs / Value for Money		Total Amount Requested: Total Amount Recommended:
TOTAL SCORE		

Officer Assessment Comments

**Delete as appropriate*

*A score of 1 has been recorded in one or more sections – *list all that apply* – Therefore the application has been declined.

*A score of less than 23 or less out of 30 has been recorded - Therefore the application has been declined.

*A score of 24 or above out of 30 has been recorded - Therefore the application has been approved to full Assessment Panel.



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Officer Assessment Decision	
Approved for full Assessment Panel Consideration	
Declined	
Date	
Case Reference Number	
Full Assessment Panel Decision	Approved/Declined/Conditional Offer
Date of Full Assessment Panel decision	