



GWASANAETH DATBLYGU
GWEITHLU GOFAL CYMDEITHASOL

CWM TAF

SOCIAL CARE WORKFORCE
DEVELOPMENT SERVICE

Un sector : un gweithlu • one sector : one workforce

Cwm Taf Social Care Workforce Learning Disability Training Calendar

April 2025 – March 2026

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Table of Training Courses

Welcome Message		
Information about participation and engagement on training courses		
Course Listings	Trainer/Facilitator	Organised
Epilepsy Awareness	Cwm Taf LHB	Ceri Watts
Dementia in the Context of Learning Disability	Tony Waters	Ceri Watts
Inclusive Communication	Speech & Language Team	Ceri Watts
Assisted Eating & Drinking	Speech & Language Team	Ceri Watts
Adverse Childhood Experiences & Trauma Informed Practice	Laura Tranter & Jain Boon	Ceri Watts
Diabetes Awareness	Cwm Taf LHB	Ceri Watts
Visual Impairment Awareness	Sight Life	Ceri Watts
Mental Health & Learning Disabilities	Tony Waters	Ceri Watts
Substance Misuse	Ceri Watts	Ceri Watts
Introduction To Neurodiversity	Autism Education & Training	Ceri Watts
Information on E-Learning Packages		
Assisted Eating & Drinking	SALT	Ceri Watts
Cwm Taf Adult Safeguarding Training		
Group B Adult Safeguarding	VQ Team	VQ Team
Safeguarding Refresher (Group B) - Senior Care Staff and Managers	VQ Team	VQ Team
Hate Crimes	Damon Maller / Ginnie Davies	VQ Team
Roles & responsibilities for safeguarding adults-Group C	Mel Roach	VQ Team
Undertaking Non-Criminal Investigations	Kevin Jones	VQ Team
Safeguarding Refresher (Group B) – Support Staff	VQ Team	VQ Team
Health and Social Care Qualifications:		
Health and Social Care Qualifications:	VQ Team	VQ Team

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Welcome Message from Cwm Taf Social Care Workforce Development Service Manager

On behalf of Cwm Taf Social Care Workforce Development service, I am pleased to share this year's Training program. The calendar for 2025/2026 identifies a range of topics required for social care services to support a motivated, engaged, and valued workforce with the capacity, competence, and confidence to meet the needs of the people of Cwm Taf.

Our team of Professional and qualified staff are there to support you through any queries to ensure you access the most suitable training and the delivery model to meet your service needs.

We look forward to learning and working alongside you this year.



Jill Davies Abbott

Cwm Taf Social Care Workforce Development Service Manager

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.



Information about participation and engagement on all training courses

In order to ensure that everyone has an enjoyable and worthwhile time whilst on our training courses, the Cwm Taf Social Care Workforce Development Partnership has developed a learning agreement which underpins SCW code of conduct for employees.

We'd find it really helpful if managers could let staff know about these expectations before they are sent on our courses.

Participants on SCWDP funded courses agree to:

Stay for the duration of the session – The length of the course is agreed prior to advert.

Good Punctuality – please arrive in good time before the start of the course, arriving back from breaks at the agreed time.

Confidentiality – All information that is shared in the session stays inside the training room. This is particularly important if individuals are mentioned. However, it is also important if training participants share personal information about themselves.

To ensure that we are acting in accordance with Safeguarding procedures, if a participant shares information of a grave or serious nature, they must understand that it is the trainer's responsibility to pass this information on.

Respectful conduct – It is part of the social care worker's code of conduct to treat other people with respect and dignity, including other participants on training. When differences of opinion arise, it is important to be respectful of other people's points of view. Respectful behaviour includes:

- Speaking one at a time
- Ensuring that quieter members of the group have an equal chance to participate
- Using language that conveys tolerance and respect.
- Ensuring that mobile phones are switched off and text messages are not sent or received (subject to negotiation in exceptional circumstances)

This list is not exhaustive and may be added to through out the day. Participants are encouraged to add to this list.

