



**UK Government Shared Prosperity Fund**

**Rhondda Cynon Taf County Borough Council**

**Summer Activities Micro Grant**

**Application Form**

***Please refer to the accompanying Guidance and Assessment Criteria documents***

**You may complete this form in Welsh and a Welsh version of this form is available via the contact details below.**

If you need help with completing this form, please contact the

**RCT Together Community Development Team on 01443 425368 or email** [**spfrctcbccommunitygrant@rctcbc.gov.uk**](mailto:spfrctcbccommunitygrant@rctcbc.gov.uk)

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| Data Protection |
| The information you provide on this form will only be used for the purposes of processing your UK Government Shared Prosperity Fund Community Grant application. To learn more about how the RCT Together Community Development and Neighbourhood Network Team will process personal information, please visit: [Community Development and Neighbourhood Network Privacy Notice](https://www.rctcbc.gov.uk/EN/Council/DataProtectionandFreedomofInformation/DataProtection/serviceprivacynotices/CommunityandChildrensServices/CommunityDevelopmentPrivacyNotice.aspx)  [Data Protection | Rhondda Cynon Taf County Borough Council (rctcbc.gov.uk)](https://www.rctcbc.gov.uk/EN/Council/DataProtectionandFreedomofInformation/DataProtection/DataProtection.aspx)  <http://www.rctcbc.gov.uk/serviceprivacynotice> |

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| What is the Shared Prosperity Fund? |
| The UK Shared Prosperity Fund is a central pillar of the UK government’s Levelling Up agenda and provides £2.6 billion of funding for local investment by March 2025, with further transitional funding confirmed for 2025-26. The Fund aims to improve pride in place and increase life chances across the UK investing in communities and place, supporting local business, and people and skills.  The UKSPF will support the UK government’s wider commitment to level up all parts of the UK by delivering on each of the levelling up objectives:   * Boost productivity, pay, jobs and living standards by growing the private sector, especially in those places where they are lagging * Spread opportunities and improve public services, especially in those places where they are weakest * Restore a sense of community, local pride and belonging, especially in those places where they have been lost * Empower local leaders and communities, especially in those places lacking local agency.   **In Rhondda Cynon Taf**  The UK Government Shared Prosperity Fund has been made available to Rhondda Cynon Taf County Borough Council (RCTCBC) to enable places to invest in capacity building and infrastructure support to restore community spaces and relationships and create the foundations for social, environmental, economic & cultural development at the neighbourhood-level.  RCTCBC has made a Summer Activities Micro Grant available with the intention to:   * Restore a sense of community, local pride and belonging, especially in those places where they have been lost. |

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| **Section 1. CONTACT DETAILS** | | | |
| **This section requires details of the person to whom, all correspondence in relation the grant should be sent.** | | | |
| Title *(Mr, Mrs, Miss, etc,)* | First Name: | | Surname: |
|  |  | |  |
| Address & Postcode: | |  | |
|  | | | |
| Tel: | | | |
| Mobile: | | | |
| Email: | | | |

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| **Section 2. ORGANISATION DETAILS** |
| **This section requires details of the organisation you are applying on behalf of.** |
| Name of Organisation: |
| Address & Postcode *(if different from above):* |
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| Tel *(if different from above):* |
| Email *(if different from above):* |
| HMRC Charity Reference Number (if applicable): |
| Companies House Registration Number (CRN) (if applicable): |
| Is your organisation VAT Registered? Yes No  If ‘Yes’ what is the registration number? VAT No: |
| Does your organisation have Public Liability Insurance in place Yes No  to cover your activities? |
| Does your organisation have appropriate policies in place to Yes No  cover your activities? e.g. health and safety |
| Does your organisation work with children, young people under Yes No  the age of 18 or vulnerable adults and have the relevant  safeguarding policies in place? |
| *It is your responsibilty to have the appropriate insurances, policies and procedures in place.*  *We may ask to view these.* |

