



## UK GOVERNMENT SHARED PROSPERITY FUND - COMMUNITY GRANT (MEDIUM LEVEL AWARD)

### APPLICATION ASSESSMENT CRITERIA FOR COMPLETED PROJECT PLAN TEMPLATES

ASSESSMENT CRITERIA	LOW (1)	MEDIUM (2)	HIGH (3)
<b>1. Project plan – Demonstrating Community Need</b>  <i>Extent to which the proposal responds to identified local need and demand</i>	<ul style="list-style-type: none"> <li>- Very limited or no evidence that the proposal is addressing local need.</li> </ul>	<ul style="list-style-type: none"> <li>- Some evidence provided that the proposal will meet local need and demand</li> </ul>	<ul style="list-style-type: none"> <li>- Strong and comprehensive evidence that the proposal meets local need and demand</li> </ul>
<b>2. Project Plan – Activities and Timescales</b>  <i>Extent to which there is a clear activity with identified timescales and key milestones</i>	<ul style="list-style-type: none"> <li>- Very limited or no programme plan. No timescales or milestones (or timescales and milestones that are unrealistic)</li> </ul>	<ul style="list-style-type: none"> <li>- Outline programme plan provided with some timescales and milestones identified.</li> </ul>	<ul style="list-style-type: none"> <li>- A clear, robust programme plan with identifiable and realistic timescales and milestones.</li> </ul>
<b>3. Project Plan – Partnership Working</b>  <i>Extent to which the proposal has support / involvement from stakeholders and partners</i>	<ul style="list-style-type: none"> <li>- Very limited or no evidence that stakeholders are involved</li> </ul>	<ul style="list-style-type: none"> <li>- Some evidence that stakeholders and user groups are involved and support the proposal</li> </ul>	<ul style="list-style-type: none"> <li>- Strong evidence that key stakeholders and user groups are fully involved and support the proposal</li> </ul>
<b>4. UK Government Shared Prosperity Fund</b>	<ul style="list-style-type: none"> <li>- Very limited or no outcomes identified with no information on</li> </ul>	<ul style="list-style-type: none"> <li>- Some outcomes identified with attempt to demonstrate</li> </ul>	<ul style="list-style-type: none"> <li>- Clear and appropriate outcomes identified which</li> </ul>



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Objectives	measurement.	how these will be measured.	appear achievable and measurable.
<p><i>Your project must meet the UKGSPF objective.</i></p> <p><i>Degree of certainty that the projected outputs and outcomes are achievable and measurable</i></p>			
<p><b>5. RCTC Corporate Plan</b></p> <p><i>Extent to which the proposal contributes to the RCTCBC Corporate Plan.</i></p>	<ul style="list-style-type: none"> <li>- Very limited of no reference to RCTCBC Corporate Plan aims and objectives</li> </ul>	<ul style="list-style-type: none"> <li>- Some reference to achieving RCTCBC Corporate Plan aims and objectives and how this will be evidenced</li> <li>- Project will contribute to RCTCBC Corporate Plan</li> </ul>	<ul style="list-style-type: none"> <li>- Clear evidence that RCTCBC Corporate Plan aims and objectives have been considered with detailed plans to outline how this will be achieved.</li> </ul>
<p><b>6. Climate Change</b></p> <p><i>Extent to which the proposal contributes to the council <b>Think Climate</b> Strategy.</i></p>	<ul style="list-style-type: none"> <li>- Very limited of no reference to climate change aims and objectives</li> </ul>	<ul style="list-style-type: none"> <li>- Some reference to achieving climate change aims and objectives and how this will be done</li> </ul>	<ul style="list-style-type: none"> <li>- Clear evidence that climate change aims and objectives have been considered with detailed plans to outline how this will be achieved.</li> </ul>
<p><b>7. Equality, Diversity &amp; Inclusion</b></p> <p><i>Extent to which the proposal will promote Equality, Diversity &amp; Inclusion</i></p>	<ul style="list-style-type: none"> <li>- Very limited or no reference to integrate Equality, Diversity &amp; Inclusion objectives</li> </ul>	<ul style="list-style-type: none"> <li>- Some reference to achieving Equality, Diversity &amp; Inclusion aims and objectives and how this will be done</li> </ul>	<ul style="list-style-type: none"> <li>- Clear evidence that Equality, Diversity &amp; Inclusion aims and objectives have been considered with detailed plans to outline how this will be achieved.</li> </ul>
<p><b>8. Welsh Language</b></p> <p><i>Extent to which the proposal will positively promote</i></p>	<ul style="list-style-type: none"> <li>- Very limited or no reference to integrate Welsh Language aims and objectives</li> </ul>	<ul style="list-style-type: none"> <li>- Some reference to achieving Welsh Language aims and objectives and how this will</li> </ul>	<ul style="list-style-type: none"> <li>- Clear evidence that Welsh Language aims and objectives have been</li> </ul>