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Additional information for colleagues attending training via a virtual platform (e.g. Teams)

- You may have been sent pre-course materials, please read these documents to prepare for the session.
- Please join from a functioning electronic device such as laptop or PC and familiarise yourself with the training platform prior to the event.
- Please join the training 15 minutes prior to the start of the course so that any technical challenges can be resolved.
- Please join using the link sent via email by the course administrator.
- Take account of confidentiality issues – if you are accessing from a care setting blur your background so that individuals and their private details are not visible.
- When you join the training, please put your name, role and care setting in the chat. The name entered should match any SCW registration. If more than one person is accessing from a shared device, we need this information for all participants attending.
- Please be aware that all details about who has accessed, duration of call and chat participation are logged automatically by the teams app. We use this information to inform our attendance records. It is really important that you advise us at the start of the session if more than one person is sharing a device.
- Make sure that your camera is on throughout the session and place your microphone on mute, unless requested otherwise (such as during group sessions). This ensures there are fewer distracting background noises for all participants.
- The trainer will outline any other general housekeeping rules around virtual etiquette, at the beginning of the session.
- The trainer will explain how introductions will be made either verbally or via the 'chat' facility.
- Please 'join in', active participation is vital to a successful learning experience.
- Use the chat or Raise Hand function to pose any questions to the trainer.

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Topic	Trainer	Duration
Epilepsy Awareness	Cwm Taf LHB	10:00 – 14:00pm
Target Audience: Cwm Taf Learning Disability Services		
Aims: Following the training participants will: <ul style="list-style-type: none"> • Have knowledge of the different types of epileptic seizures • Be able to recognise and describe a tonic / clonic epileptic seizure • Be able to describe the principles of managing an epileptic seizure • Be able to describe the impact of epilepsy on lifestyle • Be able to accurately describe the difference between status epilepticus and serial seizures 		
Date	Venue	
21/05/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypany CF40 1NY	
25/06/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypany CF40 1NY	
10/09/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypany CF40 1NY	
18/11/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypany CF40 1NY	
20/01/2026	Ty Elai, Dinas Isaf East, Williamstown, Tonypany CF40 1NY	
23/02/2026	Ty Elai, Dinas Isaf East, Williamstown, Tonypany CF40 1NY	
11/03/2026	Ty Elai, Dinas Isaf East, Williamstown, Tonypany CF40 1NY	

Any queries in relation to the course content please email:

Ceri.watts@rctcbc.gov.uk

Nominations to be sent to: Hannah.k.johnson@rctcbc.gov.uk / socialcaretraining@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Topic	Trainer	Duration
Dementia in the Context of Learning Disabilities	Tony Waters	09:30 – 12:30pm
Target Audience: Cwm Taf Learning Disability Services		
Aims: <ul style="list-style-type: none"> • Understand what Dementia is. • Understand the key features of a Learning Disability. • Understand effects of 'normal' ageing. • Understand the diagnosis of Dementia in people who have a Learning Dis-ability. • Consider the effects of Dementia on a person who already has a Learning Disability • Explore effective strategies to support a person to live well with Dementia 		
Date	Venue	
14/05/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	

Any queries in relation to the course content please email:

Ceri.watts@rctcbc.gov.uk

Nominations to be sent to: Hannah.k.johnson@rctcbc.gov.uk / socialcaretraining@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Topic	Trainer	Duration
Inclusive Communication	Speech & Language Team	09:30 – 15:30pm
Target Audience: Cwm Taf Learning Disability Services		
<p><u>Aim:</u></p> <p>To provide participants with knowledge of Inclusive Communication and knowledge underpinning the implementation of individual speech and language therapy guidance and person-centred approaches</p> <p><u>Learning Outcomes:</u></p> <ul style="list-style-type: none"> • To have a better understanding of functional, effective, and valued communication • To have a better understanding of the different means, reasons, and opportunities for effective communication • Learn more about different methods to support communication and ways to use them. <p>All new staff must access IC training face to face. E-Learning will be available to complete following this time, which must be completed on a yearly basis.</p>		
Date	Venue	
01/07/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	
04/11/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	
03/03/2026	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	

Any queries in relation to the course content please email:

Ceri.watts@rctcbc.gov.uk

Nominations to be sent to: Hannah.k.johnson@rctcbc.gov.uk / socialcaretraining@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Topic	Trainer	Duration
Assisted Eating & Drinking	Speech & Language Team	09:30 – 14:00pm
Target Audience: Cwm Taf Learning Disability Services		
<p>To increase participants awareness of the eating, drinking and swallowing process. Difficulties in the process and potential consequences. Safe practice and management strategies.</p> <ul style="list-style-type: none"> • The anatomy of the head and neck and the stages of a normal swallow • What can go wrong with the swallow • Why intervention is necessary • Different food textures and drink consistencies and why food and drinks need to be modified • Practical considerations for safe eating and drinking • Multi-Disciplinary working and Risk Assessments • When and how to refer an individual to speech and Language Therapy Services <p>New members of staff will need to complete the Level 1 e-learning, including pre & post training questionnaire before attending this course. It is recommended that this face-to-face training is undertaken <u>every three years</u>, or at manager's discretion if required sooner. To maintain knowledge, it is recommended that staff complete the Level 1 & 2 e-learning as an annual refresher. (See Page 21 & 22)</p>		
Date	Venue	
09/06/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	
08/10/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	
04/02/2026	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	

Any queries in relation to the course content please email:

Ceri.watts@rctcbc.gov.uk

Nominations to be sent to: Hannah.k.johnson@rctcbc.gov.uk / socialcaretraining@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Topic	Trainer	Duration
Adverse Childhood Experiences & Trauma Informed Practice	Laura Tranter & Jain Boon	09:30 – 16:00pm
Target Audience: Cwm Taf Learning Disability Services		
<p>Aims/Objectives:</p> <ul style="list-style-type: none"> • To refresh awareness and increase knowledge around ACEs and the impact of trauma • To examine the research and evidence base around ACEs in relation to those with learning disabilities • Understand the terminology around trauma informed practice • To discuss good practice in engaging clients who have experienced childhood trauma • To increase awareness of stress and trauma in the body and offer a number of practical tools and techniques to support regulation • To develop our wellness by building the capacity to self-regulate through resourcing and stabilisation tools. • To help staff understand vicarious trauma and develop self-care by building healthy boundaries • To update on current work in Wales in developing trauma informed (TrACE) organisations 		
Date	Venue	
06/06/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	
24/09/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	

Any queries in relation to the course content please email:

Ceri.watts@rctcbc.gov.uk

Nominations to be sent to: Hannah.k.johnson@rctcbc.gov.uk / socialcaretraining@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Topic	Trainer	Duration
Diabetes Awareness	Cwm Taf LHB	10:00 – 12:00pm
Target Audience: Cwm Taf Learning Disability Services		
<p><u>Aims and Objectives</u></p> <p>By the end of the session participants will:</p> <ul style="list-style-type: none"> • State the differing types of Diabetes. • To state common difficulties living with Diabetes. • To state common treatments for Diabetes. • To state basic dietary requirements for persons with Diabetes. 		
Date	Venue	
13/05/2025	MS Teams	
11/11/2025	MS Teams	

Any queries in relation to the course content please email:

Ceri.watts@rctcbc.gov.uk

Nominations to be sent to: Hannah.k.johnson@rctcbc.gov.uk / socialcaretraining@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Topic	Trainer	Duration
Visual Impairment Awareness Training	Sight Life	09:30 – 16:00pm
Target Audience: Cwm Taf Learning Disability Services		
<p><u>Aims and Objectives</u></p> <p>Have a basic understanding of the main sight conditions.</p> <p>Be able to recognise a person with sight loss and the impact.</p> <p>Be able to confidently guide a person.</p> <p>Be able to communicate effectively.</p> <p>Understand the importance of accessible environments.</p>		
Date	Venue	
29/04/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	
04/09/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	
23/01/2026	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	

Any queries in relation to the course content please email:

Ceri.watts@rctcbc.gov.uk

Nominations to be sent to: Hannah.k.johnson@rctcbc.gov.uk / socialcaretraining@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Topic	Trainer	Duration
Mental Health & Learning Disabilities	Tony Waters	09:30 – 15:00pm
Target Audience: Cwm Taf Learning Disability Services		
<p><u>Aims and Objectives</u></p> <ul style="list-style-type: none"> • To gain a better understanding of the mental health needs of adults with Learning Disabilities. • To understand the various mental health conditions. • To consider how the diagnosis and treatment of mental health problems is different for people who have a Learning Disability. • To understand how to adapt approaches to intervene and support those affected with Learning Disabilities and mental health problems 		
Date	Venue	
12/06/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	
04/12/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	

Any queries in relation to the course content please email:

Ceri.watts@rctcbc.gov.uk

Nominations to be sent to: Hannah.k.johnson@rctcbc.gov.uk / socialcaretraining@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Topic	Trainer	Duration
Substance Misuse	Ceri Watts	09:30 – 15:00pm
Target Audience: Cwm Taf Learning Disability Services		
<p><u>Aims and Objectives</u></p> <ul style="list-style-type: none"> • To raise participants awareness of substance use, including more recently available substances and trends. • Describe methods in which drugs can be used • Discuss different levels of drug use • List substances in clinical categories • Discuss a variety of substances • Discuss the legal implications of drug use 		
Date	Venue	
03/07/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	
22/01/2026	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	

Any queries in relation to the course content please email:

Ceri.watts@rctcbc.gov.uk

Nominations to be sent to: Hannah.k.johnson@rctcbc.gov.uk / socialcaretraining@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Topic	Trainer	Duration
Introduction to Neurodiversity	Autside Education & Training	09:30 – 16:00pm
Target Audience: Cwm Taf Learning Disability Services		
<u>Aims:</u> Introduction to autism Diagnostic criteria explained Different presentations Co-occurring conditions Introduction to ADHD Impact on daily life Medication & its impact		
Date	Venue	
12/05/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	

Any queries in relation to the course content please email:

Ceri.watts@rctcbc.gov.uk

Nominations to be sent to: Hannah.k.johnson@rctcbc.gov.uk / socialcaretraining@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.



GWASANAETH DATBLYGU
GWEITHLU GOFAL CYMDEITHASOL

CWM TAF

SOCIAL CARE WORKFORCE
DEVELOPMENT SERVICE

Un sector : un gweithlu • one sector : one workforce

Information on E-Learning Packages

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board

Eating, drinking, and swallowing training pack; Level 1 - Basic awareness

Who is this training for?

- This training aims to provide **basic awareness** of eating, drinking and swallowing problems and good practice for supporting people at mealtimes.
- This training is aimed at **all** staff / families / carers who support anyone with a learning disability at mealtimes.
- **If you are working with someone who has professional eating, drinking and swallowing guidelines in place** then after completing this training you will also require **additional training**, and you can request this from Speech and Language Therapy (or the professional who provided the guidelines).
- This training will take about 1 – 1.5 hours to complete.

Training Aims:

- To provide participants with a **basic understanding** of the normal eating, drinking and swallowing process, and some of the ways this process can break down.
- To enable participants to learn some of the **signs and symptoms of dysphagia**, and to know when to refer to Speech & Language Therapy (SLT) or other relevant health professionals.
- To give an overview of what makes a **good eating and drinking experience** for people with learning disabilities.

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

For access to the E-Learning PowerPoint, please get in touch with **Hannah Johnson** by emailing Hannah.k.johnson@rctcbc.gov.uk



Eating, drinking, and swallowing training pack; Level 2 - IDDSI - Modifying food and drink

Training Aims:

- To provide information about what the IDDSI framework is
- To provide information about how IDDSI describes texture modification of food and drink.
- To enable participants to learn about the preparation of the IDDSI food and drink textures.
- To develop participants understanding of safer practices and management strategies
- This training will take about 45 minutes to complete.

For access to the E-Learning PowerPoint, please get in touch with **Hannah Johnson** by emailing Hannah.k.johnson@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

cwm Taf Adult Safeguarding Training

For more information, advice and guidance please visit:
<http://www.cwmtafsafeguarding.org/adults/cwm-taf-mash/>



This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Topic	Trainer	Duration
Group B Adult Safeguarding	VQ Team	9:30 a.m. – 4:30 p.m. <i>(please arrive at least 15 minutes prior to this time to allow for refreshments and registration)</i>
Target Audience: Direct Care workers who have a responsibility to understand what safeguarding is and how to recognise safeguarding concerns in their place of work. This may also include long serving members of staff who haven't attended safeguarding training since 2016.		
Aim: <ul style="list-style-type: none"> • Know own role in relation to safeguarding adults at risk from harm, abuse and neglect • Understand how individuals are protected from harm, abuse and neglect • Know how to recognise different types of harm, abuse and neglect in the workplace 		
Date	Venue	
22/05/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	
02/07/2025	Voluntary Action Merthyr Tydfil	
23/09/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	
20/11/2025	Hawthorn Leisure Centre, Fairfield Lane, Hawthorn, Pontypridd, CF37 5LN	
21/01/2026	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	
05/03/2026	Rhondda Fawr Sports Centre, Geligaled Park, Tyntyla Road, Ystrad, CF41 7SY	