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| **Section 3. BANK DETAILS** | |
| **If your application is successful, payment will be made via BACS directly into the Organisations Bank/Building Society account. Please provide these details below.** | |
| Organisation Account Name: | |
| Bank/Building Society Name: | |
| Sort Code (6 digits): | Account Number (8 digits): |
| Building Society Roll Number *(if applicable)*: | |

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| **Section 4. THE PROJECT** | |
| **Please provide a description of the project you are applying for.** | |
| **4b. Project Name:** | |
| **4c.1** What do you plan to do? |  |
| **4c.2** Where and when will your project take place?  *Please note all activities must take place within RCT boundaries.* |  |
| **4c.3** How many adults (aged 18+) will benefit from your summer activities? |  |
| **4c.4** How many children (aged 0-17) will benefit from your summer activities? |  |
| |  | | --- | | **4d. Please tick which well-being objectives of the Rhondda Cynon Taf Corporate Plan your project will address?**  **PEOPLE AND COMMUNITIES** - *Supporting and empowering RCT residents and communities to live safe, healthy and fulfilling lives****.*** | | **WORK AND BUSINESS** - *Helping to strengthen and grow RCT’s economy*  **NATURE AND THE ENVIRONMENT** - *A green and clean RCT that improves and protects RCT’s environment and nature.*  **CULTURE AND HERITAGE** - *Recognising and celebrating RCT’s past, present and future* | | |
| **4.f. Climate Change**  The Council has an ambitious target of being Carbon Neutral by 2030. We expect all our grant funded projects to be Climate Friendly by doing small things such as recycling, ensuring activities are plastic-free and locally sourcing resources wherever possible. **Can you confirm that your Micro Grant project will be Climate Friendly?**  **Insert (X)**  **Yes**  **No** | |
| **4.g. Equality Diversity and Inclusion**  Can you confirm that your project will promote equality, diversity and inclusion?  **Insert (X)**  **Yes**  **No** | |
| **4.f. Welsh Language Standards**  Can you confirm your project will positively promote the Welsh Language?  **Insert (X)**  **Yes**  **No** | |
| **4h. If applicable, have you obtained the necessary permission or consent for your project? For Example:**   * **Landlords Consent**   **Insert (X)**  **Yes**  **No**  **N/A** | |

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| **Section 5. FINANCIAL DETAILS** |
| **Grants of up to £750 are available. Please list how you plan to spend this money.** |
| |  |  |  | | --- | --- | --- | | Revenue | Item Description | Grant Request | |  |  | |  |  | |  |  | |  |  | |  |  | |
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| |  | | --- | | How will my grant be paid? | | |
| If your application is approved, you will receive an email notification and an offer letter with the detail of the grant and its Terms and Conditions. If you wish to accept the grant you will need to review, sign, and return the Terms and Conditions. A payment will then be made into the bank account shown in the application form upon receipt of an invoice for the agreed amount of your offer letter.  Payment will be made to your organisation in advance. Please be aware the grant may need to be refunded to the Council should the organisation or planned activity fail to comply with the Terms and Conditions and/or fail to deliver or evidence the outputs required and agreed. | |