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Welsh Language.		be done	considered with detailed plans to outline how this will be achieved.
<b>9. Proven Track Record</b>  <i>Extent to which the applicant has experience in successful project delivery and grant management</i>	<ul style="list-style-type: none"> <li>- Very limited or no proven track record of managing and delivering funding and projects</li> </ul>	<ul style="list-style-type: none"> <li>- Some relevant experience of delivering successful funded projects with RCTCBC or other funders</li> </ul>	<ul style="list-style-type: none"> <li>- Clear evidence demonstrating a proven track record of delivering successful funded projects with RCTCBC or other funders.</li> </ul>
<b>10. Sustainability, Exit Strategy &amp; Legacy</b>  <i>Extent to which the project can be sustained after the UKG SPF RCTCBC Community Grant ends.</i>	<ul style="list-style-type: none"> <li>- Project and community benefits likely to cease once UKG SPF RCTCBC Community Grant funding ends</li> </ul>	<ul style="list-style-type: none"> <li>- Reasonable plan in place to source additional funding and/or sustain the project for at least 1 year.</li> <li>- Community benefits will likely continue after the funding ends.</li> </ul>	<ul style="list-style-type: none"> <li>- Clear and realistic plan in place to generate additional income and/or secure additional funding to sustain the project for at least 1 year.</li> <li>- Community benefits will continue after the funding ends.</li> </ul>
<b>11. Project Costs (5)</b>  <i>Extent to which all appropriate expenditure and sources of income have been identified. Extent to which the proposal demonstrates value for money.</i>	<ul style="list-style-type: none"> <li>- Very limited financial detail provided.</li> <li>- No match funding identified.</li> <li>- Project doesn't offer value for money</li> </ul>	<ul style="list-style-type: none"> <li>- Some financial detail provided.</li> <li>- Some match funding identified.</li> <li>- Project offers value for money somewhat</li> </ul>	<ul style="list-style-type: none"> <li>- Comprehensive financial detail provided.</li> <li>- Significant match funding identified.</li> <li>- Project offers good value for money</li> </ul>



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## ASSESSMENT OUTCOME RECORD

<b>Case Reference &amp; Name of Organisation</b>		<b>Project Name</b>	
<b>Date of Panel</b>		<b>Panel members</b>	

<b>Assessment Summary</b>	<b>Score (H=3, M=2, L=1)</b>	<b>Comments</b>
1. Project Plan 1 – Demonstrating Need		
2. Project Plan 2 – Activities and timescales		
3. Project Plan 3 – Working in partnership		
4. Outcomes and Output projections		
5. Corporate Plan		



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6. Climate Change		
7. Equality, Diversity & Inclusion		
8. Welsh Language		
9. Proven Track Record		
10. Sustainability, Exit Strategy & Legacy		
11. Project Costs / Value for Money		<b>Total Cost (including Grant):</b>  <b>Total Recommended Funding:</b>
<b>TOTAL SCORE</b>		

**Pre- Assessment Comment/s**



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*\*Delete as appropriate/list all that apply.*

\*A score of 1 or less has been recorded in one or more sections – Therefore the application has been declined.

\*A score of 25 or less out of 33 has been recorded - Therefore the application has been declined.

\*A score of 26 or above out of 33 has been recorded - Therefore the application has been progressed to full Assessment Panel.

Officer Assessment Decision	
Approved for full Assessment Panel Consideration	
Declined	
Date	
Full Assessment Panel Decision	Approved/Declined/Conditional Offer
Date of Full Assessment Panel decision	