Any queries in relation to the course content please email: paul.d.aubrey@rctcbc.gov.uk or dawn.moulden@rctcbc.gov.uk

Nominations to be sent to Lyndsey.Foley@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Topic	Trainer	Duration
Safeguarding Refresher (Group B) - Senior Care Staff and Managers	VQ Team	9:30 – 12:30 <i>(please arrive at least 15 minutes prior to this time to allow for refreshments and registration)</i>
Target Audience: Staff who have management responsibility who have completed Safeguarding Group B before (within last 3 years)		
Aim: <ul style="list-style-type: none"> • Know own role in relation to safeguarding adults at risk from harm, abuse and neglect • Understand how individuals are protected from harm, abuse and neglect • Know how to report and manage allegations of abuse. • Understand your role in dealing with safeguarding issues that do not meet the threshold for significant harm abuse and neglect. 		
Date	Venue	
03/06/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	
01/12/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	

Any queries in relation to the course content please email: paul.d.aubrey@rctcbc.gov.uk or dawn.moulden@rctcbc.gov.uk

Nominations to be sent to Lyndsey.Foley@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Topic	Trainer	Duration
Hate Crimes	Damon Maller/ Ginnie Davies	10.00 a.m. - 12.00 p.m. <i>(please arrive at least 15 minutes prior to this time to allow for refreshments and registration)</i>
Target Audience: All internal / partnership staff who work in direct care services within Merthyr Tydfil / Rhondda Cynon Taff		
Aim: <ul style="list-style-type: none"> • What are Hate Crime / Hate Incidents? • Why does Hate Crime happen? • Identify possible victims of Hate Crime • Different forms of Hate Crime • Reasons to report Hate Crime • The problem of under-reporting Hate Crime • Ways to report Hate Crime • The impact of Hate Crime • Discussion / Questions 		
Date	Venue	
29/05/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	
07/10/2025	Hawthorn Leisure Centre, Fairfield Lane, Hawthorn, Pontypridd.CF37 5LN	
11/02/2026	Ty Elai, Dinas Isaf East, Williamstown, Tonypandy CF40 1NY	

Any queries in relation to the course content please email: paul.d.aubrey@rctcbc.gov.uk or dawn.moulden@rctcbc.gov.uk

Nominations to be sent to Lyndsey.Foley@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Topic	Trainer	Duration
Roles & responsibilities for safeguarding adults-Group C	Mel Roach	9:30 a.m. – 4:30 p.m. <i>(please arrive at least 15 minutes prior to this time to allow for refreshments and registration)</i>
Refreshments available: <i>This is full day course you are advised to take a packed lunch</i>		
Target Audience: This should only be attended by those whose job role is similar to those listed below. This level of training is likely to involve: Adult Care Home Managers and Deputy's; Domiciliary Managers and Deputy's; Police officers, Social Workers, Day Care Officers, Ward Managers, Nursing Sisters, Staff Nurses, Community Nurses, Inspection Staff, Middle Managers, Other appropriate staff who are responsible for responding to reported concerns.		
Aims: To equip Provider Managers with the knowledge and skills to deliver services which safeguard adults in line with National guidelines and best practice.		
Learning outcomes: <ul style="list-style-type: none"> • Demonstrate an understanding of the role of your organisation in the Safeguarding process ▪ Demonstrate an understanding of your own role and responsibilities with regards to the Safeguarding process within your organisation: <ul style="list-style-type: none"> ▪ <i>respond appropriately to a Safeguarding alert</i> ▪ <i>clarify information</i> ▪ <i>manage immediate risks</i> ▪ <i>accurately complete an A1 (or PPN for Police officers)</i> • Identify capacity and consent issues relevant to the Safeguarding process • Demonstrate an understanding of your role in gathering information which will assist the decision-making process. • Identify what to do and what not to do with regard to preserving evidence • Demonstrate an awareness of the stages of the Safeguarding process and the implications for yourself and / or your agency 		
<u>KNOWLEDGE CHECK: Participants must have completed level 2 and have an understanding of the signs symptoms and indicators of abuse</u>		
Date	Venue	
24/06/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypany CF40 1NY	
04/09/2025	Llantrisant Sports Centre	
03/12/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypany CF40 1NY	
12/03/2026	Sobell Leisure Centre, The Ynys, Aberdare CF44 7RP	