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| **SECTION 6 – STATE SUBSIDY CONTROL – *(This section must be signed)***  You will need to confirm whether you meet the definition of an enterprise. Please confirm which one of the following definitions is relevant to you   1. a person who is engaged in an economic activity that entails offering goods or services on a market, to the extent that the person is engaged in such an activity   or   1. a group of persons under common ownership or common control which is engaged in an economic activity that entails offering goods or services on a market, to the extent that the group is engaged in such an activity.   or   1. None of the above   If the answer is yes to a) or b), you meet the definition of an enterprise - please complete the State Subsidy Control – Minimal Financial Assistance section below. If the answer is c) none of the above, you do meet the definition of an Enterprise - please go to Section 7.  **STATE SUBSIDY CONTROL – MINIMAL FINANCIAL ASSISTANCE**  Under the Subsidy Control Act 2022, a subsidy is where a public authority provides support to an enterprise that gives them an economic advantage, meaning equivalent support could not have been obtained on commercial terms. This can take the form of a grant, a tax break, a loan, guarantee or equity investment on favourable terms, or the use of facilities below market price, amongst other kinds of support.  Grant support provided by the Community Grant is offered under Minimal Financial Assistance (MFA). Under the Subsidy Control Act 2022, MFA allows public authorities to award low value subsidies without needing to comply with the majority of the subsidy control requirements. MFA has a financial threshold so no recipient can receive more than £315,000 over the applicable period under section 36(1) of the Subsidy Control Act 2022.  Cumulation rules apply to MFA. This is essential to ensure that the UK is complying with its international obligations. MFA subsidies cumulate with each other and with other subsidies that fall within the category of ‘Minimal or SPEI financial assistance’. This captures all the different low value exemptions an enterprise could receive in support from UK public authorities. The following should all be taken into account during the current and previous two financial years:   * Minimal Financial Assistance * SPEI assistance * Aid given under the EU State aid de minimis regulations before the end of the implementation period of 31 December 2020 and * Subsidies given as small amounts of financial assistance (SAFA) under Articles 364(4) or 365(3) of the UK-EU Trade and Cooperation Agreement after the end of the implementation period but prior to this section of the Act coming into effect.   Please use the table, below, to identify any of the above support you have received. If you are in doubt about how previous support is classed, please contact the organisation that provided it.  I confirm that I have previously received the following subsidies during the current and two previous fiscal years from any subsidy awarding body:   |  |  |  |  | | --- | --- | --- | --- | | **Date Subsidy/ Aid Awarded** | **Type / Name of Subsidy/ Aid** | **Value of Assistance**  **(£)** | **Source of Subsidy / Aid** | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  |   **Declaration**  By signing this declaration, you and your organisation confirm that you:   1. Have carefully read this document. 2. Are authorised to make this declaration on behalf of your organisation; 3. Have carefully checked your organisations’ ability to apply for subsidies and have declared all subsidies already received by your organisation as required in this declaration; 4. Understand that RCT is reliant on you to provide correct and timely information on what subsidies your organisation has received; 5. Have ensured that the information provided is accurate and up to date.   If your organisation is awarded a grant amount by RCT, which causes your organisation to exceed the MFA limit, this could put RCT in breach of the Subsidy Control Act 2022. In such circumstances, RCT shall be entitled to recover such payments from you.  *Please sign this section:*  **Organisation:**  **Organisation Representative’s Name (and position):**  **Signature:**  **Date:** |

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| **Section 7. AUTHORISATION** |
| **This section requires the acknowledgement and signature of the APPLICANT (main contact detailed in Section 1), and one other senior person within the organisation, be it the Chairperson, Vice Chair or Treasurer or Trustee** |
| *I/we can confirm that:*   * *to the best of my knowledge, all answers on this application are true and accurate.* * *I am/ we are authorised to sign this agreement and act on behalf of the organisation making this application.* * *this application is made on the basis that if successful, the organisation will comply with the terms and conditions that follow.* * *I/we authorise Rhondda Cynon Taf County Borough Council to make enquiries to any of its Divisions, any Financial Institution and/or named referee, in order to process the grant application.* |
| **Applicant Electronic Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Position \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Person with Legal Authority on behalf of the Project (Trustee, Chair, Treasurer) |
| Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel No\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Electronic Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Position \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Electronic signatures** are a digital representation of an authorised signatory’s agreement and is intended to be the equivalent of a “wet” signature. This includes a signature that may be presented in text format rather than by hand.

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| **Section 8. CHECKLIST** | |
| **You must tick every box that applies before sending the application. Incomplete applications will be returned.** | |
| We have answered all the questions |  |
| We have signed the Authorisation & Declaration in Section 6 |  |
| **Another senior person has signed the Authorisation & Declaration in Section 7** |  |
| *I have enclosed:* | |
| **A copy of the organisations Governing Document** |  |
| **A recent bank statement to evidence the account is in the name of the organisation with 2 unrelated signatories** |  |