Any queries in relation to the course content please email: paul.d.aubrey@rctcbc.gov.uk or dawn.moulden@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Topic	Trainer	Duration
Undertaking Non Criminal Investigations	Kevin Jones	9:30 a.m. – 4:30 p.m. <i>(please arrive at least 15 minutes prior to this time to allow for refreshments and registration)</i>
Target Audience: All internal / partnership leaders and managers who work in direct care services within Merthyr Tydfil / Rhondda Cynon Taf including Designated Safeguarding Lead Managers; Adult Care Home Managers and Deputies; Domiciliary Managers and Deputies; Social Workers, Ward Managers, Nursing Sisters, Staff Nurses, Community Nurses, Inspection Staff, Middle Managers, Purchasing and Commissioning Officers; Other appropriate staff who are responsible for undertaking non criminal investigation		
Aims: To provide practitioners who may be tasked with carrying a formal Safeguarding investigation under the Wales Safeguarding Procedures with the skills required to gather and evaluate evidence, prepare reports and provide recommendations which inform the multi agency Safeguarding decision-making process Learning outcomes: <ul style="list-style-type: none"> • Understand the scope and purpose of early clarification and confirmation of information • Understand the scope and purpose of initial enquiries as outlined in the Social Services and Wellbeing Act 2014 • Understand what information is required to complete Initial/ threshold enquiries • Understand the scope and purpose of a Non- Criminal Investigation as outlined in the Wales Safeguarding Procedures • How to plan and conduct a Non-Criminal Investigation • The importance of gathering, preserving and non-contaminating evidence • Appropriate interview and recording skills • How to evaluate evidence and prepare report on findings • Understand the purpose of a final Strategy Meeting / Case Conference and what needs to be achieved as outlined in the Wales Safeguarding Procedures. 		
Date	Venue	
21&22/10/2025	Ty Elai, Dinas Isaf East, Williamstown, Tonypanyd CF40 1NY	
25&26/02/2026	Sobell Leisure Centre, The Ynys, Aberdare CF44 7RP	

Any queries in relation to the course content please email: paul.d.aubrey@rctcbc.gov.uk or dawn.moulden@rctcbc.gov.uk

Nominations to be sent to Lyndsey.Foley@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Topic	Trainer	Duration
Safeguarding Refresher (Group B) – Support Staff	VQ Team	See below <i>(please arrive at least 15 minutes prior to this time to allow for refreshments and registration)</i>
Target Audience: Direct care workers who have previously completed Safeguarding Group B training within the last 3-5 years.		
Aim: <ul style="list-style-type: none"> • Know own role in relation to safeguarding adults at risk from harm, abuse and neglect • Understand how individuals are protected from harm, abuse and neglect • Know how to recognise different types of harm, abuse and neglect in the work place • To update knowledge on current trends within Safeguarding 		
Date	Venue	
03/06/2025 13:30 – 14:00pm	Ty Elai, Dinas Isaf East, Williamstown, Tonypany CF40 1NY	
10/09/2025 9:30 – 12:00pm	Sobell Leisure Centre, The Ynys, Aberdare CF44 7RP	
01/12/2025 13.30pm 4.00pm	Ty Elai, Dinas Isaf East, Williamstown, Tonypany CF40 1NY	
03/03/2026 9.30am-12pm	Rhondda Fach Leisure Centre, East Street, Tylorstown, Ferndale. CF43 3HR	

Any queries in relation to the course content please email: paul.d.aubrey@rctcbc.gov.uk or dawn.moulden@rctcbc.gov.uk

Nominations to be sent to Lyndsey.Foley@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Health and Social Care Qualifications:

Core Qualification; Level 2

This is a knowledge qualification and is designed for individuals who work, or who want to work, in the health and social care sector. This qualification covers the fundamental knowledge of the understanding of the All-Wales Induction framework (AWIF)

The contents cover:

- The principles and values of health and social care
- Health and well being
- Professional Practice as a health and social care worker
- Safeguarding individuals
- Health and safety in health and social care.

The learner will complete 1 Externally assessed Multiple choice test, to meet all the requirements of the Core Qualification.

Health and Social care Practice Qualification Adults and children and young people pathways.

Level 2&3

- ☐ This Qualification is practice based and assesses learners knowledge and practice.
- ☐ It is designed for learners in work based learning. The qualification will assess candidates' knowledge and practice through their work.
- ☐ This Qualification is required for candidates to work in specific job roles within health and Social care sector, as set out in the Social Care Wales Qualification framework for social care and child Care.
- ☐ The learner will be internally assessed through a series of assessment activities e.g. structured tasks, portfolio of evidence, (includes observation of practice) discussions and learning log/journal.
 - ☐ The ultimate goal of assessment is to provide a valid tool for confirming that a candidate is competent to practice and contribute to enhancing the personal well-being outcomes of individuals and their families/carers.

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Level 4 Preparing for Leadership and Management.

This qualification is knowledge-based and designed for candidates who are aspiring managers but are not yet in a leadership and management role within the Health and Social Care sector. It is suitable for the following:

- Candidates who have successfully completed a Level 2 Health and Social Care, or a recognised equivalent
- Candidates who have successfully completed Level 3 Health and Social Care: Practice (Adults), or a recognised equivalent
- Candidates who have successfully completed Level 3 Health and Social Care: Practice (Children and Young People), or a recognised equivalent
- learners who have successfully completed Advanced GCE in Health and Social Care, and Childcare

Learning Outcomes

- Understand a range of leadership and management concepts, theories and techniques.
- Understand different leadership and management styles and how these influence practice within services
- Understand how to lead person/child-centred approaches in practice.
- Work as effective and independent learners, and as critical and reflective thinkers to make informed judgements which includes using and interpreting data.
- Have an awareness of how to lead, manage and improve service within health and social care.

Leadership and management of Health and Social Care-Practice level 5

This qualification is practice-based for those with experience in a leadership or management role within the Health and Social Care sector, who meet additional regulatory requirements which apply to some work settings.

Candidates will need to hold the Step up to Management program or the Level 4 Preparing for leadership and management in Health and Social care.

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Gwasanaeth Datblygu Gweithlu Gofal Cymdeithasol Cwm Taf Ffurflen Gofrestru am Gwrs Hyfforddiant

Cwm Taf Social Care Workforce Development Service Training Course Registration Form

Teitl y cwrs / Course Title:	
Dyddiad / Date:	
Lleoliad / Venue:	

Any queries in relation to the qualification content please email: Centre Manager
Jillian.Davies@rctcbc.gov.uk

<p>Er mwyn sicrhau bod y rheiny sy'n mynd ar gwrs yn cael eu cofnodi'n gywir, mae angen cyfeirnod unigryw arnon ni. Ar gyfer staff CBSRhCT, gallwch ddefnyddio'ch cyfeirnod tâl 6 rhif. Ar gyfer asiantaethau eraill, rhowch eich Rhif Yswiriant Gwladol neu ddyddiad geni. Bydd y manylion hyn yn cael eu cadw ar ein cronfa ddata ddiogel, a fyddan nhw ddim yn cael eu rhannu ag asiantaethau eraill, ar wahân i'ch cyflogwr/rheolwr llinell presennol.</p>	<p>In order to ensure that the correct training attendances are recorded against the correct person we require a unique reference. For RCTCBC employed staff, this can be your 6 digit pay number, for other agencies, please enter your NI Number or Date of Birth. These details will be stored on our secure database and not shared with any other agencies, other than you current employer / line manager</p>
--	---

Enw(au) cyntaf/ Forename		Cyfenw / Surname	
Cyngor Bwrdeistref Sirol RCT Rhif Staff / RCT CBC Staff Number:		Rhif Yswiriant Gwladol neu ddyddiad geni / National Insurance Number or DOB	

Teitl y swydd / Job Title	
Cyflogwr / Employer Os ydych chi'n gweithio i Gyngor Bwrdeistref Sirol Rhondda Cynon Taf, noder ym mha adran rydych chi'n gweithio. / If RCTCBC please state which division you are employed in	
Cyfeiriad ar gyfer Gohebiaeth / Address for Correspondence	
E-bost / E-mail:	
Rhif ffôn / Telephone No:	
Gofynion Arbennig / Special Requirements	

Llofnod / Signature	
Llofnod y Rheolwr Llinell / Line Managers Signature	

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.

Anfonwch yn ôl i / Please return to

E-bost / E-mail: socialcaretraining@rctcbc.gov.uk

This document is also available in Welsh - If you require handouts/information in the medium of Welsh, please contact the relevant training officer two weeks in advance of your chosen date. If you require training delivered in the medium of Welsh, please contact the relevant training officer. Training identified in this calendar may be delivered in the medium of English & Welsh with a minimum of 6 delegates.